



# CITY OF MENOMONIE

COUNCIL MEETING

CITY COUNCIL CHAMBERS

7:00 PM

Monday – November 20, 2023



City of Menomonie  
800 Wilson Ave  
1<sup>st</sup> Floor

## AGENDA

### ***Pledge of Allegiance***

#### **1. Roll Call & Special Recognitions**

#### **2. Approval of Minutes**

#### **3. Public Hearings**

- a. Proposed ordinance establishing the 2024 General Fund Operating Budget and Tax Levy

#### **4. Public Comments**

#### **5. Unfinished Business**

- a. See 3A above – discussion and possible ordinance adoption

#### **6. New Business**

- a. Review of City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrades (PSC EIGP Grant) bids – discussion and possible action.
- b. Proposed rate increases for the Wakanda Waterpark punch cards for the 2024 season – discussion and possible action
- c. Proposed resolution to assign funds from TID 12 to the Affordable Housing Fund – discussion and possible action
- d. Business Improvement District (Main Street of Menomonie, Inc.) 2024 operating plan – discussion and possible action
- e. Proposed Level B hazardous materials agreement with Dunn County – discussion and possible motion approving
- f. Proposed Wakanda Waterpark Pool Improvements Rebid – discussion and possible action
- g. Appointment to the Parking Commission – discussion and possible action

#### **7. Budget Transfers**

#### **8. Mayor's Report**

#### **9. Communications and Miscellaneous Business**

#### **10. Claims**

#### **11. Licenses**

- a. Normal license list

## 12. Closed

- a. Motion to convene in closed session under Wisconsin Statutes 19.85(1)(g) for the purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
  - i. Wastewater Treatment Plant Construction Issues

## 13. Return to Open Session

- a. Motion to reconvene in open session under Wisconsin Statutes 19.85(2).
- b. City may take action on items under discussion in closed session and/or report action taken in closed session, if any.

## 14. Adjourn

### "PUBLIC ACCESS"

NOTE: Members of the public may continue to view City Council meetings via Zoom Teleconference /Video Conference or, over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling 1 312 626 6799. The Access Code for the meeting is **853 2209 2723**. Please note: this is for viewing purposes **ONLY**. If you wish to participate, you must appear in person at the meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

## OFFICIAL COUNCIL PROCEEDINGS

A Special meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on November 6, 2023 and called to order by Mayor Knaack at 5:30 p.m. in the City Council Chambers. The following members were present: Luther, Burstad, Sutherland, Yonko, Schwebs, Gentz, Solberg, and Sommerfeld. McCullough, Schlough, and Erdman were absent.

PUBLIC COMMENTS – Anita Keeler spoke in support of the Ludington Guard Band budget allocation for 2024. Gary Cowles spoke in support of the Evergreen Cemetery Association budget allocation for 2024. Melissa Kneeland spoke in support of the Dunn County Historical Society budget allocation for 2024. Melissa Kneeland also spoke in support of The Mabel Tainter Theater budget allocation for 2024. Austin Witt spoke in support of the Dunn County Transit budget allocation for 2024. Lucas Chase spoke in support of The Mabel Tainter Theater budget allocation for 2024. Dick Edwards spoke in support of The Mabel Tainter Theater budget allocation for 2024. Lucy Weidner spoke in support of The Mabel Tainter Theater budget allocation in 2024. Jenn McDermid spoke in support of The Bridge to Hope budget allocation for 2024. Donna Collins spoke in support of the Menomonie Area Senior Center budget allocation for 2024. Karen Martinson spoke in support of the Menomonie Area Senior Center budget allocation for 2024. Tammy Simon spoke in support of The Mabel Tainter Theater budget allocation for 2024. Ashley DeMuth spoke in support of all of the organizations requesting financial assistance in the 2024 budget. Pdraig Gallagher spoke in support of the Stepping Stones of Dunn County budget allocation for 2024.

MOTION made by Yonko, seconded by Solberg, and carried unanimously on roll call vote to approve the subsidy requests as presented in the amount of \$245,243.

MOTION made by Gentz, seconded by Sutherland, and carried to adjourn.

## OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on November 6, 2023, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Luther, Burstad, Sutherland, Yonko, McCullough (appeared virtually by Zoom), Schwebs, Gentz, Solberg, Schlough and Sommerfeld. Erdman was absent.

MOTION was made by Gentz, seconded by Luther, and carried to approve the minutes of the October 16<sup>th</sup>, 2023 council meeting.

PUBLIC HEARING – None.

PUBLIC COMMENTS – None.

ORDINANCE to annex a 19.62-acre parcel adjacent to Eagle Point Road (also known as 650<sup>th</sup> Avenue) owned by Harmony Parks, LLC was INTRODUCED by Schwebs. MOTION to waive the first reading was made by Schlough, seconded by Gentz and carried unanimously. MOTION to waive the second reading was made by Burstad, seconded by Luther and carried unanimously. Motion to adopt the ordinance annexing a 19.62-acre parcel owned by Harmony Parks, LLC made by Schwebs, seconded by Sutherland, and carried unanimously on roll call vote.

ORDINANCE to rezone a 19.62-acre parcel owned by Harmony Parks, LLC from Agriculture (A) District to General Industrial (I-3) District was INTRODUCED by Yonko. Motion to refer the Harmony Parks rezoning ordinance to the Plan Commission made by Burstad, seconded by Sutherland. Yonko motioned to amend the zoning request to split the zoning to include conservancy on the bank of the Red Cedar River. Yonko withdrew the motion to amend. Original motion carried unanimously.

NO ACTION was taken on the proposed 2024 city general fund operating and debt service budgets.

RESOLUTION - MOTION made by Sutherland, seconded by Sommerfeld, and carried unanimously to approve the resolution renaming Lookout Road between Scheider Avenue & USH 12 to Hoffman Street.

MOTION was made by Gentz, seconded by Sommerfeld, and carried unanimously on roll call vote to approve the 2024 Animal Services Contract with the Dunn County Humane Society.

MOTION was made by Burstad, seconded by Sutherland, and carried unanimously on roll call vote to approve the Stepping Stones Change Order #5 Reception Desk in the amount of \$4,650.00.

MOTION was made by Solberg, seconded by Gentz, and carried unanimously on roll call vote to approve the Stepping Stones Change Order #6 Shower, Electrical & Site Items in the amount of \$4,661.86.

MOTION was made by Luther, seconded by Sutherland, and carried unanimously to approve the appointments of Kat Wagner and Barbara Chen to the Tourism Commission.

MOTION was made by Schwebs, seconded by Burstad, and carried unanimously on roll call vote to approve the write off of uncollectible NSF account payable and payroll checks, 2021 & 2022 uncollectible invoices and 2022 personal property tax.

BUDGET TRANSFERS – None.

MAYOR'S REPORT – Mayor Knaack introduced Jayme Schindler, Interim Treasurer/Comptroller to Council as she has recently transitioned into the role as Interim Treasurer/Comptroller.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – Estover Terrace is nearing completion. Stokke Parkway patching is complete, with the overlay on the road happening in the spring of 2024. Eric Atkinson shared that the City staff recommendation for a new enterprise software package will be coming before council, ARPA recommendations will be presented in December, and a resolution to move funds from TID 12 into our Affordable Housing Fund will be coming forth.

CLAIMS - MOTION was made by Solberg, seconded by Sommerfeld, and carried unanimously on roll call vote to approve the payment of the following claims:

**November 6, 2023 Claims**

Auto Value	\$207.00
Bayside Printing	\$38.17
CRS Repair	\$123.98
Diesel Machine Service Inc.	\$49.79
Elk Mound Seed	\$281.97
EMC	\$30,151.23
Fleet Pride	\$251.78
Hawkins	\$20.00
HG Meigs	\$480.57
Indianhead Truck	\$68.19
Irvington Garage	\$23.24
I-State Truck	\$406.72
Mayo Clinic	\$292.00
Melstrom	\$375.00
Menomonie Hardware	\$80.52
Public Service Commission of WI	\$1,961.94
R Good Solutions	\$1,353.86
Realive	\$250.00
Roland Machinery	\$40.70
Roland Machinery	\$109.38
Sterling Water	\$44.99
Tapco	\$2,367.37
Uniform Shop	\$2,693.00
Weld Riley	\$7,332.00
Woodley	\$709.75
24/7 Telcom	\$294.80
<b>Total</b>	<b>\$50,008.25</b>

**2023 Parking Utility Claims**

City Treasurer	\$450.73
Clancy Systems	\$5,900.00
The Uniform Shop	\$169.95
<b>Total</b>	<b>\$6,520.68</b>

MOTION to adjourn was made by Gentz, seconded by Luther, and carried.

Kate Martin, City Clerk

# City Council Agenda

## *Staff Comments*

### Monday – November 20, 2023



### **3. Public Hearing**

- A. The Council will receive public input on the proposed 2024 City General Operating Budget as outlined in the enclosed hearing notice and discussed by the City Council at the last meeting. Action on the 2024 General Fund Tax Levy ordinance will come under the unfinished business section of the agenda.

### **5. Unfinished Business**

- A. The City Council will review and consider the *2024 General Fund Budget* and enclosed tax levy ordinance (2023-31). City administration will discuss tax levy options for the City Council to consider for 2024. The proposed budget after including a number of administrative amendments (additional inspector, deputy municipal clerk, and increases in various costs due to inflation) will provide \$39,715 in contingency account for 2024. A tax levy increase of \$210,000 is being recommended by the Administration and establish a 2024 city tax rate of \$6.43 per thousand of valuation which is \$.37 increase over 2023. The tax levy adjustment will provide a positive \$249,715 in the contingency account for 2024 as noted in the enclosed Tax Rate Calculation worksheet. An updated budget is being provided electronically. Hard copies are available upon request. If the Council supports the recommended tax levy of \$7,645,000 or a different amount, adoption of a tax levy ordinance by the Council establishing the 2024 tax levy would be the required action.

### **6. New Business**

- A. Enclosed are the bid results for the City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrades (PSC EIGP Grant). If the Council agrees with the bid award as recommended, a motion to acceptance of the bid from The Jamar Company d/b/a Bartingale Mechanical, Inc. in the amount of \$219,050.00 contingent upon receipt of all necessary bonding and insurance documents would be the required action. As this is an expenditure of public funds, this should be a roll call vote.
- B. Enclosed is the proposed rate increase for the Wakanda Waterpark punch cards for the 2024 season. The rate increase will align Menomonie with other local community pool rates. If the Council agrees with the rate increase as presented, a motion to approve would be the required action.

- C. Enclosed is a proposed resolution to assign funds from TID #12 to the Affordable Housing Fund. TID #12 is nearing closure and the resolution would allow taxes collected in the final year of 2024 to be assigned to the Affordable Housing Fund. Administration will be available to answer additional questions as necessary. A motion to approve the resolution is at the discretion of the Council.
- D. Downtown Menomonie, LLC submitted the enclosed 2024 annual operating plan for the Business Improvement District for Council consideration. The City Attorney has reviewed and approved the plan document as required by law. If the Council supports the 2024 Business Improvement District plan for Downtown Menomonie, LLC., a motion approving would be the appropriate action.
- E. The Fire Chief is recommending City Council approval of the enclosed Level B Hazardous Materials Response Agreement with Dunn County to handle spills and other hazardous response services throughout the County. The Fire Chief and City Attorney have created the updated agreement which will be forwarded to the County if approved. The Fire Chief and Administration will provide history regarding the service and answer questions as necessary. If the Council supports the Dunn County HazMat revised 5-year agreement, a motion approving the enclosed contract would be the required action.
- F. Enclosed are memoranda from the Public Works Director and Cedar Corporation regarding potential changes to reduce the cost of the Wakanda Water Park Pool Improvement project from the previous bid of \$2.673 million to an estimated \$2.0 million. The Public Works Director and Cedar Corporation will present the recommended changes and answer any questions the Council may have. If the Council agrees, a motion to direct Cedar Corporation to redesign and rebid the Wakanda Water Park Pool Improvement Project would be the appropriate action.
- G. The mayor is recommending the following appointments:
  - Parking Utility - Becca Schoenborn – Term expires December 2026

## **7. Budget Transfers**

- A. See attached memos

## **10. Licenses**

- A. Normal license list

**ORDINANCE 2023-31 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2023.**

An ordinance appropriating the necessary funds for the operation of the government and administration of the City of Menomonie for the year 2024.

**THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:**

Section 1. There is hereby appropriated out of the receipts of the city of Menomonie for the year 2024, including moneys received from the general property tax levy, to the various funds and purposes, the amounts set up in the budget on file in the City Clerk's office for the purposes stated therein.

Section 2. There is hereby levied a tax of \$ \_\_\_\_\_ upon all taxable property within the city of Menomonie as returned by the assessor in the year 2024, for the uses and purposes set forth in the budget.

Section 3. The City Comptroller be and is authorized and directed to spread the said tax upon the current tax roll of the City of Menomonie.

Section 4. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED \_\_\_\_\_

FIRST READING \_\_\_\_\_

SECOND READING \_\_\_\_\_

PASSED \_\_\_\_\_

PUBLISHED \_\_\_\_\_

ATTEST \_\_\_\_\_

CITY CLERK, Catherine Martin

APPROVED THIS \_\_\_\_\_ DAY

OF \_\_\_\_\_

\_\_\_\_\_

MAYOR, Randy Knaack

SUBMITTED BY:

\_\_\_\_\_

ALDERPERSON

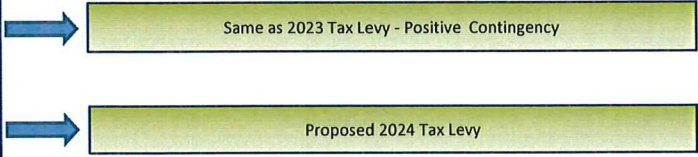


## 2023 PROPERTY TAX RATE CALCULATIONS

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
ASSESSED VALUE	\$920,186,250	\$935,258,900	\$965,379,200	\$977,439,500	\$975,138,900	\$996,216,200	\$1,006,006,800	\$1,285,117,600	\$1,283,772,200	\$1,277,405,700
ASSESSMENT RATIO	1.0149	0.9748	0.9594	0.9285	0.8931	0.8853	0.8115	1.0059	0.8796	0.7595
TID INCREMENT	\$32,986,200	\$35,773,700	\$44,627,700	\$79,481,300	\$93,016,500	\$89,211,000	\$136,018,500	\$142,961,300	\$63,003,600	\$117,133,700
EQUALIZED VALUE W/O TIDS	\$873,986,300	\$923,827,300	\$961,847,700	\$991,350,400	\$998,524,500	\$1,043,182,200	\$1,111,260,800	\$1,139,803,600	\$1,378,065,200	\$1,564,856,600
EQUALIZED VALUE W/ TIDS	\$906,972,500	\$959,601,000	\$1,006,475,400	\$1,070,831,700	\$1,091,541,000	\$1,132,393,200	\$1,247,279,300	\$1,282,764,900	\$1,441,068,800	\$1,681,990,300

### CITY 2015-24 TAX LEVIES

	TAX RATE	ACTUAL / PROPOSED TAX LEVY	ACTUAL / PROPOSED TAX LEVY INCREASE	% CHANGE IN LEVY	ESTIMATED CONTINGENCY AMOUNT
Actual 2015	7.21	\$6,390,970	\$278,970	4.56%	\$250,000
Actual 2016	7.21	\$6,490,000	\$99,030	1.55%	\$249,530
Actual 2017	7.24	\$6,682,000	\$192,000	2.96%	\$244,604
Actual 2018	7.46	\$6,750,000	\$68,000	1.02%	\$265,746
Actual 2019	7.59	\$6,767,000	\$17,000	0.25%	\$260,425
Actual 2020	7.75	\$7,118,000	\$351,000	5.19%	\$199,508
Actual 2021	7.93	\$7,118,000	\$0	0.00%	\$25,100
Actual 2022	6.31	\$7,197,000	\$79,000	1.11%	\$93,953
Actual 2023	6.06	\$7,435,000	\$238,000	3.31%	\$193,218
2024 Levy Options	Tax Rate	Proposed Tax Levy	Proposed Tax Levy Increase	% Change in Mill Rate	Estimated Contingency
Option A	6.26	\$7,435,000	\$0	3.24%	\$39,715
Option B	6.43	\$7,645,000	\$210,000	1.90%	\$249,715



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2024  
BUDGET

<b>COMBINED GOVERNMENTAL FUNDS SUMMARY</b>						
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
<b>REVENUES</b>						
General Property Taxes	7,118,000	7,117,999	7,196,992	7,435,000	7,435,000	7,435,000
From Surplus	-	-	-	-	-	-
From Land Sale Fund	-	-	-	-	-	-
From Room Tax Special Fund	-	-	-	-	-	-
Other Taxes	512	131,943	-	-	-	-
Mobile Home Park Permit Fee	61,903	87,272	97,076	75,000	75,000	95,000
Room Tax	74,320	123,023	146,472	140,000	140,000	150,000
Taxes - Municipal Owned Utilities	329,777	312,110	264,513	312,000	312,000	295,233
Taxes from Housing Authority	56,267	53,966	58,152	58,000	58,000	60,000
Interest on Taxes	5,428	841	34	500	500	500
Intergovernmental Revenues	5,012,347	4,863,667	4,963,333	4,983,918	4,983,918	5,792,772
Regulation and Compliance Revenues	408,882	395,343	433,517	469,900	469,900	463,900
Public Charges for Services	1,810,578	2,536,512	2,973,764	2,674,317	2,674,317	2,900,799
Public Improvement Revenues	93,223	52,913	70,715	11,000	11,000	11,000
Other General Revenues	47,608	117,646	34,478	51,000	51,000	51,000
Debt Service Revenues	529,519	549,161	1,265,165	1,277,012	1,277,012	476,317
Commercial Revenues	518,431	403,767	492,421	515,000	515,000	713,000
<b>Total Revenue</b>	<b>\$ 16,066,795</b>	<b>\$ 16,746,163</b>	<b>\$ 17,996,632</b>	<b>\$ 18,002,647</b>	<b>\$ 18,002,647</b>	<b>\$ 18,444,521</b>

2024  
BUDGET

<b>COMBINED GOVERNMENTAL FUNDS SUMMARY</b>						
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
<b>EXPENDITURES</b>						
General Government	4,763,777	4,605,376	4,650,506	4,971,157	4,979,357	5,148,497
Public Safety	5,661,235	5,920,539	6,126,427	6,475,038	6,475,038	6,721,023
Public Health	37,497	36,757	36,008	38,314	38,314	38,313
Public Works	1,895,832	1,911,741	2,349,060	2,551,854	2,601,854	2,658,625
Leisure Activities	1,188,293	1,413,300	1,434,043	1,235,442	1,235,442	1,299,866
Conservation and Development	176,034	94,154	139,743	89,940	89,940	79,690
Public Service Enterprise	-	-	-	2,950	2,950	2,950
Debt Service	2,577,938	2,301,644	2,446,469	2,444,733	2,444,733	2,455,842
<b>Total Expenditures</b>	<b>\$16,300,606</b>	<b>\$16,283,511</b>	<b>\$17,182,256</b>	<b>\$17,809,429</b>	<b>\$17,867,629</b>	<b>\$18,404,806</b>
<b>Contingency</b>	-	-	-	193,218	135,018	39,715
<b>Total Expenditures Plus Contingency</b>	<b>\$16,300,606</b>	<b>\$16,283,511</b>	<b>\$17,182,256</b>	<b>\$18,002,647</b>	<b>\$18,002,647</b>	<b>\$18,444,521</b>
Excess (Deficiency) of Revenues Over Expenditures	\$ (233,808)	\$ 462,652	\$ 814,376	\$ -	\$ -	\$ -
Add: Other Financing Sources (Uses)	(\$143)	(\$231,473)	(\$578,286)	-	-	-
Net Change to General Fund Balance	(\$233,951)	\$231,179	\$236,090			
Year Ending General Fund Balance	\$1,944,347	\$2,175,526	\$2,411,616			

