



CITY OF MENOMONEE
COUNCIL MEETING
CITY COUNCIL CHAMBERS
7:00 PM
Monday – December 4, 2023



City of Menomonee
800 Wilson Ave
1st Floor

AGENDA

Pledge of Allegiance

1. Roll Call & Special Recognitions

2. Approval of Minutes

3. Public Hearings

- a. Proposed Zoning Ordinance Amendment for a 19.62 acre parcel owned by Harmony Parks, LLC adjacent to Eagle Point Road from Agriculture (A) District to General Industrial (I-3) District

4. Public Comments

5. Unfinished Business

- a. See 3A above – discussion and possible ordinance adoption

6. New Business

- a. Review of the 2024 water, wastewater, solid waste, and storm water utility operating budgets – discussion and possible motion approving
- b. Review of the 2024 Tax Increment District operating budgets – discussion and possible motions approving
- c. Review of the 2023-2024 Construction Fund capital budget – discussion and possible motions amending
- d. Proposed Master Agreement for Professional Services with Cedar Corporation – discussion and possible action
- e. Proposed appointment of Jayme Schindler to the City Treasurer/Comptroller Position – discussion and possible motion approving
- f. Proposed easement release for August Lane CSM – discussion and possible action
- g. Proposed resolution supporting the submission of an application to the Wisconsin Economic Development Corporation (WisEDC) Community Development Investment (CDI) Grant Program by TWD Enterprise, LLC for 614 Main Street - discussion and possible action
- h. Special Event request from the Menomonee Area Chamber & Visitor Center for a Community Light Show in Wakanda Park – discussion and possible motion approving.

7. Budget Transfers

8. Mayor's Report

9. Communications and Miscellaneous Business

10. Claims

11. Licenses

- a. Normal license list

12. **Closed**
13. **Return to Open Session**
14. **Adjourn**

“PUBLIC ACCESS”

NOTE: Members of the public may continue to view City Council meetings via Zoom Teleconference /Video Conference or, over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling 1 312 626 6799. The Access Code for the meeting is **892 0029 9014**. Please note: this is for viewing purposes **ONLY**. If you wish to participate, you must appear in person at the meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on November 20, 2023, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Burstad, Yonko, McCullough, Schwebs, Gentz, Solberg, Schlough, Erdman and Sommerfeld. Luther and Sutherland were absent.

MOTION to approve minutes of the City Council meeting and the special City Council meeting from November 6, 2023 was made by McCullough, seconded by Yonko and carried unanimously.

PUBLIC HEARING – None

PUBLIC COMMENTS – Aaron Vanhove, representing Bartingale Mechanical Inc., introduced himself to Council for any questions related to agenda item 6(a). Becca Schoenborn, Executive Director of Downtown Menomonie was present to answer any questions related to agenda item 6(d).

ORDINANCE to adopt the 2024 general fund operating budget and tax levy of \$7,645,000 was INTRODUCED by Burstad. MOTION to waive first reading was made by Burstad, seconded by Yonko, and carried. MOTION to waive second reading was made by Erdman, seconded by Yonko, and carried. MOTION to adopt the ordinance was made by Burstad, seconded by Schwebs and carried unanimously on roll call vote.

MOTION to waive the rules made by Erdman, seconded by McCullough, and carried unanimously to allow the Aaron Vanhove of Bartingale Mechanics Inc. to describe the scope of work for the HVAC Efficiency Upgrade in City Hall.

MOTION to approve The Jamar Company, dba Bartingale Mechanical Inc., bid for the City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrade in the amount of \$219,050, contingent on receipt of all necessary bonding and insurance documents, was made by McCullough, seconded by Solberg and carried unanimously on roll call vote.

MOTION to approve the Wakanda Waterpark punch card rates at 11 round for \$50, and 25 round for \$110, was made by Burstad, seconded by Erdman, and carried unanimously. McCullough departed the meeting at 8:26pm.

RESOLUTION - MOTION to adopt a resolution assigning funds from TID #12 to the Affordable Housing Fund was made by Erdman, seconded by Gentz, and carried unanimously on roll call vote.

MOTION to approve the 2024 Business Improvement District (Main Street of Menomonie, Inc.) operating plan as presented was made by Schlough, seconded by Sommerfeld, and carried unanimously on roll call vote.

MOTION to approve the Level B Hazardous Materials Response Agreement between the City of Menomonie and Dunn County from January 1, 2023 through December 31, 2027 was made by Solberg, seconded by Burstad, and carried unanimously.

MOTION to direct Cedar Corporation to proceed with the Wakanda Waterpark Pool Improvements rebid project, was made by Schwebs, seconded by Burstad and carried unanimously.

MOTION to appoint Becca Schoenborn, Executive Director at Downtown Menomonie, Inc., to the Parking Utility Commission was made by Erdman, seconded by Sommerfeld, and carried unanimously.

BUDGET TRANSFERS – Motion was made by Gentz, seconded by Schwebs, and carried unanimously on roll call vote to approve the following budget transfers: \$1,000 from the Traffic Violation Program account to the Police Department Schools & Conference account to cover the cost of supervision-leadership training; \$150 from the IT Vehicle Maintenance account to the Office Equipment/Maintenance Contract to cover the cost of the maintenance of a wireless access point controller subscription; \$1,800 from the Recreation Department Aquatics Gas account to the Aquatics Chemicals account to cover the cost of additional chemical supplies for the pool.

MAYOR’S REPORT – Mayor Knaack reported that he attended the solar panel ribbon cutting at the Dunn County Historical Society. Mayor Knaack gave his report on current community events including the Winterdaze Parade coming up on December 7th and holiday decorating at Wolske Bay, as well as work going on at the Winter Wonderland skate rink.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – City Administrator Atkinson reported that city staff are reviewing our current liability insurance provider plan as well as other options for 2024, and that the vetting of multiple financial enterprise suite programs continues. David Schofield, Public Works Director, reported that Estover Terrace paving is complete. Clerk Martin reported that candidacy packets for alderpersons are available in the Clerk’s Office to be picked up or can be provided electronically, however, nomination papers may not be circulated for signatures until December 1, 2023.

CLAIMS - MOTION was made by Solberg, seconded by Schlough, and carried unanimously on roll call vote to approve payment of the following claims:

November 20, 2023 Claims

Badger State	\$770.00
Bayside Printing	\$38.17
Bearing Headquarters	\$267.50
Bobcat Plus	\$2,071.05
Cedar Corp	\$80,099.75

Charter	\$159.29
Churchill Tire & Battery	\$1,595.78
Cintas	\$1,301.38
Diggers Hotline	\$269.88
Eckberg Lammer PC	\$1,680.00
GFL Environmental	\$145.45
Haas	\$739.18
Halverson Brothers	\$573.49
Hawkins	\$1,736.44
Indianhead Truck Napa	\$49.88
Lawson Products	\$338.81
Locators & Supplies	\$1,006.80
Maxville Truck & Repair	\$29,466.67
Melstrom	\$945.00
Menomonie Hardware	\$29.98
Northern Lake Service	\$285.52
O Reilly Auto Parts	\$310.72
Planet Hydraulics	\$117.48
River Valley News	\$515.97
Roland	6747.99
Senn Black Top	\$3,866.31
Staples	\$226.30
State Lab of Hygiene	\$28.00
Sterling Water	\$44.99
Streicher's	\$385.93
Synergy Coop	\$56.36
Terminal Man	\$128.94
The Shoe Doctor	\$150.00
The Uniform	\$6,075.42
TSI	\$1,678.00
US Postal Service	\$358.81
Verizon	\$1,949.54
Weld Riley	\$6,556.00
Wipfli LLP	\$42,995.00
Woodley	\$190.80
Xcel	\$17,549.51
Zoro	\$54.02
24/7	\$2,364.07
Total	\$215,920.18

2023 Parking Utility Claims

IPS Service	\$2,182.03
City Treasurer	\$1,048.40
Total	\$3,230.43

MOTION to convene in closed session under Wisconsin Statutes 19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and requires a closed session, was made by Schlough, seconded by Solberg, and carried unanimously on a roll call vote.

MOTION to reconvene in open session under Wisconsin Statutes 19.85(2) was made by Erdman, seconded by Burstad, and carried unanimously on a roll call vote.

NO ACTION was taken during the closed session.

MOTION to direct administration to draft the appropriate paperwork to opt out of the 3M and Du Pont PFAS Class Action Settlements was made by Yonko, seconded by Erdman, and carried on unanimous roll call vote.

MOTION to adjourn was made by Gentz, seconded by Solberg, and carried unanimously.

Kate Martin, City Clerk

City Council Agenda

Staff Comments

Monday – December 4, 2023



3. Public Hearing

- A. A Public Hearing will be held for the proposed rezoning of a 19.62-acre parcel adjacent to Eagle Point Road from A Agriculture to I-3 General Industrial District. A Public Hearing Notice was sent to all adjacent property owners and published as a Class II notice in the Dunn County News.

5. Unfinished Business

- B. Wilkens Properties, LLC and Harmony Parks, LLC have requested that the City consider rezoning a 19.62-acre parcel adjacent to Eagle Point Road from A Agriculture to I-3 General Industrial District. The Plan Commission reviewed the proposed rezoning and recommended approval. If the Common Council concurs with the proposed rezoning it may waive the first reading, waive the second reading and adopt the Zoning Ordinance.

6. New Business

- A. The Director of Public Works, the Utility Superintendents, Environmental Program Coordinator and Administrator presents the 2024 utility budgets. If the Common Council supports the proposed 2024 utility operating budgets as presented, motions approving each budget would be the appropriate action.
- B. The Administrator presents the proposed 2024 Tax Increment Districts (TIDs) for the seven active districts. The auditors require the budgets to be approved by the Council based on Generally Accepted Accounting Principles. If the Council supports the proposed 2024 TID budgets as presented, motions approving each of the district's budgets would be the appropriate action.
- C. Enclosed is the proposed 2023-2024 Construction Fund budget that will be reviewed with the Common Council. The Administration will explain the proposed Capital Projects and discuss the various projects being considered for the current two-year borrowing cycle. Motions approving the proposed 2023-2024 Construction Fund capital budget would be the requested action.
- D. Administration worked with Cedar Corporation to develop a Master Agreement for Professional Services that will serve as the legal basis for future project-specific agreements. If the Common Council supports this agreement the appropriate action would be a motion to approve the agreement as presented.

- E. The Mayor and Administration are recommending that Jayme Schindler be confirmed by the City Council to serve as the City Treasurer/Comptroller. Jayme has held the position of Interim Treasurer/Comptroller since September 5, 2023, and has successfully completed the duties of this position. It is anticipated that Jayme will be at the meeting to provide her background and answer Council questions as appropriate. If the body concurs with the recommended appointment, a motion confirming Jayme Schindler to the position would be the requested action.
- F. Douglas Kettner proposed a Certified Survey Map (CSM) adjacent to August Lane. The Plan Commission reviewed and approved of the CSM contingent upon the Common Council approving the release of the existing utility easements adjacent to Lots 1, 2, 11 and 12 of Meadow Hill Estates. If the Common Council supports the proposed utility easement release the appropriate action would be a motion to approve the release of the existing utility easements adjacent to Lots 1, 2, 11 and 12 of Meadow Hill Estates.
- G. The Mayor and Administration are recommending the council adopt a resolution to support the Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant application proposed by TWD Enterprise, LLC (TWD). TWD seeks the CDI Grant to redevelop 614 Main Street East in the City of Menomonie. Redevelopment is needed to create a space for a restaurant and improve the apartments located on the second floor of the building. If the Common Council supports the redevelopment a motion to adopt the Resolution to Support the Submission of an Application to the Wisconsin Economic Development Corporation Community Development Investment Grant would be the required action.
- H. Menomonie Area Chamber & Visitor Center has submitted a Special Event Permit application to erect temporary holiday lighting in Wakanda Park adjacent to Game Park Road. If the Common Council supports the Special Event Permit the appropriate action would be a motion to approve the 2023 Special Event Permit for the Wakanda Park Parade of Lights.

7. Budget Transfers

10. Licenses

11. Claims



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Harmony Parks, LLC Rezoning from A Agriculture to I-3 General Industrial
DATE: December 4, 2023 City Council Meeting

On October 30, 2023, the City of Menomonie received a Request for Rezoning from Wilkens Properties, LLC on behalf of Harmony Parks, LLC for the 19.62 acre parcel adjacent to Eagle Point Road (also known as 650th Avenue). The existing temporary zoning is A Agriculture District. The proposed zoning is I-3 General Industrial District.

On November 6, 2023 the City Council introduced Zoning Ordinance and referred it to the Plan Commission for a recommendation.

On November 27, 2023 the Plan Commission reviewed the proposed rezoning and recommended approval.

A Public Hearing will be held. A Public Hearing Notice was sent to all adjacent property owners and published as a Class II notice in the Dunn County News.

If the City Council concurs with the proposed rezoning it may, but is not required to:

1. Waive the First Reading of the Zoning Ordinance rezoning the 19.62 acre parcel adjacent to Eagle Point Road from A Agriculture to I-3 General Industrial District.
2. Waive the Second Reading of the Zoning Ordinance rezoning the 19.62 acre parcel adjacent to Eagle Point Road from A Agriculture to I-3 General Industrial District.
3. Adopt the Zoning Ordinance rezoning the 19.62 acre parcel adjacent to Eagle Point Road from A Agriculture to I-3 General Industrial District.

Attachments:

- Location Map
- Rezone Request
- Concept Site Plan
- Proposed Certified Survey Map
- I-3 General Industrial District Zoning
- Proposed Zoning Ordinance Amendment



PROPOSED REZONING

**PROPOSED REZONING
 A AGRICULTURE TO
 I-3 GENERAL INDUSTRIAL
 HARMONY PARKS, LLC**

11/1/23 DAS

0 1000 2000 3000ft

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Menomonie will hold a public hearing in the Council Chambers of City Hall on the first floor of 800 Wilson Ave. in the City of Menomonie at 7:00 p.m. on Monday, December 4, 2023, which hearing shall be on the following proposed change in the Zoning Ordinance:

Section 1. The district boundaries as shown on "District Map, City of Menomonie, Wisconsin," dated April 5, 1971, is hereby amended and changed as follows:

LOCATED IN THE NORTHEAST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$, SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST, CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH $\frac{1}{4}$ CORNER OF SECTION 17; THENCE S.00°02'19"W., ALONG THE MONUMENTED WEST LINE OF THE NORTHWEST $\frac{1}{4}$ OF SECTION 17, A DISTANCE OF 70.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S. 00°02'19"W., A DISTANCE OF 513.73 FEET; THENCE 152.58 FEET ALONG THE ARC OF A CURVE CONCAVE NORTHWESTERLY, RADIUS OF 105.84 FEET, CENTRAL ANGLE OF 082°35'52", AND A CHORD BEARING AND DISTANCE OF S.49°35'56"W., 139.71 FEET; THENCE N.89°04'23"W., ALONG THE CENTERLINE OF 650TH AVENUE, A DISTANCE OF 1160.82 FEET; THENCE 51.23 FEET ALONG THE ARC OF A CURVE CONCAVE SOUTHEASTERLY, RADIUS OF 171.76 FEET, CENTRAL ANGLE OF 017°05'24", AND A CHORD BEARING AND DISTANCE OF S.82°21'59"W., 51.04 FEET TO A POINT ON THE WEST LINE OF THE NORTHEAST $\frac{1}{4}$ - NORTHWEST $\frac{1}{4}$ OF SECTION 17; THENCE N.00°03'16"E., ALONG SAID WEST LINE, A DISTANCE OF 655.81 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST $\frac{1}{4}$ - NORTHWEST $\frac{1}{4}$; THENCE N. 89°43'07"E., ALONG THE NORTH LINE OF THE NORTHWEST $\frac{1}{4}$ OF SECTION 17, A DISTANCE OF 1097.43 FEET; THENCE S.00°02'19"W., A DISTANCE OF 70.00 FEET; THENCE N. 89°43'07"E., A DISTANCE OF 220.00 FEET TO THE POINT OF BEGINNING.

From: Agriculture District (A)
To: General Industrial District (I-3)

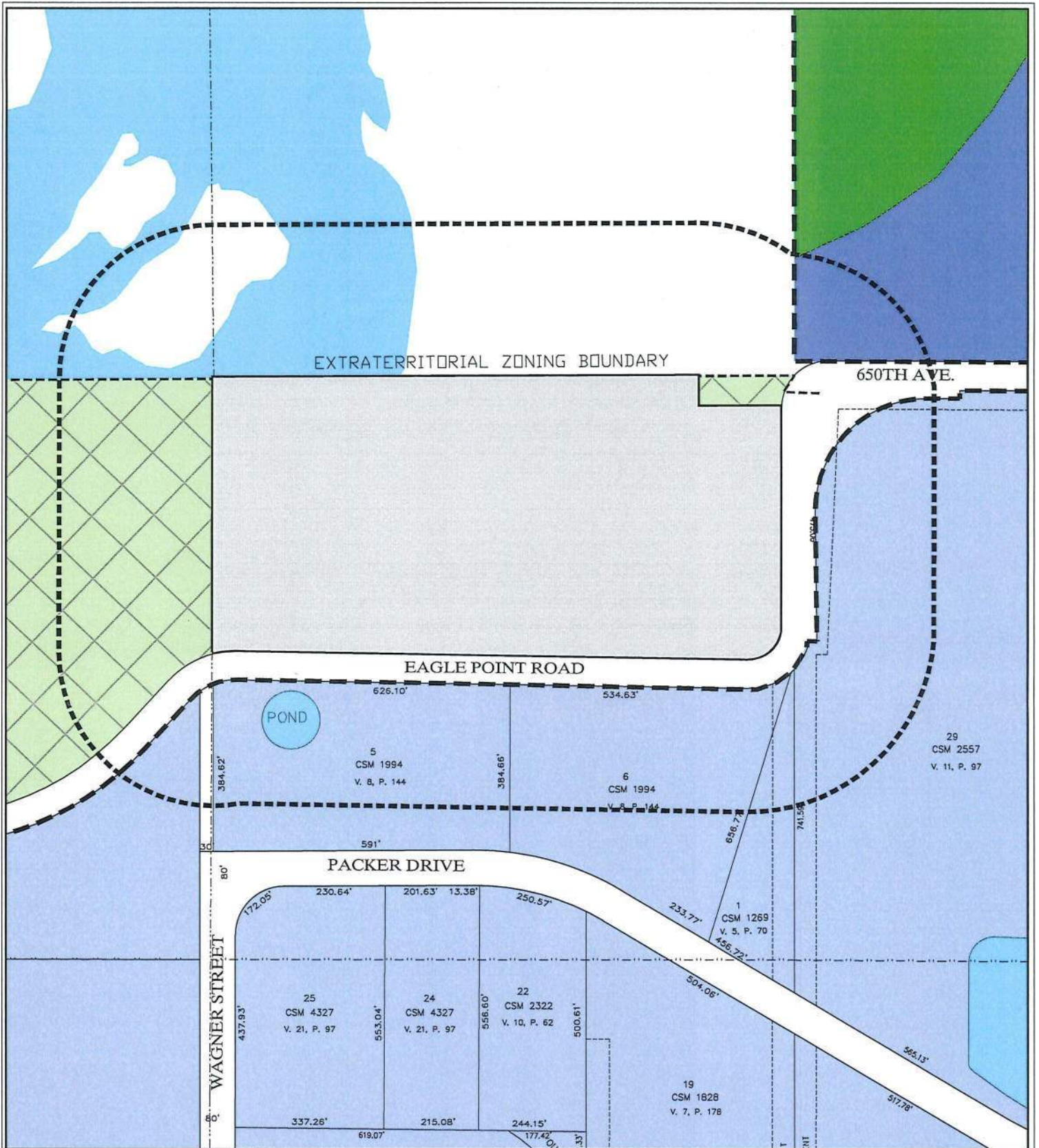
This item will also be discussed at the November 27, 2023, Plan Commission Meeting.

(ATTACH MAP)



Dated: November 9, 2023

Published: November 15, 2023
November 22, 2023

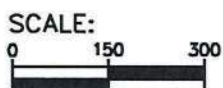
Kate Martin, City Clerk



CITY OF MENOMONIE PROPOSED REZONING

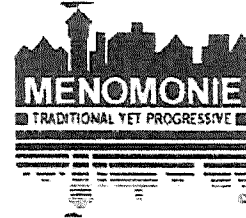
-  REZONE FROM A - I3
-  350'-NOTIFICATION LIMITS AS REQUIRED BY THE CITY ORDINANCE

-  I-1 RESTRICTED INDUSTRIAL DISTRICT
-  I-3 GENERAL INDUSTRIAL DISTRICT
-  A AGRICULTURE DISTRICT
-  C OPEN DEVELOPMENT CONSERVANCY DISTRICT



DATE: 10-19-2023

REQUEST FOR REZONING



NAME: Wilkins Properties, LLC

ADDRESS: 644 Starr Lane, Roberts, WI 54023

TELEPHONE NUMBER: 715-749-4450

EMAIL ADDRESS: dave.w@jtr.net

PROPERTY OWNER IF DIFFERENT THAN ABOVE: Harmony Parks, LLC.

Manager - Randy Deones

LOCATION OF PROPERTY YOU ARE REQUESTING TO BE REZONED (ATTACH MAP):

Parcel is located in the Town of Red Cedar. Attached are County GIS map, unrecorded CSM, map of survey.

EXACT LEGAL DESCRIPTION OF PROPERTY:

Currently identified as Tax Parcel # 1702422812172100001.

Unrecorded CSM is attached along with prior map of survey.

CURRENT ZONING: Agricultural

PROPOSED ZONING: I-3, Industrial

PROPOSED USE OF PROPERTY (ATTACH SITE PLAN):

See attached.

David E. Wilkins
Applicant's Signature

NON-REFUNDABLE FEE: \$250

Receipt # _____ Account - 01.44733 (02)

To City Council: _____

To Plan Commission: _____

Publication Dates: _____

Cedar Notified (Wendy & Mark) _____

Map from County GIS.



County Tax Report

Parcel Report					
Change Tax Year	View Full External Report	Download / Print			
Parcel #: 1702422812172100001			Valid as of 09/28/2023 11:10 AM		
Alt. Parcel #: 024105608000			TOWN OF RED CEDAR DUNN COUNTY, WISCONSIN		
Owner and Mailing Address:		Co-Owner(s):			
HARMONY PARKS LLC 85388 DILLEY LN EUGENE OR 97405		Physical Property Address(es): Information Not Available			
Districts:		Parcel History:			
Dist#	Description	Date	Doc #	Vol/Page	Type
0100	CHIPPEWA VALLEY TECH	03/14/2014	601375	/	WD
3444	SCH D MENOMONIE AREA	06/17/2013	596356	/	QCD
GA	GENERAL AGRICULTURE	12/07/2009	541219	3	MISC
Abbreviated Description:		Acres: 20.560			
PT NE NW EXC PT CMP 1269 EXC 554162 (EXTRATERRITORIAL ZONING)					
Plat	Tract (S-T-R 40' x 160' - GL)		Block/Condo Bldg		
* MB-METES AND BOUNDS	17-26N-12W NE NW				
2023 Valuations: Values Last Changed on 08/28/2023					
Class and Description	Acres	Land	Improvement	Total	
G4-AGRICULTURAL	14.000	3,700.00	0.00	3,700.00	
G5-UNDEVELOPED LAND	6.560	1,300.00	0.00	1,300.00	
Totals for 2023					
General Property	20.560	5,000.00	0.00	5,000.00	
Woodland	0.000	0.00	0.00	0.00	
Totals for 2022					
General Property	20.560	8,800.00	0.00	8,800.00	
Woodland	0.000	0.00	0.00	0.00	
2023 Taxes					
Taxes have not yet been calculated					
Key * - Primary					

ADDENDUM TO REQUEST FOR REZONING APPLICATION

PROPOSED USE OF PROPERTY (ATTACH SITE PLAN):

The parcel is to be used as a base for the buyer’s towing business which will have a facility for storage and repair/service work on large vehicles and trailers. There will also be a fenced and gated impound lot. The site plan shows a building footprint of 90’ by 110’ and an impound lot 70’ by 110’. The building and lot sizes are preliminary and may change as plans are further developed.

The annexation and rezoning of this parcel comports with the City of Menomonie Comprehensive Plan.

- The Comprehensive Plan is to group lands that have the same or similar uses now and in the future. The subject parcel is located on the north and west borders of 650th Ave/Eagle Point Rd. The City industrial park is located south and east of the subject parcel. Across 650th Ave/Eagle Point Rd on its south and east borders are industrial developments located in the City Industrial Park. These developments are Trellebord Mfg, Brown Strauss Steel, and a multiple tenant industrial building. To the west is a new multiple tenant industrial building under construction. East of the subject are two industrial facilities recently completed being the Ellsworth Cheese Plant and Hurlburt Heating & Plumbing facility.
- The Comprehensive Plan states the City needs more industrial zoned land by 2025 and 2030. The following charts were copied from the Comprehensive Plan. Two industrial growth spots are noted as areas 14 and 15. The subject parcel is located in or adjacent to both of these areas.

Table 5-3: Existing Land Use Acreages and Projected Needs Based on Current and Projected Population

	2010	2015	2020	2025	2030	Additional Acreage
Population	16,264	16,875	17,643	18,364	19,009	N/A
Residential	1,562	1,621	1,694	1,764	1,825	263
Commercial	399	414	433	451	466	67
Industrial	818	849	887	924	956	138
Total Additional Acreage Needed		105	130	125	108	468
Agricultural/Platted Undeveloped	1,982	1,877	1,747	1,622	1,514	-468

Source: Cedar Corporation

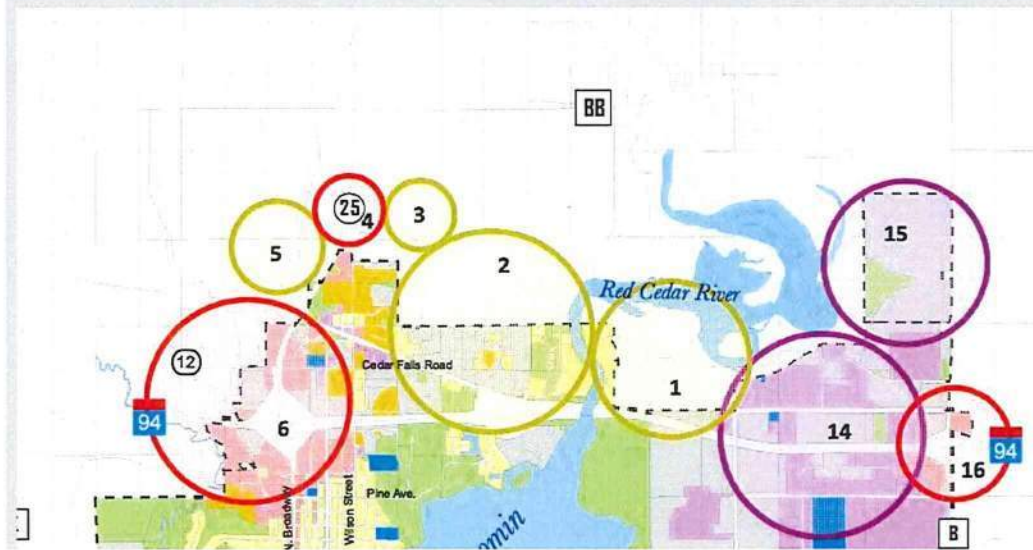
Industrial

- A. Areas 11 and 14 are adjacent to existing industries. These areas have been developed strictly for industrial growth and provide access to State, U.S., County and Interstate highways as well as the Union Pacific Railroad. There are few development limitations in these areas. The adjacent Town does not have industrial development as a future land use.

Generalized Future Land Use

City of Menomonie

Map 5-4



Randy Deones
Harmony Parks, LLC
85388 Dilley Lane
Eugene, OR 97405
October 15, 2023

David Schofield, P.E.
Director of Public Works
City of Menomonie
800 Wilson Ave
Menomonie WI 54751

Dear Mr. Schofield,

Harmony Parks, LLC is selling its property adjacent to the city limits along the north side of 650th Avenue, near the City of Menomonie Industrial Park. The property is currently under contract to Wilkens Properties, LLC. It is our understanding that the buyer wishes to develop a repair shop and fenced impound lot for semi-tractors and trailers. For development of the buyer's intended use they wish to have the property annexed into the city of Menomonie.

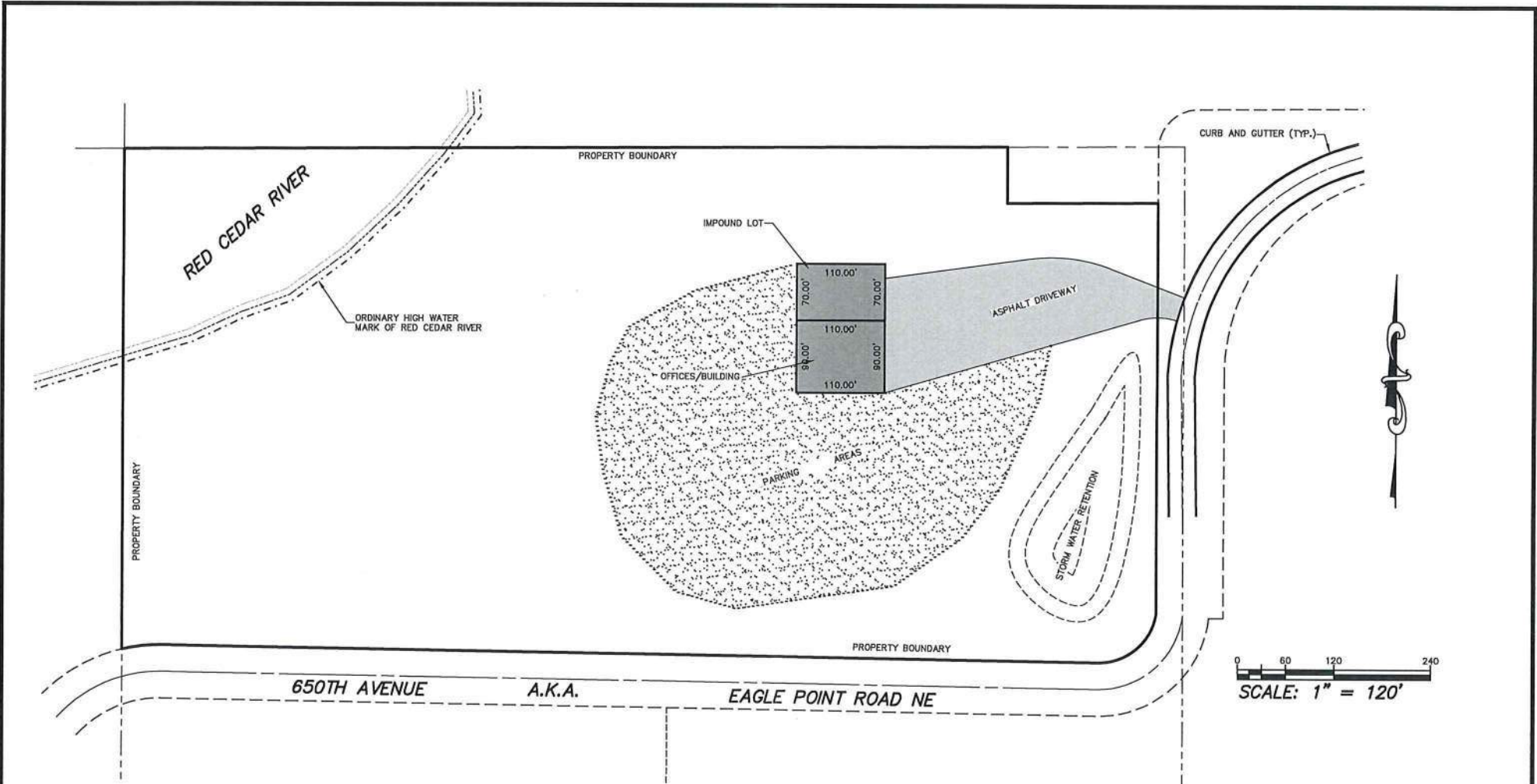
Please accept this letter as our support for the annexation of our property to the City of Menomonie. Additionally, we support the temporary city rezoning to Agriculture, and future rezoning to I-3, General Industrial District.

If we can be of any further assistance, please contact me at phone number 541-515-4429.

Sincerely,

A handwritten signature in cursive script that reads "Randy Deones".