REVENUES							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
<b>TAXES</b>							
41110	General Property Tax	7,118,000	7,117,999	7,196,992	7,435,000	7,435,000	7,435,000
41111	From Surplus	-	-	-	-	-	-
41113	From Land Sale Fund	-	-	-	-	-	-
41114	From Room Tax Special Fund	-	-	-	-	-	-
41115	Other Taxes	512	131,943	-	-	-	-
41140	Mobile Home Park. Permit Fee	61,903	87,272	97,076	75,000	75,000	95,000
41212	Room Tax	74,320	123,023	146,472	140,000	140,000	150,000
41310	Taxes - Municipal. Owned Util.	329,777	312,110	264,513	312,000	312,000	295,233
41320	Taxes from Housing Authority	56,267	53,966	58,152	58,000	58,000	60,000
41490	Interest on Taxes	5,428	841	34	500	500	500
<b>INTERGOVERNMENTAL REVENUES</b>							
42210	Shared Taxes from State	3,356,480	3,369,184	3,350,440	3,350,644	3,350,644	4,053,867
42213	Federal Grants - Ambulance	31,145	-	-	-	-	-
42230	Fire Ins. Tax from State	50,495	53,963	54,782	50,000	50,000	55,000
42490	US Department of Justice Grant	3,621	2,361	455	3,500	3,500	-
42492	Federal Relief Fund (COVID)	138,510	-	-	-	-	-
42510	St. Aid for Serv. to St. Facil.	277,651	292,932	304,489	325,325	325,325	319,115
42521	State Aid/Anti -Drug Grant	-	-	-	-	-	-
42528	Emergency Government Planning	-	-	-	-	-	-
42529	State Aid/Firefighter Training	-	-	-	10,000	10,000	10,000
42530	State Aid/Highway Safety/Party Elim.	-	-	-	-	-	-
42540	St. Aid for Police Training	3,680	3,840	4,000	4,000	4,000	4,000
42545	St. Aid for WEM Grant	-	-	-	-	-	-
42550	Stormwater Utility Grant	-	-	-	-	-	-
42570	State Aid/Exempt Computers	43,912	43,912	43,912	45,533	45,533	45,534
42571	State Aid/Personal Property Tax	164,499	168,593	164,499	165,510	165,510	165,510
42572	State Aid/Video Service Provider Aid	15,533	29,474	29,474	29,474	29,474	29,474
42620	StateAid/EMS Funding Assist.	6,678	-	4,900	4,500	4,500	5,000
42625	State Aid/Medical Transport	56,466	60,579	60,931	55,000	55,000	60,000
42640	St. Aid for Streets	799,037	822,302	925,205	925,204	925,204	1,030,044
42650	Other State Payments	46,105	475	-	-	-	-
42740	DNR Pay. for Grants	-	-	-	-	-	-
42890	Payment from DNR	228	228	270	228	228	228
42892	Hazardous Materials	18,307	15,824	19,976	15,000	15,000	15,000
<b>Total Intergovt. Revenues</b>		<b>\$ 5,012,347</b>	<b>\$ 4,863,667</b>	<b>\$ 4,963,333</b>	<b>\$ 4,983,918</b>	<b>\$ 4,983,918</b>	<b>\$ 5,792,772</b>
<b>REGULATION AND COMPLIANCE REVENUES</b>							
43110	Liquor & Malt Bev. Licenses	24,407	28,238	26,665	29,000	29,000	29,000
43120	Operator's Licenses	8,300	9,938	9,435	10,000	10,000	10,000
43146	Housing Licenses	1,050	700	360	1,000	1,000	100
43160	Cigarette Licenses	2,500	2,500	3,000	2,500	2,500	3,000
43210	CATV Franchise	131,028	111,270	83,439	115,000	115,000	83,000
43320	Dog Licenses	1,188	1,425	1,419	1,500	1,500	1,500
43321	Cat Licenses	896	1,079	912	1,300	1,300	1,000
43410	Sundry Licenses	4,786	5,177	5,764	6,000	6,000	6,000
43420	License Late Fees	3	62	250	100	100	100
43510	Building Permits	66,469	31,426	60,402	70,000	70,000	95,000
43520	Electrical Permits	10,775	9,175	9,123	10,000	10,000	15,000
43530	Plumbing Permits	13,335	14,390	19,800	15,000	15,000	25,000
43540	Mechanical Permits	8,200	10,025	7,825	10,000	10,000	10,000
43560	Board of Zoning Appeals	1,900	650	2,450	2,000	2,000	2,200
43590	Erosion Control Permits	-	950	1,300	500	500	2,000

2024 BUDGET

REVENUES							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
43610	Court Penalties & Costs	65,345	65,748	105,917	80,000	80,000	85,000
43620	Meter Violations	26,279	49,711	40,693	50,000	50,000	40,000
43621	Parking Violations	39,154	52,879	54,662	65,000	65,000	55,000
43720	Judgements & Damages	3,267	-	101	1,000	1,000	1,000
	<b>Total Reg. &amp; Compliance</b>	<b>\$ 408,882</b>	<b>\$ 395,343</b>	<b>\$ 433,517</b>	<b>\$ 469,900</b>	<b>\$ 469,900</b>	<b>\$ 463,900</b>
	<b>PUBLIC CHARGES FOR SERVICES</b>						
44100	Mayor Revenue	55,204	53,542	44,609	54,000	54,000	55,000
44110	Clerk Revenue	209	298	177	300	300	300
44111	Election Revenue	267	-	233	100	100	100
44120	Treasurer/Comptroller Revenue	35,178	34,994	32,249	34,000	34,000	35,000
44130	License Publication Fee	795	871	795	900	900	900
44140	Sale of Materials & Supplies	42	8	200	200	200	200
44180	Insurance, Retire. & Soc. Sec.	15,542	48,672	56,746	50,000	50,000	50,000
44190	Other General Revenue	3,177	1,897	12,911	5,000	5,000	5,000
44195	Gen Rv Cash Variation	-	-	3,586	-	-	-
44204	WI Youth Prevention Grant	-	-	23,110	-	-	-
44206	PD Grant Project Hope	-	20,000	-	-	-	-
44207	PD Grant WI DOJ Remote Work	-	8,631	9,664	-	-	-
44208	PD Shop w/Cop Donations	-	-	-	-	-	-
44209	Police Dept Donations/Grants	1,434	47,559	2,512	-	-	-
44210	Police Fees	20,893	27,715	25,872	30,000	30,000	30,000
44211	Grant Revenue Misc	-	5,500	-	-	-	-
44219	Fire Dept Donations/Grants	17,276	-	-	-	-	-
44220	Fire Department Fees	9,499	13,108	13,087	20,000	20,000	20,000
44221	Rural fire Department Fees	41,219	47,044	52,984	65,000	65,000	65,000
44230	Ambulance	1,188,483	1,338,076	1,576,506	1,450,000	1,450,000	1,650,000
44240	Ambulance Standby Race Track	-	7,200	7,600	-	-	-
44340	Animal Control Revenue	1,724	1,324	896	1,500	1,500	1,500
44410	Machinery & Equip. Revenue	-	-	24	1,000	1,000	1,000
44411	Street Maintenance Revenue	2,570	50,324	69,716	45,000	45,000	45,000
44412	Snow & Ice Control Revenue	2,507	4,031	2,538	5,000	5,000	5,000
44415	Street Lighting Revenue	1,151	5,671	4,042	1,000	1,000	1,000
44416	Storm Sewer Revenue	116	11,458	-	2,000	2,000	2,000
44417	Street Sign Revenue	2,913	185	-	1,000	1,000	1,000
44418	Street Oiling Revenue	-	-	-	500	500	500
44419	Traffic Control Revenue	2,507	407	-	2,000	2,000	2,000
44450	Airport	175,796	231,199	270,543	250,000	250,000	270,000
44591	Sale & Transfer of Fuel	80,495	139,862	277,337	180,000	180,000	200,000
44613	Leisure Services Revenue	14,511	12,628	13,568	15,000	15,000	15,000
44620	Ballfield Upgrades MAYBA	-	-	7,287	-	-	-
44622	Aquatic Revenue	6,159	119,694	137,276	155,000	155,000	155,000
44625	Recreation Revenue	51,760	126,649	158,076	150,000	150,000	150,000
44640	Memorial Tree Fund	-	-	781	-	-	-
44641	Park Revenue	-	-	1,075	500	500	500
44650	Dog Park Revenue	2,054	2,763	2,763	2,500	2,500	2,500
44711	Urban Forestry Revenue	-	-	-	200	200	200
44712	Dutch Elm Disease Control Rev.	-	140	-	2,000	2,000	2,000
44713	Weed Control Revenue	-	-	-	-	-	-
44733	Rezoning Application Fee	750	250	250	500	500	500
44739	Subdivision Control Rev.	2,720	2,300	1,900	2,000	2,000	2,000
45420	Payment for Police Services	73,627	172,512	162,851	148,117	148,117	132,599
	<b>Total Public Charges/Services</b>	<b>\$ 1,810,578</b>	<b>\$ 2,536,512</b>	<b>\$ 2,973,764</b>	<b>\$ 2,674,317</b>	<b>\$ 2,674,317</b>	<b>\$ 2,900,799</b>
	<b>PUBLIC IMPROVEMENT REVENUES</b>						
46111	Street Special Assess. Rev.	-	-	8,423	-	-	-

2024 BUDGET

REVENUES							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
46115	BID S/A Revenue	44,865	42,130	51,017	-	-	-
46120	Curb/Gutter Spec. Assess. Rev.	46,646	9,009	9,716	7,000	7,000	9,000
46130	Sidewalk Spec. Assess. Rev.	688	595	595	3,000	3,000	1,000
46140	Street Lighting Spec. Assess.						
46210	Storm Sewer Spec. Assess. Rev.	-	-	-	-	-	-
46390	Interest on Spec. Assessments	1,024	1,179	964	1,000	1,000	1,000
	<b>Total Improvement Revenues</b>	<b>\$ 93,223</b>	<b>\$ 52,913</b>	<b>\$ 70,715</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
47130	Donations from Organiz/Individuals	-	2,000	-	-	-	-
47630	Equipment Rental Fund	46,522	56,424	34,478	50,000	50,000	50,000
47910	Refund of Prior Years' Expenses	1,086	61,222	-	1,000	1,000	1,000
	<b>Total Other General Revenues</b>	<b>\$ 47,608</b>	<b>\$ 117,646</b>	<b>\$ 34,478</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>
DEBT SERVICE REVENUES (fund 21)							
49900	Transfer from Other Funds	36,925	36,540	70,207	-	-	-
49901	TID Debt Retire. Rev.	492,594	512,621	695,583	764,126	764,126	476,317
49902	Utility Rev/Prin/Interest	-	-	499,375	512,886	512,886	-
48111	Interest on Investment	-	-	-	-	-	-
49210	Long Term Debt Proceeds	-	-	-	-	-	-
	<b>Total Debt Service Revenues</b>	<b>\$ 529,519</b>	<b>\$ 549,161</b>	<b>\$ 1,265,165</b>	<b>\$ 1,277,012</b>	<b>\$ 1,277,012</b>	<b>\$ 476,317</b>
COMMERCIAL REVENUES							
48110	Interest on Gen. Fund Invest.	94,912	6,298	46,188	75,000	75,000	300,000
48130	Interest on TIF Fund Advances	-	-	-	-	-	-
48290	Miscellaneous Rents	50,506	49,888	59,253	48,000	48,000	48,000
48300	City Hall Office Lease	96,360	99,201	121,546	180,000	180,000	150,000
48430	Insurance Recoveries - Hwy	13,024	-	-	-	-	-
48500	Donations/Contributions	-	-	-	-	-	-
48670	Sale of Other Equip. & Property	71,820	43,713	65,517	20,000	20,000	20,000
48680	Sale of Salvage & Waste Prod.	6,529	16,063	10,152	7,000	7,000	5,000
48690	Comp.-Loss of Fixed Assets	-	-	-	-	-	-
48900	Miscellaneous Revenue	280	1,604	765	-	-	-
49211	Proceeds from Leases	-	-	-	-	-	-
49900	Transfer from other funds	185,000	187,000	189,000	185,000	185,000	190,000
	<b>Total Commercial Revenues</b>	<b>\$ 518,431</b>	<b>\$ 403,767</b>	<b>\$ 492,421</b>	<b>\$ 515,000</b>	<b>\$ 515,000</b>	<b>\$ 713,000</b>
<b>TOTAL REVENUES</b>		<b>\$16,066,795</b>	<b>\$16,746,163</b>	<b>\$17,996,632</b>	<b>\$18,002,647</b>	<b>\$18,002,647</b>	<b>\$18,444,521</b>

<b>EXPENDITURE SUMMARY</b>						
<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
<b>GENERAL GOVERNMENT</b>						
Council	43,314	46,721	47,406	56,005	56,005	52,605
Mayor	203,143	207,349	235,696	239,312	239,312	247,989
Information Technology	57,874	58,700	71,152	66,488	66,488	75,698
Clerk	66,145	52,987	73,988	73,819	82,019	132,289
Elections	49,706	23,286	51,771	35,310	35,310	86,433
License Publication Fee	315	420	399	500	500	500
Comptroller	105,316	138,110	131,724	120,740	120,740	126,328
Assessment of Property	48,355	121,318	46,810	49,737	49,737	50,737
Treasurer	93,218	67,200	66,562	85,222	85,222	90,581
Audit	39,991	28,877	32,091	33,025	33,025	45,025
Legal Counsel	80,291	87,830	84,922	90,000	90,000	95,000
Hall	149,646	140,518	139,005	157,800	157,800	154,300
Other Buildings	102,000	35,000	35,000	40,000	40,000	48,313
Illegal Taxes & Tax Refunds	176,625	-	0	2,000	2,000	2,000
Property & Public Liab. Ins.	157,624	155,189	180,048	201,000	201,000	201,000
Workers Compensation	140,772	158,443	175,699	186,000	186,000	191,000
Unemployment Compensation	4,484	23	0	2,500	2,500	-
Retirement Fund	842,398	895,406	772,683	930,000	930,000	850,000
Social Security Fund	348,914	373,961	385,545	410,000	410,000	410,000
Health Insurance	2,018,847	1,987,902	2,089,741	2,157,500	2,157,500	2,257,500
Life Insurance	13,460	12,930	12,378	14,000	14,000	14,000
Sick Leave Incentive	15,658	13,156	13,479	18,000	18,000	15,000
Unclassified	10	50	-	200	200	200
Refund of Prior Years' Rev.	5,671	0	4,407	2,000	2,000	2,000
<b>TOTAL GEN. GOV'T.</b>	<b>\$4,763,777</b>	<b>\$4,605,376</b>	<b>\$4,650,506</b>	<b>\$4,971,157</b>	<b>\$4,979,357</b>	<b>\$5,148,497</b>
<b>PUBLIC SAFETY</b>						
Police	2,686,377	2,932,802	3,045,647	3,137,716	3,137,716	3,367,987
Police Uniforms	44,189	32,487	44,237	42,100	42,100	42,000
Fire	2,723,667	2,744,121	2,870,178	3,136,480	3,136,480	3,098,757
Inspection	199,402	203,529	158,765	155,942	155,942	209,478
Sealer of Wts. & Meas.	7,600	7,600	7,600	2,800	2,800	2,800
<b>TOTAL PUB. SAFETY</b>	<b>\$5,661,235</b>	<b>\$5,920,539</b>	<b>\$6,126,427</b>	<b>\$6,475,038</b>	<b>\$6,475,038</b>	<b>\$6,721,023</b>
<b>PUBLIC HEALTH</b>						
Health & Human Services	37,497	36,757	36,008	38,314	38,314	38,313
<b>TOTAL PUBLIC HEALTH</b>	<b>\$37,497</b>	<b>\$36,757</b>	<b>\$36,008</b>	<b>\$38,314</b>	<b>\$38,314</b>	<b>\$38,313</b>



<b>EXPENDITURE SUMMARY</b>						
<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
<b>PUBLIC WORKS</b>						
Machinery & Equipment	210,132	201,053	251,393	106,200	106,200	111,700
Garages & Sheds	53,851	82,111	79,981	53,100	53,100	64,500
Purchase of Fuel	124,051	163,439	273,370	221,000	221,000	241,000
Street Supervision	250,493	282,767	289,183	1,130,142	1,130,142	1,117,912
Engineering	115,292	84,426	91,992	95,218	95,218	95,218
Street Maintenance	246,809	264,341	300,316	156,750	156,750	181,750
Street Oiling	141,600	11,492	138,711	171,100	171,100	171,100
Curb & Gutter	15,678	6,670	14,944	4,650	4,650	7,650
Snow & Ice Control	124,305	129,105	152,013	54,400	54,400	58,400
Street Signs & Markings	95,073	89,362	83,982	48,500	48,500	50,500
Traffic Control	17,644	19,900	16,580	17,400	17,400	18,000
Street Lighting	174,104	178,672	200,305	167,500	167,500	158,000
Tree & Brush Control	91,986	79,145	103,970	19,550	19,550	19,550
Sidewalk Replacement	10,945	9,818	2,078	2,400	2,400	6,400
Airport	221,928	307,086	348,936	301,394	351,394	354,394
Weather Warning System	1,941	2,354	1,306	2,550	2,550	2,550
<b>TOTAL PUBLIC WORKS</b>	<b>\$1,895,832</b>	<b>\$1,911,741</b>	<b>\$2,349,060</b>	<b>\$2,551,854</b>	<b>\$2,601,854</b>	<b>\$2,658,625</b>
<b>LEISURE ACTIVITIES</b>						
Library	441,150	439,000	440,000	440,000	440,000	470,000
Leisure Service Center	157,443	158,796	194,142	168,587	168,587	189,102
Recreation	126,295	176,941	217,028	220,506	220,506	213,354
Aquatics	75,528	205,857	241,527	235,050	235,050	237,148
Skating Rinks	20,386	21,324	22,698	2,050	2,050	2,050
Celebrations & Entertainment	22,308	25,607	26,246	28,550	28,550	35,050
Parks	345,184	385,776	292,403	140,700	140,700	153,163
<b>TOTAL LEISURE ACT.</b>	<b>\$1,188,293</b>	<b>\$1,413,300</b>	<b>\$1,434,043</b>	<b>\$1,235,442</b>	<b>\$1,235,442</b>	<b>\$1,299,866</b>
<b>CONSERVATION &amp; DEVELOP.</b>						
Dutch Elm Disease Control	8,810	7,607	6,305	12,790	12,790	7,790
Weed Control	3,425	4,093	5,145	2,050	2,050	2,050
Plan Commission	63,796	36,673	65,783	47,800	47,800	47,800
Board of Zoning	481	198	298	1,000	1,000	750
Advertising & Promotion	5,771	2,451	6,374	13,100	13,100	8,100
Business Improvement District	64,865	42,130	51,017	-	-	-
Economic Development	28,886	1,002	4,821	13,200	13,200	13,200
<b>TOTAL CONSERVATION &amp; DEVELOPMENT</b>	<b>\$176,034</b>	<b>\$94,154</b>	<b>\$139,743</b>	<b>\$89,940</b>	<b>\$89,940</b>	<b>\$79,690</b>
<b>PUBLIC SERVICE ENTERPRISE</b>						
Transfer to Debt Service Fund	-	-	-	2,950	2,950	2,950
<b>TOTAL PUB. SERV. ENTERP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,950</b>	<b>\$2,950</b>	<b>\$2,950</b>
<b>DEBT SERVICE</b>						
Principal & Interest	2,577,938	2,301,644	2,446,469	2,444,733	2,444,733	2,455,842
<b>TOTAL DEBT SERVICE</b>	<b>\$2,577,938</b>	<b>\$2,301,644</b>	<b>\$2,446,469</b>	<b>\$2,444,733</b>	<b>\$2,444,733</b>	<b>\$2,455,842</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$16,300,606</b>	<b>\$16,283,511</b>	<b>\$17,182,256</b>	<b>\$17,809,429</b>	<b>\$17,867,629</b>	<b>\$18,404,806</b>

## COUNCIL 01.51110

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.119	Salaries	29,930	35,300	37,500	39,600	39,600	39,600
.141	Special Meeting Pay	-	-	-	1,100	1,100	1,100
.220	Consulting Services	-	-	-	-	-	-
.249	Computer Program	-	-	-	-	-	-
.410	Office Supplies	-	16	189	100	100	100
.411	Postage	-	-	2	150	150	150
.412	Custom Supplies	-	49	14	75	75	75
.413	Copies	1,457	1,187	1,334	2,000	2,000	1,500
.416	Agenda Publication	1,558	-	24	1,000	1,000	100
.421	Minutes & Legal Publications	6,124	5,169	3,461	6,000	6,000	4,000
.424	League Dues	4,035	4,205	4,772	4,880	4,880	4,880
.434	Out of Town Travel	-	-	-	400	400	400
.439	Schools and Conferences	210	-	110	400	400	400
.490	Miscellaneous Exp.	-	795	-	300	300	300
<b>TOTAL COUNCIL</b>		<b>\$43,314</b>	<b>\$46,721</b>	<b>\$47,406</b>	<b>\$56,005</b>	<b>\$56,005</b>	<b>\$52,605</b>

**MAYOR 01.51320**

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.111	Salaries	\$185,547	\$190,140	208,035	211,412	\$211,412	\$221,489
	Mayor	\$18,000					
	Administrator	\$136,248					
	Executive Secretary	\$67,241					
.112	Overtime	-	-	-	500	500	-
.220	Consulting Services/Labor Neg.	3,752	4,602	10,078	7,500	7,500	7,500
.225	Telephone	2,166	2,349	2,546	3,000	3,000	3,000
.243	Office Equip. Maint. Contracts	4,515	3,627	4,540	4,000	4,000	4,000
.249	Computer Programs	-	-	-	300	300	-
.410	Office Supplies	278	102	582	700	700	700
.411	Postage	100	27	28	100	100	100
.412	Custom Supplies	39	201	252	300	300	300
.413	Copier Supplies	1,495	704	904	1,000	1,000	1,000
.414	Equipment Repair	-	-	-	100	100	100
.422	Publications & Subscriptions	120	140	186	500	500	500
.424	Dues	1,171	1,063	1,084	1,800	1,800	1,800
.429	Books	-	-	-	100	100	100
.432	Vehicle Maintenance	3,600	3,600	3,600	3,600	3,600	1,000
.434	Out-of-Town Travel	-	-	525	1,000	1,000	-
.439	Schools and Conf.	350	748	3,284	3,000	3,000	6,000
.445	Safety & Advisory Com. Mats.	10	6	2	200	200	200
.473	Awards	-	-	50	200	200	200
.490	Notary Renewal	-	40	-	-	-	-
.714	Computer/Printer-New/Update	-	-	-	-	-	-
<b>TOTAL MAYOR</b>		<b>\$203,143</b>	<b>\$207,349</b>	<b>\$235,696</b>	<b>\$239,312</b>	<b>\$239,312</b>	<b>\$ 247,989</b>

The consulting services account .220, continues to be included to fund the costs associated with an outside attorney for employee labor and other legal issues.

**INFORMATION TECHNOLOGY 01.51360**

ITEM NO.	ITEM DESCRIPTION			2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111	Salaries			33,792	32,656	33,307	34,138	34,138	38,448
	I T Specialist	\$96,120	40%	-	-	-	-	-	-
.225	Telephone			83	2,153	1,158	1,500	1,500	1,500
.226	Contract Repairs/Services	\$20,000	40%	-	-	-	-	-	8,000
.243	Office Equip. Maint. Contract			3,920	10,262	10,269	11,600	11,600	11,500
.249	Computer Programs	\$28,000	40%	16,221	11,165	13,513	14,200	14,200	11,200
.410	Office Supplies			49	49	34	50	50	50
.439	Schools and Conferences			-	-	-	500	500	500
451	Vehicle Fuel			-	126	239	500	500	500
452	Vehicle Maintenance			-	750	639	500	500	500
476	Materials and Supplies			1,509	1,539	2,458	3,500	3,500	3,500
.714	Citywide Network Router/Server Software			2,300	-	9,535	-	-	-
<b>TOTAL INFORMATION TECH</b>				<b>\$57,874</b>	<b>\$58,700</b>	<b>\$71,152</b>	<b>\$66,488</b>	<b>\$66,488</b>	<b>\$ 75,698</b>

The increase was due to a potential contract with Dunn County IT services to provide backup and technology support to our IT Specialist.

## CLERK 01.51411

ITEM	2020	2021	2022	2023	2023	2024
<u>NO.</u> <u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.111 Salaries City Clerk     \$78,180	61,690	49,624	61,960	62,844	62,844	78,180
.112 Overtime	-	-	-	-	-	-
.121 Wages Deputy Clerk     2,080   hrs @   \$21.84	2,228	88	2,046	6,800	15,000	45,427
.125 Wages - Part time employee	-	-	6,477	-	-	-
.225 Telephone	639	684	806	675	675	782
.243 Office Equip. Maint. Contracts	262	294	262	300	300	300
.249 Computer Program	-	-	-	40	40	190
.410 Office Supplies	153	421	256	500	500	500
.411 Postage	844	213	352	500	500	500
.412 Custom Office Supplies	87	452	276	360	360	360
.413 Copies	199	41	704	500	500	500
.421 Legal Publications	-	76	-	-	-	-
.422 Publications & Subscriptions	-	-	-	-	-	-
.424 Dues	65	65	240	300	300	300
.432 Vehicle Allowance/Mileage	-	-	-	-	-	-
.439 Schools and Conferences	(72)	30	609	1,000	1,000	3,000
.490 Notary Commission & Bond	50	-	-	-	-	-
.714 Computer	-	999	-	-	-	2,250
<b>TOTAL CLERK</b>	<b>\$66,145</b>	<b>\$52,987</b>	<b>\$73,988</b>	<b>\$73,819</b>	<b>\$82,019</b>	<b>\$ 132,289</b>

The budget increase is due making the part-time Deputy Clerk into a full-time Deputy Clerk so the position may aid with elections and state mandated clerk duties.

## ELECTIONS 01.51412

ITEM	2020	2021	2022	2023	2023	2024
<u>NO.</u> <u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.112 Overtime - Clerk	-	-	-	-	-	-
.121 Wages - Clerk II            400 hrs @ \$17.00	2,389	88	2,046	6,800	6,800	-
.122 Overtime - CT II	-	-	-	300	300	300
.125 Wages - Part Time	-	-	-	-	-	-
.143 Officials & Returns	23,050	10,029	29,115	12,000	12,000	43,863
.144 Officials' Instruction	640	-	-	-	-	8,730
.145 Registrars & Voting Deputies	180	155	-	900	900	900
.225 Telephone	-	-	-	10	10	10
.243 Office Equip. Maintenance	-	-	-	-	-	-
.244 Voting Machine Maint. Cont.	5,240	4,060	4,048	3,800	3,800	5,000
.246 Voting Hall Rental	-	-	-	-	-	-
.248 Voting Machines/Move-Store	1,778	998	1,563	1,750	1,750	1,750
.249 Computer Program	-	3,346	185	4,000	4,000	7,980
.410 Office Supplies	626	500	314	500	500	1,000
.411 Postage	11,701	2,136	4,331	2,000	2,000	8,000
.412 Custom Off. Supplies/Ballots	1,742	593	6,008	1,700	1,700	6,000
.413 Copies	1,303	214	664	1,000	1,000	1,500
.421 Legal Publications	450	168	928	350	350	100
.432 Mileage	-	-	14	100	100	300
.439 Schools and Conferences	-	-	702	100	100	1,000
.453 Repair Parts	607	-	-	-	-	-
.714 Computer Purchase / Update	-	999	1,853	-	-	-
<b>TOTAL ELECTIONS</b>	<b>\$49,706</b>	<b>\$23,286</b>	<b>\$51,771</b>	<b>\$35,310</b>	<b>\$35,310</b>	<b>\$ 86,433</b>

The increase in the account is the result of four elections being held in 2024, including a Presidential election. This account is expected to decrease in expense in 2025.

**LICENSE PUBLICATION FEE 01.51413**

ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.421	License Publication Fee	315	420	399	500	500	500
<b>TOTAL LICENSE PUB. FEE</b>		<b>\$315</b>	<b>\$420</b>	<b>\$399</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

## COMPTROLLER 01.51511

ITEM NO.	ITEM DESCRIPTION	2020 <u>BUDGET</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111	Salaries	52,699	69,974	97,142	100,510	100,510	104,398
	Comp/Treas. 70% of \$82,128		-				
	Payroll/HR Manager 60% of \$78,180		-				
.112	Overtime - Compt.	-	-	-	500	500	500
.121	Wages -	34,554	47,816	15,542	-	-	-
122	Overtime - Full Time	502	184	-	200	200	200
.125	Wages - Part Time	-	-	-	-	-	-
.220	Consulting Services	-	-	-	-	-	-
.225	Telephone	443	695	865	900	900	900
.243	Office Equip. Maint. Contracts	14,866	15,686	14,650	15,080	15,080	15,080
.410	Office Supplies	437	449	438	500	500	500
.411	Postage	171	161	152	200	200	200
.412	Custom Office Supplies	1,013	1,983	2,099	1,250	1,250	1,250
.413	Copies	138	509	108	200	200	200
.414	Equipment Repair	10	-	-	100	100	100
.439	Schools and Conferences	104	653	728	1,300	1,300	3,000
706	Chair	379	-	-	-	-	-
<b>TOTAL COMPTROLLER</b>		<b>\$105,316</b>	<b>\$138,110</b>	<b>\$ 131,724</b>	<b>\$ 120,740</b>	<b>\$ 120,740</b>	<b>\$ 126,328</b>

The amount in account .243 is to fund the hardware/software maintenance contract on the treasurer's office leased computer system.



## ASSESSMENT OF PROPERTY 01.51520

ITEM <u>NO.</u> <u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.140 Board of Review	30	120	-	120	120	120
.210 Assessing Contract Maintenance	42,921	116,248	43,446	34,800	34,800	35,800
.210 State Manuf. Assess. Fee	-	-	-	8,917	8,917	8,917
.215 Prof. Services (Mapping)	4,938	4,575	2,580	5,000	5,000	5,000
.225 Telephone	286	202	83	300	300	300
.410 Office Supplies	-	-	-	50	50	50
.411 Postage	-	84	9	25	25	25
.413 Copies	-	-	-	50	50	50
.418 Board of Review Supplies	109	18	5	250	250	250
.422 Subscriptions & Publications	71	71	687	125	125	125
.427 Deed Copies/Transfer Notices	-	-	-	100	100	100
<b>TOTAL ASSESSMENT OF PROPERTY</b>	<b>\$48,355</b>	<b>\$121,318</b>	<b>\$46,810</b>	<b>\$49,737</b>	<b>\$49,737</b>	<b>\$ 50,737</b>

An on-going assessment maintenance contract with a private vendor has been continued for 2024.

A separate state charge for manufacturing assessment services was added beginning with 2004 budget.

## TREASURER 01.51540

ITEM					2020	2021	2022	2023	2023	2024	
<u>NO.</u>	<u>ITEM DESCRIPTION</u>					<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.111	Salaries				22,585	24,692	24,922	25,546	25,546	24,638	
	Treas/Comp	30%	of	\$82,128							
.112	Overtime				-	-	-	-	-	-	
.121	Wages				35,822	9,932	18,200	\$ 35,511	\$ 35,511	38,042	
	Admin Asst	Wages	Rate	Hours	\$8,190	\$21.00	390				
	Clerk - AP	\$29,852	\$23.92	1,248							
.122	Wages - Overtime				-	-	-	500	500	500	
.125	Wages - P.T.				-	-	-	-	-	-	
180	Cash Over & Short										
210	Contractual Services-Manpower				15,125	13,768	-	-	-	-	
.220	Consulting Services				-	-	-	-	-	-	
.225	Telephone				479	1,179	866	1,000	1,000	1,000	
.243	Off. Equip. Maint. Agreement				1,762	1,704	1,970	2,065	2,065	2,065	
.267	Dunn Co. Tax Collect. Contract				11,429	11,692	11,755	12,350	12,350	12,350	
.410	Office Supplies				799	725	757	800	800	800	
.411	Postage				2,148	1,905	1,979	2,300	2,300	3,000	
.412	Custom Office Supplies				1,554	644	1,225	2,400	2,400	2,000	
.413	Copies				253	365	198	350	350	350	
.424	Dues				65	30	60	75	75	75	
.426	Newspaper Notices/Advert.				59	-	39	750	750	50	
.432	Vehicle Allowance				244	174	176	175	175	210	
.439	Schools and Conferences				-	85	765	1,000	1,000	3,000	
.706	Office Chair				400	305	-	400	400	400	
.714	Computer Purchase/Update				494	-	3,650	-	-	2,100	
<b>TOTAL TREASURER</b>					<b>\$93,218</b>	<b>\$67,200</b>	<b>\$66,562</b>	<b>\$85,222</b>	<b>\$85,222</b>	<b>\$90,581</b>	

<b>Audit 01.51570</b>							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.213	Annual Audit Fees	39,990	28,875	32,090	33,000	33,000	45,000
.413	Copies	1	2	1	25	25	25
<b>TOTAL AUDIT</b>		<b>\$39,991</b>	<b>\$28,877</b>	<b>\$32,091</b>	<b>\$ 33,025</b>	<b>\$ 33,025</b>	<b>\$ 45,025</b>

<b>Legal Counsel 01.51611</b>							
ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.205	Prosecution	23,759	29,431	24,997	33,000	33,000	28,000
.206	City - General	39,968	44,490	46,188	40,000	40,000	50,000
.207	City Council	14,888	11,533	11,980	14,000	14,000	14,000
.208	PD-Records Relocation	-	-	-	-	-	-
.210	Council E-mails	-	-	-	-	-	-
211	Rehab Licensing	-	-	-	-	-	-
.292	Service Fees	-	-	-	-	-	-
.299	Recodification Service	1,676	2,376	1,757	3,000	3,000	3,000
<b>TOTAL LEGAL COUNSEL</b>		<b>\$80,291</b>	<b>\$87,830</b>	<b>\$84,922</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$ 95,000</b>

The funding level reflects the city attorney and prosecutor projected fees based on the current contracted hourly rates.

## Hall 01.51710

ITEM NO.	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.111	Salaries	-	-	-	-	-	-
.121	Wages	-	-	-	-	-	-
.210	Contractual Repairs/Services	58,534	65,047	56,834	68,000	68,000	65,000
.216	Carpet Cleaning	-	221	-	1,500	1,500	-
.217	Pest Control	-	-	-	500	500	-
.221	Water & Sewer	2,048	2,230	2,241	2,500	2,500	2,500
.222	Electricity	27,417	34,151	32,608	36,000	36,000	36,000
.224	Gas	11,520	21,674	24,804	22,500	22,500	25,000
.225	Telephone/Fax /Internet	1,959	811	539	1,000	1,000	1,000
.226	Contractual Repairs/Services	14,131	9,238	9,813	10,000	10,000	10,000
.246	Repair Services	-	-	-	-	-	-
.248	Other Department Labor	-	201	2,340	2,000	2,000	2,000
.297	Garbage Services	1,555	1,488	1,501	1,800	1,800	1,800
.450	New Bldg Repair/Expenses	6,331	-	-	1,000	1,000	-
.451	Generator Fuel	-	-	1,004	1,000	1,000	1,000
.453	Parts & Repair Supplies	3,794	133	1,382	3,000	3,000	3,000
.454	Bldg. Supplies/Commodities	7,654	4,356	4,804	5,000	5,000	5,000
.476	Materials & Supplies	-	112	11	1,000	1,000	1,000
.490	Misc. Supplies and Exp.	1,214	856	1,124	1,000	1,000	1,000
.719	Copy Machine	-	-	-	-	-	-
.781	Building Improvements	-	-	-	-	-	-
.850	COVID-19	13,489	-	-	-	-	-
<b>TOTAL HALL</b>		<b>\$149,646</b>	<b>\$140,518</b>	<b>\$ 139,005</b>	<b>\$ 157,800</b>	<b>\$ 157,800</b>	<b>\$ 154,300</b>

<b>Other Buildings 01.51720</b>							
ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.301	Tainter Building	65,000	-	-	-	-	-
.317	Boys & Girls Club	-	-	-	5,000	5,000	-
.318	Stepping Stones of Dunn Co.	22,000	20,000	20,000	20,000	20,000	33,313
.319	Bridge to Hope	10,000	10,000	10,000	10,000	10,000	10,000
.322	Dunn Co. Historical Society	5,000	5,000	5,000	5,000	5,000	5,000
<b>TOTAL OTHER BUILDINGS</b>		<b>\$102,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$48,313</b>

## Illegal Taxes and Refunds 01.51910

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.491	Illegal Taxes and Tax Refunds	176,625	-	-	2,000	2,000	2,000
<b>TOTAL ILLEGAL TAXES &amp; REFUNDS</b>		<b>\$176,625</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

**Property & Public Liability Insurance 01.51940**

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.231	Property & Public Liab.	154,624	155,189	180,048	200,000	200,000	200,000
.232	Deductible Payments	3,000	-	-	1,000	1,000	1,000
<b>TOTAL LIABILITY INSURANCE</b>		<b>\$157,624</b>	<b>\$155,189</b>	<b>\$180,048</b>	<b>\$201,000</b>	<b>\$201,000</b>	<b>\$201,000</b>

This expense may decrease in 2024 due to potential change in coverage.



<b>Workers' Compensation 01.51960</b>							
<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.156	Workers' Compensation Ins.	140,772	158,443	175,699	185,000	185,000	190,000
.157	Co-Insurance	-	-	-	1,000	1,000	1,000
<b>TOTAL WORKERS' COMPENSATION</b>		<b>\$140,772</b>	<b>\$158,443</b>	<b>\$175,699</b>	<b>\$186,000</b>	<b>\$186,000</b>	<b>\$191,000</b>

Based on actual expenses, experience ratings, and projected workers' compensation premiums and dividends, an increase has been budgeted for 2024.

<b>Unemployment Compensation 01.51970</b>							
<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.158	Unemploy. Comp. Payments	4,484	23	0	2,500	2,500	-
<b>TOTAL UNEMPLOYMENT COMPENSATION</b>		<b>4,484</b>	<b>23</b>	<b>\$0</b>	<b>2,500</b>	<b>2,500</b>	<b>\$0</b>

This account funds the claims for unemployment compensation that may be incurred by the city.

## Retirement Fund 01.51971

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.153	Wisconsin Retirement Fund	842,398	895,406	772,683	930,000	930,000	850,000
<b>TOTAL RETIRE. FUND</b>		<b>\$842,398</b>	<b>\$895,406</b>	<b>\$772,683</b>	<b>\$930,000</b>	<b>\$930,000</b>	<b>\$850,000</b>

The city pays for a portion employee's retirement contributions to the Wisconsin Retirement System through this account. The monthly charges are based on percentages set by the State of Wisconsin Retirement System.