Randy Deones
Manager



REAL LAND SURVEYING

1356 INTERNATIONAL DRIVE
 EAU CLAIRE, WI 54701
 (715) 514-4116

rls.wi.com
 COPYRIGHT 2013
 REAL LAND SURVEYING

REVISION DATE: 10/30/2023

CADD No. 23343 SITE PLAN

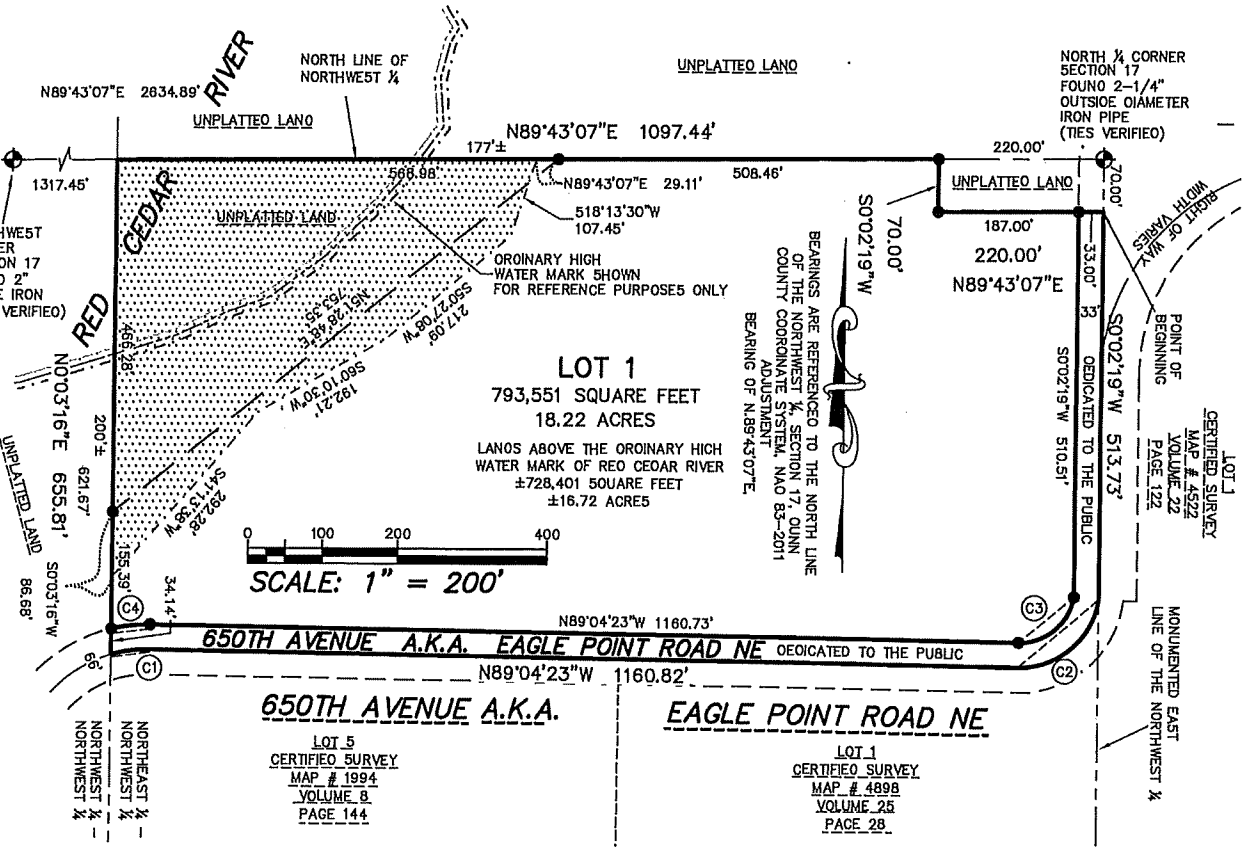
SITE PLAN

LOCATED IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4,
 SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST,
 CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN

CERTIFIED SURVEY MAP, NUMBER _____

VOLUME _____ OF CERTIFIED SURVEY MAPS, PAGE _____

LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼,
SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST,
CITY OF MEMONIE, DUNN COUNTY, WISCONSIN



REAL LAND SURVEYING, LLC
1350 INTERNATIONAL DRIVE
EAD CLIVEDALE, MN 55401
(763)514-4118
CAD00 No. 23343 CSM

PUBLIC TRUST INFORMATION
"Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1, of the state constitution."

FIELDWORK COMPLETION DATE: 10/25/23

CONSERVANCY/NO-BUILD NOTE:
NO BUILDINGS OR PERMANENT IMPROVEMENTS SHALL BE CONSTRUCTED WITHIN THE HATCHED AREA NOTED ON FACE OF THIS CERTIFIED SURVEY MAP.

LEGEND

- --- FOUND 1" OUTSIDE DIAMETER IRON PIPE
- ▨ CONSERVANCY/NO BUILD AREA

LOT 5
CERTIFIED SURVEY
MAP # 1894
VOLUME 8
PAGE 144

LOT 1
CERTIFIED SURVEY
MAP # 489B
VOLUME 25
PAGE 28

CURVE TABLE						
LOT	LENGTH	RAOIUS	DELTA	CH0	CH0 BR	2NO TAN
C1	51.23'	171.76'	017°05'24"	51.04'	S62°21'59"W	573°49'17"W N89°05'19"W
C2	152.58'	105.84'	082°35'52"	139.71'	S49°35'58"W	N89°06'08"W 508°18'00"W
C3	103.24'	72.69'	081°22'33"	94.78'	S50°14'21"W	S09°33'05"W N89°04'22"W
C4	51.63'	205.31'	014°24'30"	51.49'	S83°43'22"W	N89°04'23"W 578°31'07"W

CERTIFIED SURVEY MAP, NUMBER _____

LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼,
SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST,
CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, PETER J. GARTMANN, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:
THAT BY THE DIRECTION OF WILKENS PROPERTIES – DAVE WILKENS & BILL REAR, I HAVE SURVEYED, DIVIDED AND MAPPED
THE LAND PARCEL WHICH IS REPRESENTED BY THIS CERTIFIED SURVEY MAP.
THAT THE EXTERIOR BOUNDARY OF THE LAND PARCEL SURVEYED AND MAPPED IS AS FOLLOWS: A PARCEL OF LAND
LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼, SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST, CITY OF
MENOMONIE, DUNN COUNTY, WISCONSIN, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

- COMMENCING AT THE NORTH ¼ CORNER OF SECTION 17;
- THENCE S.00°02'19"W., ALONG THE MONUMENTED EAST LINE OF THE NORTHWEST ¼ OF SECTION 17, A DISTANCE OF 70.00 FEET TO THE POINT OF BEGINNING;
- THENCE CONTINUING S.00°02'19"W., A DISTANCE OF S13.73 FEET;
- THENCE 1S2.58 FEET ALONG THE ARC OF A CURVE CONCAVE NORTHWESTERLY, RADIUS OF 105.84 FEET, CENTRAL ANGLE OF 082°35'S2", AND A CHORD BEARING AND DISTANCE OF S.49°35'S6"W., 139.71 FEET;
- THENCE N.89°04'23"W., ALONG THE CENTERLINE OF 650TH AVENUE, A DISTANCE OF 1160.82 FEET;
- THENCE S1.23 FEET ALONG THE ARC OF A CURVE CONCAVE SOUTHEASTERLY, RADIUS OF 171.76 FEET, CENTRAL ANGLE OF 017°05'24", AND A CHORD BEARING AND DISTANCE OF S.82°21'S9"W., S1.04 FEET TO A POINT ON THE WEST LINE OF THE NORTHEAST ¼ - NORTHWEST ¼ OF SECTION 17;
- THENCE N.00°03'16"E., ALONG SAID WEST LINE, A DISTANCE OF 655.81 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST ¼ - NORTHWEST ¼;
- THENCE N.89°43'07"E., ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SECTION 17, A DISTANCE OF 1097.43 FEET;
- THENCE S.00°02'19"W., A DISTANCE OF 70.00 FEET;
- THENCE N.89°43'07"E., A DISTANCE OF 220.00 FEET TO THE POINT OF BEGINNING.

AND BEING SUBJECT TO EXISTING EASEMENTS.

THAT THIS CERTIFIED SURVEY MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY SURVEYED AND DESCRIBED, AND THE DIVISION OF IT. THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES, A-E.7 OF THE WISCONSIN ADMINISTRATIVE CODE, AND THE SUBDIVISION REGULATIONS OF THE CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN IN SURVEYING AND MAPPING THE SAME.

_____ DATED THIS _____ DAY OF _____, 2023
PETER J. GARTMANN, P.L.S. NO. 2279

APPROVED: CITY OF MENOMONIE PLAN COMMISSION

BY: _____
CHAIRMAN

DATED THIS _____ DAY OF _____, 2023

VOLUME _____ OF CERTIFIED SURVEY MAPS, PAGE _____

CERTIFIED SURVEY MAP, NUMBER _____

LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼,
SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST,
CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN

OWNER'S CERTIFICATE OF DEDICATION:

DAVE WILKENS & BILL REAR, AS OWNERS, HEREBY CERTIFIES THAT IT CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED BY THIS PLAT. IT ALSO CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

—CITY OF MENOMONIE

WITNESS THE HAND AND SEAL OF SAID OWNER THIS _____ DAY OF _____, 2023

DAVE WILKENS, OWNER

BILL REAR, OWNER

STATE OF WISCONSIN
COUNTY OF _____ SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2023, THE ABOVE NAMED DAVE WILKENS & BILL REAR, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME TO BE THEIR OWN FREE ACT AND DEED.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

CHAPTER 16

I-3 GENERAL INDUSTRIAL DISTRICT

SECTION:

10-16-1: Uses

10-16-2: Height, Yards, Area And Other Requirements

10-16-1: USES:

In the general industrial district, unless otherwise provided in this title, buildings or land may be used for any purpose except the following:

Any of the following uses unless the location of such use has been approved in writing by the board of appeals after investigation and public hearing. In approving or disapproving proposed locations for uses under this section the board shall give due consideration to the character and suitability for development of the neighborhood in which any such use is proposed to be located, and shall also base its decision on such evidence as may be presented to the board regarding those attributes of the proposed use, such as increased traffic on the public streets, heavy vehicular traffic and the emission of noise, smoke, dust or dirt, odorous or noxious gases and the like, that would be detrimental to such character and such suitability for development:

- A. Acid, ammonia, bleach, chlorine or soap manufacture.
- B. Ammunition manufacture; explosives or fireworks manufacture or storage.
- C. Asphalt, coal and coal tar or coke manufacture.
- D. Automobile wrecking yard; junkyard.
- E. Bones or wood, distillation of.
- F. Cement, lime, gypsum or plaster of Paris manufacture.
- G. Fat rendering.
- H. Fertilizer manufacture.
- I. Forge plant.
- J. Garbage, rubbish, offal or dead animal reduction or dumping.
- K. Gelatine, glue or size manufacture.
- L. Inflammable gases or liquids, refining or manufacture of; overground tank farms.
- M. Slaughterhouse, stockyard.
- N. Smelting.

Residential, educational or institutional uses.

Uses in conflict with any laws of the state of Wisconsin or any ordinances of the city governing nuisances. (1975 Code Ch. 18 § XIV)

10-16-2: HEIGHT, YARDS, AREA AND OTHER REQUIREMENTS:

In the general industrial district, the height of buildings, minimum dimensions of yards, vision clearance, off street parking and other requirements shall be as follows for all buildings hereafter erected, converted in use, enlarged, moved or structurally altered:

- A. Height: Seventy five feet (75') or three (3) stories, whichever is least.
- B. Front Yard Setback: There shall be a front yard setback of fifty feet (50').
- C. Side Yard Setback: There shall be a side yard setback of ten feet (10'); except that on any corner lot, the setback on the street side yard of the corner lot shall be twenty five feet (25'). Notwithstanding the above, if the side yard directly abuts any residential district, the side yard setback shall be twenty five feet (25'); provided, however, if the boundary line is a public street or public alley, the side yard shall not be deemed to directly abut the residential district.
- D. Rear Yard Setback: There shall be a rear yard setback of twenty five feet (25'). Loading platforms may be established in such rear yard where it abuts on a railroad.
- E. Lot Area: Same as provided in section 14-4-7 of this code.
- F. Vision Clearance: Same as provided in subsection 10-4-5G of this title.
- G. Off Street Parking: Same as provided in section 10-4-7 of this title. (Ord. 2008-05, 5-19-2008)

ORDINANCE _____ OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2023.

An ordinance changing the boundaries of certain districts under the Zoning Ordinance of the City of Menomonie.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. The district boundaries as shown on "District Map, City of Menomonie, Wisconsin," dated April 5, 1971, is hereby amended and changed as follows:

LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼, SECTION 17, TOWNSHIP 28 NORTH, RANGE 12 WEST, CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH ¼ CORNER OF SECTION 17; THENCE S.00°02'19"W., ALONG THE MONUMENTED WEST LINE OF THE NORTHWEST ¼ OF SECTION 17, A DISTANCE OF 70.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S. 00°02'19"W., A DISTANCE OF 513.73 FEET; THENCE 152.58 FEET ALONG THE ARC OF A CURVE CONCAVE NORTHWESTERLY, RADIUS OF 105.84 FEET, CENTRAL ANGLE OF 082°35'52", AND A CHORD BEARING AND DISTANCE OF S. 49°35'56"W., 139.71 FEET; THENCE N.89°04'23"W., ALONG THE CENTERLINE OF 650TH/ AVENUE, A DISTANCE OF 1160.82 FEET; THENCE 51.23 FEET ALONG THE ARC OF A CURVE CONCAVE SOUTHEASTERLY, RADIUS OF 171.76 FEET, CENTRAL ANGLE OF 017°05'24", AND A CHORD BEARING AND DISTANCE OF S.82°21'59"W., 51.04 FEET TO A POINT ON THE WEST LINE OF THE NORTHEAST ¼ - NORTHWEST ¼ OF SECTION 17; THENCE N.00°03'16"E., ALONG SAID WEST LINE, A DISTANCE OF 655.81 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST ¼ - NORTHWEST ¼; THENCE N. 89°43'07"E., ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SECTION 17, A DISTANCE OF 1097.43 FEET; THENCE S.00°02'19"W., A DISTANCE OF 70.00 FEET; THENCE N. 89°43'07"E., A DISTANCE OF 220.00 FEET TO THE POINT OF BEGINNING.

Be and hereby is changed from **Agriculture District (A)** to **General Industrial District (I-3)**.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

APPROVED THIS _____ DAY

FIRST READING _____

OF _____

SECOND READING _____

MAYOR, Randy Knaack

PASSED _____

PUBLISHED _____

SUBMITTED BY:

ATTEST _____

CITY CLERK, Catherine Martin

ALDERPERSON

City of Menomonie

800 Wilson Avenue Menomonie 54751-2795

To: Eric Atkinson, City Administrator
David Schofield, Director of Public Works

From: Jeremy Hoyt
Water Superintendent

Date: 11/27/2023

Subject: 2024 Water Utility Budget

Attached is the 2023 estimate of operations, revenues, personnel summary, budget summary, along with 2024 budget details for the City Water Utility.

Utility's primary objectives for 2024 will be maintenance and repairs to our existing facilities, which include replacing the submersible well pump at WTP #4 and replacement of a booster pump. We will also continue cataloging the City's distribution system assets into GIS form.

The supply chain issues still have an impact on the 2024 budget. Materials ordered in 2022 were delivered late in 2023.

Chemical cost increased significantly in 2023 and will remain high in 2024.

Included in the 2024 budget is the HydroCorp contract to perform all Comprehensive Cross Connection Control duties for commercial, industrial, public authority and multi-family.

We may need to purchase additional large meters, residential meters and supplies in the 2024 budget to replace the older meters when the batteries reach the end of their life. Supply chain issues had an impact on the availability of water meters and radio reading units again in 2023. It is unknown to the department if those issues will be resolved in 2024. We reduced the budget for new meters in 2024 because of this uncertainty and increased the budget for new radios to balance out our inventory of new meters and supplies.

2024 Water Utility Budget Justifications.

.125 Seasonal employee

Seasonal employee for 800 hours to perform various duties

Total budgeted \$12,000

61.63300 Maintenance of Pumping Equipment.

.226 Repairs.

Money is budgeted for planned well pump replacement at #4 and replacement of a booster pump and spool piece.

Total Est. \$85,000

61.64100 Chemicals

.487 Chemicals

This is to purchase Fluoride, Chlorine and Potassium Permanganate for the year. The cost of Potassium Permanganate increased significantly in 2023

Total Est. \$46,000

61.65200. Maintenance of Treatment Equipment

.226 Contractual

The department would like to re-evaluate the analysis of Radium 226 and 228 in our raw water and finished water as well as the condition of filter media at #4 and #6.

Total Est. \$15,000

61.65200 Maintenance of Treatment Equipment.

.769 Chemical Pump

These are backup chemical feed pumps to have on hand when one fails, increase reflects the rise in cost of pumps.

Total Est. \$2,200

61.66200 T&D Expenses

.764 Equipment

This money is the utility's share to purchase a mini excavator and attachments.

Total Est. \$82,000

61.67500 Maintenance of Services

.226 Contractual Services

Hydrocorp will be scheduling all appointments and conducting comprehensive Cross Connection Control Inspections of all Industrial, Commercial, Public Authority and Multi-family accounts. Provide monthly and annual reports. Notify each scheduled customer prior to inspection. Provide support for customer questions. Complete follow up inspections for non-compliant customers. This amount also includes costs for street repairs.

Total Est. \$55,000

61.67600 Maintenance of Meters

.766 Water Meters

Large commercial meters are due to be replaced, as well as residential. We have a surplus of residential meters in stock for 2024 due to a lack of radios to pair them with.

Decrease by \$12,500

.476 Supplies & Materials

Additional Radios for reading meters need to be purchased.

Increased by \$15,000

61.92100 Admin. & Gen. Off. Sup. & Exp.

.249 Computer Program

Annual fees for existing licenses will be purchased.

Total Est. \$8,000

2024 Water Utility Budget Revenues

	2020	2021	2022	2023	2023	2024
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
Non-Operating Revenues						
Interest & Dividend Income						
61.41900	6,427	5,354	8,570	20,000	20,000	20,000
61.42100	22,735	245,712	11,000	0	0	0
61.42500	78,098	78,098	78,098	79,000	78,098	79,000
Total Non-Operating Rev.	107,260	329,164	97,668	99,000	98,098	99,000
Operating Revenues						
61.46110 Residential	722,544	743,104	727,866	730,000	750,000	847,000
61.46120 Commercial	387,403	411,518	415,482	400,000	415,000	464,000
61.46130 Industrial	323,064	343,908	355,653	340,000	353,000	394,400
61.46150 Rusk	8,226	9,802	8,295	5,000	6,500	5,800
61.46200 Private Fire	43,494	44,796	44,808	42,000	42,000	48,750
61.46300 Public Fire	423,582	430,610	433,455	420,000	435,000	487,000
61.46400 Other Sales	141,037	157,739	169,431	190,000	199,000	220,000
61.47000 Late Charge	5,762	9,182	8,778	7,500	8,500	7,500
61.47100 Miscellaneous	3,842	8,097	7,489	8,000	9,500	8,000
61.47200 Rent	18,250	19,847	20,988	18,250	18,250	18,250
61.47400 Other	14,384	13,791	14,210	20,000	20,000	20,000
Total Operating Revenue	2,091,588	2,192,394	2,206,455	2,180,750	2,256,750	2,520,700
TOTAL REVENUES	2,198,848	2,521,558	2,304,123	2,279,750	2,354,848	2,619,700

2024 Water Utility Budget Expenses

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
PUMPING EXPENSES						
<u>61.62000 Operation Supervision</u>						
.111 Salaries	11,503	12,021	11,495	11,000	11,000	11,550
<u>61.62300 Power for Pumping</u>						
.222 Electricity	122,354	140,622	168,678	152,000	152,000	152,000
.224 Gas/Heating Fuel	6,186	7,543	8,470	6,300	6,300	6,300
Total Operation Labor	140,043	160,186	188,643	169,300	169,300	169,850
<u>61.62400 Pumping Labor & Expenses</u>						
.121 Wages	6,230	5,391	6,814	9,050	9,050	9,600
.122 Overtime	2,291	2,818	2,664	2,600	2,600	2,750
.456 Trans Exp*	705	2,115	1,218	1,000	1,000	1,000
<u>61.62600 Pumping Misc.</u>						
.222 Electricity	4,514	5,404	7,456	4,400	4,400	4,400
.224 Gas/Heating Fuel	3,372	2,483	8,470	6,300	6,300	6,300
Total Power for Pumping	17,112	18,211	26,622	23,350	23,350	24,050
<u>61.63100 Maint. Of Struct. & Improve.</u>						
.121 Wages	686	1,387	100	500	500	525
.122 Overtime	0	0	0	45	45	50
.125 Seasonal	0	0	0	1,000	1,000	1,050
.226 Repairs	2,931	631	1,064	5,000	5,000	5,000
.476 Supplies	263	120	74	400	400	400
Total Oper. Supply/Expense	3,880	2,138	1,238	6,945	6,945	7,025
<u>61.63300 Maint. of Pumping Equipment</u>						
.121 Wages	102	777	353	800	800	840
.122 Overtime	0	0	38	100	100	105
.125 Seasonal	0	0	0	0	0	0
.226 Repairs	953	15,562	17,683	62,800	62,800	85,000
.450 Generator	0	23	0	200	200	300
.476 Supplies	316	5,064	414	2,000	2,000	2,000
.771 Dehumidifiers	0	0	6,838	4,000	4,000	4,000
Total Maintenance of Pumping Plant	1,371	21,426	25,326	69,900	69,900	92,245
TOTAL PUMPING EXPENSES	162,406	201,961	241,829	269,495	269,495	293,170

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
WATER TREATMENT EXPENSES						
<u>61.64000 Operation Supervision</u>						
.111 Salaries	13,660	14,275	14,560	13,000	13,000	13,650
<u>61.64100 Chemicals</u>						
.438 Lab Chemicals/Supplies	2,584	2,830	2,696	4,000	4,000	4,000
.487 Chemicals	29,002	38,276	46,787	35,000	35,000	46,000
Total Chemicals	45,246	55,381	64,043	52,000	52,000	63,650
<u>61.64200 Operation Labor & Expenses</u>						
.121 Wages	10,273	7,776	9,460	12,000	12,000	12,600
.122 Overtime	2,407	2,705	2,789	2,800	2,800	2,950
.221 Water and Sewer	22,371	26,776	28,192	13,500	13,500	13,500
.296 Lab Service	21,316	13,713	17,989	16,000	16,000	16,000
.456 Trans Exp.*	864	2,350	1,461	1,500	1,500	1,500
Total Operate. Labor/Expenses.	57,231	53,320	59,891	45,800	45,800	46,550
<u>61.64300 Misc. Expenses</u>						
.121 Wages	730	418	934	4,000	4,000	4,200
.125 Seasonal	0	336	406	2,500	2,500	2,625
.226 Repairs	0	0	0	200	200	200
.762 Safety Equipment	0	0	0	0	0	2,000
Total Misc. Expense	730	754	1,340	6,700	6,700	9,025
<u>61.65000 Operation Supervision</u>						
.111 Salaries	16,536	17,280	15,326	15,800	15,800	16,600
<u>61.65100 Maint. Of Struct. & Improve.</u>						
.121 Wages	3,539	1,177	553	500	500	525
.122 Overtime	0	0	0	50	50	55
.125 Seasonal	0	0	0	1,000	1,000	1,050
.226 Repairs	0	1,276	0	1,000	1,000	1,000
.476 Supplies	379	359	303	400	400	400
.791 Equipment	0	0	0	0	0	500
Total Maint. Of Struct. & Improve.	20,454	20,092	16,182	18,750	18,750	20,130

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
<u>61.65200 Maint. Of Water Treatment Equip.</u>						
.121 Wages	2,159	2,114	4,066	2,500	2,500	2,625
.122 Overtime	0	0	0	100	100	105
.226 Repairs	0	45	0	15,000	15,000	15,000
.456 Trans. Exp.*	0	0	0	0	0	0
.476 Supplies	5,827	6,464	4,484	2,000	2,000	2,000
.756 Outlay (Sewer Meter)	0	0	0	0	0	0
.769 Chemical Pump	1,745	1,795	0	1,950	1,950	2,200
Total Maint. Treatment Equip.	9,731	10,418	8,550	21,550	21,550	21,930
TOTAL WATER TREATMENT EXP.	133,392	139,965	150,006	144,800	144,800	161,285

TRANSMISSION & DISTRIBUTION EXPENSES

61.66000 Operation Supervision

.111 Salaries	13,290	13,885	19,539	14,000	14,000	14,700
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61.66200 Trans. & Dist. Lines Exp.

.111 Salaries	0	0	0	0	0	0
.116 Pager pay	5,925	5,603	5,939	6,328	6,328	13,360
.121 Wages	160,428	168,981	165,425	145,000	145,000	152,250
.122 Overtime	2,641	3,110	2,569	5,000	5,000	5,250
.125 Seasonal	0	1,296	0	3,000	3,000	5,250
.126 Overtime-Seasonal	0	0	0	0	0	0
.226 Repairs	200	0	35	2,500	2,500	2,500
.456 Trans. Exp.*	6,152	5,131	5,904	6,500	6,500	6,500
.476 Supplies	2,104	1,222	2,754	2,500	2,500	2,500
.764 new equipment	0	4,438	0	35,000	35,000	82,000
Total Operation Labor	190,740	203,666	202,165	219,828	219,828	284,310

61.66300 Meter Expenses.

.121 Wages	8,337	12,727	7,125	15,000	15,000	15,000
.122 Overtime	0	0	83	300	300	300
.125 Seasonal	0	0	0	500	500	500
.456 Trans. Exp.*	1,587	235	244	600	600	600
.476 Supplies	0	161	0	250	250	250
Total Meter Expenses	9,924	13,123	7,452	16,650	16,650	16,650

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
<u>61.66500 Misc. Expenses</u>						
.446 Uniforms/ Acc.	356	406	120	500	500	500
Total Misc. Expenses	356	406	120	500	500	500
<u>61.67000 Operation Supervision</u>						
.111 Salaries	10,785	11,269	12,261	10,300	10,300	10,815
<u>61.67200 Maintenance of Reservoirs</u>						
.121 Wages	1,519	192	246	500	500	525
.122 Overtime	0	0	0	50	50	55
.226 Repairs	164,560	97,741	98,717	70,500	70,500	70,500
.476 Supplies	89	0	0	100	100	100
.789 Tower Repair	10,199	0	0	29,000	29,000	29,000
Total Maintenance of Reservoirs	187,152	109,202	111,224	110,450	110,450	110,995
<u>61.67300 Maint. Of Trans. & Dist. of Mains</u>						
.121 Wages	1,851	5,716	4,514	5,500	5,500	5,775
.122 Overtime	222	1,214	2,476	1,500	1,500	1,575
.125 Seasonal	0	2,876	0	0	0	0
.226 Repairs	479	11,041	16,157	10,000	10,000	10,000
.456 Trans. Exp.*	786	1,224	1,839	1,000	1,000	1,000
.476 Supplies	<u>1,272</u>	<u>2,135</u>	<u>4,092</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Maintenance of T. D. Mains	4,610	24,206	29,078	22,000	22,000	22,350
<u>61.67500 Maintenance of Services</u>						
.121 Wages	3,389	5,167	6,849	6,000	6,000	6,300
.122 Overtime	154	359	2,038	1,200	1,200	1,260
.125 Seasonal	0	0	0	0	0	0
.126 Overtime-Seasonal	0	0	0	0	0	0
.226 Repairs	79,424	87,502	67,571	55,000	55,000	55,000
.456 Trans. Exp.*	871	1,598	1,805	1,500	1,500	1,500
.476 Supplies	8,167	907	1,043	5,000	5,000	5,000
Total Maintenance of Services	92,005	95,533	79,306	68,700	68,700	69,060

	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 PROPOSED</u>
<u>61.67600 Maintenance of Meters</u>						
.121 Wages	6,013	6,148	4,005	6,000	6,000	6,300
.122 Overtime	73	0	0	200	200	210
.125 Seasonal	0	108		0	0	0
.226 Repairs	0	375	0	1,500	1,500	1,500
.456 Trans. Exp.*	0	470	731	1,400	1,400	1,400
.476 Supplies	20,000	0	9,577	20,000	20,000	35,000
.766 Water Meters	47,302	0	0	77,500	77,500	65,000
Total Maintenance of Meters	73,388	7,101	14,313	106,600	106,600	109,410
<u>61.67700 Maintenance of Hydrants</u>						
.121 Wages	6,725	2,829	4,654	4,500	4,500	4,725
.122 Overtime	0	75	0	100	100	105
.125 Seasonal	0	0	0	2,000	2,000	2,625
.226 Repairs	0	90	1,071	2,000	2,000	2,000
.456 Trans. Exp.*	1,468	940	1,462	750	750	750
.476 Supplies	1,202	3,328	2,149	4,000	4,000	4,000
Total Maintenance of Hydrants	9,395	7,262	9,336	13,350	13,350	14,205
TOTAL TRANSMISSION & DISTRIBUTION SYSTEMS	567,570	460,499	452,994	558,078	558,078	627,480

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
CUSTOMER ACCTS.-SUPERVISION						
<u>61.90100 Operation Supervision</u>						
.111 Salaries	3,235	3,381	1,915	2,000	2,000	2,100
CUSTOMER ACCOUNTING AND COLLECTING EXPENSES						
<u>61.90200 Meter Reading</u>						
.111 Salaries	0	0	0	0	0	0
.121 Wages	0	0	0	0	0	0
.226 Contractual Repairs/Services						
.244 Annual contract fees	12,000	11,112	11,456	12,000	12,000	14,000
<u>61.90300 Account & Collection Exp.</u>						
.111 Salaries	18,328	16,767	17,020	20,565	20,565	21,595
.121 Wages	34,103	40,544	40,958	34,399	34,399	36,120
.122 Overtime	0	0	82	200	200	210
.125 Seasonal	0	0	0	0	0	0
.204 Outside Services	2,843	4,030	2,165	3,900	3,900	3,900
.243 Office Equipment Maintenance	8,898	8,856	9,389	9,000	9,000	9,000
.410 Office Supplies	347	496	500	500	500	500
.411 Postage	2,137	2,220	2,008	2,000	2,000	2,500
.412 Custom Office Supplies	1,411	1,518	1,514	1,550	1,550	1,550
.456 Trans Exp.*	0	1,175	852	500	500	500
.714 reading equipment	0	0	0	0	0	0
TOTAL CUSTOMER ACCOUNTING & COLLECTING EXPENSES	83,302	90,099	87,859	84,614	84,614	89,875
ADMINISTRATIVE AND GENERAL EXPENSES						
<u>61.92000 Administrative and General Salaries</u>						
.111 Salaries	62,255	62,643	69,597	71,926	71,926	78,752
Total Admin. & General Salaries	62,255	62,643	69,597	71,926	71,926	78,752

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
<u>61.92100 Office Supplies and Expenses</u>						
.216 Rug Service	151	0	0	300	300	500
.225 Telephone	6,268	7,448	8,393	5,500	5,500	8,200
.226 Contractual Services/Repairs	0	0	0	0	0	5,000
.242 Radio Maintenance	0	0	600	800	800	800
.243 Office Equipment Maintenance	483	434	0	800	800	800
.249 Computer Program	950	6,209	9,514	6,000	6,000	8,000
.253 Office Rent	15,078	15,539	18,504	10,800	10,800	10,800
.410 Office Supplies	449	497	455	500	500	500
.413 Xerox Copies	16	1	9	100	100	100
.706 Chairs	0	0	0	0	0	0
.714 Computer purchase/update	2,982	0	4,500	4,500	4,500	4,500
<u>Total Office Supplies & Expenses</u>	<u>26,377</u>	<u>30,128</u>	<u>41,975</u>	<u>29,300</u>	<u>29,300</u>	<u>39,200</u>

	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 PROPOSED</u>
<u>61.92300 Outside Services</u>						
.206 Legal Counsel	0	0	98	300	300	2,500
.213 Auditing	25,320	23,990	25,404	25,000	25,000	25,000
.215 Engineering(Tower 61.18600)	5,095	2,762	24,070	0	0	0
.220 Consulting Services	10,880	17,085	13,715	12,600	12,600	12,600
Total Outside Services	41,295	43,837	63,287	37,900	37,900	40,100
<u>61.92400 Property Insurance</u>						
.157 Co-Insurance	0	0	0	250	250	250
.231 Property Insurance	12,912	16,223	15,281	18,000	18,000	18,000
Total Property Insurance	12,912	16,223	15,281	18,250	18,250	18,250
<u>61.92500 Injuries & Damages</u>						
.231 Injuries and Damages	12,484	12,068	14,479	18,200	18,200	18,200
Total Injuries & Damages	12,484	12,068	14,479	18,200	18,200	18,200
<u>61.92630 Employee Benefits</u>						
.150 Employee Benefits	229,456	231,028	217,960	257,000	257,000	257,000
.163 Income Continuation	0	0	0	0	0	0
.266 Physical Exam	64	64	120	350	350	350
Total Employee Benefits	229,520	231,092	218,080	257,350	257,350	257,350
<u>61.92800 Regulatory Commission</u>						
.202 Regulatory Commission	2,236	125	125	2,200	2,200	2,200
Total Regulatory Commission	2,236	125	125	2,200	2,200	2,200

2024 Water Utility Budget Expenses

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
<u>61.93000 Miscellaneous General Expenses</u>						
.253 Build./Office Rent	9,946	10,540	10,553	9,500	9,500	9,500
.314 Water Quality	0	0	0	0	0	0
.421 Legal Publications	0	0	0	1,000	1,000	1,000
.439 Schools & Conferences	1,505	250	609	2,200	2,200	2,200
.493 Fees	1,391	1,893	2,043	2,100	2,100	2,500
.691 Paying Agent	0	0	0	0	0	0
Total Miscellaneous General Exp.	12,842	12,683	13,205	14,800	14,800	15,200
<u>61.93300 Transportation Expenses</u>						
.231 Insurance	4,300	4,043	4,773	3,400	3,400	3,400
.241 Vehicle Repair	700	1,593	462	2,000	2,000	2,500
.451 Vehicle Fuel	4,062	5,883	7,007	6,000	6,000	6,000
.452 Vehicle Maintenance	0	521	530	400	400	400
.541 Depreciation	0	0	0	0	0	0
.733 New Truck	0	27,438	51,107	0	0	0
Total Transportation Expense*	9,062	39,478	63,879	11,800	11,800	12,300
<u>61.93500 Maintenance of Power Equipment</u>						
.264 Equipment Maintenance	0	1,497	0	500	500	750
.451 Vehicle Fuel	0	888	2,039	850	850	850
.452 Vehicle Maintenance	45	15	0	150	150	200
Total Maint. of Power Equip.	45	2,400	2,039	1,500	1,500	1,800
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	409,028	450,677	501,947	463,226	463,226	483,352
TOTAL OPERATING EXPENSES	1,355,698	1,343,201	1,434,635	1,520,213	1,520,213	1,655,162

*PSC requires the city to disburse trans. exp. to individual accts. based on a formula. To allow this to happen, trans. exp. is budgeted in 61.93300

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>PROPOSED</u>
<u>61.95000 NON-OPERATING EXPENSES</u>						
.499 Taxes	348,856	334,003	334,003	355,000	355,000	355,000
.540 Depr-Ciac	178,323	180,474	180,474	350,000	178,000	178,000
.541 Depreciation	343,528	358,737	358,737	350,000	350,000	350,000
.542 Amortization	0	0	0	0	0	0
.620 Interest on Bonds	276	69	69	0	0	90,000
.640 Interest on Debt	64,788	13,666	13,666	52,528	52,528	0
.840 Loss on Inventory Write Off	0	0	0	0	0	0
TOTAL NON-OPERATING EXPENSES	935,771	886,949	886,949	1,107,528	935,528	973,000
TOTAL WATER UTILITY EXPENSES	2,291,469	2,230,150	2,321,584	2,627,741	2,455,741	2,628,162

2024 WATER UTILITY BUDGET SUMMARY OF OPERATIONS

	2020	2021	2022	2023	2023	2024
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	PROPOSED
OPERATING REVENUES	2,091,588	2,521,588	2,304,123	2,279,750	2,354,848	2,619,700
OPERATING EXP. LESS DEPRECIABLE EXPENSES	(1,355,698)	(1,343,201)	(1,434,635)	(1,520,213)	(1,520,213)	(1,655,162)
DEPRECIATION	(343,528)	(358,737)	(358,737)	(350,000)	(355,000)	(350,000)
TAXES	(348,856)	(334,003)	(334,003)	(355,000)	(351,000)	(355,000)
NET OPERATING INCOME	43,506	485,647	176,748	54,537	128,635	259,538
INTEREST REVENUE	107,260	329,164	97,668	97,728	98,098	99,000
INTEREST EXPENSE	(65,064)	(13,735)	(13,735)	(52,528)	(54,037)	(90,000)
NET INCOME	85,702	801,076	260,681	99,737	172,696	268,538
DEBT PRINCIPAL REPAYMENT						
Bonds	330,000	330,000	330,000	155,000	330,000	195,000
Advance from Municipality						
Capital Lease						
TOTAL DEBT PRINCIPAL	330,000	330,000	330,000	155,000	330,000	195,000

MEMO

TO: City Administrator and Public Works Director
FROM: Wastewater Utility Superintendent
RE: 2024 WASTEWATER UTILITY BUDGET
DATE: November 8, 2023

Attached is the 2024 Wastewater Utility Budget for your review and consideration.

The proposed 2024 budget includes funding for the replacement of a Reznor furnace and the purchase of a GPS unit for use with the sewer mapping system.

**WASTEWATER UTILITY BUDGET
2024 REVENUE PROJECTION**

QTR.		2017 ACTUAL REVENUE	2018 ACTUAL REVENUE	2019 ACTUAL REVENUE	2020 ACTUAL REVENUE	2021 ACTUAL REVENUE	2022 ACTUAL REVENUE	2023 BUDGETED REVENUE	2023 ESTIMATE REVENUE	2024 ESTIMATE REVENUE
1ST	Residential Revenue (62210)	\$200,853	\$221,888	\$214,769	\$214,262	\$224,243	\$224,243	\$219,636	\$251,201	\$251,201
2ND		\$194,572	\$205,036	\$204,168	\$198,879	\$210,393	\$210,393	\$245,693	\$245,064	\$245,064
3RD		\$178,778	\$186,265	\$193,272	\$197,795	\$201,560	\$201,560	\$237,334	\$234,967	\$234,967
4TH		\$210,643	\$231,568	\$228,792	\$235,232	\$232,421	\$235,232	\$277,353	\$277,353	\$277,353
TOTAL		\$784,846	\$844,757	\$841,001	\$846,168	\$868,617	\$871,428	\$980,016	\$1,008,585	\$1,008,585
1ST	Late Charge (63100)	\$1,563	\$1,634	\$1,830	\$1,876	\$2,465	\$2,465	\$2,743	\$2,389	\$2,389
2ND		\$1,697	\$1,805	\$1,666	\$0	\$1,770	\$1,770	\$1,490	\$1,577	\$1,577
3RD		\$1,270	\$1,387	\$1,771	\$0	\$2,088	\$2,088	\$2,217	\$1,611	\$1,611
4TH		\$1,400	\$1,659	\$2,163	\$3,002	\$1,631	\$3,002	\$1,967	\$1,967	\$1,967
TOTAL		\$5,930	\$6,485	\$7,430	\$4,878	\$7,954	\$9,325	\$8,417	\$7,544	\$7,544
1ST	Commercial Revenue (62220)	\$108,082	\$117,032	\$112,442	\$118,401	\$117,721	\$117,721	\$125,771	\$139,873	\$139,873
2ND		\$113,237	\$122,796	\$120,183	\$104,883	\$125,294	\$125,294	\$148,149	\$153,758	\$153,758
3RD		\$121,961	\$131,504	\$127,880	\$124,733	\$140,060	\$140,060	\$163,173	\$167,064	\$167,064
4TH		\$111,010	\$119,440	\$125,099	\$120,386	\$123,913	\$120,386	\$155,629	\$155,629	\$155,629
TOTAL		\$454,290	\$490,772	\$485,604	\$468,403	\$506,988	\$503,461	\$592,722	\$616,324	\$616,324
1ST	Industrial Revenue (62230)	\$84,071	\$109,116	\$81,964	\$92,940	\$35,579	\$35,579	\$110,831	\$196,528	\$196,528
2ND		\$223,914	\$203,428	\$196,033	\$195,951	\$195,059	\$195,059	\$373,981	\$216,635	\$216,635
3RD		\$229,730	\$223,300	\$231,496	\$155,460	\$312,439	\$312,439	\$312,094	\$252,089	\$252,089
4TH		\$357,547	\$334,301	\$332,746	\$229,263	\$164,960	\$229,263	\$313,337	\$313,337	\$313,337
TOTAL		\$895,262	\$870,145	\$842,239	\$673,614	\$708,037	\$772,340	\$1,110,243	\$978,589	\$978,589
1ST	Service to Other Systems (62150)	\$0	\$0	\$0	\$0	\$9,126	\$9,126	\$9,103	\$9,103	\$9,103
2ND		\$9,686	\$9,686	\$9,709	\$9,523	\$9,126	\$9,126	\$9,103	\$0	\$0
3RD		\$9,663	\$9,593	\$9,686	\$9,523	\$9,103	\$9,103	\$9,103	\$9,126	\$9,126
4TH		\$19,185	\$19,349	\$20,765	\$18,859	\$9,103	\$18,859	\$9,103	\$9,103	\$9,103
TOTAL		\$38,534	\$38,628	\$40,160	\$37,905	\$36,458	\$46,214	\$36,412	\$27,332	\$27,332
1ST	EQ Tank Revenue (62520)	\$3,516	\$3,549	\$7,449	\$3,963	\$6,753	\$6,753	\$6,662	\$8,717	\$8,717
2ND		\$10,341	\$9,846	\$10,084	\$18,876	\$10,528	\$10,528	\$20,155	\$14,213	\$14,213
3RD		\$9,693	\$9,526	\$10,421	\$71,641	\$13,809	\$13,809	\$94,363	\$14,518	\$14,518
4TH		\$16,284	\$16,738	\$12,667	\$323,272	\$160,913	\$10,011	\$61,402	\$61,402	\$61,402
TOTAL		\$39,834	\$39,659	\$40,621	\$417,752	\$192,003	\$41,101	\$182,582	\$98,850	\$98,850
1ST	Public Authority Revenue (62240)	\$54,822	\$65,130	\$43,990	\$43,568	\$33,393	\$33,393	\$40,245	\$46,230	\$46,230
2ND		\$46,752	\$51,574	\$46,656	\$25,686	\$38,036	\$38,036	\$50,819	\$53,342	\$53,342
3RD		\$42,956	\$49,350	\$49,405	\$42,670	\$44,168	\$44,168	\$49,700	\$51,257	\$51,257
4TH		\$76,353	\$73,608	\$82,690	\$69,074	\$83,646	\$69,074	\$100,243	\$100,243	\$100,243
TOTAL		\$220,883	\$239,662	\$222,741	\$180,998	\$199,243	\$184,671	\$241,007	\$251,072	\$251,072
	Rent from Sewer Properties (63400)	\$250	\$300	\$550	\$0	\$0	\$0	\$100	\$595	\$595
	Miscellaneous Oper. Rev. (63500)	\$63,380	\$68,438	\$121,219	\$168,431	\$385,836	\$193,167	\$379,265	\$344,959	\$344,959
TOTAL OPERATING REVENUE		\$2,503,209	\$2,598,846	\$2,601,565	\$2,798,149	\$2,905,136	\$2,621,707	\$3,530,764	\$3,333,850	\$3,333,850
	Interest Income (66100)	\$28,976	\$32,682	\$44,911	\$52,073	\$38,876	\$42,185	\$22,006	\$69,205	\$69,205
TOTAL WASTEWATER REVENUE		\$2,532,185	\$2,631,528	\$2,646,476	\$2,850,222	\$2,944,012	\$2,663,892	\$3,552,770	\$3,403,055	\$3,403,055

**WASTEWATER UTILITY
2024 LABOR COST ESTIMATE**

2024 ESTIMATED PAYRATE	EMPLOYEE	AVERAGE HRS.	2024 EARNINGS & OVERTIME	ESTIMATED CALL IN INCENTIVES	2024 EARN. + C.I. INCENTIVE & OVERTIME	2024 TOTAL EST. WAGE
	Paul Sterk					\$87,709.00
\$25.70	Jonah Cline Reg.	2,080	\$53,456.00	6	\$53,756.00	
\$38.55	Jonah Cline O.T.	70	\$2,699.00		\$2,699.00	\$56,455.00
\$30.48	Derek Lehmann Reg.	2,080	\$63,398.00	6	\$63,698.00	
\$45.72	Derek Lehmann O.T.	70	\$3,200.00		\$3,200.00	\$66,898.00
\$29.31	Jarred Saxton Reg.	2,080	\$60,965.00	6	\$61,265.00	
\$43.97	Jarred Saxton O.T.	70	\$3,078.00		\$3,078.00	\$64,343.00
\$32.63	Dave Liefkort Reg.	2,080	\$67,870.00	2	\$67,970.00	
\$48.95	Dave Liefkort O.T.	80	\$3,916.00		\$3,916.00	\$71,886.00
\$32.01	Jon Neubauer Reg.	2,080	\$66,581.00	6	\$66,881.00	
\$48.02	Jon Neubauer O.T.	70	\$3,361.00		\$3,361.00	\$70,242.00
\$30.48	Nate Forster Reg.	2,080	\$63,403.00	6	\$63,703.00	
\$45.72	Nate Forster O.T.	70	\$3,201.00		\$3,201.00	\$66,904.00
\$2.00	PAGER	14000	\$28,000.00			\$28,000.00
	Seasonal Laborer	0				\$0.00
71.84000.111 - Billing, Collecting & Accounting Salaries						\$9,640.00
71.84000.121 - Billing, Collecting & Accounting Wages - Full Time						\$34,370.00
71.85000.111 - Admin. & General Salaries - Salaries						\$84,697.00
71.85000.121 - Admin. & General Salaries - Wages Full Time						\$14,550.00
<hr/>						
TOTAL LABOR EXCLUDING PENSIONS & BENEFITS						\$655,694.00
<hr/>						
71.85400.150 - EMPLOYEE PENSIONS & BENEFITS						\$295,000.00
<hr/>						
TOTAL LABOR COSTS INCLUDING PENSIONS & BENEFITS						\$950,694

The City of Menomonie sewer service charge system shall be developed in accordance with the attached and shall consist of a minimum user charge, debt charge, use charge, and a waste surcharge. The system shall also develop a flat charge for unmetered non-industrial users of the treatment facility. A summary shall be included in this system development to show that adequate revenues will be collected to cover the estimated expenses of the utility.

A. USERS OF THE SYSTEM

Users of the system are divided into four (4) user classes and are listed in Table I.

TABLE I
 ANNUAL LOADING (From BALC2024)

Class of Users	#	FLOW	BOD	S.S.	PHOS.
Residential	4,671	227,162	449,004	407,324	13,262
Commercial	555	96,661	191,058	173,323	5,643
Public	165	66,625	131,690	119,465	3,890
Industrial	34	199,278	1,243,287	523,805	18,561
TOTAL					
TOTALS	5,425	589,726	2,015,039	1,223,917	41,356

The user data is from the 2022 records from the wastewater treatment plant and loading is based as follows:

DOMESTIC: 237 mg/l BOD
 215 mg/l S.S.
 7 mg/l Phosphorus

B. DEBT SERVICE CHARGE

Debt service charge is the charge to the users necessary to equitably defray the debts incurred by the City in constructing the treatment facilities. In order to equitably divide the debt, it will be divided in relation to flow, BOD, suspended solids, and phosphorus.

Flow:	25.2%
BOD	35.3%
S.S.	30.1%
Phos.	9.4%
TOTAL	100.0%

The debt incurred by the City is the total cost of the treatment facility reduced by the amount of any grants.

Schedule of Payment:		\$3,178,186	Budget Total
		\$3,178,182	Estimated Revenue
Old Debt retirement	\$0		
General Fund	\$0		
New Debt	\$305,940		
TOTAL	\$305,940	\$2.67	100FT3

Portion of debt to be recovered by:

Flow	\$305,940	x	25.24%	=	\$77,219
BOD	\$305,940	x	35.25%	=	\$107,857
S.S.	\$305,940	x	30.10%	=	\$92,093
Phos.	\$305,940	x	9.40%	=	\$28,770

The annual debt service charge per 1000 gallons of flow, per pound of BOD and suspended solids, and can be determined by using the billable loadings from Table I.

Cost/1000 gal	=	\$77,219	/	589726	=	\$0.13094
Cost/#BOD	=	\$107,857	/	2015039	=	\$0.05353
Cost/#S.S.	=	\$92,093	/	1223917	=	\$0.07524
Cost/Phosphorus	=	\$28,770	/	41,356	=	\$0.70

If a normal strength user will contribute:

1.98	lbs.	BOD/1000 gallons
1.79	lbs.	S.S./1000 gallons
0.06	lbs.	Phosphorus/1000 gallons

The total debt contribution for domestic strength will be:

Gallons	(1000 Gallons)	=	\$0.13094
BOD	(Pounds)	=	\$0.10580
S.S.>	(Pounds)	=	\$0.13492
Phos.	(Pounds)	=	\$0.04

TOTAL \$0.41227 /1000 Gallons

C. USER CHARGE

User charge is the charge to the users of the system to equitably recover the operation and maintenance costs of the treatment facility. In order to divide these costs, the costs are separated into the cost component relating to flow, BOD, Suspended Solids, and Phosphorus. (See table II)

TABLE II
PLANT OPERATION AND MAINTENANCE COSTS

Component	TOTAL		Flow		BOD		S.S.		Phosphorus		Component Description
	COST	%	COST	%	COST	%	COST	%	COST	%	
82000	\$237,958	20.00%	47,592	40.00%	95,183	30.00%	71,387	10%	23,796	82000 - Operating Supervision & Labor	
82100	\$253,000	16.00%	40,480	47.00%	118,910	32.00%	80,960	5%	12,650	82100 - Power & Fuel - Main Plant	
82200	\$32,000	100.00%	32,000							82200 - Power - Collection System	
82300	\$0	100.00%	0							82300 - Chlorine and Sodium Bi-Sulfite	
82500	\$144,183	0.00%	0	50.00%	72,092	40.00%	57,673	10.00%	14,418	82500 - Sludge Disposal	
82600	\$247,000	0.00%	0	50.00%	123,500	40.00%	98,800	10.00%	24,700	82600 - Chemical Costs	
82700	\$119,370	35.00%	41,780	30.00%	35,811	30.00%	35,811	5.00%	5,969	82700 - Other Operating Supplies & Expense	
82710	\$92,191	25.00%	23,048	25.00%	23,048	25.00%	23,048	25.00%	23,048	82710 - Laboratory	
83200	\$61,792	100.00%	61,792							83200 - Maintenance of Lift Stations	
83300	\$155,511	30.00%	46,653	30.00%	46,653	30.00%	46,653	10.00%	15,551	83300 - Maintenance of Treatment Plant Equipment	
83400	\$82,533	30.00%	24,760	30.00%	24,760	30.00%	24,760	10.00%	8,253	83400 - Maintenance of Treatment Plant Buildings	
85200	\$61,100	30.00%	18,330	30.00%	18,330	30.00%	18,330	10.00%	6,110	85200 - Outside Services Employed - NR101 Fees, etc.	
85300	\$80,250	30.00%	24,075	30.00%	24,075	30.00%	24,075	10.00%	8,025	85300 - Insurance	
85400	\$295,000	30.00%	88,500	30.00%	88,500	30.00%	88,500	10.00%	29,500	85400 - Employee Pensions & Benefits	
87000	\$285,000	30.00%	85,500	30.00%	85,500	30.00%	85,500	10.00%	28,500	87000 - Non-Operating Expenses - Depreciation/Debt Service	
85800	\$200,037	28.92%	57,851	35.51%	71,033	25.48%	50,969	10.09%	20,184	85800 - Replacement Fund	
TOTALS	\$2,346,925		\$592,360		\$827,395		\$706,467		\$220,703		
PERCENT	100%		25.2398%		35.2544%		30.1018%		9.4039%		

The unit cost using these numbers is:

Flow:	<u>\$592,360</u>		
	589.726 (thousands gal.)	=	\$1.00447
BOD	<u>\$827,395</u>		
	2015039 lbs.	=	\$0.41061
S.S.	<u>\$706,467</u>		
	1223917 lbs.	=	\$0.57722
PHOS.	<u>220,703</u>		
	41,356 lbs.	=	\$5.34

The total user charge contribution for domestic strength waste will be:

Flow:	(1000 gals.)				\$1.00447	
BOD:	1.98	x	\$0.41	=	\$0.81160	
S.S.:	1.79	x	\$0.58	=	\$1.03501	
PHOS:	0.06	x	\$5.34	=	\$0.31155	
TOTAL USE CHARGE					=	\$3.16263

D. FIXED CHARGE

The fixed charge is comprised of the cost of billing, collecting and accounting, meter reading expense, collection system maintenance, transportation expense, administrative & general salaries, office rent, office supplies & expense, and miscellaneous general expenses as follows:

82800	Transportation expense	=	\$39,500
83100	Collection system maintenance	=	\$145,764
84000	Billing, collecting & accounting	=	\$59,760
84200	Meter reading expense	=	\$152,000
85000	Administrative & general salaries	=	\$99,247
85100	Office supplies & expense	=	\$12,150
85600	Misc. general expense	=	\$9,900
85700	Office rent	=	\$7,000
	TOTAL		<u>\$525,321</u>

Minimum charge =	<u>\$525,321</u>	=	\$96.83 /year	\$24.21 /Qtr
Number of users =	5425			

E. FLAT CHARGES

The flat charge will be based on 15,000 gallons per quarter and computed using the minimum, debt service, and user charges for domestic strength wastewater.

Flat charge =	\$24.21	Minimum charge
	\$6.18	Debt charge per 1000 gal.
	\$47.44	User charge per 1000 gal.
	<u>\$77.83</u>	TOTAL user charge per quarter

F. SURCHARGES

The users discharging wastewater containing concentrations of BOD in excess of 237 mg/l, S.S. in excess of 215 mg/l, and phosphorus in excess of 7 mg/l shall be charged a surcharge on the resulting excess poundage.

BOD Surcharge =	BOD debt unit charge + BOD user charge	
=	\$0.05353	+ \$0.41061
=	\$0.46414 /lb. BOD	

S.S. Surcharge =	S.S. debt unit charge + S.S. user charge.	
=	\$0.08	+ \$0.57722
=	\$0.65246 /lb. S.S.	

Phosphorus Surcharge =	Phosphorus unit charge + Phosphorus user charge.	
=	\$0.70	+ \$5.34
=	\$6.03 /lb. phosphorus	

SUMMARY

ESTIMATED EXPENSES

Operation and Maintenance	\$2,346,925
Debt. and interest	\$305,940
Fixed charges	<u>\$525,321</u>
TOTAL BUDGET	<u>\$3,178,186</u>

SUMMARY OF CHARGES

Debt service charge =		\$0.41	
User charge =		\$3.16	
Total volume charge =		\$3.57	\$2.67 100/FT3
Minimum charge =		\$24.21	
Fiat charge =		\$77.83	
BOD surcharge =		\$0.46	
S.S. surcharge =		\$0.65	
Phos. surcharge =		\$6.03	

ESTIMATED REVENUES

1. RESIDENTIAL

Use charges:

Volume	227162	x	\$3.16263	=	\$718,430
Minimum	4671	x	\$96.83 yr.	=	\$452,309

Debt charge:

Volume	227162	x	\$0.41227	=	\$93,653
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SUB TOTAL \$1,264,392

2. COMMERCIAL

Use charges:

Volume	96661	x	\$3.16	=	\$305,703
Minimum	555	x	\$96.83 yr.	=	\$53,743

Debt charge:

Volume	96661	x	\$0.41	=	\$39,851
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SUB TOTAL \$399,297

PUBLIC

Use charges:

Volume	66625	x	\$3.16	=	\$210,710
Minimum	165	x	\$96.83 yr.	=	\$15,978

Debt charge:

Volume	66625	x	\$0.41	=	\$27,468
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SUB TOTAL \$254,156

INDUSTRIAL

Use charges:

Volume	199278	x	\$3.16	=	\$630,243
Minimum	34	x	\$96.83 yr.	=	\$3,292

Debt charge:

Volume	199278	x	\$0.41	=	\$82,157
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Surcharges:

BOD	849398	x	\$0.46	=	\$394,236
S.S.	166480	x	\$0.65	=	\$108,622
PHOS.	6927	x	\$6.03	=	\$41,787

SUB TOTAL \$1,260,338

TOTAL ESTIMATED REVENUE \$3,178,182

2024

WASTEWATER UTILITY BUDGET

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
OPERATION EXPENSES:									
71.82000	OPER.SUPERVISION & LABOR								
.111	SALARIES	\$71,293	\$71,340	\$74,336	\$78,313	\$81,808	\$83,115	\$82,676	\$87,709
.121	WAGES - FULL TIME	\$84,704	\$89,800	\$89,993	\$106,703	\$155,242	\$141,840	\$114,503	\$147,136
.122	OVERTIME - FULL TIME	\$291	\$637	\$3,822	\$5,445	\$5,248	\$5,169	\$2,475	\$3,113
.248	OTHER DEPT. LABOR	\$0	\$0	\$0	\$219	\$0	\$0	\$0	\$0
	TOTAL SUPERVISION & LABOR:	\$156,288	\$161,777	\$168,151	\$190,680	\$242,298	\$230,124	\$199,654	\$237,958
71.82100	POWER & FUEL - MAIN PLANT								
.222	ELECTRICITY	\$155,164	\$123,626	\$152,011	\$138,609	\$151,257	\$206,596	\$200,000	\$250,000
.457	DIESEL FUEL	\$645	\$1,310	\$1,946	\$1,618	\$1,934	\$2,395	\$2,500	\$3,000
	TOTAL POWER & FUEL - MAIN PLANT:	\$155,809	\$124,936	\$153,957	\$140,227	\$153,191	\$208,991	\$202,500	\$253,000
71.82200	POWER FOR COLLECTION SYSTEM								
.222	ELECTRICITY	\$19,807	\$17,320	\$20,788	\$19,985	\$17,425	\$21,558	\$25,000	\$30,000
.224	GAS/HEATING FUEL	\$720	\$747	\$771	\$745	\$776	\$771	\$2,000	\$2,000
	TOTAL POWER FOR COLLECTION SYSTE	\$20,527	\$18,067	\$21,559	\$20,730	\$18,201	\$22,329	\$27,000	\$32,000
71.82300	CHLORINE								
.436	CHLORINE (GAS)	\$6,537	\$6,664	\$7,176	\$6,602	\$7,329	-\$179	\$0	\$0
.437	CHLORINE (SODIUM HYPOCHLORITE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.438	SODIUM BISULFITE	\$13,576	\$13,092	\$12,923	\$13,688	\$20,916	\$0	\$0	\$0
	TOTAL CHLORINE:	\$20,113	\$19,756	\$20,099	\$20,290	\$28,245	-\$179	\$0	\$0

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.82500	SLUDGE DISPOSAL								
.121	WAGES - FULL TIME	\$26,543	\$31,884	\$32,076	\$31,624	\$29,309	\$34,077	\$36,937	\$37,727
.122	OVERTIME - FULL TIME	\$869	\$19	\$1,044	\$909	\$548	\$306	\$3,998	\$1,556
.125	WAGES - PART TIME/SEASONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.221	WATER	\$495	\$493	\$512	\$512	\$512	\$512	\$600	\$700
.222	ELECTRICITY	\$2,992	\$2,715	\$2,829	\$2,833	\$3,052	\$5,161	\$3,500	\$6,000
.224	GAS/HEATING FUEL	\$814	\$912	\$951	\$846	\$850	\$1,126	\$1,300	\$1,500
.226	CONTRACTUAL REPAIRS/SERVICE	\$40,219	\$38,640	\$48,317	\$30,070	\$41,906	\$54,531	\$72,000	\$72,000
.241	VEHICLE REPAIR	\$8,001	\$2,711	\$1,905	\$16,767	\$120	\$4,108	\$10,000	\$12,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$24	\$2,296	\$487	\$0	\$0	\$0	\$500	\$500
.451	VEHICLE FUEL	\$2,557	\$2,345	\$2,580	\$808	\$2,962	\$5,569	\$4,000	\$6,000
.452	VEHICLE MAINTENANCE	\$43	\$1,149	\$172	\$365	\$235	\$399	\$1,700	\$1,700
.453	PARTS & REPAIR SUPPLIES	\$146	\$1,053	\$27	\$0	\$0	\$0	\$4,000	\$4,000
.476	MATERIALS/SUPPLIES	\$35	\$79	\$0	\$0	\$0	\$0	\$500	\$500
.541	DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.700	OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL SLUDGE DISPOSAL:	\$82,738	\$84,296	\$90,900	\$84,734	\$79,494	\$105,789	\$139,035	\$144,183
71.82600	CHEMICAL COSTS - DISP.PLANT								
.433	POLYMERS	\$8,843	\$15,444	\$14,482	\$9,654	\$21,764	\$29,260	\$35,000	\$35,000
.487	FERRIC CHLORIDE	\$18,207	\$14,811	\$21,620	\$16,829	\$23,021	\$23,613	\$60,000	\$212,000
	TOTAL CHEMICAL COSTS - DISP.PLANT:	\$27,050	\$30,255	\$36,102	\$26,483	\$44,785	\$52,873	\$95,000	\$247,000
71.82700	OTHER OPER.SUPPLIES & EXPENSE								
.216	LAUNDRY/CARPET/CLNG. SERVICE	\$650	\$702	\$702	\$671	\$818	\$715	\$5,000	\$2,000
.220	CONSULTING SERVICES	\$11,885	\$11,520	\$11,520	\$10,880	\$16,425	\$12,835	\$17,000	\$17,000
.221	WATER & SEWER	\$11,874	\$9,731	\$12,576	\$12,374	\$14,218	\$9,357	\$16,000	\$16,000
.224	GAS/HEATING FUEL	\$22,879	\$18,075	\$20,277	\$18,121	\$27,922	\$45,624	\$30,000	\$60,000
.226	CONTRACTUAL REPAIRS/SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$5,100
.242	RADIO MAINTENANCE CONTRACT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.295	INSPECTION FEES	\$1,572	\$2,285	\$2,416	\$1,775	\$798	\$2,393	\$3,450	\$5,100
.297	GARBAGE SERVICE/LANDFILL FEE	\$4,802	\$5,502	\$4,440	\$6,617	\$5,716	\$4,148	\$6,500	\$6,500
.412	CUSTOM OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$170	\$170
.467	SAFETY EQUIPMENT	\$2,473	\$1,520	\$1,367	\$4,919	\$3,533	\$3,132	\$4,500	\$4,500
.479	SMALL TOOLS/MISC. EXPENSE	\$1,972	\$1,822	\$2,482	\$2,415	\$2,331	\$3,019	\$3,000	\$3,000
.762	OUTLAY							\$0	\$0
	TOTAL OTHER OPERATING SUPP. & EXP:	\$58,107	\$51,157	\$55,780	\$57,772	\$71,761	\$81,223	\$85,720	\$119,370

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.82710	LAB OPER.SUPPLIES & EXPENSE								
.121	WAGES - FULL TIME	\$46,271	\$45,986	\$48,208	\$44,727	\$47,898	\$47,257	\$57,250	\$52,818
.122	OVERTIME - FULL TIME	\$831	\$1,831	\$4,259	\$8,925	\$9,680	\$9,645	\$3,998	\$9,728
.226	CONTRACTUAL REPAIRS	\$365	\$174	\$718	\$1,102	\$562	\$1,811	\$1,375	\$1,375
.237	CERTIFICATION	\$794	\$828	\$814	\$814	\$831	\$825	\$1,000	\$1,000
.296	LABORATORY SERVICE	\$4,817	\$4,049	\$6,316	\$4,711	\$5,788	\$5,517	\$6,770	\$6,770
.438	LAB CHEMICALS & SUPPLIES	\$4,400	\$4,729	\$4,198	\$4,634	\$4,653	\$6,393	\$7,000	\$8,000
.467	SAFETY EQUIPMENT	\$0	\$0	\$0	\$319	\$0	\$0	\$500	\$500
.469	LAB EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.476	MATERIALS/SUPPLIES	\$6,256	\$7,592	\$4,506	\$7,116	\$4,390	\$6,032	\$9,000	\$9,000
.494	EQUIPMENT REPAIR	\$322	\$0	\$0	\$0	\$175	\$0	\$3,000	\$3,000
.714	OUTLAY -	\$0	\$919	\$1,013	\$0	\$6,876	\$0	\$0	\$0
.756	OUTLAY -	\$0	\$1,506	\$2,252	\$0	\$0	\$0	\$0	\$0
	TOTAL LAB OPER.SUPPLIES & EXP:	\$64,056	\$67,614	\$72,284	\$72,348	\$80,853	\$77,480	\$89,893	\$92,191
71.82720	EQUALIZATION TANK OPERATION								
.121	WAGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.221	WATER & SEWER	\$0	\$0	\$582	\$608	\$578	\$566	\$600	\$600
.222	POWER - ELECTRICITY	\$9,635	\$9,178	\$9,318	\$9,922	\$11,557	\$14,148	\$15,000	\$16,000
.226	CONTRACTUAL REPAIRS	\$0	\$0	\$0	\$525	\$327	\$47,810	\$3,000	\$3,000
.476	MATERIALS/SUPPLIES	\$1,245	\$1,312	\$5,474	\$17,757	\$375	\$4,374	\$12,000	\$12,000
	TOTAL EQUALIZATION OPERATION	\$10,880	\$10,490	\$15,374	\$28,812	\$12,837	\$66,898	\$30,600	\$31,600
71.82800	TRANSPORTATION EXPENSE								
.121	WAGES - FULL TIME	\$0	\$0	\$0	\$52	\$0	\$0	\$0	\$0
.226	CONTRACTUAL REPAIRS	\$1,082	\$0	\$1,220	\$2,118	\$1,423	\$300	\$4,000	\$4,000
.231	PROPERTY & LIABILITY INS.	\$3,957	\$4,395	\$4,753	\$5,054	\$8,308	\$13,912	\$14,000	\$25,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$0	\$124	\$20	\$0	\$0	\$0	\$500	\$500
.450	OIL, GREASE & ANTIFREEZE	\$627	\$1,154	\$1,312	\$790	\$81	\$483	\$3,000	\$3,000
.451	VEHICLE FUEL	\$2,939	\$2,782	\$2,888	\$2,184	\$2,998	\$5,355	\$3,500	\$6,000
.452	VEHICLE MAINTENANCE	\$316	\$277	\$204	\$109	\$18	\$228	\$1,000	\$1,000
.541	DEPRECIATION	\$640,375	\$646,607	\$0	\$0	\$0	\$1,155,398	\$0	\$0
.700	OUTLAY -	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0
.700	OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRANSPORTATION EXPENSE:	\$649,296	\$655,339	\$10,397	\$10,307	\$12,828	\$1,175,676	\$76,000	\$39,500

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.83100	MAINT. OF COLLECTION SYSTEM								
.116	PAGER - COLLECTION SYSTEM	\$3,369	\$3,369	\$3,372	\$3,347	\$3,297	\$3,278	\$14,000	\$14,000
.121	WAGES - FULL TIME	\$53,459	\$48,768	\$54,438	\$68,109	\$38,759	\$43,771	\$63,529	\$52,818
.122	OVERTIME - FULL TIME	\$179	\$18	\$574	\$669	\$403	\$170	\$3,998	\$1,946
.125	WAGES - PART TIME/SEASONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.226	CONTRACTUAL REPAIRS	\$4,501	\$876	\$2,253	\$25,990	\$12,248	\$21,390	\$15,000	\$25,000
.241	VEHICLE REPAIR	\$10,460	\$6,428	\$3,068	\$1,946	\$120	\$24	\$2,000	\$2,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$14,951	\$16,484	\$18,689	\$24,337	\$25,056	\$28,054	\$20,000	\$20,000
.451	VEHICLE FUEL	\$1,637	\$1,463	\$1,563	\$686	\$530	\$5,219	\$2,000	\$2,000
.452	VEHICLE MAINTENANCE	\$5,423	\$6,288	\$3,646	\$7,350	\$5,676	\$1,055	\$7,000	\$7,000
.476	MATERIALS/SUPPLIES	\$1,486	\$3,286	\$1,787	\$2,098	\$4,307	\$3,528	\$6,000	\$6,000
.714	OUTLAY - GPS Unit	\$929	\$0	\$0	\$484	\$0	\$225	\$0	\$15,000
.700	OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.700	OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL MAINT. OF COLLECTION SYSTEM:	\$96,394	\$86,980	\$89,390	\$135,016	\$90,396	\$106,714	\$133,527	\$145,764
71.83200	MAINT. OF LIFT STATIONS								
.116	PAGER - LIFT STATIONS AND PLANT	\$3,369	\$3,369	\$3,372	\$3,347	\$3,297	\$3,358	\$14,000	\$14,000
.121	WAGES - FULL TIME	\$23,320	\$20,812	\$16,317	\$17,321	\$13,906	\$11,704	\$22,161	\$22,636
.122	OVERTIME - FULL TIME	\$930	\$216	\$569	\$637	\$943	\$1,139	\$3,237	\$1,556
.125	WAGES - PART TIME/SEASONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.225	TELEPHONE	\$480	\$480	\$480	\$440	\$480	\$287	\$600	\$600
.226	CONTRACTUAL REPAIRS	\$8,105	\$6,201	\$32,380	\$5,032	\$9,433	\$21,254	\$10,000	\$10,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$123	\$0	\$383	\$0	\$0	\$0	\$1,000	\$1,000
.476	MATERIALS/SUPPLIES	\$4,949	\$10,689	\$1,772	\$9,629	\$1,902	\$5,598	\$12,000	\$12,000
.733	OUTLAY -	\$3,818	\$2,785	\$0	\$10,687	\$11,937	\$0	\$0	\$0
	TOTAL MAINT. OF LIFT STATIONS:	\$45,094	\$44,552	\$55,273	\$47,093	\$41,898	\$43,340	\$62,998	\$61,792
71.83300	MAINT.OF TREAT.PLANT EQUIP.								
.121	WAGES - FULL TIME	\$32,975	\$32,880	\$31,800	\$23,223	\$20,739	\$22,346	\$36,932	\$33,955
.122	OVERTIME - FULL TIME	\$79	\$1,152	\$1,029	\$924	\$858	\$489	\$1,333	\$1,556
.125	WAGES - PART TIME/SEASONAL	\$0	\$0	\$0	\$0	\$322	\$406	\$0	\$0
.226	CONTRACTUAL REPAIRS	\$25,353	\$33,449	\$22,872	\$50,787	\$44,656	\$41,928	\$90,000	\$70,000
.476	MATERIALS/SUPPLIES	\$18,833	\$17,931	\$53,154	\$45,486	\$30,198	\$36,279	\$40,000	\$50,000
.778	OUTLAY -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.700	OUTLAY	\$0	\$0	\$0	\$5,824	\$0	\$0	\$0	\$0
	TOTAL MAINT.OF TREAT.PLANT EQUIP:	\$77,240	\$85,412	\$108,855	\$126,244	\$96,773	\$101,448	\$168,265	\$155,511