<b>Social Security Fund 01.51972</b>							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.151	Social Sec. Contribution-City	257,410	276,908	285,551	305,000	305,000	305,000
.161	Medicare Contribution by City	91,504	97,053	99,994	105,000	105,000	105,000
<b>TOTAL SOCIAL SECURITY FUND</b>		<b>\$348,914</b>	<b>\$373,961</b>	<b>\$385,545</b>	<b>\$410,000</b>	<b>\$410,000</b>	<b>\$410,000</b>

This account funds the city's contributions for its portion of social security and medicare coverage.

<b>Health Insurance 01.51973</b>							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.154	Employee Health Insurance	2,011,627	1,981,777	2,085,584	2,150,000	2,150,000	2,250,000
.160	Employee Wellness Program	1,789	2,889	1,374	1,000	1,000	1,000
.162	Hepatitis Shots/Drug/Alcohol Testing - Vaccinations	2,613	753	250	2,500	2,500	2,500
.163	Income Continuation Ins.	-	-	-	-	-	-
.164	Section 125 Administration	2,818	2,483	2,533	4,000	4,000	4,000
<b>Total Health Insurance</b>		<b>\$2,018,847</b>	<b>\$1,987,902</b>	<b>\$2,089,741</b>	<b>\$2,157,500</b>	<b>\$2,157,500</b>	<b>\$2,257,500</b>

The health insurance account item .154 reflects employee health insurance coverage. Actual costs are offset by a 10% employee contribution.

Monies continue to be included under .164 to fund administrative expenses for the Section 125, Pretax program offered by the city. These funds are recovered through reduced employee Social Security contributions by the city.

## Life Insurance 01.51974

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.155	Employee Term Life Ins. Premiums	13,460	12,930	12,378	14,000	14,000	14,000
<b>TOTAL LIFE INSURANCE</b>		<b>\$13,460</b>	<b>\$12,930</b>	<b>\$12,378</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>

Employers share of employee base life insurance coverage.

## Sick Leave Incentive 01.51975

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.159	Sick Leave Incentive	15,658	13,156	13,479	18,000	18,000	15,000
<b>TOTAL SICK LEAVE INCENTIVE</b>		<b>\$15,658</b>	<b>\$13,156</b>	<b>\$13,479</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$15,000</b>

The city employee handbook includes a sick leave incentive program whereby employees can sell back a portion of their annual unused accumulation once a certain number of years of service and a maximum accumulation is reached.

<b>Unclassified 01.51979</b>							
ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.490	Miscellaneous Expenses	10	50	-	200	200	200
<b>TOTAL UNCLASSIFIED</b>		<b>\$10</b>	<b>\$50</b>	<b>\$0</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>



**Refund of Prior Years' Revenue 01.51980**

ITEM NO.	ITEM DESCRIPTION	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.492	Refund of Prior Years' Revenue	5,671	0	4,407	2,000	2,000	2,000
<b>TOTAL REFUND OF PRIOR YEARS' REVENUE</b>		<b>\$5,671</b>	<b>\$0</b>	<b>\$4,407</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

## Police 01.52110

ITEM			<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
<u>NO.</u>	<u>TEM DESCRIPTION</u>							
.111	Salaries		1,941,627	2,093,461	2,132,496	2,256,108	2,256,108	2,413,138
	Chief	122,208						
	Commander	109,068						
	Commander	109,068						
	Lieutenant	93,700						
	Lieutenant	93,712						
	Lieutenant	92,801						
	Lieutenant	91,116						
	Lieutenant	88,259						
	Lieutenant	88,259						
	Patrol	83,919						
	Patrol	83,919						
	Patrol	83,772						
	Patrol	79,785						
	Patrol	79,785						
	Patrol	75,916						
	Patrol	75,916						
	Patrol	69,816						
	Patrol	69,816						
	Patrol	69,278						
	Patrol	68,699						
	Patrol	67,582						
	Patrol	67,582						
	Patrol	67,582						
	Patrol	67,045						
	Patrol	67,045						
	Patrol	67,045						
	Patrol	64,728						
	Patrol	73,309						
	Patrol	73,828						
	Admin. Asst.	68,580						
	Communication Sp	56,741						11,348
		20%						
.112	Overtime - Salaries		215,021	252,731	278,229	225,000	225,000	225,000
.121	Wages - F. T. Employees		167,138	180,872	187,140	194,813	194,813	202,592
		Wages						
		Rate						
		Hours						
	Clerk I	45,802	22.02	2080				
	Clerk I	47,632	22.90	2080				
	Court Coord	55,390	26.63	2080				
	Records Tech.	53,768	25.85	2080				

Police 01.52110

ITEM				2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>TEM DESCRIPTION</u>			<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.122	Overtime - F. T. Employees			-	2,208	1,486	1,000	1,000	3,000
.123	Other Department Wages			-	-	-	-	-	-
.125	Wages -	11,357	21.84	520	6,432	886	-	-	11,357
	Parking Enf.								
.146	Homecoming - Overtime			-	-	-	-	-	-
.211	Recruit and Promotional Exams			4,169	4,171	4,955	3,000	3,000	3,000
.214	Criminal History Check Fees			476	378	441	700	700	700
.217	Madison Travel - Capital			-	-	-	-	-	-
.220	Consulting Services			-	3,200	-	-	-	-
.225	Telephone			42,919	39,903	41,622	41,000	41,000	42,000
.226	Cont.Repairs/Computer Serv.			10,335	13,597	14,277	14,500	14,500	14,500
	Dunn County								
.241	Vehicle Repair			13,625	21,050	11,027	25,000	25,000	25,000
.242	Radio Maintenance Contract			6,451	824	3,726	14,000	14,000	14,000
.243	Office Equip. Maint. Contracts			28,194	25,914	26,166	32,000	32,000	47,010
.249	Computer Program			-	-	-	-	-	-
.253	Building Rent			143,266	143,552	152,309	164,647	164,647	173,044
.256	Teletype Rental			1,800	1,995	1,995	2,148	2,148	2,148
.294	Homecoming Assistance			-	-	-	-	-	-
.298	Traffic Violation Program			1,000	1,000	-	2,000	2,000	-
.320	Grant Expenses			-	-	607	-	-	-
.410	Office Supplies			6,141	6,858	7,015	7,000	7,000	7,500
.411	Postage			4,350	2,131	4,038	5,000	5,000	6,000
.412	Custom Office Supplies			1,738	356	2,690	3,000	3,000	3,000
.414	Machine Maint. & Repair			1,613	668	707	2,000	2,000	2,000
.417	Parking Tickets			-	-	-	2,000	2,000	1,000
.422	Publications & Subscriptions			-	-	-	300	300	300
.424	Dues			1,475	2,120	1,945	2,200	2,200	2,200
.426	Ads for Personnel/Auction/etc.			-	99	-	500	500	500
.432	Vehicle Allowance			3	-	-	-	-	-
.435	Food/Misc-Homecoming			-	491	500	500	500	800
.439	Schools and Conferences			27,174	31,496	29,744	36,000	36,000	38,000
.440	Automated Pawn System Service			-	-	-	-	-	-

**Police 01.52110**

ITEM	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
<u>NO.</u> <u>ITEM DESCRIPTION</u>						
.441 Eviden. & Drug Test. Supplies	2,016	2,415	2,373	3,500	3,500	3,500
.442 First Aid Supplies	1,215	1,258	1,404	1,500	1,500	1,550
.444 Batteries	206	468	350	500	500	500
.446 Crime Prevention	839	883	540	1,000	1,000	1,000
.447 Range, Weapon & Riot Control	9,483	15,347	7,959	13,000	13,000	15,000
.451 Vehicle Fuel	26,137	35,075	61,631	55,000	55,000	65,000
.452 Vehicle Maintenance	3,026	2,821	3,406	3,500	3,500	5,000
.453 Parts/Tools/Maint. Supplies	828	583	166	800	800	800
.454 Building Supplies	467	516	812	750	750	750
.459 Project Hope	3,467	25,936	46,336	15,000	15,000	15,000
.479 Small Tools/Misc. Expense	540	540	540	500	500	500
.493 Fees	8,140	7,545	6,465	8,000	8,000	10,000
.498 Witness Fees	-	-	-	250	250	250
.704 Office Furnishings	-	-	-	-	-	-
713 Remote Work Initiative Grant	-	10,340	9,664	-	-	-
850 COVID 19 Expense	5,066	-	-	-	-	-
<b>TOTAL POLICE</b>	<b>\$2,686,377</b>	<b>\$2,932,802</b>	<b>\$3,045,647</b>	<b>\$3,137,716</b>	<b>\$3,137,716</b>	<b>\$3,367,987</b>

The Crime Prevention Specialist position was eliminated and a Communications Director

Police Uniforms 01.52111							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.216	Uniform Cleaning/Repairs	-	-	-	100	100	-
.443	New Officer Uniforms/Access.	16,135	8,204	14,297	8,000	8,000	10,000
.446	Uniforms and Accessories	28,054	24,283	29,940	34,000	34,000	32,000
.723	Protective Gear	-	-	-	-	-	-
<b>TOTAL POLICE UNIFORMS</b>		<b>\$44,189</b>	<b>\$32,487</b>	<b>\$44,237</b>	<b>\$42,100</b>	<b>\$42,100</b>	<b>\$42,000</b>

# Fire 01.52310

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.111	Salaries	1,979,666	1,993,339	2,055,405	2,299,004	2,299,004	2,240,084
	Chief	114,516					
	Battlion Chief	102,903					
	Battlion Chief	102,903					
	Battlion Chief	102,903					
	Fire	83,412					
	Fire	78,252					
	Fire	78,252					
	Fire	78,252					
	Fire	76,716					
	Fire	76,344					
	Fire	75,948					
	Fire	75,948					
	Fire	75,948					
	Fire	75,948					
	Fire	75,948					
	Fire	75,948					
	Fire	75,948					
	Fire	73,744					
	Fire	73,744					
	Fire	73,744					
	Fire	73,008					
	Fire	69,900					
	Fire	69,900					
	Fire	69,900					
	Fire	61,008					
	Fire	59,842					
	Fire	59,842					
	Admin Asst.	53,415					
	Communications Spe	56,741	20%				11,348
.112	Overtime - F. T. Employees	94,073	116,018	104,625	120,000	120,000	120,000
.114	FLSA payments	21,596	23,752	20,768	25,000	25,000	30,000
.117	Substitute - Vacation & Sick	179,974	181,632	237,303	200,000	200,000	230,000
.118	Alert status	-	-	-	-	-	-
.121	Wages - F. T. Employee	37,375	42,228	43,854	48,651	48,651	0
	Cl. Typ. II - 2080 hrs @						
.122	Overtime - Wages (F.T.)	-	-	-	500	500	0
.125	Wages- PT / Seasonal	18,482	13,283	15,671	18,000	18,000	18,000
.211	Physical Exams	6,058	8,059	1,979	2,000	2,000	2,000
.221	Water and Sewer	3,984	3,760	4,046	3,700	3,700	3,700

## Fire 01.52310

ITEM NO.	ITEM DESCRIPTION	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.222	Electricity	19,618	19,826	23,539	24,000	24,000	24,000
.224	Gas	8,874	12,420	16,129	18,000	18,000	17,000
.225	Telephone	11,595	12,587	16,985	13,000	13,000	15,000
.226	Contractual Repairs / Service	780	110	3,968	5,000	5,000	5,000
.241	Vehicle Repair	31,154	34,820	26,208	40,000	40,000	40,000
.242	Radio Maintenance Contract	2,991	936	1,854	3,000	3,000	3,000
.243	Office Equip. Maint. Contracts	-	515	859	1,000	1,000	1,000
.248	Other Department Labor	-	-	-	-	-	-
.249	Computer Program	4,223	15,977	11,361	17,000	17,000	17,000
.268	Medical Director	3,740	4,560	6,000	5,500	5,500	5,500

## Fire 01.52310

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.278	Ambulance Service Billing	54,434	59,148	74,123	65,000	65,000	75,000
.297	Garbage Service	2,061	1,776	1,776	2,200	2,200	2,200
.320	Grant Expense	10,354	-	-	-	-	-
.410	Office Supplies	1,706	1,684	1,946	2,500	2,500	2,500
.411	Postage	480	536	356	500	500	500
.412	Custom Office Supplies	88	412	274	1,000	1,000	1,000
.413	Copies	8	1	1	100	100	100
.414	Machine Maintnace Repair	304	385	58	500	500	500
.422	Publications	196	213	211	250	250	250
.423	DILHR Update Service	1,346	1,346	1,346	1,575	1,575	1,575
.424	Dues	1,598	1,068	1,172	1,600	1,600	1,600
.430	Kitchen & Linen Supplies	205	227	585	650	650	650
.432	Mileage	808	521	902	1,000	1,000	1,000
.433	Phone Allowance	1,150	1,375	1,200	1,200	1,200	1,200
.439	Schools and Conferences	10,083	6,634	12,066	15,000	15,000	15,000
.440	Clothing Allowance - Chief	229	236	277	300	300	300
.442	First Aid Supplies	58,565	63,480	68,602	75,000	75,000	80,000
.446	Uniforms & Protective Gear	28,116	30,243	25,182	29,000	29,000	29,000
.448	Training Materials	319	650	2,828	1,500	1,500	1,500
.449	Fire Prevention Materials	0	495	292	500	500	500
.451	Vehicle Fuel	8,702	20,598	34,801	30,000	30,000	30,000
.452	Vehicle Maintenance	4,216	4,103	4,044	5,000	5,000	5,000
.453	Parts & Repair Supplies	3,932	5,750	6,889	6,000	6,000	6,000
.454	Bldg. Sup. & Commodities	8,811	11,381	7,931	11,000	11,000	12,000
.461	Foam	676	507	-	750	750	750
.476	Materials & Supplies	4,552	5,335	4,018	4,500	4,500	5,500
.490	Misc Supplies & Expenses	-	-	1,087	-	-	1,000
.714	Computer-printer & server	5,258	10,291	441	5,000	5,000	5,000
.723	Protective Gear	13,067	12,652	13,224	15,000	15,000	18,000
.724	Hazardous Material & Rescue	4,660	9,952	12,343	14,000	14,000	16,000
.765	Hose & Nozzle Replacement	1,150	-	-	1,500	1,500	1,500
.767	Radios & Pagers	632	-	1,649	1,000	1,000	1,000
.781	Building Impr.	-	9,300	-	-	-	-
.850	COVID 19 Expenses	71,778	-	-	-	-	-
<b>TOTAL FIRE</b>		<b>\$2,723,667</b>	<b>\$2,744,121</b>	<b>2,870,178</b>	<b>3,136,480</b>	<b>3,136,480</b>	<b>\$3,098,757</b>

Communications Specialist Position created 2024

Additional capital items were requested by the department but have not been included in the 2024 budget.



## Inspection 01.52410

ITEM			2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.111	Salaries		179,599	184,184	131,619	124,852	124,852	136,496
	Chief Building Inspector -	85% of \$84,336						
	Assist. Building Inspector -	90% of \$72,012						
.121	Wages		(237)	-	-	-	-	-
	Assist. Building Inspector - *	85% of \$56,741						36,172
.122	Overtime - full time		-	-	-	-	-	-
.215	Professional Services		-	-	-	-	-	-
.225	Telephone		2,079	2,130	1,767	2,000	2,000	2,700
.226	Contractual Service/Insp		-	1,000	6,051	5,000	5,000	13,000
.243	Office Eqpt. Maint. Contract		5,830	4,461	4,602	5,200	5,200	5,400
.410	Office Supplies		875	635	983	1,000	1,000	700
.411	Postage		395	363	330	500	500	500
.412	Custom Office Supplies		149	408	1,373	700	700	700
.413	Copies		345	366	626	600	600	720
.415	Permits		500	482	467	500	500	600
.419	Photos and Deeds		-	-	-	-	-	-
.423	Codes and Manuals		-	143	56	1,050	1,050	1,050
.424	BOCA Membership Dues		717	1,465	798	1,040	1,040	1,040
.426	Advertising		582	-	0	700	700	500
.428	Title Search(Condemnations)		-	-	-	100	100	100
.432	Vehicle Allowance		3,468	2,575	1,416	1,500	1,500	1,500
.439	Schools and Conferences		980	1,782	3,344	3,500	3,500	4,800
451	Vehicle Fuel/Maintenance		4,120	2,312	2,354	2,500	2,500	3,500
.714	Printer/Copier/Scanner		-	1,223	2,979	5,200	5,200	-
<b>TOTAL INSPECTION</b>			<b>\$199,402</b>	<b>\$203,529</b>	<b>\$158,765</b>	<b>\$155,942</b>	<b>\$155,942</b>	<b>\$209,478</b>

## Weights & Measures 01.52460

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.295	Sealer of Wts. & Measures	7,600	7,600	7,600	2,800	2,800	2,800
<b>TOTAL SEALER-WEIGHTS &amp; MEASURES</b>		<b>\$7,600</b>	<b>\$7,600</b>	<b>\$7,600</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>

This account is for an annual service fee from the state of Wisconsin to test and insure calibrations of various scales and measurement devices at retail establishments in the city.

## Health & Human Services 01.53430

ITEM NO.	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
305	Fin Asst - Evergreen Cemetery	5,000	4,000	5,000	5,000	5,000	5,000
.316	D.C. Humane Society - Contract	32,497	32,757	31,008	33,314	33,314	33,313
<b>TOTAL ANIMAL CONTROL</b>		<b>\$37,497</b>	<b>\$36,757</b>	<b>\$36,008</b>	<b>\$38,314</b>	<b>\$38,314</b>	<b>\$38,313</b>

## Machinery & Equipment 01.54110

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	110,780	107,973	137,156	-	-	-
.122	Overtime - F. T. Employees	442	872	682	-	-	-
.125	Wages - Seasonal	54	326	607	-	-	-
.126	Wages - Overtime Seasonal	-	-	-	-	-	-
.216	Coverall Cleaning	669	613	830	700	700	700
.241	Vehicle Repair/Outside Labor	24,916	10,304	24,635	25,000	25,000	25,000
.242	Radio Maintenance Contract	720	501	320	500	500	1,000
.250	Parts Washer Clean. Service	1,212	1,368	2,227	1,500	1,500	1,500
.439	Schools & Conferences	-	300	-	500	500	500
.450	Oil, Grease & Antifreeze	7,999	7,226	7,166	8,000	8,000	9,000
.451	Vehicle Fuel	2,051	6,636	2,040	2,000	2,000	2,000
.453	Parts and Repair Supplies	51,702	54,183	66,989	58,000	58,000	60,000
.455	Welding Supplies	588	2,662	862	1,000	1,000	1,000
.459	Cutting Edges	8,009	7,166	7,341	8,000	8,000	10,000
.479	Small Tools	990	923	538	1,000	1,000	1,000
.743	One Ton Pickup w/Plow	-	-	-	-	-	-
<b>TOTAL MACH. &amp; EQUIP.</b>		<b>\$210,132</b>	<b>\$201,053</b>	<b>\$251,393</b>	<b>\$106,200</b>	<b>\$106,200</b>	<b>\$111,700</b>

\*\*Collects wages from Street Supervision as used.

Capital items requested by the street department will be included in the 2025 capital borrowing process.