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.83400	MAINT.OF TREAT.PLANT BLDGS								
.121	WAGES - FULL TIME	\$27,656	\$29,258	\$34,661	\$24,333	\$22,532	\$22,658	\$38,043	\$30,183
.122	OVERTIME - FULLTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.125	WAGES - PART TIME/SEASONAL	\$0	\$4,620	\$0	\$6,386	\$5,009	\$0	\$0	\$0
.226	CONTRACTUAL REPAIRS	\$2,840	\$1,695	\$1,781	\$3,525	\$7,749	\$3,348	\$7,000	\$7,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$807	\$3,916	\$468	\$0	\$193	\$0	\$2,000	\$2,000
.454	BUILDING SUPPLIES/MAINT.	\$567	\$132	\$178	\$177	\$280	\$580	\$350	\$350
.476	MATERIALS/SUPPLIES	\$1,844	\$2,274	\$2,505	\$2,059	\$1,862	\$1,450	\$3,000	\$3,000
.781	OUTLAY - Furnace Str 90	\$3,600	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
.771	OUTLAY -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL MAINT.OF TREAT.PLANT BLDGS:	\$37,314	\$41,895	\$39,593	\$36,480	\$37,625	\$28,036	\$50,393	\$82,533

CUSTOMER ACCOUNTING & COLLECTION EXPENSE

71.84000	BILLING, COLLECTING, & ACCTG.								
.111	SALARIES	\$19,407	\$19,415	\$19,665	\$16,555	\$7,010	\$7,000	\$9,270	\$9,640
.121	Wages - Full Time	\$17,489	\$21,666	\$21,469	\$24,717	\$30,201	\$30,055	\$33,049	\$34,370
.122	OVERTIME - FULL TIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.204	OTHER OUTSIDE SERVICES	\$3,891	\$3,274	\$3,035	\$2,537	\$3,391	\$2,086	\$3,000	\$3,000
.243	OFFICE EQUIP. MAINT. CONTRACT	\$8,837	\$8,596	\$8,222	\$8,898	\$9,223	\$9,799	\$8,500	\$8,500
.410	OFFICE SUPPLIES	\$54	\$175	\$193	\$108	\$200	\$107	\$200	\$250
.411	POSTAGE	\$2,706	\$3,523	\$3,441	\$2,906	\$3,698	\$3,127	\$2,500	\$3,000
.412	CUSTOM OFFICE SUPPLIES	\$146	\$293	\$454	\$749	\$244	\$444	\$500	\$1,000
.700	OUTLAY -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL BILLING, COLLECTING, & ACCTG.	\$52,530	\$56,942	\$56,479	\$56,470	\$53,967	\$52,618	\$57,019	\$59,760

71.84200	METER READING EXPENSE								
.203	METER READING EXPENSE	\$114,928	\$123,361	\$130,827	\$133,054	\$129,282	\$139,752	\$135,000	\$140,000
.244	RNI/SAAS CONTRACT FEE	\$10,475	\$10,170	\$10,475	\$10,789	\$11,113	\$11,446	\$12,000	\$12,000
	TOTAL METER READING EXPENSE:	\$125,403	\$133,531	\$141,302	\$143,843	\$140,395	\$151,198	\$147,000	\$152,000

71.85000	ADMIN. & GENERAL SALARIES								
.111	SALARIES	\$60,243	\$60,909	\$61,902	\$62,255	\$62,643	\$69,597	\$78,708	\$84,697
.121	SALARIES							\$13,989	\$14,550
.432	VEHICLE ALLOWANCE/MILEAGE	\$0	\$0	\$0	\$0	\$10,681	\$12,175	\$0	\$0
	TOTAL ADMIN. & GENERAL SALARIES:	\$60,243	\$60,909	\$61,902	\$62,255	\$73,324	\$81,772	\$92,697	\$99,247

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.85100	OFFICE SUPPLIES AND EXPENSE								
.225	TELEPHONE	\$3,818	\$3,597	\$3,819	\$3,958	\$4,430	\$4,130	\$5,700	\$5,700
.242	RADIO MAINTENANCE CONTRACT	\$273	\$315	\$252	\$0	\$0	\$300	\$300	\$0
.243	OFFICE EQUIP. MAINT. CONTRACT	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$350
.249	COMPUTER PROGRAM	\$1,000	\$1,153	\$316	\$333	\$4,074	\$4,306	\$2,000	\$5,000
.410	OFFICE SUPPLIES	\$466	\$277	\$499	\$412	\$500	\$360	\$600	\$600
.412	CUSTOM OFFICE SUPPLIES	\$0	\$20	\$61	\$0	\$0	\$0	\$100	\$100
.413	XEROX COPIES	\$52	\$36	\$38	\$48	\$38	\$36	\$100	\$100
.414	MACHINE MAINT./REPAIR	\$0	\$0	\$0	\$0	\$0	\$120	\$300	\$300
.714	OUTLAY -	\$0	\$0	\$0	\$0	\$0	\$2,102	\$0	\$2,000
.714	OUTLAY -	\$0	\$0	\$0	\$1,788	\$0	\$0	\$0	\$0
	TOTAL OFFICE SUPPLIES & EXPENSES:	\$5,609	\$5,398	\$4,985	\$6,539	\$9,042	\$11,354	\$9,450	\$14,150
71.85200	OUTSIDE SERVICES EMPLOYED								
.202	REGULATORY COMMISSION EXP.	\$8,754	\$8,704	\$8,553	\$8,221	\$7,841	\$7,990	\$9,000	\$10,100
.203	SEWER RATE STUDY	\$0	\$0	\$0	\$0	\$7,706	\$1,913	\$0	\$0
.206	LEGAL COUNSEL	\$1,343	\$0	\$0	\$505	\$158	\$683	\$1,000	\$1,000
.213	ACCOUNTING & AUDITING	\$11,735	\$13,415	\$12,105	\$12,305	\$13,140	\$14,930	\$13,000	\$16,000
.215	ENGINEERING SERVICES	\$2,435	\$6,735	\$2,498	\$2,500	\$9,459	\$50,876	\$17,000	\$34,000
	TOTAL OUTSIDE SERVICES EMPLOYED:	\$24,267	\$28,854	\$23,156	\$23,531	\$38,304	\$76,392	\$40,000	\$61,100
71.85300	INSURANCE EXPENSE								
.157	CO-INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
.231	PROPERTY & LIABILITY INS.	\$64,900	\$62,418	\$66,309	\$73,591	\$58,008	\$58,864	\$62,000	\$80,000
	TOTAL INSURANCE EXPENSE:	\$64,900	\$62,418	\$66,309	\$73,591	\$58,008	\$58,864	\$62,250	\$80,250
71.85400	EMPLOYES PENSIONS & BENEFITS								
.150	EMPLOYEE BENEFITS	\$252,324	\$257,648	\$289,054	\$285,356	\$270,683	\$286,537	\$295,000	\$295,000
.163	INCOME CONTINUATION INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.440	AFSCME CLOTHING ALLOWANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EMPLOYES PENSIONS & BENEFIT	\$252,324	\$257,648	\$289,054	\$285,356	\$270,683	\$286,537	\$295,000	\$295,000

ACCOUNT NUMBER	DESCRIPTION	2017 ACTUAL BUDGET SPENT	2018 ACTUAL BUDGET SPENT	2019 ACTUAL BUDGET SPENT	2020 ACTUAL BUDGET SPENT	2021 ACTUAL BUDGET SPENT	2022 ACTUAL BUDGET SPENT	2023 BUDGETED	2024 PROPOSED BUDGET
71.85600	MISC. GENERAL EXPENSES								
.239	RAILROAD CROSSING LEASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.266	EMPLOYEE EXAMS & TESTING	\$212	\$149	\$50	\$225	\$56	\$220	\$1,000	\$1,000
.314	WATER QUALITY/EDUCATION-OUTREACH	\$8,315	\$4,080	\$1,596	\$0	\$660	\$880	\$5,000	\$5,000
.424	DUES	\$105	\$230	\$293	\$333	\$338	\$300	\$500	\$500
.426	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$250	\$300	\$300
.439	SCHOOLS & CONFERENCES	\$1,159	\$1,116	\$1,087	\$387	\$696	\$645	\$1,700	\$1,700
.490	MISCELLANEOUS SUP. & EXP.	\$0	\$0	\$0	\$80	\$71	\$15	\$100	\$100
.493	DIGGERS HOTLINE FEES	\$790	\$1,095	\$949	\$973	\$932	\$988	\$1,000	\$1,300
.680	DEBT ISSUE EXPENSE					\$60	\$15		
.691	PAYING AGENT SERVICE CHG.	\$2,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL MISC. GENERAL EXPENSES:	\$12,799	\$6,670	\$3,975	\$1,998	\$2,813	\$3,313	\$9,600	\$9,900
71.85700	OFFICE RENT								
.253	BUILDING/OFFICE RENT	\$13,300	\$13,500	\$13,700	\$20,692	\$21,181	\$25,305	\$10,000	\$7,000
	TOTAL OFFICE RENT:	\$13,300	\$13,500	\$13,700	\$20,692	\$21,181	\$25,305	\$10,000	\$7,000
71.85800	REPLACEMENT FUND	\$188,586	\$194,986	\$196,486	\$216,407	\$216,407	\$0	\$171,460	\$200,037
	TOTAL WASTEWATER UTILITY BUDGET:	\$2,300,867	\$2,303,382	\$1,795,062	\$1,887,898	\$1,895,309	\$3,048,095	\$2,255,061	\$2,620,846
71.87000	NON-OPERATING EXPENSES								
.540	DEPRECIATION - CIAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.541	DEPRECIATION	\$123,891	\$123,828	\$0	\$0	\$0	\$0	\$125,000	\$125,000
.542	AMORT.OF DEBT DISC.& EXP.	\$1,981	\$1,260	\$8,131	\$413	\$103	\$0	\$1,000	\$1,000
.620	INTEREST ON BONDS	\$19,171	\$16,503	\$18,208	\$20,188	\$12,575	\$10,838	\$12,600	\$10,000
.641	INTEREST ON LEASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
.646	INT.ON CLEAN WATER FUND LOAN	\$90,769	\$80,073	\$73,318	\$78,514	\$165,054	\$198,422	\$0	\$351,000
.698	TRANS TO OTHER FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL NON-OPERATING EXPENSES	\$235,812	\$221,664	\$99,657	\$99,115	\$177,732	\$209,260	\$138,600	\$487,000
	FUND TOTALS	\$2,536,679	\$2,525,046	\$1,894,719	\$1,987,013	\$2,073,041	\$3,257,355	\$2,393,661	\$3,107,846

2024 WASTEWATER UTILITY BUDGET SUMMARY

1. Personal Services	\$950,694
2. Contractual Services	\$1,004,145
3. Commodities	\$408,970
4. Outlay	\$57,000
5. Depreciation of Vehicles	\$0
6. Depreciation of Plant	\$125,000
7. Replacement Fund	\$200,037
8. Interest Payments on Debt	\$362,000

TOTAL	\$3,107,846

2024 WASTEWATER UTILITY BUDGET

Estimate of Operations

	2023 Budgeted	2023 Estimated	2024 Proposed
Operating Revenue	\$3,142,982	\$2,980,752	\$2,980,752
Interest	\$22,006	\$69,205	\$69,205
Misc. Operating Revenue	\$387,782	\$353,098	\$353,098
TOTAL INCOME	\$3,552,770	\$3,403,055	\$3,403,055
LESS:			
Operation & Maintenance Expense	\$2,255,061	\$2,620,846	\$2,620,846
Depreciation of Plant	\$125,000	\$125,000	\$125,000
Debt Discount & Expense	\$1,000	\$1,000	\$1,000
Non-Operating Interest Expense	\$0	\$351,000	\$351,000
Interest on bonds	\$12,600	\$10,000	\$10,000
Trans to Other Funds	\$0	\$0	\$0
GROSS PROFIT OR LOSS	\$1,159,109	\$295,209	\$295,209

2024 WASTEWATER UTILITY BUDGET

Estimate of Operations

	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budgeted	2023 Estimate	2024 Budgeted
Operating Revenue	\$2,433,649	\$2,523,623	\$2,472,366	\$2,624,840	\$2,511,346	\$2,419,215	\$3,142,982	\$2,980,752	\$2,980,752
Interest	\$28,976	\$32,682	\$44,911	\$52,073	\$38,876	\$42,185	\$22,006	\$69,205	\$69,205
Misc. Operating Revenue, Late chg., Rent, Subsidy	\$69,560	\$75,223	\$129,199	\$173,309	\$393,790	\$202,492	\$387,782	\$353,098	\$353,098
TOTAL INCOME	\$2,532,185	\$2,631,528	\$2,646,476	\$2,850,222	\$2,944,012	\$2,663,892	\$3,552,770	\$3,403,055	\$3,403,055
LESS:									
Operation & Maintenance Expense	\$2,300,867	\$2,303,382	\$1,795,062	\$1,887,898	\$1,895,309	\$2,255,061	\$2,255,061	\$2,620,846	\$2,620,846
Depreciation of Plant	\$123,891	\$123,828	\$0	\$0	\$0	\$125,000	\$125,000	\$125,000	\$125,000
Debt Discount & Expense	\$1,981	\$1,260	\$8,131	\$413	\$103	\$1,000	\$1,000	\$1,000	\$1,000
Non-Operating Interest Expense	\$90,769	\$80,073	\$73,318	\$78,514	\$165,054	\$0	\$0	\$351,000	\$351,000
Interest on bonds	\$19,171	\$16,503	\$18,208	\$20,188	\$12,575	\$12,600	\$12,600	\$10,000	\$10,000
Trans to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GROSS PROFIT OR LOSS	(\$4,494)	\$106,482	\$751,757	\$863,209	\$870,971	\$270,231	\$1,159,109	\$295,209	\$295,209

Proposed Outlays for the 2024 Wastewater Utility Budget

Laptop Computer	\$2,000
Reznor Furnace	\$40,000
GPS Unit	\$15,000
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Total	\$57,000

JUSTIFICATIONS

**WASTEWATER UTILITY BUDGET
2024**

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.82000	OPER.SUPERVISION AND LABOR	
.111	SALARIES Salary of the Superintendent of the Wastewater Utility	\$87,709
.121	WAGES - FULL TIME Labor figured at 24% of regular and holiday hours	\$147,136
.122	OVERTIME - FULL TIME Labor figured at 15% of the overtime hours on summary sheet	\$3,113
.248	OTHER DEPT. LABOR	\$0
	TOTAL OPER.SUPERVISION & LABOR:	<u>\$237,958</u>
71.82100	POWER & FUEL - MAIN PLANT	
.222	Power for operating main plant (Pumps, motors, & lights)	\$250,000
.457	Diesel Fuel (Plant Generator)	\$3,000
	TOTAL POWER & FUEL - MAIN PLANT:	<u>\$253,000</u>
71.82200	POWER FOR COLLECTION SYSTEM	
.222	Power for Operating Collection System & 17 lift stations	\$30,000
.224	Gas for Stationary Generators at 21st & Cherry Blossom lift stations	\$2,000
	TOTAL POWER FOR COLL. SYSTEM:	<u>\$32,000</u>
71.82300	CHLORINE	
.436	CHLORINE (gas) Disinfection of final effluent from the treatment plant. (10,200 lbs @ \$0.83/lb. + delivery)	\$0
.437	CHLORINE (Liquid Sodium Hypochlorite) Liquid chlorine to kill unwanted bacteria.	\$0
.438	SODIUM BI-SULFITE Used to remove residual chlorine after the disinfection stage. (2060 gal@ \$5.25/gal. + delivery)	\$0
	TOTAL CHLORINE:	<u>\$0</u>

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.82500	SLUDGE DISPOSAL	
.121	Wages - Full Time Employees Labor figured at 9% of regular and holiday hours	\$37,727
.122	Overtime - Full Time Employees Labor figured at 20% of overtime hours on summary sheet	\$1,556
.125	Wages - Seasonal Employees Seasonal labor figured at 0% of total on summary sheet	\$0
.221	WATER Water use at sludge site	\$700
.222	ELECTRICITY Electric power use at sludge site	\$6,000
.224	GAS/HEATING FUEL Natural Gas for Heating the building	\$1,500
.226	CONTRACTUAL REPAIRS/SERVICE Contractual hauler to land apply sludge Miscellaneous repair to sludge pump and piping Soil Sampling and Analysis of Fields by Agsource Labs	\$65,000 \$5,000 \$2,000
.241	VEHICLE CONTRACTUAL REPAIR Misc. repair , tire repair, tank welding, etc.	\$12,000
.248	OTHER DEPT. LABOR/EQUIPMENT- Street sweeping during sludge hauling and maintenance of sludge storage site	\$500
.451	VEHICLE FUEL 1375 gallons of fuel to haul sludge to storage by fleet #244 and John Deere Tractor Fleet #91	\$6,000
.452	VEHICLE MAINTENANCE - PARTS Battery Brake lines, brake parts, electrical parts, etc. Muffler & tailpipe, tires	\$100 \$100 \$1,500
.453	PARTS & REPAIR SUPPLIES Pump parts for sludge storage	\$4,000
.476	MATERIALS/SUPPLIES Paint, grass seed, weed killer, pest control, gasoline for mowers, etc.	\$500
.541	Depreciation Depreciation of sludge vehicle. (John Deere Tractor - Fully Depreciated)	\$0
.700	Outlay	\$0
	TOTAL SLUDGE DISPOSAL:	\$144,183
71.82600	CHEMICAL COSTS - DISP. PLANT	
.433	Polymers Chemical used for sludge thickening (Approx. 8,800 lbs. x \$2.84/lb.)	\$35,000
.487	Ferric Chloride Chemical used for phosphorus removal (Approx. 193 Dry Tons @ \$1,100/Dry Ton)	\$212,000
	TOTAL CHEMICAL COST - DISP.PLANT:	\$247,000

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.82700	OTHER OPER. SUPPLIES & EXPENSE	
.216	LAUNDRY/CARPET/CLNG. SERVICE Rental and cleaning of floor rugs and Maug cleaning service	\$2,000
.220	CONSULTING SERVICES Safety program consultant	\$17,000
.221	WATER & SEWER Potable water for flushing, rinsing, and belt wash on sludge thickener	\$16,000
.224	GAS/HEATING FUEL Natural gas - building heat	\$60,000
.226	CONTRACTUAL REPAIRS Misc. repairs and 25% of IT Contractual Service w/Dunn Co.	\$5,100
.242	RADIO MAINTENANCE CONTRACT Maintenance agreement for the repair of motorola 2-way radio's	\$0
.295	INSPECTION FEES Inspection of fire extinguishers and hoists	\$3,000
	Safety and building inspections by the state	\$550
	Boiler inspection by the state	\$550
	Backflow prevention inspection on potable water supply	\$1,000
.297	GARBAGE SERVICE/LANDFILL FEES Disposal of sand, grit, & debris from sewers	\$6,500
.412	CUSTOM OFFICE SUPPLIES Time cards	\$70
	Business cards	\$100
.467	SAFETY EQUIPMENT Misc. supplies- personel protective equip., warning signs,	\$4,500
.479	SMALL TOOLS/MISC. EXPENSE Hand towels, toilet paper, soaps, wax, plastic bags, etc.	\$1,500
	Small tools, diesel fuel, general supplies	\$1,500
	Uniform replacement (sect. 11.04 union contract)	\$0
.700	OUTLAY	\$0
	TOTAL OTHER OPER. SUPPLIES & EXPENSE:	<u>\$119,370</u>
71.82710	LAB OPER. SUPPLIES & EXPENSE	
.121	WAGES - FULL TIME Labor figured at 16% of regular and holiday hours	\$52,818
.122	OVERTIME - FULL TIME Labor figured at 30% of overtime hours on summary sheet	\$9,728
.226	CONTRACTUAL REPAIRS Maintenance of oxygen probe	\$200
	Cleaning and inspection of analytical balance	\$150
	Other equipment maintenance	\$1,025
.237	CERTIFICATION State certification of laboratory	\$1,000
.296	LABORATORY SERVICE Reference samples for certification by State of Wis. & E.P.A.	\$1,070
	Sludge analysis	\$1,500
	Soil testing	\$200
	Biomonitoring (toxicity)	\$2,000
	Misc. testing, priority pollutant testing, shipping	\$2,000
.438	LAB CHEMICALS & SUPPLIES Misc. chemicals for laboratory operation	\$8,000
.467	SAFETY EQUIPMENT Unforeseen lab saftey items	\$500
.469	LAB EQUIPMENT Dissolved oxygen probe, pH meter, D.O. meter	\$0
	Misc. parts for water filtration system	\$0
.476	MATERIALS/SUPPLIES Misc. glassware, filters, and hardware	\$9,000
.494	EQUIPMENT REPAIR Misc. repair parts for equipment	\$3,000
.714	OUTLAY -	\$0
.756	OUTLAY -	\$0
	TOTAL LAB OPER. SUPPLIES & EXPENSE:	<u>\$92,191</u>

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.82720	EQUALIZATION TANK OPERATION	
.121	WAGES	\$0
.221	WATER & SEWER	\$600
.222	ELECTRICITY - Electric usage for blowers, lights, lift station pumps	\$16,000
.226	CONTRACTUAL REPAIRS - Light fixture replacement, air handling equip. and misc. electrical repairs	\$3,000
.476	MATERIALS/SUPPLIES - Lift station pump parts, blower filters, etc.	\$12,000
	TOTAL EQUALIZATION OPERATION	\$31,600
71.82800	TRANSPORTATION EXPENSE	
.121	WAGES - FULL TIME Labor figured at 0% of regular and holiday hours	\$0
.226	CONTRACTUAL REPAIRS Misc. supplies and repairs, tires, batteries	\$4,000
.231	PROPERTY & LIABILITY INS. Vehicle insurance	\$25,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$500
.450	OIL, GREASE & ANTIFREEZE Grease, oil, & antifreeze for vehicles	\$3,000
.451	VEHICLE FUEL 1070 gallons gasoline for vehicle no. 218, 231, 261 & 281	\$6,000
.452	VEHICLE MAINTENANCE - PARTS Misc. repair supplies	\$1,000
.541	DEPRECIATION Depreciaton expense on vehicles	\$0
.733	OUTLAY -	\$0
700	OUTLAY -	\$0
	TOTAL TRANSPORTATION EXPENSE:	\$39,500
71.83100	MAINT.OF COLLECTION SYSTEM	
.116	Pager - Collection System	\$14,000
.121	WAGES - FULL TIME Labor figured at 20% of regular and holiday hours	\$52,818
.122	OVERTIME - FULL TIME Labor figured at 10% of overtime hrs. on summary sheet	\$1,946
.125	WAGES - PART TIME/SEASONAL Seasonal labor figured at 0% of total on summary sheet	\$0
.226	CONTRACTUAL REPAIRS Repairs needed for approx. 80 miles of sewer based on past experience. There is not enough money in this account for a major sewer problem.	\$7,000
	Manhole replacement or repair	\$10,000
	Sewer main replacement or sleeving	\$8,000
.241	VEHICLE CONTRACTUAL REPAIR Vactor repair and maintenance	\$2,000
.248	OTHER DEPT. LABOR/EQUIPMENT Repair of manholes and streets, equipment rental from other departments \$16,400 for Utilities share of Diggers Hotline labor	\$20,000
.451	VEHICLE FUEL 800 gallons of diesel for the sewer jet truck	\$2,000
.452	VEHICLE MAINTENANCE - PARTS Misc. repair parts and supplies	\$1,500
	Vactor hose, nozzles, and supplies	\$2,500
	Misc. parts and Supplies	\$3,000
.476	MATERIALS/SUPPLIES Chemicals for sewer cleaning, cement, piping, fittings, manhole repair, covers, fuel oil,etc.	\$6,000
.714	OUTLAY - GPS Unit for use with GIS Mapping System	\$15,000
.700	OUTLAY	\$0
.700	OUTLAY	\$0
	TOTAL MAINT. OF COLLECTION SYSTEM:	\$145,764

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.83200	MAINT.OF LIFT STATIONS	
.116	PAGER - LIFT STATIONS AND PLANT	\$14,000
.121	WAGES - FULL TIME Labor figured at 9% of regular and holiday hours	\$22,636
.122	OVERTIME - FULL TIME Labor figured at 15% of overtime hours on summary sheet	\$1,556
.125	WAGES - PART TIME/SEASONAL Seasonal labor figured at 0% of total on summary sheet	\$0
.225	TELEPHONE Cell phone communication to Lake Bank Lift Station	\$600
.226	CONTRACTUAL REPAIRS Misc. repairs to lift stations and pumps	\$10,000
.248	OTHER DEPT. LABOR/EQUIPMENT	\$1,000
.476	MATERIALS/SUPPLIES Chemicals for cleaning lift station wetwells Pump parts and misc. supplies	\$0 \$12,000
.770	OUTLAY -	\$0
	TOTAL MAINT. OF LIFT STATIONS:	\$61,792
71.83300	MAINT. OF TREAT.PLANT EQUIP.	
.121	WAGES - FULL TIME Labor figured at 12% of regular and holiday hours	\$33,955
.122	OVERTIME - FULL TIME Labor figured at 10% of the overtime hrs. on summary sheet	\$1,556
.125	WAGES - PART TIME/SEASONAL Seasonal labor figured at 0% of total on summary sheet	\$0
.226	CONTRACTUAL REPAIRS Equipment repairs and electrical repairs	\$70,000
.476	MATERIALS/SUPPLIES Supplies such as follows: electrical switches, motor repair, hoses, greases, paints, rubber sealers, electric wire, contacts, defoamer, valves, cement, wood products, "O"rings, washers, light bulbs, gears, seals, chains, bearings, impellers, 24 volt cooling fans, bearing repair kits, belts, mechanical seals, converters, valves, pipes, regulators, pumps, d.c. power circuits, shims, gaskets, boiler controls and switches, 2-way radio repair, electric motors, electronic timers, cast iron pipes, electronic control modules, printed circuit boards, pump packing, transformers, pipe fittings, wear plates, pvc pipe, solenoid valves, coils, service kits for air compressors, bushings, fuel oil and other smalls parts too numerous to mention.	\$50,000
.778	OUTLAY -	\$0
.700	OUTLAY	\$0
	TOTAL MAINT.OF TREAT. PLANT EQUIP:	\$155,511
71.83400	MAINT.OF TREAT. PLANT BLDGS.	
.121	WAGES - FULL TIME Labor figured at 10% of regular and holiday hours	\$30,183
.122	OVERTIME - FULL TIME Labor figured at 0% of overtime hours on summary sheet	\$0
.125	WAGES - PART TIME/SEASONAL Seasonal laborer	\$0
.226	CONTRACTUAL REPAIRS misc. repairs of garage doors, HVAC, etc.	\$7,000
.248	OTHER DEPT. LABOR/EQUIPMENT- Misc. maintenance	\$2,000
.454	BUILDING SUPPLIES/MAINT. Grass seed, line for trimmers, weed killer, pest control, paint supplies, Misc.	\$350
.476	MATERIALS/SUPPLIES Fluorescent bulbs, soaps, wax, paper products, photo cells, hand cleaner, pvc and metal pipe and fittings, cement, paint, etc.	\$3,000
.781	OUTLAY - Reznor Heater Replacement Strc. 90	\$40,000
.700	OUTLAY -	\$0
	TOTAL MAINT.TREAT.PLANT BLDGS:	\$82,533

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
	CUSTOMER ACCOUNTING & COLLECTION EXPENSE	
71.84000	BILLING, COLLECTING, & ACCTG.	
.111	SALARIES	\$9,640
.121	WAGES - FULL TIME	\$34,370
.122	WAGES - PART TIME/SEASONAL	
	Part time employee	\$0
.204	OTHER OUTSIDE SERVICES	
	Courier & CC Fees	\$3,000
.243	OFFICE EQUIP. MAINT. CONTRACT	
	Maintenance of computer & typewriter	\$8,500
.410	OFFICE SUPPLIES	
	Misc. office supplies, vouchers	\$250
.411	POSTAGE	
	Utilities share of postage for billing and etc.	\$3,000
.412	CUSTOM OFFICE SUPPLIES	
	Computer paper, ribbon, bills, etc.	\$1,000
.700	OUTLAY	\$0
	TOTAL BILLING, COLLECTING & ACCTG:	\$59,760
71.84200	METER READING EXPENSE	
.203	Meter Reading Expense	
	Utilities share of meter reading expense (PSC rules)	\$140,000
.244	Utilities share of RNI/SAAS Annual Contract Fees for Utility Meter Reading System	\$12,000
	TOTAL METER READING EXPENSE:	\$152,000
71.85000	ADMIN. & GENERAL SALARIES	
.111	SALARIES	
	Salary allotment to the utility for the Administrator, Assistant Treasurer, DPW, IT & Env. Coord.	\$84,697
.121	Salary allotment to the utility for Wages Full Time	\$14,550
.432	VEHICLE ALLOWANCE/MILEAGE	
	Vehicle allowance	\$0
	TOTAL ADMIN.& GENERAL SALARIES:	\$99,247
71.85100	OFFICE SUPPLIES & EXPENSE	
.225	TELEPHONE	
	Telephone expenses at plant & City Hall, Internet Service & Cell Phone	\$5,700
.242	RADIO MAINTENANCE CONTRACT	
	Rental of pager for after hour calls (715-664-5445).	\$0
.243	OFFICE EQUIP. MAINT. CONTRACT	
	Outside computer maintenance and copier service	\$350
.249	COMPUTER PROGRAM	
	Changes & updates in computer programs, Teamviewer, Webroot Antivirus	\$5,000
.410	OFFICE SUPPLIES	
	Computer paper, discs, pens,paper, and other general office supplies.	\$600
.412	CUSTOM OFFICE SUPPLIES	
	Custom forms, paper and supplies	\$100
.413	XEROX COPIES	
	Copies made at City Hall on copy machine	\$100
.414	MACHINE MAINT./REPAIR	
	Maintenance to computer and printer, time clock, and other small repairs	\$300
.714	OUTLAY - Computer Purchase - Labtop with docking station	\$2,000
.714	OUTLAY -	\$0
	TOTAL OFFICE SUPPLIES & EXPENSE:	\$14,150

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.85200	OUTSIDE SERVICES EMPLOYED	
.202	REGULATORY COMMISSION EXP. DNR fees for wastewater NR101 \$9,000, groundwater \$100 Wisconsin Hazardous Chemical Inventory \$405 and Air Emissions Fee \$500	\$9,100 \$1,000
.206	LEGAL COUNSEL Charges by city attorney for services rendered (employee problems, land purchases, etc.)	\$1,000
.213	ACCOUNTING & AUDITING Audit by state authorities	\$16,000
.215	ENGINEERING SERVICES	\$34,000
	TOTAL OUTSIDE SERVICES EMPLOYED:	<u>\$61,100</u>
71.85300	INSURANCE EXPENSE	
.157	CO-INSURANCE Additional insurance	\$250
.231	PROPERTY & LIABILITY INS. General insurance expense for plant and lift station installations	\$80,000
	TOTAL INSURANCE EXPENSE:	<u>\$80,250</u>
71.85400	EMPLOYEE PENSIONS & BENEFITS	
.150	EMPLOYEE BENEFITS Cost of pensions and benefits	\$295,000
.163	INCOME CONTINUATION INSURANCE	\$0
.440	AFSCME CLOTHING ALLOWANCE	\$0
	TOTAL EMPLOYEE PENSIONS & BENEFITS:	<u>\$295,000</u>
71.85600	MISC. GENERAL EXPENSES	
.239	RAILROAD CROSSING LEASE	\$0
.266	RECRUITMENT AND PROMOTIONAL EXAMS Respiration and hearing tests for DILHR regulations (chap. 29cfr 1910.134 (10) and .95 (6))	\$1,000
.314	WATER QUALITY - Education and Outreach	\$5,000
.424	DUES Dues for state certification, Water Pollution Control Federation, and Rural Water	\$500
.426	ADVERTISING	\$300
.439	SCHOOLS & CONFERENCES Costs for attending district and statewide wastewater meetings and continuing ed.	\$1,700
.490	MISCELLANEOUS SUP. & EXP. City code updates and any other unexpected small expense	\$100
.493	FEES, Diggers Hotline	\$1,300
.691	Paying agent service charge	\$0
	TOTAL MISC. GENERAL EXPENSES:	<u>\$9,900</u>
71.85700	OFFICE RENT	
.253	BUILDING/OFFICE CLEANING	\$7,000
	TOTAL OFFICE CLEANING:	<u>\$7,000</u>
71.85800	REPLACEMENT FUND	<u>\$200,037</u>
	TOTAL WASTEWATER UTILITY BUDGET:	<u>\$2,620,846</u>

ACCOUNT NUMBER	DESCRIPTION	2024 PROPOSED BUDGET
71.87000	NON-OPERATING EXPENSES	
.540	DEPRECIATION - CIAC	\$0
.541	DEPRECIATION	\$125,000
.542	AMORT.OF DEBT DISC. & EXP.	\$1,000
.620	INTEREST ON BONDS	\$10,000
.646	INTEREST ON CLEAN WATER FUND LOAN	\$351,000
.698	TRANS TO OTHER FUNDS -	\$0
	TOTAL NON-OPERATING EXPENSES	<u>\$487,000</u>
	 FUND TOTALS	 <u>\$ 3,107,846</u>



MEMO

TO: Mayor & City Council
FROM: Megan Hines, Environmental Program Coordinator
SUBJECT: 2024 Solid Waste & Recycling Budget
DATE: November 29, 2023

Enclosed is a copy of the proposed 2024 Solid Waste & Recycling budget. **There is no proposed rate increase and the 2024 Solid Waste & Recycling budget is balanced.**

Notable revenue changes include more accurately budgeting for interest revenue. Notable changes in expenditures include an increase in Salaries to include raises and a portion of the Communication Specialist position, an increase in Office Equipment Maintenance Contract to include a portion of the new IT contract with Dunn County and an increase in recycling hauling.

Planned activities in 2024 include a joint hazardous waste collection with the Towns of Red Cedar and Menomonie, an environmental newsletter mailed to all City residents and continuing offering furniture, mattress and carpet disposal for a fee at the Solid Waste Site. Planned improvements at the Solid Waste Site include office updates, additional asphalt and asphalt replacement, additional concrete and gate lighting.

There is a planned increase in the curbside recycling fee the City pays GFL in 2024 to \$3.83/month per household and an increase of the tonnage fee to \$57.04/ton per the City's current agreement with GFL. This agreement expires at the end of 2024 and staff will be working on soliciting proposals to update this agreement in 2024.

Attachments:

- 2024 Proposed Solid Waste & Recycling Budget

Solid Waste & Recycling Revenue (Fund 51)							
Account	Account Description	2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted	2024 Draft	Notes
51.62110	Flat Rate - Residential	\$326,000.00	\$326,000.00	\$326,000.00	\$333,000.00	\$333,000.00	Landfill Utility User Fees
51.62111	Sticker Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.63100	Late Charge	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
51.63200	Tire Disposal Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.63400	Machinery Rental Income	\$6,000.00	\$6,000.00	\$5,000.00	\$6,000.00	\$6,000.00	
51.63500	Misc Operating Revenues	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	
51.63501	DNR Grant Revenue	\$0.00	\$50,000.00	\$51,000.00	\$51,000.00	\$51,000.00	Recycling Grant from WI DNR
51.63502	Residential Recycling Rev	\$188,000.00	\$188,000.00	\$188,000.00	\$190,000.00	\$190,000.00	Recycling Utility User Fees
51.63503	Solid Waste Site Fees	\$0.00	\$0.00	\$26,000.00	\$30,000.00	\$30,000.00	User Disposal Fees
51.63600	Misc Non-Oper Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.63610	Hazardous Waste Collection	\$0.00	\$0.00	\$9,000.00	\$25,000.00	\$25,000.00	DATCP Grant (\$11,000) + Clean Sweep User Fees (\$2,000) + Revenue from Towns (\$12,000)
51.63700	Subsidy From City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.66100	Interest Income	\$3,500.00	\$3,500.00	\$1,200.00	\$1,900.00	\$4,000.00	
Total	Revenue	\$527,600.00	\$577,600.00	\$610,300.00	\$641,000.00	\$643,100.00	

Solid Waste & Recycling Expenditures (Fund 51)

Account	Account Description	2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted	2024 Draft	Notes
82010 Operating Expenses							
51.82010.121	Wages-Full Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.122	Overtime-Full Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.125	Part Time/Seasonal Wages	\$0.00	\$0.00	\$24,000.00	\$24,000.00	\$27,000.00	Solid Waste Site Attendants (Split 50/50 SW/REC)
51.82010.156	Workers Compensation	\$1,600.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	Split 50/50 SW/REC
51.82010.210	Contractual Service-Manpower	\$28,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	Site attendants City employees
51.82010.215	Engineering Services	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	Split 50/50 SW/REC
51.82010.222	Electricity	\$1,500.00	\$800.00	\$1,000.00	\$1,000.00	\$1,000.00	Split 50/50 SW/REC
51.82010.226	Contractual Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.228	Solid Waste/Recy Assess	\$97,980.00	\$0.00	\$0.00	\$0.00	\$0.00	No longer paying Dunn Co per capita recycling fee
51.82010.231	Property & Liability Ins.	\$475.00	\$250.00	\$700.00	\$700.00	\$800.00	Split 50/50 SW/REC
51.82010.241	Vehicle Repair	\$500.00	\$250.00	\$250.00	\$250.00	\$250.00	Split 50/50 SW/REC
51.82010.242	Radio Maintenance Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.248	Other Dept Labor/Equipment	\$20,000.00	\$15,000.00	\$17,000.00	\$23,500.00	\$24,000.00	Split 50/50 SW/REC
51.82010.266	Employee Exams & Testing	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	
51.82010.293	Recycling Expense	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Moved to Recycling Grant Expenses
51.82010.296	Laboratory Service	\$6,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$9,000.00	Landfill leachate samples
51.82010.297	Garbage Service/Landfill	\$95,000.00	\$88,000.00	\$88,000.00	\$88,000.00	\$88,000.00	
51.82010.298	Clean Sweep Expenses	\$0.00	\$0.00	\$22,000.00	\$32,000.00	\$32,000.00	Increased by \$10K to account for adding Towns of Red Cedar + Menomonie
51.82010.310	Boy Scout Donation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.432	Vehicle Allowance/Mileage	\$0.00	\$100.00	\$300.00	\$300.00	\$400.00	Split 50/50 SW/REC
51.82010.438	Lab Chemicals & Supplies	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	
51.82010.446	Uniforms/ACC/Protective Wear	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00	Split 50/50 SW/REC
51.82010.451	Vehicle Fuel	\$3,400.00	\$1,700.00	\$800.00	\$800.00	\$800.00	Split 50/50 SW/REC
51.82010.457	Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.476	Materials/Supplies	\$0.00	\$0.00	\$1,500.00	\$1,335.00	\$1,500.00	
51.82010.494	Equipment Repair	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$4,000.00	
51.82010.776	Wood Chipper	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82010.781	Site/Building Improvements	\$0.00	\$4,500.00	\$4,500.00	\$12,000.00	\$7,750.00	Office, Lighting, Concrete & Asphalt Improvements
Total	Operating Expenses	\$436,005.00	\$148,650.00	\$173,100.00	\$196,935.00	\$199,150.00	
82020 Other Oper. Sup. & Exp.							
51.82020.235	DNR Waste Management Fund	\$165.00	\$165.00	\$200.00	\$165.00	\$165.00	Wood burning license
51.82020.237	Certification	\$1,000.00	\$1,000.00	\$1,000.00	\$900.00	\$900.00	
51.82020.541	Depreciation	\$9,000.00	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00	
51.82020.620	Interest On Bonds	\$2,350.00	\$2,350.00	\$11,850.00	\$2,000.00	\$2,000.00	
51.82020.680	Debt Issue Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82020.698	Transfer of Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82020.850	Covid-19 Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	Other Oper. Sup. & Exp.	\$12,515.00	\$12,515.00	\$22,050.00	\$8,065.00	\$8,065.00	

Solid Waste & Recycling Expenditures (Fund 51)								
Account	Account Description		2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted	2024 Draft	Notes
Recycling Grant Expenses		Grant Category						
51.82030.111	Salaries	1	\$0.00	\$37,438.00	\$39,000.00	\$42,000.00	\$49,000.00	Split 50/50 SW/REC: % raise + adding 5% of Comm Spec position
51.82030.121	Wages-Full Time	1	\$0.00	\$0.00	\$3,500.00	\$4,000.00	\$4,500.00	
51.82030.125	Part Time/Seasonal Wages	1	\$0.00	\$0.00	\$24,000.00	\$24,000.00	\$27,000.00	Solid Waste Site Attendants (Split 50/50 SW/REC)
51.82030.150	Employee Benefits	1	\$0.00	\$30,000.00	\$25,250.00	\$22,000.00	\$22,000.00	Split 50/50 SW/REC
51.82030.156	Workers Compensation	1	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	Split 50/50 SW/REC
51.82030.204	Other Outside Services	2	\$0.00	\$1,000.00	\$2,500.00	\$2,500.00	\$1,800.00	
51.82030.206	Legal Counsel	2	\$0.00	\$375.00	\$375.00	\$375.00	\$375.00	Split 50/50 SW/REC
51.82030.210	Contractual Service-Manpower	6	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	Site attendants City employees
51.82030.213	Accounting & Auditing	2	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	Split 50/50 SW/REC
51.82030.215	Engineering Services	2	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	Split 50/50 SW/REC
51.82030.222	Electricity	3	\$0.00	\$800.00	\$1,200.00	\$1,200.00	\$1,200.00	Split 50/50 SW/REC
51.82030.225	Telephone	3	\$0.00	\$300.00	\$900.00	\$900.00	\$1,000.00	Split 50/50 SW/REC
51.82030.231	Property & Liability Ins.	12	\$0.00	\$250.00	\$700.00	\$700.00	\$800.00	Split 50/50 SW/REC
51.82030.241	Vehicle Repair	4	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00	Split 50/50 SW/REC
51.82030.243	Office Equip. Maint Contract	10	\$0.00	\$3,600.00	\$4,000.00	\$3,500.00	\$7,000.00	Split 50/50 REC/SW (Avenue + IT Contract)
51.82030.248	Other Dept Labor/Equipment	15	\$0.00	\$15,000.00	\$17,000.00	\$23,500.00	\$24,000.00	Split 50/50 SW/REC
51.82030.253	Building/Office Rent	13	\$0.00	\$2,100.00	\$2,100.00	\$2,500.00	\$2,500.00	Split 50/50 SW/REC
51.82030.293	Recycling Hauling	6	\$0.00	\$200,000.00	\$190,000.00	\$160,000.00	\$170,000.00	
51.82030.410	Office Supplies	7	\$0.00	\$100.00	\$200.00	\$200.00	\$200.00	Split 50/50 SW/REC
51.82030.411	Postage	5	\$0.00	\$2,150.00	\$2,550.00	\$3,100.00	\$3,500.00	Split 50/50 SW/REC, (permits, enviro newsletter, utility statements/other)
51.82030.412	Custom Office Supplies	7	\$0.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	Split 50/50 SW/REC
51.82030.413	Copies	5	\$0.00	\$250.00	\$300.00	\$300.00	\$300.00	
51.82030.422	Subscriptions	8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82030.424	Dues	8	\$0.00	\$200.00	\$200.00	\$170.00	\$170.00	AROW (Associated Recyclers of WI) membership
51.82030.426	Advertising	5	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	Split 50/50 SW/REC, enviro newsletter
51.82030.432	Vehicle Allowance/Mileage	9	\$0.00	\$100.00	\$300.00	\$400.00	\$400.00	Split 50/50 SW/REC
51.82030.439	Schools & Conferences	9	\$0.00	\$750.00	\$750.00	\$750.00	\$750.00	Split 50/50 SW/REC
51.82030.446	Uniforms/ACC/Protective Wear	10	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00	Split 50/50 SW/REC
51.82030.451	Vehicle Fuel	10	\$0.00	\$1,700.00	\$800.00	\$800.00	\$800.00	Split SW/REC
51.82030.476	Materials/Supplies	10	\$0.00	\$500.00	\$1,000.00	\$1,000.00	\$3,000.00	Signs & Supplies
51.82030.494	Equipment Repair	11	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
51.82030.708	Office Furniture	7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82030.714	Computer Purchase/Update	7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.82030.781	Site/Building Improvements	4	\$0.00	\$2,500.00	\$2,500.00	\$12,000.00	\$7,665.00	Office Improvements, Shed, Asphalt & Concrete
Total	Recycling Grant Expenses		\$0.00	\$331,863.00	\$327,375.00	\$314,145.00	\$336,210.00	
Maintenance Expenses								
51.83010.123	Other Department Wages		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.83010.248	Other Dept. Labor/Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Solid Waste & Recycling Expenditures (Fund 51)							
Account	Account Description	2020 Adopted	2021 Adopted	2022 Adopted	2023 Adopted	2024 Draft	Notes
51.83010.476	Materials/Supplies	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
Total	Maintenance Expenses	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
Admin & Gen Expenses							
51.85010.111	Salaries	\$40,500.00	\$37,438.00	\$39,000.00	\$42,000.00	\$49,000.00	Split 50/50 SW/REC: % raise + 5% of Comm Spec position
51.85010.121	Wages-Full Time	\$0.00	\$0.00	\$3,500.00	\$4,000.00	\$4,000.00	Split 50/50 SW/REC
51.85010.122	Overtime-Full Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.85010.150	Employee Benefits	\$32,500.00	\$30,000.00	\$25,250.00	\$22,000.00	\$19,000.00	Split 50/50 SW/REC
51.85010.204	Other Outside Services	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	portable bathroom @ solid waste site
51.85010.206	Legal Counsel	\$500.00	\$375.00	\$375.00	\$375.00	\$375.00	Split 50/50 SW/REC
51.85010.213	Accounting & Auditing	\$2,000.00	\$1,000.00	\$1,800.00	\$2,000.00	\$2,000.00	Split 50/50 SW/REC
51.85010.215	Engineering Services	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
51.85010.220	Consulting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.85010.225	Telephone	\$600.00	\$300.00	\$900.00	\$900.00	\$1,000.00	Split 50/50 SW/REC
51.85010.243	Office Equip. Maint Contract	\$7,200.00	\$3,600.00	\$4,000.00	\$3,500.00	\$7,000.00	Split 50/50 REC/SW (Avenue + IT Contract)
51.85010.249	Computer Program	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	Website
51.85010.253	Building/Office Rent	\$4,100.00	\$2,100.00	\$2,100.00	\$2,500.00	\$2,500.00	Split 50/50 SW/REC
51.85010.410	Office Supplies	\$200.00	\$100.00	\$200.00	\$200.00	\$200.00	Split 50/50 SW/REC
51.85010.411	Postage	\$2,200.00	\$2,150.00	\$2,550.00	\$3,100.00	\$3,500.00	Split 50/50 SW/REC, (permits,enviro newsletter, utility statements/other)
51.85010.412	Custom Office Supplies	\$1,000.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	Split 50/50 SW/REC (Solid Waste Permits + Receipt Books)
51.85010.413	Copies	\$0.00	\$250.00	\$300.00	\$300.00	\$300.00	
51.85010.426	Advertising	\$2,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	Split 50/50 SW/REC
51.85010.439	Schools & Conferences	\$300.00	\$750.00	\$800.00	\$800.00	\$800.00	Split 50/50 SW/REC
51.85010.708	Office Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.85010.714	Computer Purchase/Update	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.85010.719	Copy Machine	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	Admin & Gen Expenses	\$97,100.00	\$84,063.00	\$87,275.00	\$91,175.00	\$99,175.00	
Contingent Appropriation							
51.86999.699	Contingent Appropriation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	Contingent Appropriation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Expenditures		\$546,120.00	\$577,591.00	\$610,300.00	\$610,820.00	\$643,100.00	



MEMO

TO: Mayor & City Council
FROM: Megen Hines, Environmental Program Coordinator
SUBJECT: 2024 Stormwater Utility Budget
DATE: November 29, 2023

Enclosed is a copy of the proposed 2024 Stormwater Utility budget. **There is no proposed rate increase and the 2024 Stormwater Utility budget is balanced.**

Notable increases in revenue include more accurately accounting for stormwater revenue based on actual data from last years rate increase. Notable increases in expenditures include more accurately accounting for other department labor/equipment expenses, increase in materials and supplies to repair aging stormwater infrastructure, increase in debt issue expense, employee benefits and engineering services.

The City has a Municipal Separate Storm Sewer System (MS4) permit from the Wisconsin Department of Natural Resources (WDNR). This permit requires the City to reduce polluted stormwater runoff by implementing stormwater management programs with best management practices across the following program areas:

- Public Education & Outreach
- Public Involvement & Participation
- Illicit Discharge Detection & Elimination
- Construction Site Pollutant Control
- Post-Construction Stormwater Management
- Pollution Prevention
- TMDL Management

The City's general MS4 permit is set to expire on April 30, 2024 and a new, five-year permit will become effective on May 1, 2024.

Planned activities in 2024 include continuing to fund projects to fulfill our MS4 permit and TMDL requirements, continued inspections of public and private stormwater facilities, supporting the Red Cedar Watershed Annual Conference and being an active participant in the Rain to Rivers stormwater education consortium.

Attachments:

- 2024 Proposed Stormwater Utility Budget

Stormwater Revenue (Fund 76)

Account	Account Description	2022 Adopted	2023 Adopted	2024 Draft	Notes
76.62110	Residential (4 Plex or Less)	\$190,000.00	\$220,000.00	\$227,000.00	
76.62111	Commercial	\$330,000.00	\$384,000.00	\$395,000.00	
76.62141	Industrial	\$62,000.00	\$82,000.00	\$84,000.00	
76.62220	Municipal	\$76,000.00	\$85,000.00	\$96,000.00	
76.63100	Late Charge	\$2,000.00	\$2,000.00	\$2,500.00	
76.63400	Machinery Rental Income	\$2,000.00	\$2,000.00	\$8,000.00	
76.63500	Misc Operating Revenues	\$3,000.00	\$3,000.00	\$5,000.00	
76.63600	Pollution Prevention Revenue	\$0.00	\$0.00	\$0.00	
76.63700	Subsidy From City	\$0.00	\$0.00	\$0.00	
76.63800	Donations from Org + Individ	\$0.00	\$0.00	\$0.00	
76.63900	Education Donation - TMLIA	\$0.00	\$0.00	\$0.00	
76.64001	Contributions - Cap Assets	\$31,000.00	\$25,000.00	\$25,000.00	Revenue/Value of New Stormwater Capital Assets (ponds, pipes, etc)
76.66100	Interest Income	\$5,000.00	\$5,000.00	\$5,000.00	
76.66210	Gain on Sale of Asset	\$0.00	\$0.00	\$0.00	
76.66220	Change Est Postclosure Lia	\$0.00	\$0.00	\$0.00	
76.69999	Transfer From Other Funds	\$0.00	\$0.00	\$0.00	
Total	Revenue	\$701,000.00	\$808,000.00	\$847,500.00	

Stromwater Expenditures (Fund 76)					
Account	Account Description	2022 Adopted	2023 Adopted	2024 Draft	Notes
56321 Project Plan					
76.56321.215	Engineering Services	\$0.00	\$0.00	\$0.00	
Total	Project Plan	\$0.00	\$0.00	\$0.00	
58100 Fringe Benefits					
76.58100.150	Employee Benefits	\$0.00	\$0.00	\$0.00	
Total	Fringe Benefits	\$0.00	\$0.00	\$0.00	
82010 Operating Expenses					
76.82010.111	Salaries	\$19,000.00	\$20,000.00	\$23,000.00	
76.82010.121	Wages - Full Time	\$100,000.00	\$85,000.00	\$70,000.00	
76.82010.122	Overtime-Full Time	\$1,000.00	\$1,000.00	\$1,000.00	
76.82010.123	Other Department Wages	\$1,000.00	\$1,000.00	\$1,000.00	
76.82010.125	Wages - Part Time/Seasonal	\$1,000.00	\$1,000.00	\$1,000.00	
76.82010.126	Overtime - Part Time/Seasonal	\$0.00	\$0.00	\$0.00	
76.82010.156	Workers Compensation	\$3,000.00	\$4,000.00	\$4,000.00	
76.82010.158	Unemployment Insurance	\$0.00	\$0.00	\$0.00	
76.82010.163	Income Continuation Insurance	\$0.00	\$0.00	\$0.00	
76.82010.215	Engineering Services	\$0.00	\$0.00	\$0.00	
76.82010.221	Water & Sewer	\$4,000.00	\$2,000.00	\$5,000.00	
76.82010.222	Electricity	\$0.00	\$0.00	\$0.00	
76.82010.231	Property & Liability Ins.	\$5,500.00	\$6,500.00	\$8,500.00	
76.82010.241	Vehicle Repair	\$1,500.00	\$1,500.00	\$1,500.00	
76.82010.242	Radio Maintenance Contract	\$500.00	\$500.00	\$500.00	
76.82010.243	Office Equip. Maint Contract	\$0.00	\$0.00	\$0.00	
76.82010.248	Other Dept Labor/Equipment	\$22,000.00	\$60,000.00	\$90,000.00	
76.82010.266	Employee Exams & Testing	\$0.00	\$0.00	\$0.00	
76.82010.296	Laboratory Service	\$0.00	\$0.00	\$0.00	
76.82010.297	Contract Disposal Fee	\$0.00	\$0.00	\$0.00	
76.82010.310	Outreach; Conference	\$7,800.00	\$7,800.00	\$7,800.00	Red Cedar Conference Sponsorship (\$3,000), Rain to Rivers (\$2,000), Newsletter (\$500)
76.82010.432	Vehicle Allowance/Mileage	\$0.00	\$1,000.00	\$0.00	
76.82010.438	Lab Chemicals & Supplies	\$0.00	\$0.00	\$0.00	
76.82010.451	Vehicle Fuel	\$5,000.00	\$10,000.00	\$10,000.00	
76.82010.457	Fuel	\$0.00	\$0.00	\$0.00	

Stromwater Expenditures (Fund 76)					
Account	Account Description	2022 Adopted	2023 Adopted	2024 Draft	Notes
76.82010.476	Materials/Supplies	\$10,000.00	\$10,000.00	\$32,150.00	Moved ESRI to Computer Program
76.82010.494	Equipment Repair	\$14,000.00	\$14,000.00	\$14,000.00	
76.82010.713	Tablet & Software	\$3,000.00	\$1,500.00	\$1,500.00	
76.82010.715	Pickup Truck	\$0.00	\$0.00	\$0.00	
76.82010.740	Street Sweeper	\$0.00	\$0.00	\$0.00	
76.82010.741	Leaf Mulcher/Vacuum	\$0.00	\$0.00	\$0.00	
76.82010.755	Shop Press	\$0.00	\$0.00	\$0.00	
76.82010.802	Land Purchase	\$0.00	\$0.00	\$0.00	
76.82010.750	TMLIA Education Donation	\$0.00	\$6,300.00	\$0.00	
Total	Operating Expenses	\$198,300.00	\$233,100.00	\$270,950.00	
82020 Other Oper. Sup. & Exp.					
76.82020.235	MS4 Permit Fees	\$4,000.00	\$4,000.00	\$4,000.00	City Annual MS4 DNR Permit Fee
76.82020.237	Certification	\$0.00	\$0.00	\$0.00	
76.82020.541	Depreciation	\$210,000.00	\$210,000.00	\$210,000.00	
76.82020.542	Amort. Of Debt Disc & Exp	\$1,000.00	\$1,000.00	\$1,000.00	
76.82020.545	Loss on Sale of Assets	\$0.00	\$0.00	\$0.00	
76.82020.620	Interest on Bonds	\$44,000.00	\$44,000.00	\$40,000.00	
76.82020.641	Interest on Lease	\$0.00	\$0.00	\$0.00	
76.82020.680	Debt Issue Expense	\$0.00	\$5,000.00	\$15,000.00	
76.82020.698	Transfer of Funds	\$0.00	\$0.00	\$0.00	
76.82020.850	Covid 19 Expenses	\$0.00	\$0.00	\$0.00	
Total	Other Oper. Sup. & Exp.	\$259,000.00	\$264,000.00	\$270,000.00	
83010 Maintenance Expenses					
76.83010.123	Other Dept Wages	\$0.00	\$0.00	\$0.00	Wolske Bay pumps + cords
76.83010.226	Contractual Repairs/Service	\$2,000.00	\$2,000.00	\$2,000.00	
76.83010.248	Other Dept Labor/Equipment	\$0.00	\$0.00	\$0.00	
76.83010.474	Culvert & Bridge Repairs	\$0.00	\$0.00	\$0.00	
76.83010.476	Materials/Supplies	\$2,000.00	\$2,000.00	\$2,000.00	
76.83010.753	Wolske Bay Pilot Project	\$6,000.00	\$2,000.00	\$3,000.00	
76.83010.792	Storm Pipe Lining	\$0.00	\$0.00	\$0.00	
76.83010.793	Wolske/Jarrett Crk Dredging	\$0.00	\$0.00	\$0.00	
76.83010.794	Jarrett Crk Bank Stabilize	\$0.00	\$0.00	\$0.00	
Total	Maintenance Expenses	\$10,000.00	\$6,000.00	\$7,000.00	

Stromwater Expenditures (Fund 76)					
Account	Account Description	2022 Adopted	2023 Adopted	2024 Draft	Notes
85010 Admin & Gen Expenses					
76.85010.111	Salaries	\$75,000.00	\$82,000.00	\$88,000.00	
76.85010.112	Overtime	\$0.00	\$0.00	\$0.00	
76.85010.121	Wages - Full Time	\$6,000.00	\$7,500.00	\$8,000.00	
76.85010.122	Overtime - Full Time	\$0.00	\$0.00	\$0.00	
76.85010.150	Employee Benefits	\$90,000.00	\$120,000.00	\$130,000.00	
76.85010.204	Other Outside Services	\$1,000.00	\$3,000.00	\$2,000.00	
76.85010.206	Legal Counsel	\$1,000.00	\$1,000.00	\$2,000.00	
76.85010.213	Accounting & Auditing	\$7,000.00	\$7,000.00	\$7,000.00	
76.85010.215	Engineering Services	\$36,000.00	\$35,000.00	\$40,000.00	
76.85010.220	County Water Specialist	\$0.00	\$0.00	\$0.00	
76.85010.225	Telephone	\$500.00	\$300.00	\$300.00	
76.85010.243	Office Equip. Maint Contract	\$5,000.00	\$5,000.00	\$5,000.00	
76.85010.249	Computer Program	\$1,000.00	\$6,500.00	\$5,500.00	Tablet cell service, ESRI licenses (\$1,200), Google Workspace, Website License (\$2K)
76.85010.253	Building/Office Rent	\$5,000.00	\$5,700.00	\$5,700.00	
76.85010.410	Office Supplies	\$500.00	\$200.00	\$200.00	
76.85010.411	Postage	\$2,500.00	\$2,500.00	\$2,500.00	
76.85010.412	Custom Office Supplies	\$1,000.00	\$1,000.00	\$1,000.00	
76.85010.413	Copies	\$200.00	\$100.00	\$100.00	
76.85010.424	Dues	\$0.00	\$0.00	\$0.00	
76.85010.426	Advertising	\$0.00	\$0.00	\$0.00	
76.85010.439	Schools & Conferences	\$1,500.00	\$2,000.00	\$2,000.00	
76.85010.440	Clothing Allowance	\$500.00	\$500.00	\$250.00	
76.85010.708	Office Furniture	\$0.00	\$0.00	\$0.00	
76.85010.714	Computer Purchase/Update	\$0.00	\$0.00	\$0.00	
76.85010.719	Anti Icing Mixing Equipment	\$0.00	\$0.00	\$0.00	
76.85010.720	Computer Server	\$0.00	\$0.00	\$0.00	
76.85010.756	Wolske Bay Wtr Circulate P	\$0.00	\$0.00	\$0.00	
Total	Admin & Gen Expenses	\$233,700.00	\$279,300.00	\$299,550.00	
86999 Contingent Appropriation					
76.86999.699	Contingent Appropriation	\$0.00	\$0.00	\$0.00	
Total	Contingent Appropriation	\$0.00	\$0.00	\$0.00	

Stromwater Expenditures (Fund 76)					
Account	Account Description	2022 Adopted	2023 Adopted	2024 Draft	Notes
87000 Non-Operating Expenses					
76.87000.660	Flood/Sewer Expense	\$0.00	\$0.00	\$0.00	
Total	Non-Operating Expense	\$0.00	\$0.00	\$0.00	
76.89000 Refund of Prior Years' Rev					
76.89000.492	Refund of Prior Years' Rev	\$0.00	\$0.00	\$0.00	
Total	Refund of Prior Years' Rev	\$0.00	\$0.00	\$0.00	
91559 Main St-13th St-17th St					
76.91559.215	Engineering Services	\$0.00	\$0.00	\$0.00	
76.91559.365	Construction Fund Outlay	\$0.00	\$0.00	\$0.00	
Total	Main St-13th St-17th St	\$0.00	\$0.00	\$0.00	
91560 MS-9th St-13th St, MS-13th Ave					
76.91560.215	Engineering Services	\$0.00	\$0.00	\$0.00	
76.91560.365	Construction Fund Outlay	\$0.00	\$0.00	\$0.00	
Total	MS-9th St-13th St, MS-13th Ave	\$0.00	\$0.00	\$0.00	
95000 Interest					
76.95000.610	Interest Expense	\$0.00	\$0.00	\$0.00	
Total	Contingent Appropriation	\$0.00	\$0.00	\$0.00	
Total Expenditures		\$701,000.00	\$782,400.00	\$847,500.00	



City of Menomonie
Eric Atkinson

City Administrator
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221

E-Mail: atkinsone@menomonie-wi.gov

TO: Mayor Knaack & Common Council
FROM: Eric Atkinson, City Administrator
SUBJECT: 2024 Tax Increment Districts' (TID) Budget
DATE: November 30, 2023

Administration presents the 2024 Tax Increment Districts' budget for your consideration. There are seven active districts within the City. Administration will provide a background to the budgets and will be available to answer questions. If council supports the budgets the appropriate action would be a motion approving the 2024 TID Budget as presented.

TID Revenue Budget to be provided on Monday December 4, 2023

TID Expenditure Budget is enclosed.