## Garages & Sheds 01.54120

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	21,794	29,769	22,715	-	-	-
.122	Overtime - F. T. Employees	366	297	78	-	-	-
.125	Wages - Seasonal	160	2,713	4,105	-	-	-
.126	Overtime - Part Time/Seasona	20	-	-	-	-	-
.216	Wiping Cloths and Rugs	2,876	2,773	3,616	3,200	3,200	3,800
.221	Water and Sewer	2,606	3,989	3,306	3,300	3,300	3,600
.222	Electricity	14,819	21,573	19,338	23,000	23,000	23,000
.224	Heating Fuel	5,821	11,760	16,708	14,000	14,000	20,000
.226	Contractual Repairs	-	-	-	-	-	-
.240	Mechanical Services	1,718	3,190	2,085	2,000	2,000	3,000
.442	First Aid Supplies	84	16	129	100	100	100
.451	Equipment Fuel	54	387	261	1,000	1,000	1,000
.454	Building Maint. & Repair	3,533	5,644	7,640	6,500	6,500	10,000
<b>TOTAL GARAGES AND SHEDS</b>		<b>\$53,851</b>	<b>\$82,111</b>	<b>\$79,981</b>	<b>\$53,100</b>	<b>\$53,100</b>	<b>\$64,500</b>

\* Collects wages from Street Supervision as used.

Purchase of Fuel 01.54140							
ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.457	Purchase of Fuel	123,636	162,954	272,885	220,000	220,000	240,000
.493	Fees	415	485	485	1,000	1,000	1,000
TOTAL PURCHASE OF FUEL		<b>\$124,051</b>	<b>\$163,439</b>	<b>\$273,370</b>	<b>\$221,000</b>	<b>\$221,000</b>	<b>\$241,000</b>

## Community Services Supervision 01.54210

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.111	Salaries - F. T. Employees	36,840	43,207	37,808	39,464	39,464	52,394
	St. Supr. - 50% of \$ 82,092						
	Communications Spec. 20% of 56,741						
.121	Wages - Full Time Employees	185,210	216,503	232,854	1,133,848	1,133,848	1,111,688
	Mechanic - 56,160						
	Mechanic - 64,438						
	Working Foreman- 68,370						
	Park/Forester Foreman 63,481						
	Electrical Worker - 61,360						
	Sign Technician - 58,864						
	Part Rm. Assist - 58,864						
	Truck Driver 58,864						
	Truck Driver - 58,864						
	Field & Pool - 57,366						
	Dept Operator - 61,360						
	Laborer 48,693						
	Laborer - 48,693						
	Laborer - 57,699						
	Laborer - 49,150						
	Laborer - 48,693						
	Laborer - 44,720						
	Laborer - 49,150						
	Laborer - 54,954						
	Cl. Typ.II - 41,945						
	Adjusted for force labor work done in other areas						
	Overtime - F. T. Employees						
	Wages - Seasonal	-	-	-	(100,000)	(100,000)	(100,000)
.122	Overtime - Full-Time	247	279	6,294	40,000	40,000	40,000
.125	Wages - Part-Time/Seasonal	409	1,594	71	750	750	750
.126	Overtime - Part Time/Seasonal	-	-	-	-	-	-

## Community Services Supervision 01.54210

<u>ITEM</u> <u>NO.</u> <u>ITEM DESCRIPTION</u>	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>2023</u> <u>BUDGET</u>	<u>2023</u> <u>ESTIMATE</u>	<u>2024</u> <u>BUDGET</u>
.210 Contr Serv - Maint & Cleaning	14,969	4,878	550	4,000	4,000	-
.225 Telephone	3,103	4,605	4,784	4,000	4,000	5,000
.243 Off. Equip. Maint. Contracts	849	1,315	629	700	700	700
.266 Employee Exams & Testing	125	1,266	914	500	500	500
.297 Garbage Disposal Fees	1,904	2,207	1,380	2,200	2,200	2,200
.410 Office Supplies	531	626	594	625	625	625
.411 Postage	62	24	14	75	75	75
.412 Custom Office Supplies	50	217	106	200	200	200
.413 Copies	4	7	1	50	50	50
426 Advertising	249	2,013	200	400	400	400
.432 Mileage	-	-	-	30	30	30
.439 Schools and Conferences	-	20	285	300	300	300
.446 Protective Clothing/Shoes	2,374	2,806	1,532	3,000	3,000	3,000
714 Computer	1,929	1,200	1,167	-	-	-
850 Covid 19 Expenses	1,638	-	-	-	-	-
<b>TOTAL STREET SUPERV.</b>	<b>\$250,493</b>	<b>\$282,767</b>	<b>\$289,183</b>	<b>\$1,130,142</b>	<b>\$1,130,142</b>	<b>\$1,117,912</b>

Wages are offset by transfers into other Community Services department and project accounts. This is the reason for the apparently high wage request in line items .121 and .122. The compensation for employees represent 2024 salaries and wages.



**Engineering 01.54290**

ITEM NO.	ITEM DESCRIPTION		2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.111	Salaries-PW Direct	40% of \$122,796	42,569	42,015	47,340	49,118	49,118	49,118
.215	Professional Services		69,894	39,225	39,892	40,000	40,000	40,000
.225	Telephone		858	1,084	1,383	1,100	1,100	1,100
.242	Radio Maintenance Contract		-	-	-	100	100	100
.410	Office Supplies		22	-	-	200	200	200
.411	Postage		22	3	15	100	100	100
.412	Custom Office Supplies		304	187	274	400	400	400
.413	Copies		233	195	215	400	400	400
.424	Dues		273	230	293	350	350	350
.432	Vehicle Allowance/Mile		-	-	-	-	-	-
.439	Schools/Conferences		779	953	1,571	2,000	2,000	2,000
.451	Vehicle Fuel		283	430	779	750	750	750
.452	Vehicle Maintenance		55	42	182	500	500	500
.490	Misc. Supplies/Expense		-	62	48	200	200	200
<b>TOTAL ENGINEER</b>			<b>\$115,292</b>	<b>\$84,426</b>	<b>\$91,992</b>	<b>\$95,218</b>	<b>\$95,218</b>	<b>\$95,218</b>

The fees incurred for design on general city projects (.215) or other public works issues are charged to this account and paid to private consultants.

## Street Maintenance 01.54310

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	147,006	144,217	125,695	-	-	-
.122	Overtime F. T. Employees	456	802	981	-	-	-
.125	Wages - Seasonal	9,984	9,082	9,151	10,000	10,000	10,000
.126	Overtime - Seasonal	-	-	11	50	50	50
.226	Contractual Repairs/Service	2,665	3,953	1,425	6,000	6,000	6,000
.247	Utility Equipment Charge	-	-	315	500	500	500
.424	Dues(Digger's Hotline)	973	932	988	850	850	850
.439	Schools & Conferences	-	-	95	100	100	100
.451	Vehicle Fuel	26,667	41,578	112,361	75,000	75,000	90,000
.462	Warning Light Repair	705	763	0	750	750	750
.470	Propane	51	0	147	250	250	250
.471	Patching Material & Asphalt	56,555	59,534	47,243	60,000	60,000	70,000
.474	Culvert and Bridge Repair	-	1,135	285	1,500	1,500	1,500
.475	Guardrail & Post Maintenance	250	1,808	-	250	250	250
.479	Misc. Expense & Small Tools	1,247	387	1,436	1,250	1,250	1,250
.489	Boulevard Repair	250	150	183	250	250	250
<b>TOTAL STREET MAINTENANCE</b>		<b>\$246,809</b>	<b>\$264,341</b>	<b>\$300,316</b>	<b>\$156,750</b>	<b>\$156,750</b>	<b>\$181,750</b>

\*Collects wages from Street Supervision as used

## Street Oiling 01.54311

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.121	Wages - F. T. Employees	8,652	9,843	15,211	-	-	-
.122	Overtime - F. T. Employees	130	143	-	-	-	-
.125	Wages - Seasonal	1,396	1,506	1,288	1,000	1,000	1,000
.126	Overtime - Seasonal	-	-	-	-	-	-
.233	Contractual Road Oiling	105,398	-	104,134	150,000	150,000	150,000
.234	Freight for Trap Rock	10,000	-	8,078	10,000	10,000	-
.451	Vehicle Fuel	-	-	-	-	-	-
.470	Propane and Burner Oil	-	-	-	100	100	100
.472	Trap Rock	16,024	-	10,000	10,000	10,000	20,000
<b>TOTAL STREET OILING</b>		<b>\$141,600</b>	<b>\$11,492</b>	<b>\$138,711</b>	<b>\$171,100</b>	<b>\$171,100</b>	<b>\$171,100</b>

.234 moved to .472 - City will transport in 2024  
 \* Collects wages from Street Supervision as used.

## Curb and Gutter 01.54330

ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.121	Wages - F. T. Employees	4,672	3,256	9,532	-	-	-
.122	Wages - Overtime	-	-	99	-	-	-
.125	Wages - Seasonal	520	27	1,229	250	250	250
.226	Contractual Repairs/Services	-	-	804	1,000	1,000	1,000
.247	Utility Equipment Charge	-	-	30	100	100	100
.476	Materials	10,172	3,087	2,947	3,000	3,000	6,000
.479	Misc. Expense & Small Tools	314	300	303	300	300	300
.723	Concrete cutting saw	-	-	-	-	-	-
<b>TOTAL CURB &amp; GUTTER</b>		<b>\$15,678</b>	<b>\$6,670</b>	<b>\$14,944</b>	<b>\$4,650</b>	<b>\$4,650</b>	<b>\$7,650</b>

\*Collects wages from Street Supervision as used.

## Snow & Ice Control 01.54350

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	61,973	65,716	86,019	-	-	-
.122	Overtime - F. T. Employees	17,395	16,841	19,347	-	-	-
.125	Wages-P.T./Seasonal	-	-	-	-	-	-
.247	Utility Labor/Equipment	254	624	138	1,000	1,000	1,000
.248	Other Dept. Labor	-	-	0	6,000	6,000	6,000
.426	Advertising	-	-	-	400	400	400
.451	Vehicle Fuel	-	-	-	-	-	-
.482	Sand	4,986	5,629	6,180	6,000	6,000	7,000
.488	Salt	39,697	39,500	40,035	40,000	40,000	43,000
.490	Misc. Supplies & Expenses	-	795	294	1,000	1,000	1,000
<b>TOTAL SNOW &amp; ICE CONTROL</b>		<b>\$124,305</b>	<b>\$129,105</b>	<b>\$152,013</b>	<b>\$54,400</b>	<b>\$54,400</b>	<b>\$58,400</b>

\*Collects wages from Street Supervision as used.

Due to its dependence on the weather, this budget area is difficult to predict from year to year as noted by the actual final expenditures variations. Based on historical data, it is felt that the proposed 2024 budget should be sufficient to cover the anticipated annual costs.

## Street Signs & Markings 01.54410

ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.121	Wages - F. T. Employees	48,581	44,300	43,054	-	-	-
.122	Overtime - F. T. Employees	562	644	-	-	-	-
.125	Wages - Seasonal	7,085	4,764	3,888	5,000	5,000	5,000
.126	Overtime - P.T./ Seasonal	-	-	-	-	-	-
.226	Contractual	-	2,001	2,000	2,000	2,000	2,000
.463	Sign Blanks, Reflective Mats.	6,000	6,056	5,588	6,000	6,000	7,000
.464	Sign Posts, Brackets & Paint	3,876	3,000	2,942	3,000	3,000	4,000
.468	Street Marking Paint	28,370	28,098	26,000	32,000	32,000	32,000
.479	Miscellaneous Sup. & Exp.	599	499	510	500	500	500
<b>TOTAL STREET SIGNS AND MARKINGS</b>		<b>\$95,073</b>	<b>\$89,362</b>	<b>\$83,982</b>	<b>\$48,500</b>	<b>\$48,500</b>	<b>\$50,500</b>

\*Collects wages from Street Supervision as used.

### Traffic Control 01.54411

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.121	Wages - F. T. Employees	2,746	3,951	1,859	-	-	-
.122	Overtime - F. T. Employees	303	998	433	-	-	-
.125	Wages - Seasonal	80	189	-	-	-	-
.222	Electricity	8,839	9,788	10,660	10,500	10,500	11,000
.225	Telephone Line Rental	702	733	739	700	700	800
.264	Signal Equip. Maintenance	221	288	-	2,000	2,000	2,000
.439	Schools and Conferences	-	-	-	200	200	200
.453	Parts & Repair Supplies	4,753	3,953	2,889	4,000	4,000	4,000
<b>TOTAL TRAFFIC CONTROL</b>		<b>\$17,644</b>	<b>\$19,900</b>	<b>\$16,580</b>	<b>\$17,400</b>	<b>\$17,400</b>	<b>\$18,000</b>

\*Collects wages from Street Supervision as used.

## Street Lighting 01.54420

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	18,373	17,780	19,851	-	-	-
.122	Overtime - F. T. Employees	-	234	455	-	-	-
.125	Wages, Seasonal	229	-	-	-	-	-
.222	Electricity	136,033	145,995	153,209	150,000	150,000	140,000
.227	New Lights	1,805	1,014	939	1,000	1,000	1,000
.236	Repair of City Owned Lights	1,200	531	971	1,000	1,000	1,000
.453	Supplies	16,018	12,722	19,519	15,000	15,000	15,000
.479	Small Tools & Misc.	446	396	490	500	500	1,000
.778	Replacement Poles	-	-	4,871	-	-	-
<b>TOTAL STREET LIGHTING</b>		<b>\$174,104</b>	<b>\$178,672</b>	<b>\$200,305</b>	<b>\$167,500</b>	<b>\$167,500</b>	<b>\$158,000</b>

\*Collects wages from Street Supervision as used.

The principal expenditure is line item .222 for the electrical expense to Xcel Energy for the street lights throughout the city.



## Tree & Brush Control 01.54430

<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.121	Wages - F. T. Employees	64,446	62,001	85,556	-	-	-
.122	Overtime - F. T. Employees	124	139	915	-	-	-
.125	Wages -Seasonal Employees	8,145	1,384	3,397	3,000	3,000	3,000
.126	Wages - Part Time / Seasonal	30	-	-	-	-	-
.233	Town of Menomonie (mowing /brushing)	3,300	1,118	-	-	-	-
.244	Stump Removal	1,500	1,500	800	1,500	1,500	1,500
.320	Urban Forestry	13,955	12,041	12,294	14,000	14,000	14,000
.321	Grant Expense	-	-	-	-	-	-
.439	Schools & Conferences	-	-	-	200	200	200
.446	Protective Clothing	32	27	200	200	200	200
.453	Parts, Bars & Chain Material	332	609	659	400	400	400
.463	Signs	100	100	-	100	100	100
.479	Small Tools	22	226	149	150	150	150
<b>TOTAL TREE &amp; BRUSH CONTROL</b>		<b>\$91,986</b>	<b>\$79,145</b>	<b>\$103,970</b>	<b>\$19,550</b>	<b>\$19,550</b>	<b>\$19,550</b>

\*Collects wages from Street Supervision as used.

## Sidewalks 01.54440

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.121	Wages - F. T. Employees	8,879	4,521	1,162	-	-	-
.125	Wages - Seasonal	479	2,459	0	300	300	300
.226	Contractual repairs / services	599	1,560	-	-	-	-
.247	Utility Labor/Equipment	-	-	-	100	100	100
.476	Materials	988	1,278	916	2,000	2,000	6,000
<b>TOTAL SIDEWALKS</b>		<b>\$10,945</b>	<b>\$9,818</b>	<b>\$2,078</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$6,400</b>

\*Collects wages from Street Supervision as used.

## Airport 01.54530

ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.218	Airport Manager	28,740	29,602	30,194	30,194	30,194	30,194
.221	Water and Sewer	1,241	1,252	1,241	1,200	1,200	1,200
.222	Electricity	10,696	9,843	12,011	11,000	11,000	13,000
.224	Natural Gas	1,368	1,655	2,555	2,000	2,000	3,000
.225	Telephone/Cable	1,776	1,560	1,533	2,000	2,000	2,000
.226	Contractual Repairs/Services	6,482	12,082	7,888	8,000	8,000	8,000
.231	Prop. & Public Liability Ins.	3,662	4,211	4,563	4,600	4,600	4,600
.248	Other Dept. Labor/Equipment	4,320	4,386	4,519	3,500	3,500	3,500
.297	Garbage Service	356	365	332	400	400	400
.410	Office Supplies	-	32	-	50	50	50
.411	Postage	1	2	1	50	50	50
.412	Custom Office Supplies	-	-	-	50	50	50
.413	Copies	104	43	22	100	100	100
.421	Legal Publications	-	104	-	50	50	50
.424	Dues	-	-	-	100	100	100
.426	Advertising	-	-	-	200	200	200
.434	Out-of-town Travel	-	-	-	200	200	200
.439	Schools & Conferences	-	-	-	600	600	600
.451	Aviation Fuel	155,494	222,232	270,405	230,000	280,000	280,000
.454	Building Supplies & Maintenance	-	11,201	-	-	-	-
.476	Maint. Materials & Supplies	6,869	8,516	13,672	7,000	7,000	7,000
.493	Fees	-	-	-	100	100	100
850	COVID 19 Expenes	819	-	-	-	-	-
.789	Grounds and Improvements	-	-	-	-	-	-
<b>TOTAL AIRPORT</b>		<b>\$221,928</b>	<b>\$307,086</b>	<b>\$348,936</b>	<b>\$301,394</b>	<b>\$351,394</b>	<b>\$354,394</b>

The vehicle fuel expense, item .451, is offset by revenues received in account 44450. Additional general fund revenue is received as land rent for the hangar sites.

## Weather Warning System 01.54570

ITEM NO.	ITEM DESCRIPTION	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.121	Wages - Full Time	274	104	167	-	-	-
.122	Overtime	-	-	-	-	-	-
.222	Electricity	-	-	-	100	100	100
.226	Contractual Services	-	2,250	1,139	2,250	2,250	2,250
.248	Other Dept. Labor / Equip	-	-	-	-	-	-
.476	Maint. Materials & Supplies	1,667	-	-	200	200	200
<b>TOTAL WEATHER WARNING SYSTEM</b>		<b>\$1,941</b>	<b>\$2,354</b>	<b>\$1,306</b>	<b>\$2,550</b>	<b>\$2,550</b>	<b>\$2,550</b>

\*Collects wages from Street Supervision as used.

Library 01.55110							
ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.302	City Library Subsidy	-	439,000	440,000	440,000	440,000	470,000
<b>TOTAL LIBRARY</b>		<b>\$0</b>	<b>\$439,000</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$470,000</b>

The city has exempted itself from paying any portion of the Dunn County commitment (line.303) beginning in 2004. Because the library is accounted for in a separate fund, the revenue/expense for the Dunn County payment is no longer shown in the General Fund.

## Leisure Services 01.55130

ITEM NO.	ITEM DESCRIPTION			2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111	Salaries			30,819	31,884	56,727	24,634	24,634	36,167
	Recreation Manager	15%	of \$70,896						
	Rec. Admin. Asst.	25%	of \$56,741						
	Communications Spec.	20%	of \$56,741						
.121	Wages - F.T. Employees			46,994	48,192	46,694	50,253	50,253	52,270
	Custodian	2080	hrs @ \$25.13						
.123	Wages - Street Dept.			100	-	53	500	500	500
.125	Wages - P. T. Employees			1,600	631	650	2,000	2,000	2,000
.216	Carpet Cleaning			-	-	-	400	400	400
.217	Pest Control			-	-	-	175	175	175
.221	Water and Sewer			1,246	1,182	1,349	2,000	2,000	2,000
.222	Electricity			9,540	9,440	12,197	13,000	13,000	13,000
.224	Gas			3,031	3,266	4,566	6,000	6,000	7,000
.225	Telephone			384	351	351	500	500	500
.226	Contract & Repairs			-	-	-	-	-	1,500
.246	Building Repair			2,283	7,763	11,349	8,000	8,000	8,000
.251	Lawn Fertilizing			-	-	-	350	350	350
.297	Garbage Service			999	912	912	1,200	1,200	1,200
.305	Dunn Co. Transit			25,400	25,400	25,400	25,400	25,400	27,940
.306	Senior Citizen Subsidy			29,000	29,000	29,000	29,000	29,000	29,000
.412	Custom Office Supplies			-	-	-	75	75	-
.424	Fees			-	-	60	50	50	50
.446	Custodial Uniform			-	-	-	-	-	-
.454	Building Supplies			6,047	775	4,834	5,000	5,000	7,000
.483	Damage Repair			-	-	-	50	50	50
<b>TOTAL LEISURE SERVICES</b>				<b>\$157,443</b>	<b>\$158,796</b>	<b>\$194,142</b>	<b>\$168,587</b>	<b>\$168,587</b>	<b>\$189,102</b>

## Recreation 01.55210

ITEM				2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>			<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.111	Salaries			60,112	63,769	75,204	56,296	56,296	58,144
	Recreation Manager	50%	of \$70,896						
	Rec. Admin. Asst	40%	of \$56,741						
.121	Wages - F. T. Employees			135	-	-	-	-	-
	Cl. Typ.								
.122	Overtime			-	-	-	-	-	-
	Clerical								
.123	Wages - Machinery & Equip.			-	-	-	500	500	500
.125	Wages - P.T. Employees			38,782	81,467	100,774	100,000	100,000	100,000
.126	Overtime - P.T./Seasonal			-	-	-	-	-	-
.222	Electricity			438	403	396	300	300	300
.225	Telephone			1,256	845	794	2,500	2,500	2,500
0.226	Contractual Repairs			-	-	-	400	400	1,500
.241	Vehicle Repair			-	-	125	1,000	1,000	1,000
.243	Office Equip. Maintenance			-	97	-	500	500	500
.248	Machinery & Equipment			-	-	-	400	400	400
.253	Office Rent			6,700	6,700	6,700	6,700	6,700	6,700
.254	Facility Rental			4,460	3,650	5,715	10,000	10,000	7,500
.255	Bus Rental			-	-	-	500	500	500
.410	Office Supplies			419	839	748	1,100	1,100	1,100
.411	Postage			281	267	288	700	700	700
.412	Custom Office Supplies			2,686	1,938	7,254	8,000	8,000	3,500
.413	Copies			536	592	759	850	850	850
.414	Office Equipment Repair			-	-	-	75	75	75
.422	Subscriptions			175	-	1,000	1,150	1,150	1,150
.424	Dues			345	495	259	450	450	450
.429	Rule Books			-	-	-	135	135	135
.432	Mileage			316	498	336	500	500	500
.434	Out of town travel			-	-	-	300	300	300
.439	Schools and Conferences			-	315	-	900	900	2,000
.442	First Aid Supplies			-	-	345	350	350	350
.445	Program Supplies			3,977	7,625	9,101	12,000	12,000	10,000

## Recreation 01.55210

ITEM <u>NO.</u> <u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
446 Uniforms/Clothing	-	-	-	-	-	1000
.448 Teaching Aids	-	-	-	600	600	600
.451 Vehicle Fuel	1	32	455	500	500	500
.473 Awards	399	0	137	1,000	1,000	1,000
.480 Ball Diamond Equipment	1,879	4,416	2,799	3,500	3,500	3,500
.493 League Entry Fees	-	195	195	600	600	600
.494 Field Equip. & Lime	950	2,798	3,644	3,500	3,500	3,500
.714 Computers	819	-	-	-	-	2,000
719 Copy Machine	-	-	-	5,200	5,200	-
850 COVID 19 Expenses	1,629	-	-	-	-	-
<b>TOTAL RECREATION</b>	<b>\$126,295</b>	<b>\$176,941</b>	<b>\$217,028</b>	<b>\$220,506</b>	<b>\$220,506</b>	<b>\$213,354</b>



## Aquatics 01.55220

ITEM NO.	ITEM DESCRIPTION	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111	Salaries	30,056	31,884	37,602	43,575	43,575	44,673
	Recreation Manager 35% of \$70,896						
	Rec. Admin. Asst. 35% of \$56,741						
.121	Wages - F. T. Employees	5,619	7,761	8,840	-	-	-
.122	Overtime	-	140	517	-	-	-
.123	Other Dept Wages	692	1,107	1,014	-	-	-
.125	Wages - P.T. Employees	6,012	96,680	103,588	115,000	115,000	115,000
.126	Overtime	-	-	-	-	-	-
.221	Water & Sewer	3,254	11,258	13,142	5,000	5,000	5,000
.222	Electricity	2,574	9,510	10,723	12,000	12,000	12,000
.224	Gas	549	23,042	28,543	15,000	15,000	15,000
.225	Telephone	353	279	270	525	525	525
.246	Contractual Repairs	4,091	10,367	4,779	5,000	5,000	5,000
.248	Other Dept Wages	-	-	-	-	-	-
.253	Office Rent	3,300	3,300	3,300	3,300	3,300	3,300
.254	Facility Rental	720	-	1,065	4,500	4,500	4,500
.296	Testing Charges	-	-	-	100	100	100
.410	Office Supplies	-	179	124	200	200	200
.411	Postage	-	-	-	-	-	-
.412	Custom Sup. - Registration	202	-	1,029	1,200	1,200	1,200
.424	Dues	1,025	1,403	2,073	2,500	2,500	2,500
.442	First Aid Supplies	-	-	461	500	500	500
.445	Program Supplies	-	574	630	1,000	1,000	1,000
.446	Clothing	-	2,417	2,843	3,000	3,000	3,000
.448	Teaching Aids	-	-	-	550	550	550
.454	Repairs & Misc. Supplies	2,029	5,148	5,081	5,000	5,000	5,000
.478	Rescue Equipment	-	206	49	350	350	350
.487	Chemicals	15,052	602	15,854	16,500	16,500	17,500
.493	Entry Fees	-	-	-	250	250	250
.753	Waterpark Amenities & Repairs	-	-	-	-	-	-
.781	Buildings & Improvements	-	-	-	-	-	-
	<b>TOTAL AQUATICS</b>	<b>\$75,528</b>	<b>\$205,857</b>	<b>\$241,527</b>	<b>\$235,050</b>	<b>\$235,050</b>	<b>\$237,148</b>

Most of the expenditures are offset by revenue to the aquatics account # 44622.

## Skating Rinks 01.55320

ITEM NO. ITEM DESCRIPTION	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111 Salaries	15,890	16,399	17,021	-	-	-
.121 Wages	3,622	4,432	4,682	-	-	-
Labor/Pool/Field - hrs @ \$25.28						
.122 Overtime	254	-	9	-	-	-
Labor/Pool/Field - hrs @ \$37.92						
.241 Vehicle Repairs	161	-	-	150	150	150
.451 Vehicle Fuel	-	-	-	500	500	500
.452 Vehicle Maintenance	-	-	-	400	400	400
742 Sweeper Broom Refill	459	493	986	1,000	1,000	1,000
<b>TOTAL SKATING RINKS</b>	<b>\$20,386</b>	<b>\$21,324</b>	<b>\$22,698</b>	<b>\$2,050</b>	<b>\$2,050</b>	<b>\$2,050</b>

The account represents the city's expense for flooding and maintaining skating rinks during the winter months.  
 Salaries & wages moved to Community Services in 2023.  
 Collects wages from Commuinity Services Supervision as used.

## Celebrations & Entertainment 01.55340

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.123	Street Department Wages	8,302	10,409	11,884	11,000	11,000	11,000
.222	Electricity - Holiday Decor.	59	455	-	1,500	1,500	-
.248	Other Dept. Labor/Equip.	-	96	-	500	500	500
.307	Ludington Guard Band Concerts	10,009	12,000	12,005	12,000	12,000	20,000
.323	GFWC - Woman's Club	-	-	-	-	-	-
.453	Parts and Repair Supplies	549	-	850	800	800	800
.484	Promotional Projects	1,250	1,250	-	1,250	1,250	1,250
.790	New & Replacement Flags	2,139	1,397	1,507	1,500	1,500	1,500
<b>TOTAL CELEBRATIONS &amp; ENTERTAINMENT</b>		<b>\$22,308</b>	<b>\$25,607</b>	<b>\$ 26,246</b>	<b>\$28,550</b>	<b>\$28,550</b>	<b>\$35,050</b>

This account area includes the acquisition, installation, and utility costs for the holiday decorations displayed throughout the community. The expense for replacement U. S. and Welcome flags is charged to account .790.

**Parks 01.55410**

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.111	Salaries	41,314	42,636	44,254	-	-	-
.121	Wages	167,078	187,021	12,505	-	-	-
.122	Overtime	1,996	4,128	2,494	3,698	3,698	4,161
		\$4,161	\$41.61	100			
.123	Community Services Wages	13,886	20,776	95,334	-	-	-
.125	Season Wages	\$45,000	\$15.00	3000	38,517	38,092	43,434
.126	OT-Seasonal	640	994	1,510	42,000	42,000	45,000
.216	Towel Rental	973	764	-	250	250	250
.221	Water and Sewer	13,277	13,425	18,083	750	750	750
.221	Water and Sewer (Dog Park-55510)	151	164	163	14,000	14,000	16,000
.222	Electricity	8,706	11,368	12,995	200	200	200
.224	Gas/Heating Fuel	1,233	1,576	1,994	14,000	14,000	14,000
.225	Telephone	1,436	1,643	1,411	2,000	2,000	2,000
.226	Contractual Repairs/Services	905	857	1,504	1,900	1,900	1,900
.240	Mechanical Services	-	-	554	1,500	1,500	3,500
.241	Vehicle Repair	-	-	-	1,000	1,000	5,000
.248	Equip. Rental and St. Dept.	-	-	180	-	-	-
.266	Employee Exams and Testing	-	-	-	500	500	500
.297	Garbage Service	11,835	10,975	8,585	12,500	12,500	12,500
.305	Fin. Asst - Evergreen Cemetery	-	-	-	-	-	-
.410	Office Supplies	157	164	24	250	250	250
.412	Custom Office Supplies	-	82	-	100	100	100
.424	Association Dues	-	-	-	152	152	152
.426	Advertising	-	-	-	-	-	-
.439	Schools and Conferences	-	-	678	500	500	500
.446	Protective Clothing	488	454	320	400	400	400
.451	Vehicle Fuel	4,201	8,715	14,923	10,000	10,000	10,000
.452	Vehicle & Equip. Maintenance	12,129	15,342	13,368	15,000	15,000	15,000
.454	Restroom Supplies	25	1,161	2,539	2,000	2,000	2,000
.463	Regulatory Signs	-	-	-	-	-	-
.476	Park Maintenance Materials	20,594	25,439	15,551	18,000	18,000	19,000
.794	Ball Field Fan Deck	5,643	-	-	-	-	-
.796	Playground Equipment	-	-	-	-	-	-
<b>TOTAL PARK</b>		<b>\$345,184</b>	<b>\$385,776</b>	<b>\$292,403</b>	<b>\$140,700</b>	<b>\$140,700</b>	<b>\$ 153,163</b>

Funds are not included for replacement equipment or other capital improvements for various city parks will be included in a 2023-2024 borrowing.  
 Salaries & Wages moved to Community Services in 2023.  
 305 account moved to Health & Human Services Account 01.53430

**Dutch Elm Disease Control 01.56120**

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.111	Salaries	3,178	3,279	3,404	-	-	-
	Park Supr.						
	5% of						
.121	Wages - F. T. Employees	1,969	-	-	-	-	-
.123	St. Dept. - Cutting/Fields	-	660	-	-	-	-
.226	Contractual Repairs/Services	1,999	-	-	2,000	2,000	2,000
.244	Stump Removal	600	840	1,600	1,600	1,600	1,600
.245	Tree Removal	1,043	2,800	1,120	1,500	1,500	1,500
.248	Other Depart. Labor/Equip.	-	-	-	250	250	250
.410	Office/Tree Marking Supplies	-	-	-	100	100	100
.411	Postage	-	-	1	50	50	50
.413	Copies	-	7	-	40	40	40
.421	Legal Advertising	21	21	-	150	150	150
.491	Assessment Adjustments	-	-	-	100	100	100
.496	Replacement Trees	-	-	180	7,000	7,000	2,000
<b>TOTAL DUTCH ELM DISEASE CONTROL</b>		<b>\$8,810</b>	<b>\$7,607</b>	<b>\$6,305</b>	<b>\$12,790</b>	<b>\$12,790</b>	<b>\$7,790</b>

**Weed Control 01.56130**

ITEM <u>NO.</u> <u>ITEM DESCRIPTION</u>	2020 <u>ACTUAL</u>	2021 <u>ACTUAL</u>	2022 <u>ACTUAL</u>	2023 <u>BUDGET</u>	2023 <u>ESTIMATE</u>	2024 <u>BUDGET</u>
.111 Salaries	3,178	3,280	3,404	-	-	-
.121 Wages	-	-	-	-	-	-
.122 Overtime - F. T. Employees	-	-	-	-	-	-
.125 Wages-P.T./Seasonal	-	-	-	-	-	-
.241 Vehicle Repairs	-	-	-	100	100	100
.421 Weed Notice Pubs.	-	-	-	250	250	250
.451 Vehicle Fuel	-	-	-	100	100	100
.452 Vehicle & Equipt. Maintenance	-	-	850	400	400	400
.476 Weed Killer	247	813	891	1,200	1,200	1,200
<b>TOTAL WEED CONTROL</b>	<b>\$3,425</b>	<b>\$4,093</b>	<b>\$5,145</b>	<b>\$2,050</b>	<b>\$2,050</b>	<b>2,050</b>

The city parks department responds to private property weed complaints, and maintains road ditches through this account.

**Plan Commission 01.56320**

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.209	W. Central WI Reg. Plan Comi	-	-	-	-	-	-
.220	Consulting Services	60,148	34,634	65,477	45,000	45,000	45,000
.304	Historic Preservation Comm.	3,499	1,962	197	2,000	2,000	2,000
.410	Office Supplies	-	-	-	50	50	50
.411	Postage	3	-	2	50	50	50
.412	Custom Printing	-	-	-	400	400	400
.413	Copies	146	77	107	300	300	300
<b>TOTAL PLAN COMMISSION</b>		<b>\$63,796</b>	<b>\$36,673</b>	<b>\$65,783</b>	<b>\$47,800</b>	<b>\$47,800</b>	<b>\$47,800</b>

Funds for outside consulting services and other expenses for the Plan and Historic Preservation Commissions are provided through this account.

Board of Zoning 01.56330

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.445	Program Supplies	481	198	298	1,000	1,000	750
<b>TOTAL BOARD OF ZONING</b>		<b>\$481</b>	<b>\$198</b>	<b>\$298</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>750</b>



## Advertising & Promotion 01.56350

ITEM		2020	2021	2022	2023	2023	2024
<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
.249	City Website	1,800	1,800	1,800	8,000	8,000	3,000
.252	Sign Land Rental	200	200	200	300	300	300
.320	Grant Expenses - Misc	-	-	-	-	-	-
.410	Office Supplies	-	-	-	150	150	150
.411	Postage	-	-	-	100	100	100
.412	Custom Supplies & Brochures	246	87	1,510	1,500	1,500	1,500
.413	Copies	-	-	-	50	50	50
.424	Chamber of Commerce Dues	-	-	-	-	-	-
.426	Advertising	3,525	364	2,864	3,000	3,000	3,000
<b>TOTAL ADVERTISING &amp; PROMOTION</b>		<b>\$5,771</b>	<b>\$2,451</b>	<b>\$6,374</b>	<b>\$13,100</b>	<b>\$13,100</b>	<b>\$8,100</b>

**Business Improvement District 01.56460**

ITEM <u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>2020 ACTUAL</u>	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 ESTIMATE</u>	<u>2024 BUDGET</u>
.311	Main Street Subsidy	64,865	42,130	51,017	-	-	-
<b>TOTAL BUSINESS IMPROVEMENT DISTRICT</b>		<b>\$64,865</b>	<b>\$42,130</b>	<b>\$51,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

This account reflects the district taxes provided to the Business Improvement District (Main Street of Menomonie, Inc.) \$20,000 of City financial assistance was moved to TID #15 in 2021.

## Economic Development 01.56510

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.208	Dunn Co. Econ. Dev. Corp.	26,455	-	-	-	-	-
.209	Greater Men. Develop. Corp.	-	-	-	-	-	-
.411	Postage	-	-	-	50	50	50
.412	Custom Supplies	-	-	-	50	50	50
.413	Copies	1	2	-	100	100	100
.426	Advertising	2,000	-	1,873	3,000	3,000	3,000
.434	Out of Town Travel	-	-	-	4,000	4,000	4,000
.490	Expense Reimbursement	430	1,000	2,948	6,000	6,000	6,000
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>\$28,886</b>	<b>\$1,002</b>	<b>\$4,821</b>	<b>\$13,200</b>	<b>\$13,200</b>	<b>\$13,200</b>

Any funding for economic development will be provided through tax increment districts and presented to council prior to implementation.

**TRANSFER TO OTHER FUNDS 01.59000**

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
.999	PD Lease - Principal (59110)	-	-	-	2,500	2,500	2,500
.999	PD Lease - Interest (59210)	-	-	-	450	450	450
<b>TRANSFER TO OTHER FUNDS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,950</b>	<b>\$2,950</b>	<b>\$ 2,950</b>

Police department copier annual lease payment.