Report Selection:

Fund & Account.. 34 _____ thru 46 _____
(blanks to print all accounts)

As of Date..... 11 / 30 / 2023

Work Budgets.... 3 and 3 1. PROPOSED 2024
 0 and 0 2. PROPOSED 2022
 3. ADMINWRK 2024
 4. SOLIDWAST 2024
 5. PROPOSED 2023
 6. STORMWTR 2024
Level to Page Break..... 1 . 0 (1.0 to 5.0)
Include Deleted Accounts?..... N (Y,N)
Number of Years of Actuals to Print 3 (1-7)
Print Write in Line..... Y (Y,N)
Open Download File in Excel..... N (Y,N)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

TID #16-HEIGHTS DEV-17TH AVE

	12-31-2021	12-31-2022	ACTUAL DOLLARS 11-30-2023	---BUDGETS--- REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
AUDIT						
34.51570.213						
ACCOUNTING & AUDITING	2,435.00	1,805.00	650.00	2,000.00	2,000.00	2,000.00
AUDIT						
TOTAL	2,435.00	1,805.00	650.00	2,000.00	2,000.00	2,000.00
ATTORNEY						
34.51611.206						
LEGAL COUNSEL	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
ATTORNEY						
TOTAL	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
PROJECT PLAN						
34.56321.215						
ENGINEERING SERVICES	150.00	150.00	150.00	1,000.00	1,000.00	1,000.00
PROJECT PLAN						
TOTAL	150.00	150.00	150.00	1,000.00	1,000.00	1,000.00
PRINCIPAL OF BONDS						
34.59110.606						
BOND PRIN.-TID #16	0.00	0.00	0.00	80,000.00	80,000.00	80,000.00
PRINCIPAL OF BONDS						
TOTAL	0.00	0.00	0.00	80,000.00	80,000.00	80,000.00
INTEREST ON BONDS						
34.59210.632						
BOND - TID #16	0.00	0.00	6,448.75	12,898.00	11,698.00	11,698.00
INTEREST ON BONDS						
TOTAL	0.00	0.00	6,448.75	12,898.00	11,698.00	11,698.00
DEBT ISSUE EXPENSE						
34.59410.690						
DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
34.59900.698						
TRANSFER OF FUNDS	21,146.25	94,097.50	86,448.75	0.00	*-----*	*-----*
TALEN DEVELOPMENT						
34.91570.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
34.91570.365						
CONSTRUCTION OUTLAY	0.00	50,000.00	0.00	50,000.00	50,000.00	50,000.00
TALEN DEVELOPMENT						
TOTAL	0.00	50,000.00	0.00	50,000.00	50,000.00	50,000.00
TID #16-HEIGHTS DEV-17TH AVE						
TOTAL	23,731.25	146,052.50	93,697.50	146,898.00	145,698.00	145,698.00

TID #11 - TECH PARK PHASE II

	12-31-2021	12-31-2022	ACTUAL DOLLARS 11-30-2023	BUDGETS REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
AUDIT						
38.51570.213						
ACCOUNTING & AUDITING	2,420.00	6,160.00	650.00	0.00	*-----*	*-----*
AUDIT						
TOTAL	2,420.00	6,160.00	650.00	0.00	0.00	0.00
ATTORNEY						
38.51611.206						
LEGAL COUNSEL	0.00	0.00	0.00	0.00	*-----*	*-----*
ATTORNEY						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
ILLEGAL TAXES & REFUNDS						
38.51910.491						
ASSESSMENT ADJUSTMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
ILLEGAL TAXES & REFUNDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
REFUND OF PRIOR YEAR'S REV						
38.51980.492						
REFUND OF PRIOR YEAR REVEN	0.00	0.00	0.00	0.00	*-----*	*-----*
REFUND OF PRIOR YEAR'S REV						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
PROJECT PLAN						
38.56321.215						
ENGINEERING SERVICES	1,362.21	2,525.00	0.00	0.00	*-----*	*-----*
PROJECT PLAN						
TOTAL	1,362.21	2,525.00	0.00	0.00	0.00	0.00
INDUSTRIAL DEVELOPMENT						
38.56441.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
38.56441.220						
CONSULTING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
38.56441.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
38.56441.802						
LAND PURCHASE - RE TAXES D	0.00	0.00	0.00	0.00	*-----*	*-----*
INDUSTRIAL DEVELOPMENT						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL OF BONDS						
38.59110.671						
MARSHALL SCHAEFER NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59110.672						
09 \$203,000 ST TRUST FUND	0.00	0.00	0.00	0.00	*-----*	*-----*

TID #11 - TECH PARK PHASE II

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
PRINCIPAL OF BONDS						
38.59110.673						
XCEL ENERGY/NSP NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
PRINCIPAL OF BONDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS						
38.59210.671						
MARSHALL SCHAEFER NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59210.672						
09 \$203,000 ST TRUST FUND	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59210.673						
XCEL ENERGY/NSP NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
INTEREST ON BONDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
DEBT ISSUE EXPENSE						
38.59410.680						
9/12/06 GO CORP PURP BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59410.682						
7/23/08 \$1,050,000 GO NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59410.684						
09 \$203,000 ST TRUST FUND	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59410.685						
2001 \$2.210 REFUNDING BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59410.687						
2011 \$2.210 REFUNDING BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59410.690						
DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TRANS. TO DEBT SERVICE FUND						
38.59900.697						
TRANSFER OF FUNDS-TID #14	1,525,000.00	0.00	0.00	0.00	*-----*	*-----*
38.59900.698						
TRANSFER OF FUNDS	66,914.82	179,053.11	21,465.00	0.00	*-----*	*-----*
38.59900.699						
TRANSFER OF FUNDS-TID #13	0.00	1,425,942.93	0.00	0.00	*-----*	*-----*
TRANS. TO DEBT SERVICE FUND						
TOTAL	1,591,914.82	1,604,996.04	21,465.00	0.00	0.00	0.00
DEBT DISCOUNT						
38.59920.654						
DEBT DISC-9/12/06 CORP PUR	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59920.655						
DEBT DISC.7/23/08 GO PROM	0.00	0.00	0.00	0.00	*-----*	*-----*
38.59920.656						
DEBT DISC.11/29/11 GO RF B	0.00	0.00	0.00	0.00	*-----*	*-----*

TID #11 - TECH PARK PHASE II

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
FREITAG DR -CITY FUNDS						
38.91923.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
38.91923.365						
CONTRUCTION OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
FREITAG DR -CITY FUNDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
GOLD SHOVEL PROGRAM						
38.91924.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
38.91924.365						
CONTRUCTION OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
GOLD SHOVEL PROGRAM						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
PHILLIPS-MEDSIZE						
38.91925.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
38.91925.365						
CONTRUCTION OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
PHILLIPS-MEDSIZE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TID #11 - TECH PARK PHASE II						
TOTAL	1,890,729.91	1,613,681.04	22,115.00	0.00	0.00	0.00

TID #12 - FORD MOTOR

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
TRANS. TO OTHER FUNDS						
39.59900.697						
TRANSFER TO OTHER FUNDS	0.00	400,000.00	0.00	150,000.00	*-----*	*-----*
39.59900.698						
TRANS OF FUNDS -DEBT SERVI	92,540.00	91,180.00	4,850.00	374,755.00	285,075.00	285,075.00
39.59900.699						
TRANSF OF FUNDS-TIDS 13&15	350,000.00	0.00	0.00	0.00	*-----*	*-----*
TRANS. TO OTHER FUNDS						
TOTAL	442,540.00	491,180.00	4,850.00	524,755.00	285,075.00	285,075.00
DEBT DISCOUNT						
39.59920.654						
DEBT DISC-9/12/06 CORP PUR	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT DISCOUNT						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
BADGER DRIVE						
39.91621.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
39.91621.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
BADGER DRIVE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TID #12 - FORD MOTOR						
TOTAL	554,967.75	498,064.80	8,939.00	535,255.00	298,075.00	298,075.00

TID #13 - QUILLING PROPERTY

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
	-----	-----	-----	-----	-----	-----
AUDIT						
42.51570.213						
ACCOUNTING & AUDITING	2,375.00	1,910.00	650.00	2,000.00	2,000.00	2,000.00
AUDIT						
TOTAL	2,375.00	1,910.00	650.00	2,000.00	2,000.00	2,000.00
ATTORNEY						
42.51611.206						
LEGAL COUNSEL	1,487.50	1,189.50	1,323.00	5,000.00	5,000.00	5,000.00
ATTORNEY						
TOTAL	1,487.50	1,189.50	1,323.00	5,000.00	5,000.00	5,000.00
PROJECT PLAN						
42.56321.215						
ENGINEERING SERVICES	13,546.00	3,708.25	9,850.00	2,000.00	2,000.00	2,000.00
PROJECT PLAN						
TOTAL	13,546.00	3,708.25	9,850.00	2,000.00	2,000.00	2,000.00
INDUSTRIAL DEVELOPMENT						
42.56441.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
42.56441.326						
VIRTUAL SPEC BUILDING TECH	0.00	0.00	60,000.00	0.00	*-----*	*-----*
42.56441.327						
GREATER MEN DEVELOP CORP	10,000.00	0.00	0.00	0.00	*-----*	*-----*
42.56441.365						
CONSTRUCTION FUND OUTLAY	0.00	500,000.00	84,273.74	50,000.00	300,000.00	300,000.00
INDUSTRIAL DEVELOPMENT						
TOTAL	10,000.00	500,000.00	144,273.74	50,000.00	300,000.00	300,000.00
PRINCIPAL OF BONDS						
42.59110.605						
QUILLING PART.NOTE	85,000.00	0.00	0.00	190,000.00	*-----*	*-----*
42.59110.614						
STATE TRUST FUND LOAN	0.00	90,000.00	95,000.00	0.00	*-----*	*-----*
PRINCIPAL OF BONDS						
TOTAL	85,000.00	90,000.00	95,000.00	190,000.00	0.00	0.00
INTEREST ON BONDS						
42.59210.605						
QUILLING PART.NOTE	18,250.00	14,000.00	9,500.00	13,855.00	*-----*	*-----*
42.59210.614						
STATE TRUST FUND LOAN	0.00	0.00	0.00	0.00	*-----*	*-----*
INTEREST ON BONDS						
TOTAL	18,250.00	14,000.00	9,500.00	13,855.00	0.00	0.00

TID #13 - QUILLING PROPERTY

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
DEBT ISSUE EXPENSE						
42.59410.680						
9/12/06 GO CORP PURP BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
42.59410.687						
2011 \$2,210 REFUNDING BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
42.59410.690						
DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TRANS. TO DEBT SERVICE FUND						
42.59900.698						
TRANSFER OF FUNDS	155,025.00	151,550.00	94,875.00	147,850.00	70,275.00	70,275.00
42.59900.701						
LOSS ON LAND SALE (AUDIT)	0.00	0.00	0.00	0.00	*-----*	*-----*
TRANS. TO DEBT SERVICE FUND						
TOTAL	155,025.00	151,550.00	94,875.00	147,850.00	70,275.00	70,275.00
DEBT DISCOUNT						
42.59920.654						
DEBT DISC-9/12/06 CORP PUR	0.00	0.00	0.00	0.00	*-----*	*-----*
42.59920.655						
DEBT DISC-11/29/11 GO RF B	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT DISCOUNT						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
RD EXTENSION-ELH HOLDINGS						
42.91550.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
42.91550.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
RD EXTENSION-ELH HOLDINGS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TID #13 - QUILLING PROPERTY						
TOTAL	285,683.50	762,357.75	355,471.74	410,705.00	379,275.00	379,275.00

TID #14 - N MENO BLIGHTED

	-----ACTUAL DOLLARS-----			-----BUDGETS-----			
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024	ADMINWRK 2024
AUDIT							
43.51570.213							
ACCOUNTING & AUDITING	3,870.00	1,910.00	650.00	2,500.00	2,500.00		2,500.00
AUDIT							
TOTAL	3,870.00	1,910.00	650.00	2,500.00	2,500.00		2,500.00
ATTORNEY							
43.51611.206							
LEGAL COUNSEL	0.00	0.00	0.00	1,000.00	1,000.00		1,000.00
ATTORNEY							
TOTAL	0.00	0.00	0.00	1,000.00	1,000.00		1,000.00
ILLEGAL TAXES & TAX REFUNDS							
43.51910.491							
ASSESSMENT ADJUSTMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*	
ILLEGAL TAXES & TAX REFUNDS							
TOTAL	0.00	0.00	0.00	0.00		0.00	0.00
PROJECT PLAN							
43.56321.215							
ENGINEERING SERVICES	822.50	902.50	150.00	1,500.00	1,500.00		1,500.00
PROJECT PLAN							
TOTAL	822.50	902.50	150.00	1,500.00	1,500.00		1,500.00
INDUSTRIAL DEVELOPMENT							
43.56441.215							
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*	
43.56441.327							
GREATER MEN DEV CORP ASST	0.00	26,000.00	26,000.00	27,000.00	27,000.00		27,000.00
43.56441.365							
CONSTRUCTION FUND OUTLAY	0.00	4,341.19	0.00	0.00	*-----*	*-----*	
INDUSTRIAL DEVELOPMENT							
TOTAL	0.00	30,341.19	26,000.00	27,000.00	27,000.00		27,000.00
DEBT ISSUE EXPENSE							
43.59410.690							
DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*	
DEBT ISSUE EXPENSE							
TOTAL	0.00	0.00	0.00	0.00		0.00	0.00
TRANSFER OF FUNDS							
43.59900.698							
TRANSFER OF FUNDS	52,850.00	56,800.00	60,600.00	60,600.00	59,250.00		59,250.00
43.59900.699							
TRANSFER OF FUNDS-TID#13	0.00	0.00	0.00	0.00	*-----*	*-----*	
TRANSFER OF FUNDS							
TOTAL	52,850.00	56,800.00	60,600.00	60,600.00	59,250.00		59,250.00

TID #14 - N MENO BLIGHTED

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
TRANS TO TID 13						
43.59901.698						
TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	*-----*	*-----*
TRANS TO TID 13						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
OAK AVE EXTENSION						
43.91550.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
43.91550.365						
CONSTRUCTION FUND OUTLAY	1,242.65	0.00	0.00	0.00	*-----*	*-----*
OAK AVE EXTENSION						
TOTAL	1,242.65	0.00	0.00	0.00	0.00	0.00
TID #14 - N MENO BLIGHTED						
TOTAL	58,785.15	89,953.69	87,400.00	92,600.00	91,250.00	91,250.00

TID #15 - DOWNTOWN BLIGHTED

	-----ACTUAL DOLLARS-----			-----BUDGETS-----			
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024	ADMINWRK 2024
AUDIT							
44.51570.213							
ACCOUNTING & AUDITING	2,570.00	2,400.00	650.00	3,000.00	3,000.00	3,000.00	3,000.00
AUDIT							
TOTAL	2,570.00	2,400.00	650.00	3,000.00	3,000.00	3,000.00	3,000.00
ATTORNEY							
44.51611.206							
LEGAL COUNSEL	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
ATTORNEY							
TOTAL	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
PROJECT PLAN							
44.56321.215							
ENGINEERING SERVICES	150.00	622.50	475.00	2,500.00	2,500.00	2,500.00	2,500.00
PROJECT PLAN							
TOTAL	150.00	622.50	475.00	2,500.00	2,500.00	2,500.00	2,500.00
INDUSTRIAL DEVELOPMENT							
44.56441.215							
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*	*-----*
44.56441.325							
MAIN ST MENOMONIE ASSIST	20,000.00	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
44.56441.326							
MABEL TAINTER ASSIST	60,000.00	60,000.00	45,000.00	60,000.00	60,000.00	60,000.00	60,000.00
44.56441.365							
CONSTRUCTION FUND OUTLAY	13,510.00	10,256.69	0.00	10,000.00	10,000.00	10,000.00	10,000.00
INDUSTRIAL DEVELOPMENT							
TOTAL	93,510.00	90,256.69	70,000.00	95,000.00	95,000.00	95,000.00	95,000.00
PRINCIPAL OF DEBT							
44.59110.610							
STF LOAN \$500,000 2017 HOT	127,740.38	131,572.57	0.00	0.00	*-----*	*-----*	*-----*
44.59110.613							
DUNN COUNTY GO LOAN	0.00	0.00	0.00	0.00	*-----*	*-----*	*-----*
PRINCIPAL OF DEBT							
TOTAL	127,740.38	131,572.57	0.00	0.00	0.00	0.00	0.00
INTEREST ON DEBT							
44.59210.610							
STF LOAN \$500,000 2017 HOT	7,779.39	3,947.18	0.00	0.00	*-----*	*-----*	*-----*
44.59210.613							
INTEREST EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*	*-----*
INTEREST ON DEBT							
TOTAL	7,779.39	3,947.18	0.00	0.00	0.00	0.00	0.00

TID #15 - DOWNTOWN BLIGHTED

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
DEBT ISSUE EXPENSE						
44.59410.682						
7/23/08 \$1,050,000 GO NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
44.59410.683						
2011 \$2,210 REFUNDING BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
44.59410.690						
DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TRANS TO DEBT SERVICE FUND						
44.59900.698						
TRANSFER OF FUNDS	424,204.84	122,902.82	76,492.49	121,634.00	120,206.00	120,206.00
TRANS TO DEBT SERVICE FUND						
TOTAL	424,204.84	122,902.82	76,492.49	121,634.00	120,206.00	120,206.00
DEBT EXPENSE						
44.59910.682						
DEBT ISSUE EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT EXPENSE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
DEBT DISCOUNT						
44.59920.655						
DEBT DISC-7/23/08 CORP PUR	0.00	0.00	0.00	0.00	*-----*	*-----*
44.59920.656						
DEBT DISC-11/29/11 GO RF B	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT DISCOUNT						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
DOWNTOWN DEV. GRANTS						
44.91551.320						
GRANT EXPENSES	90,000.00	0.00	0.00	0.00	*-----*	*-----*
DOWNTOWN DEV. GRANTS						
TOTAL	90,000.00	0.00	0.00	0.00	0.00	0.00
DOWNTOWN IMPROVE-STH 25						
44.91564.215						
ENGINEERING SERVICES	0.00	0.00	193.96	10,000.00	10,000.00	10,000.00
44.91564.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	50,000.00	50,000.00
DOWNTOWN IMPROVE-STH 25						
TOTAL	0.00	0.00	193.96	10,000.00	60,000.00	60,000.00

TID #15 - DOWNTOWN BLIGHTED

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
DOWNTOWN IMPROVE-STH 29						
44.91565.215						
ENGINEERING SERVICES	0.00	0.00	113.85	0.00	*-----*	*-----*
44.91565.365						
CONSTRUCTION FUND OUTLAY	0.00	3,371.49	0.00	0.00	*-----*	*-----*
DOWNTOWN IMPROVE-STH 29						
TOTAL	0.00	3,371.49	113.85	0.00	0.00	0.00
DOWNTOWN IMPROVE-USH 12						
44.91566.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91566.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
DOWNTOWN IMPROVE-USH 12						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
MAIN & CRESCENT RRFB LTS						
44.91567.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91567.365						
CONSTRUCTION FUND OUTLAY	23,069.31	0.00	0.00	0.00	*-----*	*-----*
MAIN & CRESCENT RRFB LTS						
TOTAL	23,069.31	0.00	0.00	0.00	0.00	0.00
CDBG - MENOMONIE MARKET						
44.91570.206						
LEGAL SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91570.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91570.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
CDBG - MENOMONIE MARKET						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
STREET & SIDEWALK REPAIRS						
44.91571.215						
ENGINEERING SERVICES	16,241.50	0.00	15,331.25	15,000.00	15,000.00	15,000.00
44.91571.365						
CONSTRUCTION FUND OUTLAY	117,313.63	50,859.47	42,686.35	100,000.00	100,000.00	100,000.00
STREET & SIDEWALK REPAIRS						
TOTAL	133,555.13	50,859.47	58,017.60	115,000.00	115,000.00	115,000.00
8TH STREET - FARMERS MARKET						
44.91572.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91572.365						
CONSTRUCTION FUND OUTLAY	6,318.09	2,280.00	0.00	25,000.00	25,000.00	25,000.00
8TH STREET - FARMERS MARKET						
TOTAL	6,318.09	2,280.00	0.00	25,000.00	25,000.00	25,000.00

TID #15 - DOWNTOWN BLIGHTED

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
DOWNTOWN HOTEL						
44.91573.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91573.365						
CONSTRUCTION FUND OUTLAY	108,125.00	108,125.00	0.00	0.00	*-----*	*-----*
DOWNTOWN HOTEL						
TOTAL	108,125.00	108,125.00	0.00	0.00	0.00	0.00
DOWNTOWN HOTEL-SIDEWALK						
44.91574.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91574.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
DOWNTOWN HOTEL-SIDEWALK						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
LT FIXTURE/GLOBE REPLACEMENT						
44.91575.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
44.91575.365						
CONSTRUCTION FUND OUTLAY	0.00	23,819.50	0.00	0.00	184,000.00	184,000.00
LT FIXTURE/GLOBE REPLACEMENT						
TOTAL	0.00	23,819.50	0.00	0.00	184,000.00	184,000.00
LAKEBANK TRAIL						
44.91576.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	200,000.00	200,000.00
44.91576.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
LAKEBANK TRAIL						
TOTAL	0.00	0.00	0.00	0.00	200,000.00	200,000.00
TID #15 - DOWNTOWN BLIGHTED						
TOTAL	1,017,022.14	540,157.22	205,942.90	372,134.00	809,706.00	809,706.00

TID #17 - MIXED USE(I,C,R)

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
AUDIT						
45.51570.213						
ACCOUNTING & AUDITING	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
AUDIT						
TOTAL	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
ATTORNEY						
45.51611.206						
LEGAL COUNSEL	0.00	0.00	1,242.50	3,000.00	3,000.00	3,000.00
ATTORNEY						
TOTAL	0.00	0.00	1,242.50	3,000.00	3,000.00	3,000.00
ILLEGAL TAXES & REFUNDS						
45.51910.491						
ASSESSMENT ADJUSTMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
ILLEGAL TAXES & REFUNDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
REFUND OF PRIOR YEAR'S REV						
45.51980.492						
REFUND OF PRIOR YEAR REVEN	0.00	0.00	0.00	0.00	*-----*	*-----*
REFUND OF PRIOR YEAR'S REV						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
PROJECT PLAN						
45.56321.215						
ENGINEERING SERVICES	0.00	23,914.46	13,218.25	15,000.00	15,000.00	15,000.00
PROJECT PLAN						
TOTAL	0.00	23,914.46	13,218.25	15,000.00	15,000.00	15,000.00
INDUSTRIAL DEVELOPMENT						
45.56441.215						
ENGINEERING SERVICES	0.00	2,098.76	5,814.74	50,000.00	50,000.00	50,000.00
45.56441.220						
CONSULTING SERVICES	0.00	0.00	2,977.50	15,000.00	15,000.00	15,000.00
45.56441.365						
CONSTRUCTION FUND OUTLAY	0.00	4,775.00	448,914.07	1,500,000.00	1,000,000.00	1,000,000.00
INDUSTRIAL DEVELOPMENT						
TOTAL	0.00	6,873.76	457,706.31	1,565,000.00	1,065,000.00	1,065,000.00
HOUSING DEVELOPMENT						
45.56442.215						
ENGINEERING SERVICES	0.00	0.00	86,611.98	50,000.00	250,000.00	250,000.00
45.56442.220						
CONSULTING SERVICES	0.00	1,785.00	0.00	0.00	*-----*	*-----*
45.56442.365						
CONSTRUCTION FUND OUTLAY	0.00	3,492.00	6,820.00	1,500,000.00	1,400,000.00	1,400,000.00

TID #17 - MIXED USE(I,C,R)

		-----ACTUAL DOLLARS-----			----BUDGETS----		
		12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
HOUSING DEVELOPMENT							
	TOTAL	0.00	5,277.00	93,431.98	1,550,000.00	1,650,000.00	1,650,000.00
45.56445.206							
	LEGAL CNSEL-TECHPARK EDA G	0.00	3,946.83	2,257.50	0.00	*-----*	*-----*
45.56445.215							
	ENGR SERV TECHPARK EDA GRA	0.00	61,643.57	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE							
45.59410.680							
	GO CORP PURP BOND	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
DEBT ISSUE EXPENSE	TOTAL	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
TRANS TO DEBT SERVICE FUND							
45.59900.698							
	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	15,288.00	15,288.00
TRANS TO DEBT SERVICE FUND	TOTAL	0.00	0.00	0.00	0.00	15,288.00	15,288.00
TID #17 - MIXED USE(I,C,R)	TOTAL	0.00	101,655.62	567,856.54	3,188,000.00	2,803,288.00	2,803,288.00

TID #18 QUILLING PROPERTY

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
AUDIT						
46.51570.213						
ACCOUNTING & AUDITING	0.00	0.00	0.00	0.00	5,000.00	5,000.00
AUDIT						
TOTAL	0.00	0.00	0.00	0.00	5,000.00	5,000.00
ATTORNEY						
46.51611.206						
LEGAL COUNSEL	0.00	0.00	462.00	0.00	3,000.00	3,000.00
ATTORNEY						
TOTAL	0.00	0.00	462.00	0.00	3,000.00	3,000.00
ILLEGAL TAXES & REFUNDS						
46.51910.491						
ASSESSMENT ADJUSTMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
ILLEGAL TAXES & REFUNDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
REFUND OF PRIOR YEAR'S REV						
46.51980.492						
REFUND OF PRIOR YEAR REVEN	0.00	0.00	0.00	0.00	*-----*	*-----*
REFUND OF PRIOR YEAR'S REV						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
PROJECT PLAN						
46.56321.215						
ENGINEERING SERVICES	0.00	0.00	14,222.50	0.00	15,000.00	15,000.00
PROJECT PLAN						
TOTAL	0.00	0.00	14,222.50	0.00	15,000.00	15,000.00
INDUSTRIAL DEVELOPMENT						
46.56441.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	50,000.00	50,000.00
46.56441.220						
CONSULTING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
46.56441.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	100,000.00	100,000.00
INDUSTRIAL DEVELOPMENT						
TOTAL	0.00	0.00	0.00	0.00	150,000.00	150,000.00
HOUSING DEVELOPMENT						
46.56442.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
46.56442.220						
CONSULTING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
46.56442.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*

TID #18 QUILLING PROPERTY

		-----ACTUAL DOLLARS-----			----BUDGETS----		
		12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
HOUSING DEVELOPMENT	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
DEBT ISSUE EXPENSE							
46.59410.680							
GO CORP PURP BOND		0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
TID #18 QUILLING PROPERTY	TOTAL	0.00	0.00	14,684.50	0.00	173,000.00	173,000.00

Expenditure Budget Worksheet

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
GRAND TOTAL	3,830,919.70	3,751,922.62	1,356,107.18	4,745,592.00	4,700,292.00	4,700,292.00
TOTAL NUMBER OF RECORDS PRINTED	187					



City of Menomonie
Eric Atkinson

City Administrator
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221

E-Mail: atkinsone@menomonie-wi.gov

TO: Mayor Knaack & Common Council
FROM: Eric Atkinson, City Administrator
SUBJECT: 2023-2024 Construction Fund Budget
DATE: November 30, 2023

Administration presents the 2024 Construction Fund capital budget relating to money borrowed for calendar years 2023 and 2024. Administration will explain the proposed capital projects and the various projects being considered for the current borrowing cycle. If the Common Council supports the proposed budget a motion to approve the 2023-2024 Construction Fund capital budget would be the appropriate action.

Report Selection:

Fund & Account.. 33 _____ thru 33 _____
(blanks to print all accounts)

As of Date..... 11 / 30 / 2023

Work Budgets.... 3 and 3 1. PROPOSED 2024
 0 and 0 2. PROPOSED 2022
 3. ADMINWRK 2024
 4. SOLIDWAST 2024
 5. PROPOSED 2023
 6. STORMWTR 2024
Level to Page Break..... 1 . 0 (1.0 to 5.0)
Include Deleted Accounts?..... N (Y,N)
Number of Years of Actuals to Print 3 (1-7)
Print Write in Line..... Y (Y,N)
Open Download File in Excel..... N (Y,N)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

1991 BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
33.41110						
GENERAL PROPERTY TAX	0.00	0.00	0.00	0.00	*-----*	*-----*
33.41111						
FROM SURPLUS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.42435						
ARPA-NEIGHBORHOOD INVEST	0.00	8,648.90	1,288,095.50	1,200,000.00	*-----*	*-----*
33.42440						
ARPA FAP SUPPLEMENT GRANT	0.00	12,195.12	12,195.11	17,000.00	17,000.00	17,000.00
33.42490						
US DEPT OF JUSTICE GRANT	0.00	145,359.32	28,200.00	200,000.00	200,000.00	200,000.00
33.42492						
FEMA GRANT - FIRE DEPT	0.00	0.00	0.00	700,000.00	*-----*	*-----*
33.42495						
EMS FLEX GRANT PAYMENT	0.00	50,002.50	0.00	0.00	*-----*	*-----*
33.42496						
AMERICAN RESCUE PLAN ACT	0.00	36,743.21	0.00	0.00	*-----*	*-----*
33.42529						
OTHER PUB.SAFTEY PMTS	0.00	4,907.90	0.00	0.00	*-----*	*-----*
33.42545						
EDA GRANT - FEDERAL	0.00	0.00	588,952.15	800,000.00	112,000.00	112,000.00
33.42546						
PSC EIGP GRANT	0.00	0.00	0.00	0.00	141,000.00	141,000.00
33.42640						
STATE AID/STREETS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.42641						
STATE LRIP REIMBURSEMENT	0.00	18,000.00	0.00	9,000.00	9,000.00	9,000.00
33.42642						
TRAIL SIGNAGE GRANT	0.00	0.00	0.00	0.00	*-----*	*-----*
33.42645						
STATE AID - CDBG GRANT	350,489.65	72,738.97	0.00	0.00	*-----*	*-----*
33.42740						
DNR PAYMENT/GRANT	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00
33.44111						
ELECTION REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44210						
POLICE REVENUE	0.00	0.00	61,752.73	0.00	*-----*	*-----*
33.44215						
BODY WORN CAMERA GRANT	0.00	0.00	25,057.00	0.00	*-----*	*-----*
33.44216						
QUALTRICS RESEARCH GRANT	0.00	0.00	41,125.00	0.00	*-----*	*-----*
33.44220						
FIRE REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44411						
STREET MAINTENANCE REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44416						
STORM SEWER REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44419						
TRAFFIC CONTROL REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*

1991 BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
33.44450						
AIRPORT REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44611						
LIBRARY REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44640						
THRILL SEEKER PROGRAM-REC	0.00	0.00	0.00	0.00	*-----*	*-----*
33.44641						
PARK REVENUE	0.00	5,000.00	0.00	0.00	*-----*	*-----*
33.44743						
INDUSTRIAL DEV.REV.	0.00	0.00	0.00	0.00	*-----*	*-----*
33.45210						
FREITAG DR- LAND SALE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.46111						
STREET S/A REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.46112						
SIDEWALK S/A REVNUUE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.46490						
OTHER SANITARY CHARGES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.47130						
DONATIONS FROM ORG.& INDIV	0.00	0.00	0.00	0.00	*-----*	*-----*
33.47630						
STREET EQUIP. RENTAL REVEN	0.00	0.00	0.00	0.00	*-----*	*-----*
33.47910						
REFUND OF PRIOR YEARS EXP.	106,113.01	0.00	0.00	0.00	*-----*	*-----*
33.48111						
INTEREST ON INVESTMENTS	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
33.48302						
SALE OF FIRE EQUIPMENT	0.00	33,500.00	0.00	0.00	*-----*	*-----*
33.48500						
PRIVATE GRANTS AND DONATIO	0.00	10,000.00	0.00	0.00	*-----*	*-----*
33.48670						
SALE OF OTHER EQUIP./PROP.	0.00	0.00	0.00	0.00	*-----*	*-----*
33.49210						
LONG TERM DEBT PROCEEDS	3,255,000.00	0.00	3,590,000.00	6,900,000.00	*-----*	*-----*
33.49900						
TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.49999						
PREMIUM ON ISSUANCE OF DEB	24,310.69	0.00	189,885.75	0.00	*-----*	*-----*
1991 BOND CONSTRUCTION FUND						
TOTAL	3,735,913.35	397,095.92	5,825,263.24	9,936,000.00	589,000.00	589,000.00

Revenue Budget Worksheet

	-----12-31-2021-----	-----12-31-2022-----	-----ACTUAL DOLLARS 11-30-2023-----	-----BUDGETS REVISED BUDGET-----	-----ADMINWRK 2024-----	-----ADMINWRK 2024-----
GRAND TOTAL	3,735,913.35	397,095.92	5,825,263.24	9,936,000.00	589,000.00	589,000.00
TOTAL NUMBER OF RECORDS PRINTED		43				

Report Selection:

Fund & Account.. 33 _____ thru 33 _____
(blanks to print all accounts)

As of Date..... 11 / 30 / 2023

Work Budgets.... 3 and 3 1. PROPOSED 2024
 0 and 0 2. PROPOSED 2022
 3. ADMINWRK 2024
 4. SOLIDWAST 2024
 5. PROPOSED 2023
 6. STORMWTR 2024

Level to Page Break..... 1 . 0 (1.0 to 5.0)

Include Deleted Accounts?..... N (Y,N)

Number of Years of Actuals to Print 3 (1-7)

Print Write in Line..... Y (Y,N)

Open Download File in Excel..... N (Y,N)

Run Instructions:

Jobq Banner	Copies Form	Printer	Hold Space	LPI	Lines	CPI	CP	SP	RT
L	01		N	S	6	066	10		

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
COUNCIL						
33.51110.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.51110.365						
BUILDINGS & IMPROVEMENTS	780.00	0.00	0.00	0.00	*-----*	*-----*
33.51110.781						
BUILDINGS & IMPROVEMENTS	196,459.96	168,268.95	3,511.96	100,000.00	222,000.00	222,000.00
33.51110.851						
ARPA GRANT EXPENSE	0.00	36,743.21	20,000.00	50,000.00	50,000.00	50,000.00
COUNCIL						
TOTAL	197,239.96	205,012.16	23,511.96	150,000.00	272,000.00	272,000.00
INFORMATION TECHNOLOGY						
33.51360.713						
NETWORK REPLACEMENT SWITCH	28,059.46	7,869.05	39,500.00	40,000.00	10,000.00	10,000.00
INFORMATION TECHNOLOGY						
TOTAL	28,059.46	7,869.05	39,500.00	40,000.00	10,000.00	10,000.00
ELECTIONS						
33.51412.703						
VOTING MACHINES	45,894.00	0.00	0.00	0.00	*-----*	*-----*
ELECTIONS						
TOTAL	45,894.00	0.00	0.00	0.00	0.00	0.00
AUDIT						
33.51570.213						
ACCOUNTING & AUDITING	22,805.00	14,145.00	5,895.00	15,000.00	15,000.00	15,000.00
AUDIT						
TOTAL	22,805.00	14,145.00	5,895.00	15,000.00	15,000.00	15,000.00
REFUND OF PRIOR YEARS' REV.						
33.51980.492						
REFUND PRIOR YEARS' REVENUE	0.00	0.00	0.00	0.00	*-----*	*-----*
REFUND OF PRIOR YEARS' REV.						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
POLICE						
33.52110.704						
COMPUTER/EQUIP REPLACEMENT	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
33.52110.705						
RECORDS MANAGEMENT SYSTEM	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52110.706						
QUALTRICS RESEARCH MGMT PR	0.00	0.00	41,125.00	0.00	*-----*	*-----*
33.52110.707						
COSSAP 2021 GRANT	0.00	143,881.57	90,511.42	0.00	*-----*	*-----*
33.52110.714						
BACK-UP/SERVER MINI SPLIT	0.00	0.00	0.00	0.00	*-----*	*-----*

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
POLICE						
33.52110.715						
TELEPHONE SYSTEM	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52110.723						
PROTECTIVE GEAR, FIREARMS	0.00	0.00	79,000.00	0.00	*-----*	*-----*
33.52110.730						
VEHICLES/RADIOS/CHANGEOVER	106,201.77	134,703.43	48,586.78	150,000.00	100,000.00	100,000.00
33.52110.735						
DRUG TRAFFICKING GRANT/DRO	47,685.52	0.00	0.00	0.00	*-----*	*-----*
33.52110.759						
RADIO COMMUNICATIONS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52110.767						
RADIOS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52110.780						
SQUAD/BODY CAMERA'S	0.00	29,659.00	31,228.84	150,000.00	120,000.00	120,000.00
33.52110.781						
BUILDINGS & IMPROVEMENTS	0.00	0.00	2,552.96	0.00	*-----*	*-----*
POLICE						
TOTAL	153,887.29	308,244.00	293,005.00	350,000.00	270,000.00	270,000.00
FIRE						
33.52310.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.320						
GRANT EXPENSES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.706						
FURNITURE/CHAIRS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.707						
FAP ARPA SUPPLEMENT GRANT	0.00	71,202.43	0.00	0.00	*-----*	*-----*
33.52310.714						
COMPUTER PURCHASE/UPDATE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.730						
AMBULANCE/FIRE TRUCK	334,378.73	281,913.16	100,005.00	300,000.00	200,000.00	200,000.00
33.52310.733						
FIRE UTILITY VEHICLE	8,250.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.754						
DEPARTMENT EQUIPMENT	0.00	0.00	30,966.15	50,000.00	9,000.00	9,000.00
33.52310.767						
RADIO SYSTEM	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.781						
BUILDINGS & IMPROVEMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.52310.788						
EMS REPORTING SOFTWARE/HAR	0.00	0.00	0.00	0.00	*-----*	*-----*
FIRE						
TOTAL	342,628.73	353,115.59	130,971.15	350,000.00	209,000.00	209,000.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
INSPECTION						
33.52410.713						
DIGITIZER-SCANNING FILES	0.00	0.00	0.00	0.00	*	*
INSPECTION						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
MACHINERY & EQUIPMENT						
33.54110.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*	*
33.54110.714						
COMPUTER PURCHASE/UPDATE	0.00	0.00	0.00	0.00	*	*
33.54110.733						
4-WHEEL DRIVE TRUCK	0.00	0.00	47,946.13	110,000.00	*	*
33.54110.734						
ELECTRICIAN BUCKET TRUCK	0.00	0.00	0.00	0.00	*	*
33.54110.735						
RUBBER TIRE WHEEL LOADER	0.00	0.00	0.00	0.00	*	*
33.54110.741						
ROTARY CUTTER	0.00	21,065.10	0.00	0.00	*	*
33.54110.743						
ONE TON TRUCK W/LIFT GATE	0.00	0.00	0.00	65,000.00	*	*
33.54110.745						
TANDEM AXLE PLOW/DUMP TRUC	124,648.50	84,071.40	0.00	250,000.00	*	*
33.54110.746						
SKID STEER	0.00	0.00	34,301.93	30,000.00	*	*
33.54110.749						
TRUCK MOUNT ARROW BOARDS	0.00	0.00	0.00	0.00	*	*
33.54110.750						
SALT BRINE APPLICATION EQU	0.00	0.00	0.00	0.00	*	*
33.54110.767						
WISCOM GRANT RADIO UPGRADE	0.00	0.00	0.00	0.00	*	*
33.54110.774						
SNOW PLOW BLADE	8,225.58	0.00	4,800.00	5,000.00	*	*
33.54110.776						
FUEL SYSTEM	2,211.30	0.00	0.00	0.00	*	*
33.54110.777						
PATCHING MACHINE	0.00	0.00	0.00	0.00	*	*
33.54110.779						
SAFETY BUCKET	0.00	0.00	0.00	15,000.00	*	*
33.54110.780						
TRAILERS	0.00	0.00	0.00	0.00	*	*
33.54110.781						
BUILDINGS & IMPROVEMENTS	0.00	0.00	136,598.19	120,000.00	*	*
33.54110.793						
FORK LIFT	0.00	0.00	0.00	0.00	*	*
33.54110.794						
TRACTOR	0.00	0.00	0.00	0.00	*	*
MACHINERY & EQUIPMENT						
TOTAL	135,085.38	105,136.50	223,646.25	595,000.00	0.00	0.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
GARAGES & SHEDS						
33.54120.215						
ENGINEERING SERVICES	0.00	0.00	12,183.49	0.00	*-----*	*-----*
33.54120.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54120.781						
BUILDINGS & IMPROVEMENTS	2,902.99	3,829.03	232,190.85	250,000.00	*-----*	*-----*
33.54120.782						
EQUIPMENT & REPLACEMENT IT	44,466.32	77,999.13	0.00	0.00	*-----*	*-----*
33.54310.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
GARAGES & SHEDS						
TOTAL	47,369.31	81,828.16	244,374.34	250,000.00	0.00	0.00
STREET OILING						
33.54311.233						
STREET OILING	140,905.15	0.00	0.00	0.00	*-----*	*-----*
33.54420.778						
LIGHTS & POLES	0.00	0.00	9,842.00	0.00	*-----*	*-----*
STREET OILING						
TOTAL	140,905.15	0.00	9,842.00	0.00	0.00	0.00
STORM SEWERS						
33.54450.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54450.733						
VACTOR TRUCK	0.00	0.00	0.00	0.00	*-----*	*-----*
STORM SEWERS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
AIRPORT						
33.54530.206						
LEGAL SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54530.215						
ENGINEERING SERVICES	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
33.54530.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54530.704						
OFFICE FURNISHINGS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54530.787						
TERMINAL	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54530.789						
GROUNDS & IMPROVEMENTS	0.00	6,400.00	758.45	0.00	*-----*	*-----*
33.54530.801						
AIRPORT LAND-LOAN PROGRAM	0.00	0.00	0.00	0.00	*-----*	*-----*
33.54530.810						
RWY 9/27 EXTENSION	0.00	0.00	0.00	0.00	*-----*	*-----*
AIRPORT						
TOTAL	0.00	6,400.00	758.45	20,000.00	20,000.00	20,000.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
LANDFILL						
33.54760.782						
EQUIPMENT & IMPROVEMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
LANDFILL						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
LEISURE SERVICES CENTER						
33.55130.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55130.781						
BUILDINGS & IMPROVEMENTS	0.00	0.00	0.00	0.00	*-----*	*-----*
LEISURE SERVICES CENTER						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
RECREATION						
33.55210.726						
COMPUTER REGISTRATION SYST	1,000.00	4,433.05	0.00	0.00	*-----*	*-----*
33.55210.728						
PHELAN PARK BACKSTOP REPAI	0.00	18,980.00	0.00	0.00	*-----*	*-----*
33.55210.851						
ARPA GRANT EXPENSE	0.00	0.00	10,460.00	0.00	*-----*	*-----*
RECREATION						
TOTAL	1,000.00	23,413.05	10,460.00	0.00	0.00	0.00
WAKANDA WATER PARK						
33.55230.215						
ENGINEERING SERVICES	0.00	12,441.25	168,540.23	100,000.00	233,500.00	233,500.00
33.55230.220						
DESIGN SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55230.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	7,858.17	1,500,000.00	1,759,700.00	1,759,700.00
33.55230.794						
PARK EQUIPMENT	0.00	0.00	0.00	0.00	*-----*	*-----*
WAKANDA WATER PARK						
TOTAL	0.00	12,441.25	176,398.40	1,600,000.00	1,993,200.00	1,993,200.00
PARKS						
33.55410.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.320						
GRANT EXPENSES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.365						
CONSTRUCTION FUND OUTLAY	0.00	1,290.00	6,290.00	0.00	*-----*	*-----*
33.55410.611						
UW - STOUT REC. FACILITY	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.733						
CONCRETE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.781						
BUILDINGS & IMPROVEMENTS	44,269.30	8,606.38	16,136.00	25,000.00	30,000.00	30,000.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
PARKS						
33.55410.791 BAND SHELL REPAIRS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.792 HANDICAP FISHING PIER	0.00	0.00	0.00	0.00	*-----*	*-----*
33.55410.794 PARK EQUIPMENT	0.00	9,532.00	51,528.46	55,000.00	*-----*	*-----*
PARKS TOTAL	44,269.30	16,848.38	73,954.46	80,000.00	30,000.00	30,000.00
33.56441.325 MAIN ST MENOMONIE ASSIST	0.00	0.00	0.00	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE						
33.59410.679 9/27/05 \$4130000 GO PROM N	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.680 9/12/06 GO CORP PURP BOND	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.682 7/23/08 \$1,050,000 GO NOTE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.684 09 \$1,016,000 ST TRUST FUN	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.685 2010 DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.686 2011 DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.688 2012 DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.689 2013 DEBT EXPENSE	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59410.690 DEBT EXPENSE	92,552.57	0.00	128,856.42	0.00	*-----*	*-----*
DEBT ISSUE EXPENSE TOTAL	92,552.57	0.00	128,856.42	0.00	0.00	0.00
TRANS. TO DEBT SERVICE FUND						
33.59900.697 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59900.699 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	*-----*	*-----*
TRANS. TO DEBT SERVICE FUND TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
DEBT DISCOUNT						
33.59920.654 DEBT DISC-9/12/06 CORP PUR	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59920.655 DEBT DISC.7/23/08 GO PROM	0.00	0.00	0.00	0.00	*-----*	*-----*
33.59920.685 2010 DEBT DISCOUNT	0.00	0.00	0.00	0.00	*-----*	*-----*

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
DUNN CO CTH B REBUILD						
33.91315.215						
ENGINEERING SERVICES	0.00	0.00	0.00	10,000.00	*-----*	*-----*
33.91315.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	150,000.00	85,000.00	85,000.00
DUNN CO CTH B REBUILD						
TOTAL	0.00	0.00	0.00	160,000.00	85,000.00	85,000.00
5TH ST W-CDBG GRANT PF 18-19						
33.91316.215						
ENGINEERING SERVICES	66,401.75	0.00	0.00	0.00	*-----*	*-----*
33.91316.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
5TH ST W-CDBG GRANT PF 18-19						
TOTAL	66,401.75	0.00	0.00	0.00	0.00	0.00
PARADISE VALLEY RD REPAIRS						
33.91317.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
PARADISE VALLEY RD REPAIRS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
USH 12:I94-25 N-BALDWIN						
33.91318.215						
ENGINEERING SERVICES	922.83	1,953.74	897.39	5,000.00	5,000.00	5,000.00
33.91318.365						
CONSTRUCTION FUND OUTLAY	3,235.34	0.00	0.00	15,000.00	15,000.00	15,000.00
USH 12:I94-25 N-BALDWIN						
TOTAL	4,158.17	1,953.74	897.39	20,000.00	20,000.00	20,000.00
DOMAIN DR/3M DR RECONSTRUCT						
33.91319.215						
ENGINEERING SERVICES	1,361.21	0.00	0.00	0.00	*-----*	*-----*
33.91319.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
DOMAIN DR/3M DR RECONSTRUCT						
TOTAL	1,361.21	0.00	0.00	0.00	0.00	0.00
STH 25:12 W-CTH D-RIDGELAND						
33.91330.215						
ENGINEERING SERVICES	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00
33.91330.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
STH 25:12 W-CTH D-RIDGELAND						
TOTAL	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
STH 25:RED CDR RIVER-490TH						
33.91332.215						
ENGINEERING SERVICES	0.00	38.02	57.84	2,000.00	2,000.00	2,000.00
33.91332.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
STH 25:RED CDR RIVER-490TH						
TOTAL	0.00	38.02	57.84	2,000.00	2,000.00	2,000.00
PINE/BROADWAY PED. SIGNALS						
33.91333.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91333.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
PINE/BROADWAY PED. SIGNALS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
LRIP DAIRYLAND RD MIL/OVRLAY						
33.91334.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91334.365						
CONSTRUCTION FUND OUTLAY	0.00	19,791.95	0.00	0.00	*-----*	*-----*
LRIP DAIRYLAND RD MIL/OVRLAY						
TOTAL	0.00	19,791.95	0.00	0.00	0.00	0.00
RIVER RD ASPHALT/HWY29-1ST A						
33.91338.215						
ENGINEERING SERVICES	22,695.50	3,210.00	0.00	0.00	*-----*	*-----*
33.91338.365						
CONSTRUCTION FUND OUTLAY	269,300.24	0.00	0.00	0.00	*-----*	*-----*
RIVER RD ASPHALT/HWY29-1ST A						
TOTAL	291,995.74	3,210.00	0.00	0.00	0.00	0.00
STOUT ROAD FUTURE REHAB PROJ						
33.91339.215						
ENGINEERING SERVICES	9,945.23	17,513.34	2,700.61	10,000.00	10,000.00	10,000.00
33.91339.365						
CONSTRUCTION FUND OUTLAY	0.00	84,266.31	12,535.48	50,000.00	50,000.00	50,000.00
33.91339.802						
LAND PURCHASE	0.00	0.00	0.00	0.00	*-----*	*-----*
STOUT ROAD FUTURE REHAB PROJ						
TOTAL	9,945.23	101,779.65	9,834.87	60,000.00	60,000.00	60,000.00
HWY 29 W MEN-SPRING VALLEY						
33.91344.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91344.365						
CONSTRUCTION FUND OUTLAY	0.00	121.63	0.00	0.00	*-----*	*-----*
HWY 29 W MEN-SPRING VALLEY						
TOTAL	0.00	121.63	0.00	0.00	0.00	0.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
BONGEY/HELLER ROAD						
33.91420.215						
ENGINEERING SERVICES	0.00	0.00	7,500.00	5,000.00	*-----*	*-----*
33.91420.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	37,110.87	95,000.00	50,000.00	50,000.00
BONGEY/HELLER ROAD						
TOTAL	0.00	0.00	44,610.87	100,000.00	50,000.00	50,000.00
ST RESURFACE-21ST,5TH,DRYLND						
33.91447.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91447.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
ST RESURFACE-21ST,5TH,DRYLND						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
POINT COMFORT BOAT RAMP						
33.91461.215						
ENGINEERING SERVICES	0.00	14,495.58	227.50	0.00	*-----*	*-----*
33.91461.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
POINT COMFORT BOAT RAMP						
TOTAL	0.00	14,495.58	227.50	0.00	0.00	0.00
DOT DESIGN WORK-DOWNTOWN MEN						
33.91462.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91462.365						
CONSTRUCTION FUND OUTLAY	0.00	234.10	0.00	0.00	*-----*	*-----*
DOT DESIGN WORK-DOWNTOWN MEN						
TOTAL	0.00	234.10	0.00	0.00	0.00	0.00
SCHNEIDER AVE ROAD EXTENSION						
33.91464.206						
LEGAL COUNSEL	447.19	0.00	0.00	0.00	*-----*	*-----*
33.91464.215						
ENGINEERING SERVICES	1,314.00	0.00	0.00	100,000.00	*-----*	*-----*
33.91464.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	361,775.10	1,400,000.00	1,038,224.00	1,038,224.00
SCHNEIDER AVE ROAD EXTENSION						
TOTAL	1,761.19	0.00	361,775.10	1,500,000.00	1,038,224.00	1,038,224.00
LAKESIDE PARK BOAT RAMP IMP						
33.91465.215						
ENGINEERING SERVICES	0.00	15,056.91	585.00	5,000.00	5,000.00	5,000.00
33.91465.365						
CONSTRUCTION FUND OUTLAY	0.00	138,839.29	6,632.76-	40,000.00	40,000.00	40,000.00
LAKESIDE PARK BOAT RAMP IMP						
TOTAL	0.00	153,896.20	6,047.76-	45,000.00	45,000.00	45,000.00

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
KAUSRUD ST-ELM AV-N TERMINUS						
33.91590.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91590.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
KAUSRUD ST-ELM AV-N TERMINUS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
SIDEWALK IMPROVEMENTS						
33.91591.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91591.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
SIDEWALK IMPROVEMENTS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
RIVER RD/CONAGRA SAN. SEWER						
33.91592.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91592.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
RIVER RD/CONAGRA SAN. SEWER						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
WAKANDA PRK REGIONAL POND #3						
33.91594.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91594.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
WAKANDA PRK REGIONAL POND #3						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
12 RED CEDAR BRIDGE/LT POLE						
33.91598.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	*-----*	*-----*
33.91598.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	*-----*	*-----*
12 RED CEDAR BRIDGE/LT POLE						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD INVEST GRANT						
33.91920.206						
LEGAL SERVICES	0.00	8,648.90	848.50-	0.00	*-----*	*-----*
33.91920.215						
ENGINEERING SERVICES	0.00	0.00	2,875.00	0.00	*-----*	*-----*
33.91920.320						
GRANT EXPENSE/REIMBURSEMEN	0.00	0.00	17,425.69	0.00	*-----*	*-----*
33.91920.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	1,125,986.51	0.00	*-----*	*-----*

NEW BOND CONSTRUCTION FUND

	-----ACTUAL DOLLARS-----			----BUDGETS----		
	12-31-2021	12-31-2022	11-30-2023	REVISED BUDGET	ADMINWRK 2024	ADMINWRK 2024
WELL #9						
33.92316.215						
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	50,000.00	50,000.00
33.92316.365						
CONSTRUCTION FUND OUTLAY	0.00	0.00	0.00	0.00	150,000.00	150,000.00
WELL #9						
TOTAL	0.00	0.00	0.00	0.00	200,000.00	200,000.00
NEW BOND CONSTRUCTION FUND						
TOTAL	2,264,099.01	1,561,008.18	4,133,412.75	8,268,000.00	5,625,224.00	5,625,224.00

Expenditure Budget Worksheet

	-----12-31-2021-----	-----12-31-2022-----	-----ACTUAL DOLLARS 11-30-2023-----	-----BUDGETS REVISED BUDGET-----	ADMINWRK 2024	ADMINWRK 2024
GRAND TOTAL	2,264,099.01	1,561,008.18	4,133,412.75	8,268,000.00	5,625,224.00	5,625,224.00
TOTAL NUMBER OF RECORDS PRINTED		218				



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Master Agreement for Professional Services with Cedar Corporation
DATE: December 4, 2023 City Council Meeting

City Staff and Atty. Ludeman have been working with Cedar Corporation to formalize our contractual relationship. The attached Master Agreement for Professional Services will serve as the legal basis for future project-specific agreements.

If/when the City desires to retain Cedar Corporation for a specific project or task, a Task Order will be prepared which will include a scope of work, cost estimate, fee and schedule will be prepared.

The Agreement is not exclusive as noted in Paragraph W of Part IV.

If the City Council concurs with the proposed Agreement, it may, but is not required to:

- Approve the Master Agreement for Professional Services with Cedar Corporation

Attachments:

- Master Agreement for Professional Services

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This Master Agreement for Professional Services (this “Agreement”) entered into as of the Effective Date, as hereinafter defined, by and between the City of Menomonie, a Wisconsin municipal corporation, hereinafter referred to as Client or Owner, and Cedar Corporation, a Wisconsin corporation, hereinafter referred to as Cedar Corporation or Engineer.

RECITALS

WHEREAS, Client hereby engages Cedar Corporation to perform the services described herein and Cedar Corporation agrees to perform the services for the compensation set forth as provided herein.

NOW, THEREFORE, in consideration of the foregoing recitals and definitions which are hereby incorporated into this Agreement and of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

PART I

CEDAR CORPORATION RESPONSIBILITIES

A. SCOPE

1. Cedar Corporation will provide professional services as more completely described in this Agreement and any Task Order, letter agreements, or other mutually acceptable written authorizations to proceed prepared under this Agreement, to include engineering and other professional services.
2. Each project assignment provided will be defined by a written scope of work, cost estimate, fee, and schedule approved by both Cedar Corporation and the Client in writing.
3. Typical services which may be included in a municipal project assignment are Feasibility Study and Report, Preliminary Design, Opinion of Probable Construction Cost, Final Design, Specifications, Bidding Documents and Construction Contracts, Bidding, Construction Staking and Layout, Construction Administration, Construction Observation, Construction Record Drawings, Planning and such additional services required of the municipal project. Additional services, among others, which may be provided by Cedar Corporation upon request of the Client, will be private development plan review, land surveys, ordinance amendment review and assistance, and other professional services requested by the Client (all items included within this Section shall be further referred to as the “Services”).

B. AUTHORIZATION TO PROCEED

1. Cedar Corporation will begin work on project assignments upon receipt of authorization to proceed, which may include a Task Order, letter agreement, or other mutually acceptable written authorization to proceed.
2. If specifically requested by the Client, work on projects may be initiated by Cedar Corporation prior to receipt of written authorization to proceed, provided that such request is received within thirty (30) days.
3. Cedar Corporation agrees to provide all professional Services within a reasonable period of time following the date of authorization to proceed by Client. If a special time schedule must be met for a project, it shall be specifically set forth by a Task Order, letter agreement, or other mutually acceptable written authorization to proceed.

C. PROJECT TEAM

All employees of Cedar Corporation working on projects provided under this Agreement shall be experienced and qualified for the Services to be conducted.

PART II

CLIENT'S RESPONSIBILITIES

Client, at its expense, shall do the following in a timely manner so as not to delay the Services provided by Cedar Corporation:

A. INFORMATION/REPORTS

Furnish Cedar Corporation with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the project. Unless otherwise specified in Part I, Cedar Corporation may rely upon Client-furnished information without independent verification in performing the Service.

B. REPRESENTATIVE

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's policies, and make decisions with respect to the Services. In the event a representative is not assigned, the Menomonic Director of Public Works shall be the designated representative of Client.

C. DECISIONS

Provide criteria and information as to Client requirements for the project, obtain (with Cedar Corporation's assistance, if applicable) necessary approvals and permits, attend project-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on project alternatives, and generally participate in the project to the extent necessary to allow Cedar Corporation to perform the Services.

D. GIVE NOTICE

Give prompt written notice to Cedar Corporation whenever Client observes or otherwise becomes aware of any defect in the project or other event which may substantially affect performance of Services under this Agreement.

PART III

COMPENSATION, BILLING, AND PAYMENT

A. COMPENSATION

Client shall pay Cedar Corporation for the Services in accordance with a schedule of hourly rates or compensation or such payment can be provided through the lump sum method. The payment method selected shall be identified in the Task Order, letter agreement, or other mutually acceptable written authorization to proceed. When a schedule of hourly rates is selected, it is subject to annual adjustment as provided by Cedar Corporation to Client in writing no later than February 28th of each year this Agreement is effective.

B. BILLING AND PAYMENT

1. Cedar Corporation will periodically bill Client with net payment due in thirty (30) days from the date of the bill. Unless Client provides Cedar Corporation with a written objection to the bill within fifteen (15) days of receipt, Client shall be deemed to accept the bill as submitted.
2. Where Client disputes some portion of the charges contained in Cedar Corporation's bill, the Client shall make payment of that portion of the bill which is undisputed. In no case may Client elect to withhold payment to Cedar Corporation of the entire amount due, unless the entire bill is disputed.
3. If Client fails to make any payment due Cedar Corporation for Services and expenses after receipt of Cedar Corporation's bill therefore, the amounts due Cedar Corporation shall bear interest from invoice date at the rate set forth in this Agreement, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of Cedar Corporation. In addition, Cedar Corporation may, after giving ten (10) days written notice to Client, suspend Services under this Agreement until Client pays in full all amounts due under this Agreement. In the event Client does not pay,

or does not pay timely, Cedar Corporation shall be entitled to collect from Client all amounts due plus expenses, including but not limited to attorney fees, incurred by Cedar Corporation in connection with collection efforts, in addition, the reasonable value of Cedar Corporation's time spent in connection with collection efforts, computed at Cedar Corporation's prevailing fee schedule.

PART IV

STANDARD TERMS AND CONDITIONS

- A. STANDARD OF CARE.** The Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional Services are not subject to, and Cedar Corporation cannot provide, any warranty or guarantee, either express or implied. Any such warranties or guarantees contained in any purchase orders, Client action, requisitions, or notices to proceed issued by Client are specifically objected to by Cedar Corporation.
- B. CHANGE OF SCOPE.** The Scope of Services set forth in Task Order, letter agreements, or other mutually acceptable written authorizations to proceed prepared under this Agreement are based on facts known at the time of execution of those Task Orders, letter agreements, or mutually acceptable written authorizations to proceed, including, if applicable, information supplied by Client. For some projects involving conceptual or process development services, the scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that the scope must be redefined. In the event Cedar Corporation discovers any situations or conditions that it believes would require a change of scope, Cedar Corporation shall notify Client as soon as practically possible after becoming aware of said situations or conditions to determine how Client wishes to proceed. Client and Cedar Corporation agree to negotiate changes of scope in good faith.
- C. SAFETY.** Cedar Corporation has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a specific service to be provided under this Agreement, Cedar Corporation specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Cedar Corporation employees.
- D. DELAYS.** If events beyond the control of Client or Cedar Corporation, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of god or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement or in any Addenda to this Agreement, then such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, Cedar Corporation shall be entitled to an equitable adjustment in compensation.

- E. TERM AND TERMINATION.** This Agreement shall begin on the Effective Date, as hereinafter defined, and continue for a period of one (1) year and shall automatically renew for successive one (1) year periods, unless terminated as provided herein. Either party may terminate this Agreement at the end of the term hereof, or any renewal term thereof, upon providing at least thirty (30) days' written notice to the other party prior to the renewal of the term or any renewal term. This Agreement may be further terminated by either party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. No such termination may be effected unless the other party is given not less than ten (10) calendar days' written notice of intent to terminate and an opportunity for correcting the default and for consultation with the terminating party before termination. If Cedar Corporation terminates as a result of Client default or the Client terminates due to Cedar Corporation default, Cedar Corporation shall be paid for Services performed to the termination date, including reimbursable expenses due. Upon receipt of the terminating action, Cedar Corporation shall promptly discontinue all Services unless the notice directs otherwise, and upon receipt of final compensation make available to Client all appropriate documents prepared under the Agreement whether completed or in process.
- F. OPINIONS OF PROBABLE CONSTRUCTION COST.** Any opinion of probable construction costs prepared by Cedar Corporation is supplied for the general guidance of the Client only. Since Cedar Corporation has no control over competitive bidding or market conditions, Cedar Corporation cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
- G. RELATIONSHIP WITH CONTRACTORS.** Cedar Corporation shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning action relating to Client's contractors. However, Cedar Corporation specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
- H. CONSTRUCTION REVIEW.** For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Cedar Corporation harmless from any claims resulting from performance of services by persons other than Cedar Corporation.
- I. INSURANCE.** Cedar Corporation will maintain insurance coverage for Professional Liability, Comprehensive General, Automobile, Workers Compensation, and Employer's Liability in amounts in accordance with applicable legal requirements as well as Cedar Corporation's business requirements. Certificates evidencing such coverage will be provided to Client upon request.

- J. ALLOCATION OF RISKS.** To the fullest extent permitted by law, Cedar Corporation shall indemnify and hold harmless, Client, Client's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Cedar Corporation or Cedar Corporation's officers, directors, partners, employees, and Cedar Corporation's consultants in the performance and furnishing of Cedar Corporation's Services under this Agreement.

To the fullest extent permitted by law, Cedar Corporation's total liability to Client and anyone claiming by, through, or under Client for any cost, loss, or damages caused in part by the negligence of Cedar Corporation and in part by the negligence of Client or any other negligent entity or individual, shall not exceed the percentage share that Cedar Corporation's negligence bears to the total negligence of Client, Cedar Corporation, and all other negligent entities and individuals.

- K. HAZARDOUS MATERIAL.** Hazardous materials may exist at a site where there is no reason to believe hazardous materials could or should be present. Cedar Corporation and Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the project scope of work. Cedar Corporation agrees to notify Client in writing as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client acknowledges and agrees that it retains title to all hazardous material existing on the site and shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site which may present a potential danger to the public health, safety or the environment. Client shall execute any manifests or forms in connection with transporting or storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize Cedar Corporation to execute such documents as Client's agent. Client waives any claim against Cedar Corporation and agrees to defend, indemnify, and save Cedar Corporation harmless from any claim or liability for injury or loss arising from Cedar Corporation's discovery of unanticipated hazardous materials or suspected hazardous materials except for those caused by the negligence of Cedar Corporation. Nothing contained within this Agreement is intended to be a waiver or estoppel of Client or its insurer to rely upon the limitations, defenses, and immunities contained within Wis. Stat. § 893.80, 895.52, and 345.05 or any other governmental immunity. To the extent that indemnification is available and enforceable, Client, or its insurer, shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

- L. ACCESS.** Client shall, to the extent possible, provide Cedar Corporation access to any premises necessary for Cedar Corporation to provide the Services.

- M. REUSE OF PROJECT DELIVERABLES.** Reuse of any documents or other deliverables, including electronic media, pertaining to a project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by Cedar Corporation for the specific purpose intended, shall be at the Client's risk. Further, unless provided otherwise by law, all title blocks and the engineer's seal, if applicable, shall be removed if and when Client provides deliverables in electronic media to another entity. Client agrees that relevant analyses, findings, and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of thirty (30) days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is discovered within such thirty (30) day period it shall be corrected at no additional cost to Client. Following the expiration of this thirty (30) day period, Client shall bear all responsibility for the care, custody, and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media, which Client acknowledges to be of only limited duration. Client agrees to defend, indemnify, and hold harmless Cedar Corporation from all claims, damages, and expenses (including reasonable litigation costs), arising out of such reuse or alteration by Client. Nothing contained within this Agreement is intended to be a waiver or estoppel of Client or its insurer to rely upon the limitations, defenses, and immunities contained within Wis. Stat. § 893.80, 895.52, and 345.05 or any other governmental immunity. To the extent that indemnification is available and enforceable, Client, or its insurer, shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability for municipal claims established by Wisconsin law. Cedar Corporation agrees that all plans, engineering designs, electronic and computer data and imagery relating to Client's projects are the property of the Client and shall be presented to Client at no additional cost upon written request.
- N. AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
- O. ASSIGNMENT.** This Agreement cannot be assigned by either party without the written permission of the other party.
- P. DISPUTE RESOLUTION.** Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs, including reasonable attorneys' fees from the other party. The parties agree the proper venue for any dispute arising out of this Agreement shall be the Dunn County Circuit Court in Dunn County, Wisconsin.
- Q. NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

- R. **NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client’s project contractors.
- S. **SEVERABILITY.** The various terms, provisions and covenants contained in this Agreement or any addenda shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
- T. **AUTHORITY.** The persons signing this Agreement represent and warrant that they have the authority to sign as, or on behalf of, and bind the party for whom they are signing to the terms of this Agreement.
- U. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one instrument.
- V. **OTHER.** Cedar Corporation reserves the right to enter into agreements with other design professionals for portions of the work included under this Agreement. Where any sub-agreement would represent a major portion of the design work, Cedar Corporation shall receive written approval of Client for said sub-agreement.
- W. **NON-EXCLUSIVE.** Nothing herein should be construed to imply exclusivity. Client reserves the right to contract architecture, engineering, and other professional services to other individuals and/or firms as it sees fit.

THIS MASTER AGREEMENT FOR PROFESSIONAL SERVICES is hereby approved and executed this ____ day of _____, 2023 (the “Effective Date”).

CITY OF MENOMONIE

CEDAR CORPORATION

By: _____

By: Kevin R. Oium

Name: _____

Name: Kevin R. Oium, PE

Title: _____

Title: _____

By: _____

By: Dean P. Zanon

Name: _____

Name: Dean P. Zanon, PE

Title: _____

Title: President



City of Menomonie
Eric Atkinson

City Administrator
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221

E-Mail: atkinsone@menomonie-wi.gov

TO: Mayor Knaack & Common Council
FROM: Eric Atkinson, City Administrator
SUBJECT: Jayme Schindler, Interim Treasurer
DATE: November 30, 2023

On September 5, 2023 Jayme Schindler was assigned the Interim Treasurer position to fill the role that was vacated by Amy Gjestson. Jayme demonstrated success in both the technical and managerial aspects of the position. Based on her performance, Mayor Knaack and Administration are recommending Jayme's appointment to the Treasurer position for confirmation by the Common Council.

If the Common Council supports this appointed the appropriate action would be a motion to approve the appointment of Jayme Schindler to the City of Menomonie as Treasurer.



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Easement Release for August Lane CSM
DATE: December 4, 2023 City Council Meeting

Douglas Kettner has proposed a Certified Survey Map (CSM) adjacent to August Lane. Plan Commission reviewed and approved of the CSM contingent upon the City Council approving the release of the existing utility easements adjacent to Lots 1, 2, 11 and 12 of Meadow Hill Estates as shown on Page 3 of the CSM.

If the City Council concurs with the proposed utility easement release it may, but is not required to:

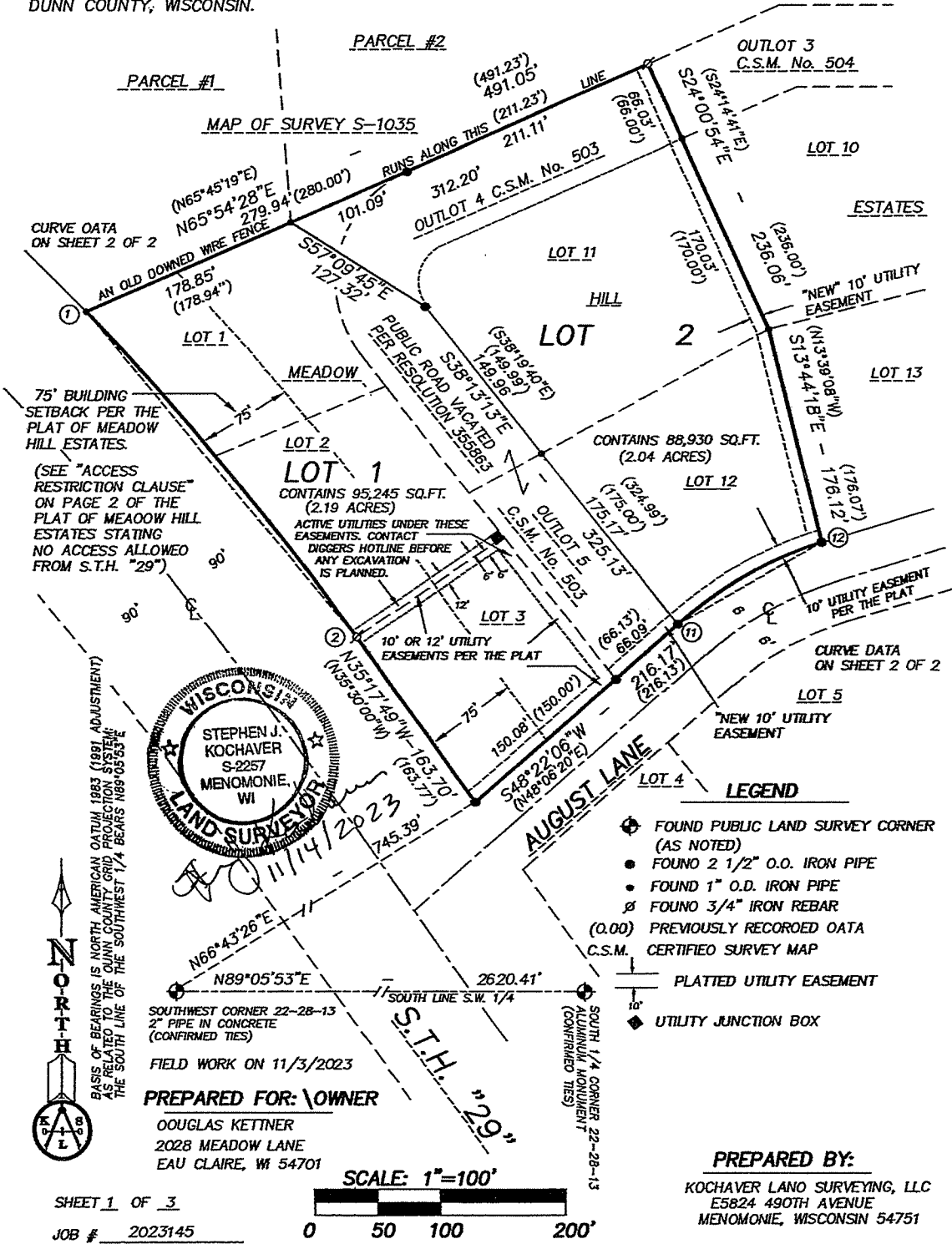
- Approve the release of the existing utility easements adjacent to Lots 1, 2, 11 and 12 of Meadow Hill Estates

Attachments:

- Location Map
- Proposed Certified Survey Map

CERTIFIED SURVEY MAP

BEING ALL OF LOT 1, LOT 2, LOT 3, LOT 11 AND LOT 12 OF MEADOW HILL ESTATES, AND ALL OF OUTLOT 4 AND OUTLOT 5, CERTIFIED SURVEY MAP NUMBER 503, VOLUME 2, PAGE 233 OF CERTIFIED SURVEYS, ALL LOCATED WITHIN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 28 NORTH, RANGE 13 WEST, THE CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN.



CERTIFIED SURVEY MAP

BEING ALL OF LOT 1, LOT 2, LOT 3, LOT 11 AND LOT 12 OF MEADOW HILL ESTATES, AND ALL OF OUTLOT 4 AND OUTLOT 5, CERTIFIED SURVEY MAP NUMBER 503, VOLUME 2, PAGE 233 OF CERTIFIED SURVEYS, ALL LOCATED WITHIN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 28 NORTH, RANGE 13 WEST, THE CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN.