## Debt Service 21.59000

ITEM NO.	ITEM DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 BUDGET
<b>Principal - 59110 -</b>							
.698	Sewer Advance	-	-	-	-	-	64,000
.684	7/13/10 GO Prom. Note	215,000	-	-	-	-	-
.686	6/1/11 GO Prom. Note	295,000	310,000	-	-	-	-
.687	11/29/11 GO Ref Bond	90,000	90,000	90,000	95,000	95,000	-
.688	6/7/12 GO Prom Note	260,000	430,000	485,000	-	-	-
.689	5/21/13 GO Prom Note \$1.9M	90,000	-	295,000	-	-	-
.690	6/3/14 GO Prom Note	185,000	185,000	215,000	-	-	-
.691	4/8/15 GO Prom Note A	195,000	200,000	205,000	210,000	210,000	215,000
.692	4/8/15 GO Ref Bond	270,000	270,000	285,000	285,000	285,000	295,000
.693	6/9/16 GO Corp Purp Bonds	75,000	95,000	100,000	190,000	190,000	430,000
.694	5/24/17 GO Corp Purp Bonds \$3.2	40,000	40,000	45,000	140,000	140,000	140,000
.695	5/24/17 GO Prom Note \$2.0	40,000	-	45,000	100,000	100,000	225,000
661	\$7,020 GO Prom Note 2019A	-	-	-	15,000	15,000	15,000
662	\$2,910 GO Prom Note 2019B	-	-	-	-	-	-
667	\$2,330 GO Prom Note 2020A	-	-	-	160,000	160,000	165,000
664	5/1/19 GO Corp Purp Bonds	105,000	15,000	15,000	-	-	-
665	6/28/21 GO Purp Bond 2021A	-	-	-	160,000	160,000	190,000
666	6/28/21 GO Prom Note 2021B	-	-	-	480,000	480,000	-
696	2023 A GO Bond \$2.59M	-	-	-	-	-	110,000
697	2023 B GO Notes \$2.45M	-	-	-	-	-	-
698	2023 State Trust Fund Loan	-	-	-	-	-	-
<b>Pay to Ref. Bd Escrow Agent 59</b>							
.650	Pay to Ref Bd Escrow Agent	-	-	-	-	-	-
<b>Interest 59210</b>							
.675	Sewer Advance	5,000	3,800	2,560	65,000	65,000	1,280
671	6/28/21 GO Prom Note 2021A	-	-	-	52,600	52,600	49,100
672	6/28/21 GO Purp Bond 2021B	-	-	-	13,780	13,780	13,180
.684	7/13/10 GO Prom. Note	3,279	-	-	-	-	-
.686	6/1/11 GO Prom. Note	18,150	4,650	-	-	-	-
.687	11/29/11 GO Ref Bond	9,980	7,460	4,670	1,615	1,615	-
.688	6/7/12 GO Prom Note	22,075	17,655	4,850	-	-	-
.689	5/21/13 GO Prom Note \$1.9M	15,970	11,734	18,542	-	-	-
.690	6/3/14 GO Prom Note	17,403	77,635	125,203	-	-	-
.691	4/8/15 GO Prom Note A	27,600	23,700	19,700	15,600	15,600	10,875
.692	4/8/15 GO Ref Bond B	47,363	43,313	38,723	33,450	33,450	27,750
.693	6/9/16 GO Corp Purp Bonds B	62,355	60,105	57,705	54,255	54,255	48,555
.694	5/24/17 GO Corp Purp Bonds \$3.2	72,938	71,738	69,338	69,188	69,188	64,987
.695	5/24/17 GO Prom Notes	38,310	37,670	37,670	36,950	36,950	34,950
696	4/23/23 GO Prom Note 2023A	-	-	-	-	-	66,359
697	4/23/23 GO Prom Note 2023B	-	-	-	-	-	10,073
698	State Trust Fund	-	-	-	-	-	15,288
.664	5/1/19 GO Corp Purp Bonds	255,000.00	176,850.00	177,433	175,950	175,950	175,500
.665	5/1/19 GO Prom Notes B	53,515.00	37,775.00	37,775	37,775	37,775	37,775

2024 BUDGET

666	4/1/20 GO Prom Note A				44,270	44,270	41,870
<b>Debt Issue 59410</b>							
.685	7/13/10 GO Corp Purp Bond	-	-	-	-	-	-
<b>Paying Agent 59450</b>							
.691	Paying Agent Ser. Charge	5,200	4,900	4,500	4,800	4,800	4,800
.692	Disclosure Reporting	3,800	-	3,800	4,500	4,500	4,500
699	Refunding Bond Issuance Exp	-	25,659				
<b>Transfer to Other Funds 59910</b>							
.698	Trans to Other Funds	60,000	62,000	64,000	-	-	-
<b>Debt Disc 59220</b>							
.688	2012 Debt Discount	-	-	-	-	-	-
<b>Issuance Costs 59930</b>							
.686	6/1/11 GO Notes	-	-	-	-	-	-
<b>TOTAL DEBT SERVICE</b>		<b>\$ 2,577,938</b>	<b>\$ 2,301,644</b>	<b>\$ 2,446,469</b>	<b>\$ 2,444,733</b>	<b>\$ 2,444,733</b>	<b>\$2,455,842</b>

**CITY OF MENOMONIE -- GENERAL FUND**  
**Capital Improvement Plan -- 2024/2025**

<b>Projects</b>	<b>FUND SOURCE</b>					
	<b>Past Borrowing</b>	<b>2024 CIP</b>	<b>2025 CIP</b>	<b>2026-2028 CIP</b>	<b>Grant/DOT/TIF</b>	<b>Utility Portion</b>
<b>City Projects (excludes wastewater and water utility projects)</b>						
CTH B (I-94 to STH 29) - Traffic Signal Upgrade	\$85,000					
Small Home Village Design					\$200,000	
Small Home Village Construction					\$1,800,000	
Transient Hangar			\$300,000		\$2,700,000	
Wakanda Waterpark Repairs/Improvements (not including ARPA)	\$1,555,000	\$45,000				
Lakebank Trail Design					\$200,000	
Lakebank Trail Construction					\$800,000	
Wakanda Park Diamond #1 Electrical Improvements				\$180,000		
Wakanda Park Diamond #1 Access Improvements				\$53,000		
Point Comfort Park Improvements				\$300,000		
Wakanda Park Pickleball Expansion				\$265,000		
Elmwood Park Refurbish Bathrooms				\$100,000		
Bongey Drive (24th Ave-28th Ave) Construction	\$50,000					
Pine Avenue (Wilson St.-Game Park Rd.) Design		\$62,300				\$54,000
Pine Avenue (Wilson St.-Game Park Rd.) Construction			\$417,200		\$400,000	\$593,300
Heller Road (USH 12-1,400 feet west) Design				\$63,800		\$52,500
Heller Road (USH 12-1,400 feet west) Construction				\$703,200		\$576,600
14th Avenue & Dairyland Road (9th St-City Limits) Design				\$160,500		
14th Avenue & Dairyland Road (9th St-City Limits) Construction				\$1,764,800		
Wilson Street (Locust Ave-Cedar Ave) Design				\$267,000		
Downtown Street Light LED Conversion		\$46,000			\$138,000	
City Hall Phase III HVAC Improvements	\$75,000	\$6,000			\$141,000	
City Hall Building Lighting LED Conversion			\$25,000			
<b>GENERAL FUND PROJECT TOTAL</b>	<b>\$1,765,000</b>	<b>\$159,300</b>	<b>\$742,200</b>	<b>\$3,857,300</b>	<b>\$6,379,000</b>	<b>\$1,276,400</b>

**CITY OF MENOMONIE -- GENERAL FUND**  
**Capital Improvement Plan -- 2024/2025**

<b>Department Equipment &amp; Miscellaneous Needs</b>				
	<b>Past Borrowing</b>	<b>2024 CIP</b>	<b>2025 CIP</b>	<b>2026-2028 CIP</b>
<b>Park and Recreation Department</b>				
Leisure Services Center HVAC Repairs	\$30,000			
<b>Building Inspection</b>				
Replacement Vehicle			\$50,000	
Office Remodel			\$10,000	
New Computer			\$10,000	
New Vehicle			\$50,000	
<b>Fire Department</b>				
Zoll Cardiac Monitors (2)	\$170,000			
Miscellaneous Equipment	\$40,000			
Rescue Boat			\$70,000	
FEMA Grant Match			\$10,000	
Lucas CPR Devices (2)			\$40,000	
Portable Radios			\$150,000	
Ambulance				\$350,000
Self Contained Breathing Apparatus				\$310,000
Ladder Truck				\$1,500,000
<b>Police Department</b>				
Vehicles, Radios, & Changeover	\$150,000		\$180,059	\$582,794
Office/IT Equipment	\$20,000		\$25,000	\$50,000
<b>Information Technology</b>				
Replace Network Equipment	\$10,000			
Replacement Computer for IT Manager			\$3,200	
Replacement of Virtual Server Environment Hosts				\$21,000
Replacement Core Network Switch				\$17,000
Replacement for Backup System				\$11,000
<b>Library</b>				
Replace Library Roof			\$100,000	
<b>Street Department/Airport/Public Works</b>				
Safety Basket for Cone Truck	\$15,000			
Street Light Controllers (STH 25/Main, STH 25/11th, Main/4th)			\$90,000	
Replacement Tandem Patrol Truck #1			\$305,000	
Replacement Snow Plow			\$14,000	
Replacement Wheel Loader				\$315,000
Replacement Tracked Skid-Steer				\$80,000
Replacement One Ton Truck #1				\$75,000
Replacement Tandem Patrol Truck #1				\$305,000
Replacement Paint Vehicle				\$230,000
Replacement Tool Cat				\$67,000
Replacement Half Ton Pickup Truck				\$55,000
Replacement Riding Lawn Mower and Trailer				\$41,000
Replacement Bat Wing Mower				\$18,000
<b>GENERAL FUND EQUIPMENT/MISC TOTAL</b>	<b>\$435,000</b>	<b>\$0</b>	<b>\$1,107,259</b>	<b>\$4,027,794</b>
<b>GENERAL FUND PROJECT TOTAL</b>	<b>\$1,765,000</b>	<b>\$159,300</b>	<b>\$742,200</b>	<b>\$3,857,300</b>
<b>GENERAL FUND PROJECT &amp; EQUIPMENT BORROWING TOTAL</b>	<b>\$2,200,000</b>	<b>\$159,300</b>	<b>\$1,849,459</b>	<b>\$7,885,094</b>
	<b>Past Borrowing</b>	<b>2024 CIP</b>	<b>2025 CIP</b>	<b>2026-2028 CIP</b>



**CITY OF MENOMONIE**  
**UTILITY FUNDED/REVENUE BONDS**  
*Capital Improvement Plan -- 2023/2024*

<i>Water, Sewer and Stormwater Utilities</i>	FUND SOURCE			
	Past Borrowing	2024 CIP	2025 CIP	2026-2028 CIP
<b>Water Utility</b>				
Well #9 Test Well	\$200,000			
Mini Excavator			\$80,000	
Well #9 Design	\$583,000			
Well #9 Construction	\$252,000			\$6,165,000
Well #8 Filter Rehab Design				\$58,000
Well #8 Filter Rehab Construction				\$642,000
Pine Avenue Water Main Design		\$26,700		
Pine Avenue Water Main Construction			\$293,500	
Heller Road Water Main Design			\$22,200	
Heller Road Water Main Construction				\$244,300
Wilson Street Water Main Design				\$70,600
<b>Subtotal</b>	<b>\$1,035,000</b>	<b>\$26,700</b>	<b>\$395,700</b>	<b>\$7,179,900</b>
<b>Sewer Utility</b>				
Septage Receiving Station Design			\$7,000	
Septage Receiving Station Construction				\$73,000
Wastewater Treatment Plant Phase III Design			\$227,000	
Wastewater Treatment Plant Phase III Construction				\$2,273,000
Point Comfort Lift Station Design				\$12,000
Point Comfort Lift Station Construction				\$138,000
Cedar Avenue & Riverside Park Lift Station Design				\$7,000
Cedar Avenue & Riverside Park Lift Station Construction				\$73,000
Pine Avenue Sanitary Sewer Design		\$16,900		
Pine Avenue Sanitary Sewer Construction			\$185,500	
Heller Road Sanitary Sewer Design			\$5,800	
Heller Road Sanitary Sewer Construction				\$63,200
Wilson Street Sanitary Sewer Design				\$43,800
<b>Subtotal</b>	<b>\$0</b>	<b>\$16,900</b>	<b>\$425,300</b>	<b>\$2,683,000</b>
<b>Stormwater Utility</b>				
Community Services Pond Feasibility Study				\$25,000
Miscellaneous Existing Regional Pond Dredging				\$50,000
Streambank Stabilization				\$100,000
Pine Avenue Storm Sewer Design		\$10,400		
Pine Avenue Storm Sewer Construction			\$114,300	
Heller Road Storm Sewer Design			\$24,500	
Heller Road Storm Sewer Construction				\$269,100
Wilson Street Sanitary Sewer Design				\$39,000
<b>Subtotal</b>	<b>\$0</b>	<b>\$10,400</b>	<b>\$138,800</b>	<b>\$483,100</b>
<b>Solid Waste Utility</b>				
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water, Sewer, Storm, and Solid Waste Total</b>	<b>\$1,035,000</b>	<b>\$54,000</b>	<b>\$959,800</b>	<b>\$10,346,000</b>
	Past Borrowing	2024 CIP	2025 CIP	2026-2028 CIP



## MEMO

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**TO:** Mayor & City Council  
**FROM:** Megen Hines, Environmental Program Coordinator  
**SUBJECT:** City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrades Bid Award  
**DATE:** November 15, 2023

On November 15, 2023, the City opened bids for the City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrades. One (1) bid was received. The low bid of \$219,050.00 was from The Jamar Company dba Bartingale Mechanical, Inc of Eau Claire, Wisconsin.

The City applied for and received a PSC EIGP Grant Award in the amount of \$141,025.00. The City's share is \$83,495, which includes in-kind staff time expenses.

The project was bid following the State procurement guidelines as required by the PSC grant. A Class Two (2) notice was published in the Dunn County News. A list of plan holders is attached. An optional pre-bid meeting was held on November 8, 2023 and a public bid opening was conducted on November 15, 2023.

City staff recommends acceptance of the bid from The Jamar Company dba Bartingale Mechanical, Inc in the amount of \$219,050.00 contingent upon receipt of all necessary bonding and insurance documents. As this is an expenditure of public funds, this should be a roll call vote.

**Attachments:**

- HVAC Phase II Temperature Controls Bid Tabulation Form
- HVAC Phase II Temperature Controls Bid Plan Holders List
- PSC Grant Award

**Bid Tabulation**

City Hall Phase III HVAC Temperature Controls Energy Efficiency Upgrades  
City of Menomonie, WI

November 15, 2023

Item No.	Item Description	Unit	Qty	Bartingale Mechanical Eau Claire, WI	
				Unit Price	Total
1	Hot Water System Equipment	LS	1	\$ 15,109.00	\$ 15,109.00
2	Hot Water System Labor	LS	1	\$ 10,616.00	\$ 10,616.00
3	Air Handling Unit #2 Equipment	LS	1	\$ 11,993.00	\$ 11,993.00
4	Air Handling Unit #2 Labor	LS	1	\$ 8,752.00	\$ 8,752.00
5	Air Handling Unit #4 Equipment	LS	1	\$ 8,445.00	\$ 8,445.00
6	Air Handling Unit #4 Labor	LS	1	\$ 9,980.00	\$ 9,980.00
7	Zone Controller #2 Equipment	LS	1	\$ 4,717.00	\$ 4,717.00
8	Zone Controller #2 Labor	LS	1	\$ 5,568.00	\$ 5,568.00
9	Zone Controller #3 Equipment	LS	1	\$ 4,400.00	\$ 4,400.00
10	Zone Controller #3 Labor	LS	1	\$ 4,530.00	\$ 4,530.00
11	Fan Coil Units Equipment	LS	1	\$ 54,016.00	\$ 54,016.00
12	Fan Coil Units Labor	LS	1	\$ 47,584.00	\$ 47,584.00
13	Zone Controller #4 Equipment	LS	1	\$ 4,268.00	\$ 4,268.00
14	Zone Controller #4 Labor	LS	1	\$ 4,412.00	\$ 4,412.00
15	Zone Controller #5 Equipment	LS	1	\$ 4,308.00	\$ 4,308.00
16	Zone Controller #5 Labor	LS	1	\$ 4,412.00	\$ 4,412.00
17	Zone Controller #6 Equipment	LS	1	\$ 4,288.00	\$ 4,288.00
18	Zone Controller #6 Labor	LS	1	\$ 4,412.00	\$ 4,412.00
19	Radiant Ceiling Panel Equipment	LS	1	\$ 3,064.00	\$ 3,064.00
20	Radiant Ceiling Panel Labor	LS	1	\$ 4,176.00	\$ 4,176.00
	<b>Total</b>			<b>\$ 219,050.00</b>	<b>\$ 219,050.00</b>

### 2023 HVAC Phase III Bid Specs Email List

Name	Company	Email	Phone	Date Sent
Chad Bowe	Bartingale Mechanical	Chad.Bowe@bartingalemechanical.us	715-563-3203	10/31/2023
Barb Helland	Northwest Builders Exchange	<a href="mailto:barb@nwrbx.com">barb@nwrbx.com</a>	715-834-2934	11/1/2023
Tina Edwards	Lacrosse Builders Exchange	planroom@laxbx.com	608-781-1819	11/1/2023
Donna Smith	Builders Exchange of WI	editor@bxwi.com	920-687-8782	11/2/2023
Jen Hopkins	Helm Mechanical	jhopkins@helmgroupp.com	815-298-5019	11/3/2023
Ariana Salcido	Construct Connect	Ariana.Salcido@constructconnect.com	513-458-5919	11/6/2023
Ryan Schroeder	Dirty Ducts Cleaning & Environmental	ryan@ddclean.com	608-575-1532	11/7/2023
Lori Bachman	Dodge Construction Network	Lori.Bachman@construction.com	644-326-3826 ext 7122	11/8/2023
Patricia Manarin	Deltek, Inc	PublicRecords@deltek.com	No phone listed	11/10/2023

AGREEMENT

Between the

PUBLIC SERVICE COMMISSION OF WISCONSIN  
OFFICE OF ENERGY INNOVATION

and

CITY OF MENOMONIE, WISCONSIN

**THIS AGREEMENT** is made and entered into by and between the Public Service Commission of Wisconsin Office of Energy Innovation (“OEI”), representing the State of Wisconsin, and CITY OF MENOMONIE, WISCONSIN (“Grant Recipient”) (collectively “parties”) for the Performance Period of the date this agreement is signed by the OEI and the Grant Recipient through **June 30, 2024**.

**WHEREAS**, on behalf of the State, the OEI administers the **Energy Innovation Grant Program** ("Program") to provide funds for eligible activities; and

**WHEREAS**, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

**WHEREAS**, the OEI has approved an award to the Grant Recipient in the amount of **\$141,025.00** for eligible activities herein described; and

**WHEREAS**, the terms and conditions herein shall survive the Performance Period and shall continue in full force and effect until the Grant Recipient has completed and is in compliance with all the requirements of this Agreement; and

**WHEREAS**, this Agreement is mutually exclusive and is distinguished from all previous Agreements between the Grant Recipient and the OEI and contains the entire understanding between the parties;

**NOW, THEREFORE**, in consideration of the mutual promises and dependent documents, the parties hereto agree as follows:

The following documents are part of this Agreement:

- 1) This Agreement (including all attachments)
- 2) Terms and Conditions
- 3) Scope of Work (ATTACHMENT A)
- 4) Budget (ATTACHMENT B)
- 5) Special Provisions Relating to Work Funded Under American Recovery and Reinvestment Act of 2009 (Mar 2009) (“ARRA Provisions”) (ATTACHMENT C)
- 6) Order, dated (April 5, 2023), in docket 9709-FG-2022 awarding grants (ATTACHMENT D)

BY: *Randy Knaack*  
Randy Knaack (Jul 26, 2023 10:39 CDT)  
 \_\_\_\_\_  
**Randy Knaack**

BY: *Joe Fontaine*  
Joe Fontaine (Jul 30, 2023 08:32 CDT)  
 \_\_\_\_\_  
**Joe Fontaine**

**TITLE: Mayor, City of Menomonie**  
 Jul 26, 2023  
**DATE:** \_\_\_\_\_

**TITLE: Administrator, Division of Digital Access,  
 Consumer, and Environmental Affairs**  
 Jul 30, 2023  
**DATE:** \_\_\_\_\_



1412 6<sup>th</sup> Street, Menomonie, WI 54751

## MEMO

Date: November 9, 2023  
To: Eric Atkinson, City Administrator and City Council  
From: Mitch Stai, Recreation Manger  
Re: Wakanda Waterpark Punch Card Rates

The Recreation Department is looking to increase our punch card rates for the Wakanda Waterpark. Last year, we increased our recreation and aquatics rates. I forgot to look at our punch card rates when I did the increases. I have the requested punch card rates below.

11 Round: \$50.00 (It was previously \$45.00)

25 Round: \$110.00 – 12% Discount (It was previously \$87.00)





*City of Menomonie*  
Eric Atkinson

City Administrator  
800 Wilson Avenue  
Menomonie, WI 54751  
715 232-2221

E-Mail: [atkinsone@menomonie-wi.gov](mailto:atkinsone@menomonie-wi.gov)

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To: Mayor & City Council  
From: Eric Atkinson, City Administrator  
Subject: Tax Increment District (TID) Resolution  
Date: November 16, 2023

City administration is recommending adopting the enclosed resolution to move at least 75% of the final increment in TID #12 to benefit affordable housing with the remaining portion used to improve housing stock. Funds from TID #12 will be added to the recently created affordable housing fund from the previously closed TID #11. If council supports the resolution a motion to adopt the resolution as presented would be the appropriate action.