DESCRIPTION

I, STEPHEN J. KOCHAVER, WISCONSIN PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY: THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL OF LAND LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 22, TOWNSHIP 28 NORTH, RANGE 13 WEST OF THE 4TH PRINCIPAL MERIDIAN, LOCATED IN, AND FORMING A PART OF, THE CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

BEING ALL OF LOT 1, ALL OF LOT 2, ALL OF LOT 3, ALL OF LOT 11, AND ALL OF LOT 12 OF MEADOW HILL ESTATES, RECORDED IN VOLUME 5, ON PAGE 38 OF PLATS, AS DOCUMENT NUMBER 308424 ON MARCH 31ST, 1975; AND BEING ALL OF OUTLOT 4, AND ALL OF OUTLOT 5 OF CERTIFIED SURVEY MAP NUMBER 503, RECORDED IN VOLUME 2, PAGE 233 OF CERTIFIED SURVEYS, AS DOCUMENT NUMBER 355866; ALL BEING LOCATED WITHIN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 28 NORTH, RANGE 13 WEST, CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN.

SAID OVERALL PARCEL CONTAINING 184,175 SQUARE FEET (4.23 ACRES) TOGETHER WITH, AND SUBJECT TO, ANY, AND ALL, EASEMENTS, RIGHTS OF WAY, COVENANTS, PLAT RESTRICTIONS AND/OR CONVEYANCES OF RECORD.

ALSO:

TOGETHER WITH AND SUBJECT TO: 2 (TWO) NEWLY CREATED UTILITY EASEMENTS AS SHOWN ON SHEET 1 OF 3 OF THIS CERTIFIED SURVEY.

CURVE DATA:

CURVE 1-2
RADIUS=2382.01', CENTRAL ANGLE=08°09'14"
LONG CHD.=S39°27'39"E-338.70'
(S39°34'37"E-338.71')
ARC LENGTH=338.99'
TAN IN=S43°32'16"E
TAN OUT=S35°23'02"E

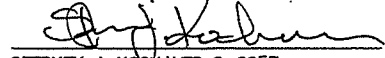
CURVE DATA:

CURVE 11-12
RADIUS=313.74', CENTRAL ANGLE=24°17'14"
LONG CHD.=N60°23'50"E-132.00'
(N60°14'57"E)
ARC LENGTH=132.99'
TAN IN=N48°15'13"E
TAN OUT=N72°32'27"E

SURVEYOR'S CERTIFICATE

I, STEPHEN J. KOCHAVER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATE STATUTES, AND THE PROVISIONS OF THE WISCONSIN ADMINISTRATIVE CODE AE-7, AND THE PROVISIONS OF THE CITY OF MENOMONIE SUBDIVISION REGULATIONS, AND UNDER THE DIRECTION OF DOUGLAS KETTNER, I HAVE SURVEYED, DIVIDED AND MAPPED THE ABOVE DESCRIBED PARCEL OF LAND AND THAT THIS IS A CORRECT REPRESENTATION OF THE BOUNDARY THEREOF.

DATED THIS 14th DAY OF November 2023



STEPHEN J. KOCHAVER S-2257
KOCHAVER LAND SURVEYING

CITY OF MENOMONIE PLANNING COMMISSION

RESOLVED THAT THIS CERTIFIED SURVEY MAP, IN THE CITY OF MENOMONIE, IS HEREBY APPROVED BY THE PLAN COMMISSION:

THIS _____ DAY OF _____, 2023

SIGNATURE OF APPROVING AUTHORITY

CITY COUNCIL OF MENOMONIE

RESOLVED THAT THIS CERTIFIED SURVEY MAP, IN THE CITY OF MENOMONIE, IS HEREBY APPROVED BY THE CITY COUNCIL:

THIS _____ DAY OF _____, 2023

MAYOR; RANDY KNAACK

CLERK; CATHERINE MARTIN



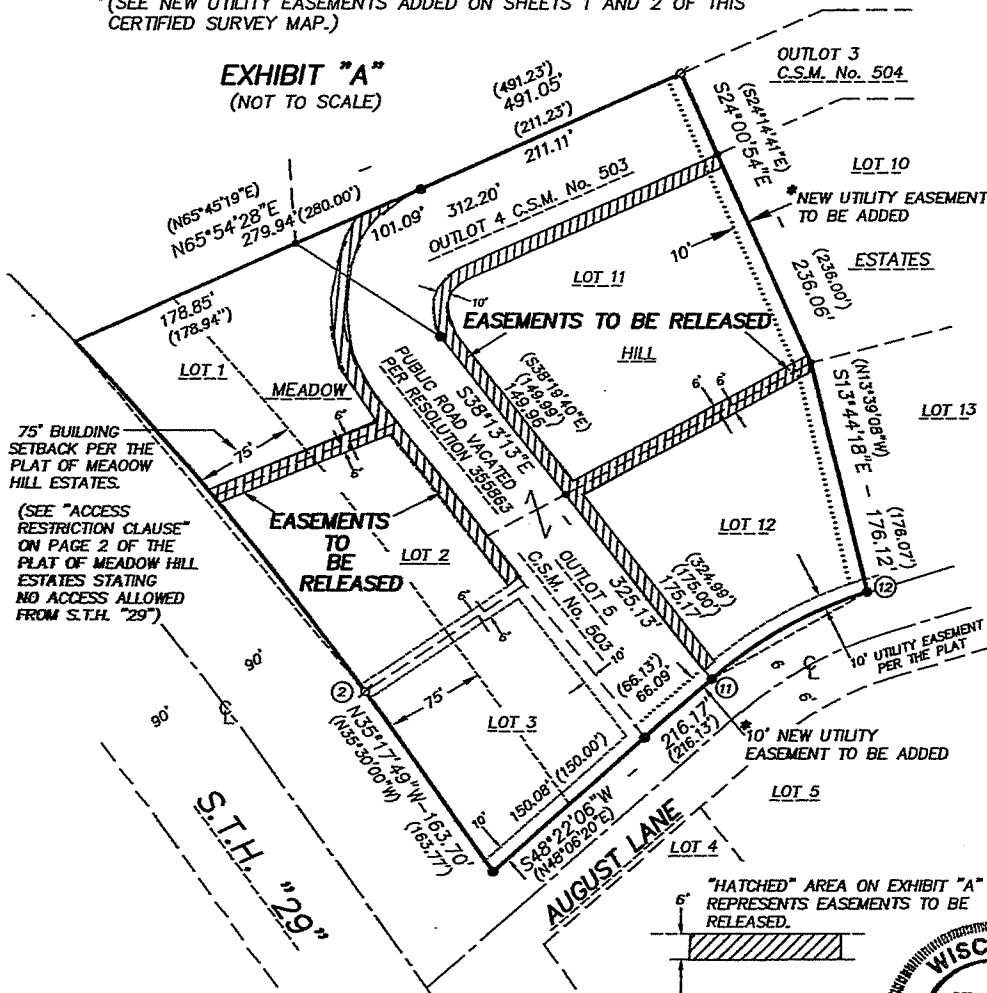
CERTIFIED SURVEY MAP

BEING ALL OF LOT 1, LOT 2, LOT 3, LOT 11 AND LOT 12 OF MEADOW HILL ESTATES, AND ALL OF OUTLOT 4 AND OUTLOT 5, CERTIFIED SURVEY MAP NUMBER 503, VOLUME 2, PAGE 233 OF CERTIFIED SURVEYS, ALL LOCATED WITHIN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 28 NORTH, RANGE 13 WEST, THE CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN.

EASEMENT RELEASE BY APPROVAL AUTHORITY

BY APPROVAL OF THIS CERTIFIED SURVEY MAP, THE CITY OF MENOMONIE HEREBY RELEASES ITS RIGHTS TO THE UNUSED UTILITY EASEMENTS OVER PARTS OF LOTS 1, 2, 11 AND 12 OF THE PLAT OF MEADOW HILL ESTATES AS SHOWN ON EXHIBIT "A" BELOW.

*(SEE NEW UTILITY EASEMENTS ADDED ON SHEETS 1 AND 2 OF THIS CERTIFIED SURVEY MAP.)



11/14/2023



City of Menomonie
Eric Atkinson

City Administrator
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221

E-Mail: atkinsone@menomonie-wi.gov

TO: Mayor Knaack & Common Council
FROM: Eric Atkinson, City Administrator
SUBJECT: WEDC CDI Grant Resolution
DATE: November 30, 2023
ATT: Resolution, CDI Grant Application & Pictures

TWD Enterprise, LLC intends on applying for the Wisconsin Economic Development Corporation's Community Development Investment Grant for the amount of \$250,000 with the purpose of redeveloping 614 Main Street East (formally known as Lakeside Lounge). TWD Enterprise, LLC plans on renovating both the 1st floor and the 2nd floor. The 1st floor area will be renovated to attract a dine-in restaurant. The 2nd floor area will be renovated to improve the living quarters. Exterior improvement will be made as well. Jeremiah Gerdin will be at the council meeting and available to answer questions if desired by the Common Council. A copy of the application and pictures were included in your packet for review.

A requirement for the grant application is the Common Council must adopt a resolution proclaiming their support of the renovation project. A resolution was included in your packet for review and possible adoption.

The Mayor and Administration reviewed the request and support TWD Enterprise's application for the CDI grant. If the Common Council supports this application the appropriate action would be a motion to adopt the resolution to support the submission of an application to the Wisconsin Economic Development Corporation Community Development Investment Grant.

RESOLUTION NO. 2023-____

A RESOLUTION TO SUPPORT THE SUBMISSION OF AN APPLICATION TO THE
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY
DEVELOPMENT INVESTMENT GRANT

WHEREAS, the City of Menomonie, Wisconsin will support TWD Enterprise, LLC's application for the Community Development Investment Grant program through the Wisconsin Economic Development Corporation (WEDC);

WHEREAS, the Common Council wishes to support the submittal of the application to pursue grant funding which will allow for the redevelopment located at 614 Main Street East in the City of Menomonie, Wisconsin;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Menomonie, Wisconsin does hereby support the submission of an application by TWD Enterprise, LLC to the WEDC Community Development Investment Grant program to pursue a Two-Hundred-Fifty-Thousand Dollar reimbursable grant which would assist in the redevelopment of the property located at 614 Main Street East in the City of Menomonie, Wisconsin;

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor to sign all documents and take necessary actions relating to the submission and support of the WEDC Community Development Investment Grant application.

DATED this 4th day of December, 2023

Mary Solberg, Council President

ADOPTED: _____

APPROVED: _____

Mayor Randy Knaack

ATTEST: _____

Catherine Martin, City Clerk



WEDC Program:	Community Development Investment (CDI)
Target Start Date:	February 2, 2024
Applicant Entity:	TWD Enterprise, LLC
Community:	City of Menomonie
Project Address:	614 Main Street East, Menomonie, WI 54751

Section A - Redevelopment Narratives

PROJECT DESCRIPTION

1.a. Describe the project, both physical improvements and business opportunity, its implementation and significance to the community.

Main Street Revitalization – A mixed- use rehabilitation of a derelict, vacant brick two story building located at 614 Main Street East in Downtown Menomonie which has been vacant and suffering further disrepair from neglect since around 2019.

Project Objectives:

- 1st floor commercial space will be a complete demolition of the old bar to create a white wall broom swept new commercial space designed to attract a high-end restaurant.

Residential Units: Two one-bedroom one-bathroom units located on the 2nd floor will be overhauled and renovated to such a standard adequate to attract upper middle-class tenants and potentially serve as executive or professional housing. Wood wall paneling will be replaced with drywall. The new units will be updated with luxury vinyl flooring, high-end cabinetry, stainless steel and energy efficient appliances, tiles bathrooms, unique fixtures, and in-unit laundry. Units will have the ability to control their HVAC system independent of one another.

- Exterior: Beautification and added accessibility for enhanced curb appeal and ADA compliance. The storefront will be rebuilt with a new knee wall and 10 feet of glass storefront windows. The front masonry (north wall) will either have the paint removed or be repainted to mimic the original brick color, while the side wall (west wall) and back (south wall) will have the masonry painted with an additional coat of the current color. This will also serve to prep the building for a potential mural,

Business Opportunity:

- Attract a new restaurant for the 1st floor to add to the downtown district which is in dire need of restaurant diversity and greater economic activity to expand the tax base and promote a greater appeal for the downtown Menomonie market to improve foot traffic.
- Market the 2nd floor residential units to executives, professors, professionals, or graduate students as there is a dearth of quality housing, excepting a few notable properties. The vibrancy of the downtown depends on quality housing that will attract individuals with disposable income that will further contribute to the economic vibrancy of the area.

Implementation:

- This project will commence and conclude in 2024.

Significance:

- Address this significant urban blight.
- Stimulate economic growth by improving the tax base.

LOOK FORWARD ➤

- Foster community engagement and set an example for future improvements to make Menomonie a prime example of successful downtown development for small cities across the state.

This main street revitalization project aims to transform 614 Main Street East, from a derelict, blighted and vacant property in the downtown district to a vibrant anchor tenant on a forgotten stretch of downtown. With upgrades to the commercial and residential spaces, it seeks to attract businesses, residents and contribute to the community's economic and significant aesthetic enhancement.

1.b. Describe any public/private partnerships developed and to what extent the applicant can ensure WEDC that all the activities outlined within application will be undertaken. (highlight capacity of applicant, partners, finality of financing and developments agreements)

Several public-private partnerships have been started to ensure the successful execution of the renovations at 614 Main Street East.

Collaboration with the City of Menomonie, WI stands out prominently, as they share a vested interest in the district's revitalization. This project intends to leverage the Menomonie TIF District to facilitate tax increment financing for the project, vital to feasibility. We are actively working with the city to secure \$20,000 in TIF financing for this project.

Furthermore, the project aligns seamlessly with the objectives of the CDI grant, signifying a strong partnership with the Wisconsin Economic Development Corporation (WEDC). The grant underscores mutual commitment to community development and economic growth.

For the exterior façade enhancement, the Reginal Business Fund serves as a valuable partner, providing the necessary financial support. This partnership ensures that preservation of historical aesthetics while promoting commercial appeal. The reginal Business fund has written communication confirming that this project would be eligible for a façade improvement loan, currently offered with a maximum amount of \$60,000 at an interest rate of 1%.

Additionally, we are looking into the newly created State of Wisconsin low interest loan program to address apartment renovations. However, guidelines are not finalized, but it supports the creation of modern residential spaces, complementing the overall project vision.

The applicant demonstrates a robust commitment to the project activities by already investing over \$15,000 in plans and engineering cost as part of this project.

1.c. Which eligible activities does the project fit under?

<input checked="" type="checkbox"/>	Building renovation	<input type="checkbox"/>	New construction
<input type="checkbox"/>	Historic Preservation	<input type="checkbox"/>	Infrastructure reinvestment
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	

1.d. Describe the potential of the project to enhance the economic viability of the community (e.g. tax base growth, job creation, improved use of site). Response should project anticipated permanent jobs at the site. If possible, include wage rates and health benefits associated with the jobs.

The renovation of 614 Main Street East can spark further commercial redevelopment and investment in the district.

- Investor Interest: Success will attract more investors to the area.
- Enhanced Appeal: Improved aesthetics can inspire renovations by others to their properties.
- District Centerpiece: 614 Main can become a focal point for drawing businesses in a long-neglected section of downtown.
- Infrastructure Boost: Success might lead to infrastructure enhancements by the city.
- Mixed-Use Potential: The project showcases mixed-use benefits providing housing in a market desperate for increased housing supply and commercial space that would be ideal for a mid-high tier restaurant, that could be expected to employ 6-15 FTE, as well as the expanded sales tax bases created by restaurants that would otherwise be absent from a residential only project.

Overall, this project's success can drive a ripple effect of growth, benefiting the community and district alike. Without significant investment, the property will continue to be a drain on the character of the city and remain vacant, as significant rehabilitation is necessary to make the space habitable. We envision extending the economic corridor of downtown further to attract additional investments in business that will further diversify and strengthen the city.

1.e. Describe the potential for this project to act as a catalyst for additional commercial development or investment in the district. Please refer to other opportunities in the area.

The 614 Main Street revitalization project will catalyze commercial development for the city of Menomonie downtown district. Potential Impacts are as follows:

Strategic Location:

- East End Distinction – positioned on the East end of Downtown Menomonie, the 614 Main Street project enhances a key corner and commercial shifts, currently anchored by a Burger King fast food restaurant and an old class C office building housing BMO Harris bank.
- Value at the Corner – Transforming the vacant property at 614 Main Street East, the project becomes a cornerstone for revitalization enhancing the aesthetic appeal of this corner.

Catalyst Impact:

- Spurring Additional Investment – The revitalized East Corner of Downtown Menomonie would be poised to attract further investment, contributing to the vibrant character of the neighborhood and serving as a catalyst for ongoing development initiatives.
- Magnet Effect – The upgraded space will attract entrepreneurs, setting a prime location precedent.
- Increase in Foot Traffic – A new restaurant would significantly increase foot traffic and draw interest to the nearby vacant spaces and buildings adjacent to 614.
- Property Value Appreciation – Improved area appeals to investors, raising property values and taxable assessments along the way.

- Community Interest – Project success generates community pride, encouraging further investment in infrastructure needed to support a vibrant community and improved tax bases.

The success of the 614 Main Street revitalization will activate a ripple effect in the downtown community, initiating the transformation of numerous vacant commercial spaces and buildings into vibrant hubs, fostering economic growth, and building a resilient downtown community while also improving the tax base for the community that will foster further improvements.

1.f. Demonstrate involvement of diverse and minority business interests; which may include planning & development, construction and end user(s).

The project underscores a commitment to involving diverse and minority business interests at every stage, from planning and development to construction and end-user engagement.

- Inclusive Planning: The project's blueprint included diverse perspectives in its planning phase, ensuring a wide range of insights shape its direction.
- Inclusive Construction: The construction phase prioritizes engaging minority contractors and suppliers through the lens of DE&I, contributing to a more inclusive economy.
- Engage End Users: The project seeks input from diverse end users, aligning the final product with a broader array of needs and preferences to foster a greater diversification of businesses and residents from a wide array of socioeconomic backgrounds.

By actively involving diverse and minority business interests, the project not only fosters economic empowerment but also enriches the overall quality and impact of the downtown redevelopment efforts.

1.g. Are there any green or renewable energy investments and/or grants tied to this project?

We look to utilize energy efficient products in the exterior and interior renovations. Products such as highly efficiency boilers, hot water heaters, LED light bulbs, LED fixtures, windows, and doors and high R-Value Insulation. This will ensure that the property operates at a high level of energy efficiency.

FINANCIAL JUSTIFICATION

2.a. Describe the project funding methods; include progress, status and timeline of receiving funds.

The 614 Main Street revitalization funding methods showcase a comprehensive approach, with significant progress, well-defined status.

- \$250,000 - CDI Grant: We intend to apply for the CDI grant on Monday, December 11. This grant supports the project's community development goals.
- \$20,000 - TIF Funds & Development Agreement: We expect to enter into a development agreement with the city of Menomonie to ensure access to Tax Increments Financing (TIF) funds. This agreement should outline the financial support for the project. We anticipate TIF funds to be dispersed in alignment with project milestones along with some on the front end of the project.

- \$60,000 - Loan Reginal Business Fund, façade Laon Program will be used for numerous exterior façade improvements.
- \$210,000 – Owner Equity to acquire 614 Main.
- \$332,628 - Commercial construction loan.
- \$4,215.00 – Additional owner equity for construction.

These funding methods collectively demonstrate a well-structured financial strategy, leveraging a mix of grants, loans, TIF Funds through local and regional partnerships.

2.b. Describe the financial need for WEDC grant funding that cannot be met through private sector, public sector or reduction in scope of project.

The following are examples of why the WEDC Grant funding is a necessary company to the successful revitalization of 614 Main Street.

Private Sector Constraints:

- High Risk – Private investors view the project as risky, given the initial property condition and the numerous vacant units in Downtown Menomonie.
- The projected cashflow for this project cannot justify private sector investment without public support, given the current economic climate, the project will not proceed on a stand-alone basis as the capital requirements will dictate investment to be directed to other areas that offer a positive return with lower risk profile.

Public Sector Constraints:

- Budgetary & Competing Priorities - Public funding is limited by budgetary considerations, prioritizing essential services over comprehensive revitalization projects. Public funds are often directed towards essential services rather than commercial and residential developments.

Reduction in Scope:

- Quality Impact – scaling down compromises project impact on the community development and economic growth.
- Investor Attraction – reduction in scope may deter private investors, making it difficult to secure any additional funding that may be required.
- Continuing the pattern of band-aid fixes will only continue to perpetuate the cycle of mediocrity that already persists among many property owners on the downtown Menomonie area.

Interest Rates & Profit and Loss:

- Market rates hovering around 8.5% poses challenges in securing private financing. Additionally, the risk of a negative return on investment is greatly increased in the current interest rate environment.

WEDC grant funding is crucial due to the challenges in the public and private sector investment, compounded by interest rates and inflation. These challenges emphasize the need for targeted support for successful execution and long-term sustainability.

2.c. Are American Rescue Plan Act (ARPA) funds targeted for this project, if so please describe.

No

PREVIOUS PLANNING EFFORTS

3.a. Highlight the extent to which this project is included in previous regional, municipal or downtown planning efforts. Site the section and page numbers of the plan(s).

On February 7, 2005, the 15th Tax Increment District (TID) was created in downtown Menomonie. You can reference this in the DOR tax increment district document on Page 9. The 614 Main Street East is in TID 15 and can be found in the city of Menomonie Comprehensive plan on Page 6-9 and Map page 6-2. TID 15 end of expenditure period is 2/7/2027 and Maximum life of the district is 2/7/2032. In 1989, The Menomonie Business Improvement District was established. Commenced on January 1, 1990. On January 1, 1996, the BID was established as a permanent fixture within the City of Menomonie. 614 Main Street East is located within the Menomonie BID district.

3.b. Highlight the extent to which the project supports best practices for smart growth and best practices for downtown development, and the extent to which it has community-wide support.

Smart Growth & Downtown Development Best Practices:

- Mixed -Use Zoning – 614 Main Street aligns with smart growth principles through mixed-use zoning, combining commercial and residential spaces to create a vibrant, live-work- play environment.
- Sustainable Design – Emphasis on sustainable and energy-efficient Design adheres to best practices, promoting environmental responsibility in urban development.
- Location Accessibility – 614 fosters transit-oriented development, promoting walkability and reducing dependance on private vehicles.

Community-Wide Support:

- Revitalizing Blighted Buildings – 614 Main Street addresses blight and vacancies in downtown Menomonie, a key aspect of community-wide support. Transforming a vacant property into a hub supports best practices for downtown development by revitalizing underutilized spaces.
- Local Economic Boost – The mixed-use approach attracts diverse demographics contributing to economic growth. Community support is evident in the project’s potential to create a more thriving Downtown Menomonie.
-

The 614 Main Street revitalization project not only adheres to smart growth and downtown Menomonie development best practices but also enjoys widespread community support. By focusing on blight remediation.

READINESS TO PROCEED

4.a. Please describe past and planned planning activities, with timelines. Include site control status, environmental condition and a project implementation schedule.

Past Planning Activities:

The project journey began in the second quarter of 2023 with an assessment of the properties cash flow potential. Simple scope and rough sketches were sent out to bid to collect soft numbers. Once feasibility was determined we looked to engage professional experts to provide plans and full scope necessary to the success of the project.

Planned Planning Activities:

Moving forward, the project is now in the implementation phase. The renovation plans have been finalized. Detailed architectural design is completed to ensure that the restoration integrates modern functionality and sustainability.

Site Control Statuses:

The project is in the process of being secured. Site control allows the team to proceed with the revitalization process.

Environmental Conditions:

Environmental assessments have been conducted to ensure compliance with regulations and address potential environmental concerns. Once we secure funding, we will look to obtain necessary permits and clearances signifying the project's commitment to environmentally responsible practices.

Project Implementation Schedule:

The project will follow a well-defined implementation schedule that outlines milestones and timelines. Construction is expected to commence in February of 2024 and conclude in the same year.

Throughout the project lifecycle, we will have a project manager responsible to correlate information from the ground level to the ownership group. Regular updates with our consultant and community stakeholders remains a top priority throughout the transformative process.

4.b. Provide description of property transactions intended to occur in the next 5 years.

None

4.c. Highlight financing commitments in accordance with Budget Worksheet, note any contingencies.













City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Wakanda Park Parade of Lights
DATE: December 4, 2023 City Council Meeting

Menomonie Area Chamber & Visitor Center has submitted a Special Event Permit application to erect temporary holiday lighting in Wakanda Park adjacent to Game Park Road.

City Staff notes that some lights have been left up after previous iterations of this event which is dangerous to both the trees and future foresters. As such, the organizer has agreed to remove all lights by March 1, 2024. If lights remain after March 1, 2024 the cost to remove them will be invoiced to the organizer.

If the City Council concurs with the proposed Special Event Permit, it may, but is not required to:

- Approve the 2023 Special Event Permit for the Wakanda Park Parade of Lights.

Attachments:

- Wakanda Park Parade of Lights Special Event Permit Application

City of Menomonie

City Clerk's Office
800 Wilson Ave., Menomonie, WI 54751
(Phone: 715-232-2187; Fax: 715-235-0888; E-mail: jkadinger@menomonie-wi.gov)

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Area Chamber & Visitor Center		
Organization's Address:	1125 N Broadway St, Suite 3		
Organization's Phone:	715-235-9087 (Fax)	(E-mail)	tourism@menomoniechamber.org
Purpose of Event:	Light the trees and install temporary holiday lights	Type of Event:	Community Light Show

Event Organizer's Name:	Tammy Simon		
Event Organizer's Address:	1125 N Broadway St, Suite 3		
Event Organizer's Phone:	(home) 715-828-8365	(work) 715-235-9087	(E-mail)

Name of Event: Parade Of Lights		Type of Event: Community Event	
Location of Event: Wakanda Park-East side of Game Park Road		Date of Event: Dec 5-31	Rain date: N/A
Time of Event:	Start: Dec 5 at dusk	Finish: Dec 31	We will set up lights on December 5 and take them down before March 1, 2024.
Time on Site:	Start: Dec 5	Finish:	(include set-up and clean-up time)
Total Number of Anticipated Attendees: <i>(include event organizers, staff, volunteers and spectators)</i> <u>1000+</u> throughout the month	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Roads:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Other: (Specify) Electricity access	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number:

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list <i>(If less than entire length, indicate by street number where to begin and end)</i>	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if City Road <input type="checkbox"/> <i>(attach approval from City of Menomonie)</i>	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> <i>(attach approval from Dunn County)</i>	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.

No provisions for parking are necessary.

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

No provisions for crowd control are necessary. No in-person security is necessary.

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

No provisions for First Aid or Fire Emergency are necessary.

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

No provisions for restrooms are necessary.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Organizer will collect and dispose of all refuse during hanging (boxes, bags, ties, etc.). Organizer will remove and dispose of (or salvage) all materials no later than March 1, 2024.

Are vendors, information tables, or volunteer groups a part of your event? No Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information No Yes, attach a copy

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.


Check all that apply:

CITY CLERK PERMITS 715-232-2180	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> _____	<input checked="" type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature:



Print Name:

Tammy Simon

Affiliation with Applicant (if applicable):

Tourism Manager

Date:

November 28, 2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER American Advantage INS 2311 Silvernail Road Pewaukee, WI 53072	CONTACT NAME: Chris Dooley PHONE (A/C, No, Ext): (715) 309-5495 E-MAIL ADDRESS: chrisdooley@ms-ig.com	FAX (A/C, No): (715) 350-2932	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Greater Menomonie Area Chamber of Commerce 1125 Broadway St Ste 3 Menomonie, WI 54751	INSURER A : Hanover Insurance Group		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Z21 J070776 01	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ Included PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			Z21 J070776 01	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			Z21 J070776 01	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WZ1-J070784-01	7/1/2023	7/1/2024	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Employee Practices Liability Insurance			Z21 J070776 01	7/1/2023	7/1/2024	Each 50,000 Aggregate 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Menomonie 800 Wilson Avenue Menomonie, WI 54751	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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BUDGET TRANSFER REQUEST FORM

TRANSFER TO:

AMOUNT \$350.00

ACCOUNT TITLE AND NUMBER Information Technology 01.51360

LINE ITEM NAME AND EXTENSION Office Equipment/Maint Contract .243

TRANSFER FROM:

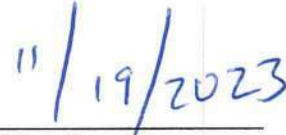
ACCOUNT TITLE AND NUMBER Information Technology 01.51360

LINE ITEM NAME AND EXTENSION Schools and Conferences .439

REASON: Needed to cover cost of Network and Server monitoring software.



(Authorized Signature)



(Date)

BUDGET TRANSFER REQUEST FORM

<u>TRANSFER TO:</u>	AMOUNT	<u>\$7,500.00</u>
ACCOUNT TITLE AND NUMBER	<u>Fire 01.52310</u>	
LINE ITEM NAME AND EXTENSION	<u>.449 Fire Prevention Material</u>	

TRANSFER FROM:

ACCOUNT TITLE AND NUMBER	<u>Fire 01.52310</u>
LINE ITEM NAME AND EXTENSION	<u>.249 Computer Programs</u>

REASON: (This does not mean "budget overdrawn": It means why is proposed budget overdraft necessary!)

We are requesting to transfer \$7,500 from the Computer Programs account to the Fire Prevention Material account.

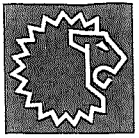
The money will be used to repair our 12 year old Bullex Fire Extinguisher Demonstration unit that was initially purchased through grants and donations. We have been unable to provide the community with this service for nearly a year due to the lack of funds. This budget transfer would allow the extinguisher demonstration unit to be placed back in service. The fire department typically trained over 2,000 people a year in the proper use of fire extinguishers until the unit became unserviceable last fall.



Authorized Signature

11-16-23

Date



LION[®]
ready for action

20 Corporate Circle
Albany, NY 12203
Ph. 518-689-2023
Fx. 518-689-2034

Quote

Bullex Systems

Quote Number: 62281

Date: 24-Jan-2023 11:09:18
Valid Until: 24-Feb-2023

Customer		Contact	
Type	Organization	Type	
Name	MENOMONIE FIRE DEPARTMENT	Name	
Number	416839	Phone	
Account	274770	Email	
Address	Menomonie Fire Dept, 2417 Wilson St, Menomonie, WI 54751 US		

Subject	
Item	Item Description
Item Instance	Serial

Request			
Request Type	LBX - Core Service Call	Owner	Nicholson, Caleb
Status	Assigned	Incident Date	24-Jan-2023 09:53:01
Need By Date			

Estimate Charges		USD				
Service Activity	Item / Description	Qty / UOM	Unit Price	Extnd Price	Discount	Net Price
Expense Charges (LBX)	SHIPPING-SERVICE-FEE	1.00	130.00	130.00	0.00	130.00
	SHIPPING SERVICE FEE	EA				
Ship & Charge (LBX)	ITSBU01	1.00	5,595.00	5,595.00	0.00	5,595.00
	ITS EXA Unit	EA				
Ship & Charge (LBX)	ITSC001	1.00	826.50	826.50	0.00	826.50
	I.T.S. Hand-Held Controller, V2	EA				
Ship & Charge (LBX)	ITSSK001	1.00	901.25	901.25	0.00	901.25
	Get Started Kit for I.T.S.	EA				
					Discount	(0.00)
					Total	7,452.75

By purchasing these parts for self-installation, purchaser assumes all responsibility for their safe installation and usage. Lion is not liable for any failure caused by improper repair or usage and voids part warranty.

Because of tax rules, the exact shipping locations, and the timeframe that an order is submitted, the above tax is for reference only. Any applicable tax will be applied to the invoice at the time the order is received. All purchases are to be made via credit card, exceptions apply, but require prior approval.

Please sign and date here

X: _____

* Shipping includes power cable, controller cable, propane hose, & manual

Dec 4 2023

2023 Claims

	<u>Description</u>	<u>Total Invoice</u>	<u>Amt Overdrawn</u>
Airtec	Machinery & Equipment Parts & Repair	\$203.00	\$203.00
Ascent	Airport- Fuel	\$16,557.73	\$11,235.28
Bound Tree	Fire First Aid Supplies	\$733.96	\$129.71
Cardmember Services	Police Building & Improvements, Police Food & Misc., Mayor School & Conferences, Police Fees, Maint of T & D Materials & Supplies, Machinery & Equipment Parts & Repair, Parks Material and Supplies, Machinery & Equipment - Vehicle Repair, Elections Custom Office Supplies.	\$28,978.13	\$4,819.87
City of Menomonie	Health Insurance Employee Benefits Admin & Gen Exp	\$249,642.04	\$811.70
Essence Oil	Machinery & Equipment Oil, Grease & Antifreeze	\$914.75	\$914.75
Hawkins	Sewer Utility- Chemicals	\$1,369.20	\$1,369.20
Industrial & Equipment	Machinery & Equipment Parts & Repair	\$634.86	\$634.86
Lewis Bjork	Parks Building Supplies/Maint	\$3,682.50	\$3,682.50
Northern Lake	Sewer - Flow equalization - Contractual Repair/Serv	\$428.28	\$428.28
Synergy	Machinery & Equipment - Vehicle Repair	\$55.45	\$55.45
Tainter Machinery	Machinery & Equipment - Vehicle Repair	\$125.00	\$125.00
Tapco	Traffic Control - part & Repair Supplies	\$667.94	\$667.94
Wisconsin Mechanical Company	Maint of Treat Plant Equip Contract Repair	\$8,500.00	\$8,500.00

Total **\$312,492.84** **\$33,577.54**

2023 Parking Utility Claims

	<u>Description</u>	<u>Total Invoice</u>
IPS Group	Nov Fees	\$149.52
	Parking Total	\$149.52

11/30/23

LICENSES – December 4, 2023

TEMPORARY CLASS “B” BEER LICENSE:

Menomonie Youth Hockey Association – 620 17th St. SE

- Stout Hockey
 - 12/09/2023
 - 01/03/2024
 - 01/12/2024 – 01/13/2024
 - 01/19/2024 – 01/20/2024
 - 02/09/2024 – 02/10/2024

11/29/23