# Tax Incremental District (TID) Affordable Housing Extension Resolution

City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ TID 12 Resolution \_\_\_\_\_  
(town, village, city) (municipality) (number) (number)

WHEREAS, the City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ created TID 12 on 1 6, 2003, and  
(month) (day) (year)  
successfully completed implementation of the project plan and sufficient increment was collected or will be collected in 2024 from the 2023 tax roll to pay off its aggregate project costs; and  
(year) (year)

WHEREAS, state law requires termination of a TID after all project costs have been paid, state law (sec. 66.1105(6)(g), Wis. Stats.), does allow extension of a TID up to one year, using the last year of tax increment to improve the City's housing stock; and

WHEREAS, at least 75 percent of the final increment must benefit affordable housing with the remaining portion used to improve housing stock; and

THEREFORE BE IT RESOLVED, that the City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ hereby extends the life of TID 12 for approximately 5 months from the date of this resolution to use the final year's increment collected in 2024 from the 2023 tax roll to benefit affordable housing; and  
(year) (year)

BE IT FURTHER RESOLVED, the City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ shall use the final increment to improve housing quality and affordability by (*describe specifically how funds will be used*): paying costs associated with property acquisition, rehabilitation, annexation, engineering, site prep, infrastructure and utility extensions, developer incentives, loans, and/or grants, home buyer programs, rental conversion programs, downpayment assistance through the Home Sweet Menomonie program, housing opportunities for the unhoused and marginalized individuals and households, housing education programs, legislative advocacy on housing issues, zoning and subdivision ordinance audits, Housing Element of the Comprehensive Plan update, development guides, and marketing of housing developments and needs ; and

BE IT FURTHER RESOLVED, the City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ shall adopt a termination resolution by 11 - 20 - 2024 ; and  
(within 12 months of resolution date)

BE IT FURTHER RESOLVED, that the City \_\_\_\_\_ of \_\_\_\_\_ Menomonie \_\_\_\_\_ Clerk shall notify the Wisconsin Department of Revenue by providing a copy of this resolution.

Adopted this 20 day of \_\_\_\_\_ November, 2023  
(day) (month) (year)

Resolution introduced and adoption moved by alderperson \_\_\_\_\_  
(name)

Motion for adoption seconded by alderperson \_\_\_\_\_  
(name)

On roll call motion passed by a vote of \_\_\_\_\_ ayes to \_\_\_\_\_ nays  
(number) (number)

ATTEST:

\_\_\_\_\_  
Mayor/Head of Government Signature

\_\_\_\_\_  
Clerk Signature





*City of Menomonie*  
Eric Atkinson

City Administrator  
800 Wilson Avenue  
Menomonie, WI 54751  
715 232-2221

E-Mail: [atkinsone@menomonie-wi.gov](mailto:atkinsone@menomonie-wi.gov)

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To: Mayor & City Council

From: Eric Atkinson, City Administrator

Subject: Business Improvement District (Downtown Menomonie, Inc)

Date: November 16, 2023

City administration is recommending approval of the Business Improvement District Operating Plan for 2024. The plan was reviewed and certified by City Attorney Ben Ludeman as required by Section 66.1109(1)(f) (formally Section 66.608(1)(f)) of the Wisconsin Statutes. If council supports the Business Improvement District Operating Plan for 2024 the appropriate action would be a motion to approve the plan as presented.

City Attorney Ludeman's certification letter and the Operating Plan were included in the packet for your review.



**MAIN STREET**

of Menomonie

Business Improvement District

B. I. D.

of the City of Menomonie

and

Main Street of Menomonie, Inc.

d.b.a. Downtown Menomonie, Inc.

Operating Plan for 2024



## **PREFACE**

In 1984, the State of Wisconsin created Section 66.1109 (formerly Section 66.608) of the Statutes enabling cities to establish Business Improvement Districts (BIDs). The purpose of the law is "to allow businesses within those districts to develop, to manage and promote the districts and to establish an assessment method to fund these activities." (1983 Wis. Act. 184, Section 1)

Upon petition from property owners within Menomonie's central city area, the City of Menomonie established the Menomonie Business Improvement District in 1989, commencing January 1, 1990, with a sunset date of December 31, 1992. The BID was renewed for a three-year period in 1992, beginning January 1, 1993, through December 31, 1995, upon petition from a property owner. Beginning January 1, 1996, again following petition from a property owner, the BID was renewed as a permanent fixture within the City of Menomonie, following a unanimous vote from Menomonie City Council. From its inception, the Menomonie BID has served to manage and promote the interests of the entire District in conjunction with Main Street of Menomonie, Inc. Main Street of Menomonie then rebranded itself as Downtown Menomonie to be more representative of all the Downtown Businesses. Today, Downtown Menomonie is a non-profit organization that works with and promotes the businesses in Downtown Menomonie that are located within the Business Improvement District (BID).

The following 2024 Operating Plan pursuant to Section 66.1109 (formerly Section 66.608) of the Statutes is presented.

**BUSINESS IMPROVEMENT DISTRICT FOR MENOMONIE**  
**2024 OPERATING PLAN**

**DISTRICT BOUNDARIES**  
**(SEE ATTACHED MAP IN EXHIBIT 5)**  
**(SEE ATTACHED LEGAL DESCRIPTION IN EXHIBIT 5)**

**SPECIAL ASSESSMENT METHOD**

The 2023 assessment method is/was based on the currently assessed value of real property within the BID District. The current assessment base is an estimated \$32,357,200.00. The 2023 assessment rate shall be \$1.80 (one dollar and eighty cents) per \$1,000 (one thousand dollars) of assessed value. Real property used exclusively for residential purposes and real property used exclusively for manufacturing purposes are exempted from this assessment. For some time, the BID tax is capped and limited to \$3,500 which lowers the assessed value of the BID and limits revenue growth.

**FINANCING METHOD AND TIMEFRAMES**

The BID District will implement the 2024 Initial Operating Plan with revenues received from:

1. Special ad valorem (BID) assessments;
2. Direct contributions (subsidy) from the City of Menomonie;
3. Private funds raised through solicitation/event revenue; and
4. Private and public grants. The BID District did receive two public tourism grants through Travel Wisconsin (joint effort marketing - \$4,800) and Explore Menomonie (\$3,000). We anticipate reapplication for both.

The fiscal year for this plan begins January 1, 2024. The City of Menomonie will assess BID properties and distribute those assessments with the Dunn County Property Tax statements in December 2023. All assessments and other funds collected for the benefit of the BID District will be maintained in a segregated BID account and will be administered by the City Treasurer.

**2024 OPERATING BUDGET AND EXPENDITURES**

The 2024 operating budget is based on anticipated revenues of \$105,650. Of this amount, \$49,000 is anticipated from the special "BID" assessment; \$25,000 is anticipated as a restricted contribution from the City of Menomonie; and a total of \$31,650 that includes event revenue, grant funding, pass through funds and fundraising. The fiscal year is January 1, 2024 to December 31, 2024.

All expenditures will be made to further the goals of the BID District, including expenditures for:

1. Administration and Management;
2. Business Recruitment and Retention;
3. Event Promotions and Marketing;
4. Building Revitalization, Design and Beautification;
5. BID Organization and Downtown Advocacy.

The 2024 operating budget is attached as Exhibit 1. For comparison purposes, see the 2023 Operating Budget attached as Exhibit 2 and the December 31, 2022 city Treasurer's Report (balance sheet with

income statement) attached as Exhibit 3.

#### **BID BOARD OF DIRECTORS**

Section 66.1109 (formerly Section 66.608) Wisconsin State Statues requires a board of directors to manage a Business Improvement District. In conformance with Section 66.1109 (formerly Section 66.608) Wis. Stats., a BID Board was re-established upon renewal of the BID in 1995 for the years 1996 and beyond. This board is responsible for the management of the Business Improvement District. Members of the BID Board also are the directors of Main Street of Menomonie, Inc., a non-profit corporation. Furthermore, an executive committee comprised of the BID Board President, Vice- President, Secretary, Treasurer, and immediate Past President meet on a regular basis to manage the day-to-day activities of the District.

The board will consist of no less than nine (9) members and no more that fifteen (15) whose terms are staggered three (3) year terms. A board member may serve a maximum of two (2) - three (3) year terms and then shall rotate off the board for a minimum of a one (1) year period at which time they may be appointed/selected to serve for another two (2) - three (3) year terms.

If a board member resigns, a new board member will complete the resigning board member's current term. If that term has two (2) years or less remaining, the new board member will be eligible for two (2) Additional three (3) year terms. Otherwise, the new board member will only be eligible for one (1) - three (3) year term.

If board members are added (to increase the number of board members) those new board members will serve staggered terms of three (3) years, two (2) years and one (1) year and will be assigned their term by the board in order of their order of appointment by Common Council and the Mayor.

The director that has served as President in year six (6) of their term shall serve as Past President for the year following their term as President. This director could ultimately serve seven (7) years to fulfill their Past President responsibilities before rotating off as required.

This board is appointed by the Mayor and approved by the Common Council. Board members serve staggered terms as designated by the Common Council. In addition, Main Street Board of Directors will request a member of the Common Council to be appointed to the Board as an ad-hoc, non-voting member. This position will be appointed by the Common Council and will be reappointed on a yearly basis.

A majority of the board members are to be property or business owners within the District. A list of board members and their affiliation is attached as Exhibit 4.

In addition, board members have been and should be representative of different areas within the District, as well as large and small businesses. The board also conducts its affairs under the open meeting law and keeps minutes for public record.

Cost for accounting and clerical costs involved with the administration of the assessment are provided by the City of Menomonie.

### **RESPONSIBILITIES OF THE BID BOARD OF DIRECTORS**

The BID Board of Directors is the sole policy making authority for the BID. The Board of Directors is responsible for:

1. Hiring, reviewing, and terminating BID employees and/or contractors;
2. Approving annual goals, work plans, and performance targets;
3. Maintaining fiduciary controls and integrity; and
4. Preparing an Annual Report.

The Board of Directors may enter into contracts, as required to further the goals of the BID.

### **WORK PLANNING**

The goal of the BID is to maintain and improve the vitality of the Central Business District in Downtown Menomonie. BID work plans are based on two premises:

1. That successful revitalization requires comprehensive programming; and
2. Those tasks will be selected on a project-by-project basis.

### **STATEMENT OF PURPOSE**

Section 66.1109 (formerly Section 66.608) Wis. Stats. Allows a city, upon petition of property owner(s), to create a Business Improvement District (BID) that enables property owners within that district to assess themselves in order to maintain and enhance business viability by providing services to its members by engaging in activities that can protect investments and enhance property values. As a result of this pooled assessment, there is a cost/benefit to individual property owners because the organized District can impact upon those activities that affect parts of, or the whole District. It affords property owners a very real role in directing those affairs within the District, which influence their investment and their environment.

Section 66.1109 (formerly Section 66.608) Wis. Stats. Is a financial tool created by the state legislature that allows a municipality to levy a special assessment on business to pay for the development, management, operation, maintenance, and promotion of a defined BID. This is a critical tool for business people in downtown Menomonie in that it allows them to establish a strong organization in order to encourage and promote business development. Just as good schools, good parks and good roads are essential for a balanced community, a prosperous downtown serves the community as the financial center, service center, and special events center. It is a feature in which all sectors of the community can take pride and share.

A BID is the best source of funds that will allow the business people themselves to coordinate promotion, management, and maintenance programs for the downtown area. An improved Central Business District will create a positive image for not only those businesses within the District, but for the community as a whole.

## **DOWNTOWN MENOMONIE'S RELATIONSHIP TO THE 2016-2036 MENOMONIE COMPREHENSIVE PLAN**

The BID as represented by Downtown Menomonie will continue to complement the existing Menomonie Comprehensive Plan. Included in the City of Menomonie Comprehensive Plan 2016- 2036 are the following opportunities:

1. Maintain the City as an employment center for residents
2. Retain College graduates
3. **Attract new businesses and industries**
4. Rehabilitation of existing structures (homes and businesses)
5. Lake Menomin cleanup
6. **Downtown redevelopment**
7. Intergovernmental cooperation when planning future traffic routes
8. Planning for a multi-modal transportation network.
9. **Thoughtful management of historic preservation issues**

Of the potential opportunities identified in Comprehensive Plan, 30 percent involve and/or touch upon the Historic Downtown.

There is a long history of respect and appreciation for the Historic Downtown. One example is from November 2004 when a Citizen Advisory Board (CAB) was formed to kick-off the City of Menomonie's first Comprehensive Plan. The Citizen Board was asked "What should the City look like in 10-20 years?" Their top reply was a "*vibrant historic downtown*". (Plan 2007-2027: p. 2-2)

One of the identified opportunities in the comprehensive plans is "Thoughtful management of historic preservation issues." The goal of historic preservation is to protect, restore, rehabilitate, and reconstruct your cultural resources. Many benefits may be realized through this process. The preservation of historic buildings can influence future development. New buildings may be designed to fit in with their historical surroundings. Historic preservation can lead to higher real estate values and municipal tax revenues. It can increase tourism and make your community a destination for people to visit. *But most importantly, it can reveal our unique past and foster a sense of community pride.* (Plan 2007- 2027: p. 2-2) Downtown Menomonie advances that opportunity through signage and beautification grants that are awarded through Board of Director review and are funded through organizational fundraising efforts.

While Downtown Redevelopment is listed as an opportunity, it is also listed as a one of the city's three weakness in Chapter 6 Economic Development. Specifically, "**Downtown Historic District's potential not fully realized.**" It is not incongruent to identify that one of Menomonie's greatest opportunities is also one of its' greatest weaknesses. There are many challenges to revitalization of the Downtown and there is not one panacea. However, the work of Downtown Menomonie greatly advances that opportunity.

Consider this – the income from the BID tax base is approximately \$50,000 annually. Downtown Menomonie has received \$25,000 in subsidy from the city. An additional \$25,000 (on average) in fundraising, event revenue, and grant writing has subsidized the organization. *The return of investment on those funds is substantial.* Downtown Menomonie leads, assists or partners with the following events and activities in the City of Menomonie:

- Organizational Annual Meeting of Downtown Business Improvement District (annual)
- Flag Day Celebration – honoring Veterans at the Veteran's Memorial (annual)
- Local Nights Out – 2 or 3 each year (annual)
- Red Cedar Film Festival (sponsor and collaborator)

- Let's Paint the Town Vendor Fair (collaborator)
- Beer and Wine Walks (Seasonal)
- Great Community Cookout (annual)
- Downtown Trick or Treating Event (annual)
- Thanksgiving - Small Business Saturday Promotions (annual)
- Winter Daze Parade (annual)

The benefits for Downtown Menomonie for area businesses include:

- Main Street Bucks (gift certificates) can be redeemed and used like cash in any downtown business.
- The private Facebook group and email communications keep businesses up to date with need-to-know happenings such as important parking information.
- Downtown Menomonie assistance with signage design including grant funding.
- Downtown Menomonie assists with RBF façade loan funding information. Historic Tax Credits that may be available for property owners making improvements to their buildings.
- Promotion of business through web, social media, and print advertising including Downtown Directory, Main Street of Menomonie Facebook page, Small Business Saturday promotion and Press Releases.
- Assistance in Historical Building Renovation including no cost architectural renderings.
- Organized Economic Development Workshops through Wisconsin Economic Development and small business workshops through UWEC small business development center.

For a small organization, Downtown Menomonie has a lot of impact.

#### **PROGRAM BENEFICIARIES**

The BID program has been designed so that it will provide some benefit to all business interests within the District. There are many diversified interests existing with downtown Menomonie; therefore, a program has been created which will provide an equal amount of benefit to all groups that do business downtown. The BID plan has been developed so that it will provide benefits to the following interests:

**RETAILERS:** Money generated through the BID assessment will be used to sustain programs which will increase business vitality in the downtown area. A Promotions Committee comprised of retailers, service providers and other interested people will continue to generate promotions that bring people into the downtown. Aggressive advertising to bring tourists downtown will be continued. Retailers will benefit from such activities, as they will generate traffic and a feeling of vitality in the downtown.

Money raised through fundraising will be used for projects which will improve the visual image downtown. The Sign Grant Program will directly assist retailers and encourage retailers to keep their signage updated and fresh. The retailer will benefit from these programs because as the downtown becomes more attractive, so shall his or her business.

In 2020, Downtown Menomonie Inc., created a Downtown Relief Grant to help small businesses in the BID District during COVID-19. \$15,000 of the Operating Budget was given to the fund and board members raised an additional \$7,500 to provide 17 relief grants in total. In 2021 Downtown Menomonie awarded five \$1000 grants for Beautification Projects to downtown businesses. In 2022 four grants totaling \$3,000 were awarded to downtown business for various projects. Downtown Menomonie is asking for an additional \$20,000 be added to grantable funds via the ARPA funding or any other available funds distributed to the City of Menomonie in 2021-2023. In 2023, we identified \$5,000 could be



allocated to beautification and incentive five business to invest in building improvements. More importantly, these five businesses were all first-time recipients.

**SERVICE PROVIDERS:** Service providers will benefit from the proposed promotional activities as some of these events have been designed to enhance their industry as well. Additional time will be spent in 2023 and beyond to encourage all service providers to participate in promotional activities.

Design improvements will reflect a positive image on the service providers as well as an improved visual image downtown will complement the image of each private interest downtown. As the public feels more confident and comfortable with the environment downtown they will spend more time and more money there. Downtown Menomonie assists with facade renderings through the WEDC and assistance in accessing the Regional Business Fund facade loan and small business grants.

Service providers benefit from the business recruitment program as new compatible retailers and service providers are attracted to the downtown. These new businesses will all be potential new customers and clients for the existing service providers.

**PROPERTY OWNERS:** Property owners also will benefit from the BID activities. As property owners utilize the Main Street Low Interest Loan Programs, and other financial incentives available to them for renovation and repair of the exterior of their buildings, the vitality of the downtown will increase. Eventually, this increased vitality will result in an increase in the value of property located downtown.

#### **PROGRAM GOALS AND OBJECTIVES**

The Main Street Program began in Menomonie in January 1990. The BID will continue to follow the developmental model outlined by the national Main Street "Four Point Approach", as developed by the National Trust for Historic Preservation set forth below in the Mission Statement. The following is a listing of the program's Mission Statement, Vision Statement, Goals, and Objectives.

#### **MISSION STATEMENT**

To enhance the vitality of Menomonie by supporting downtown as a community, historic, and economic center.

#### **VISION STATEMENT**

Downtown Menomonie will be the destination for commerce, culture, and entertainment.

### **BOARD OF DIRECTORS & EXECUTIVE COMMITTEE**

**GOAL:** To establish a strong Main Street organization which involves a community-wide cross section and growing number of participants in the cooperative implementation and funding of the revitalization program.

#### **OBJECTIVES:**

- Develop fundraising programs to increase operating budget.
- Maintain fiscal and management policies.
- Maintain sound relations with UW-Stout.
- Work with Travel Wisconsin and Explore Menomonie to increase Tourism in the Downtown.
- Maintain open line of communication with businesses community-wide.

### **REVITALIZATION (DESIGN) COMMITTEE**

**Description:** Getting Main Street into top physical shape, capitalizing on its best assets (historic buildings, inviting atmosphere, parking areas, signs, sidewalks, street lights, etc.). Committee chaired by Board Member Dave Beck.

**GOAL:** Improve the curb appeal of downtown

#### **OBJECTIVES**

- Implement regular volunteers to clean up trash, etc.
- Have Master Plan available for architects, designers, realtors, rental agents, and office of design improvements for signage, facades, awnings, etc.

### **PROMOTION COMMITTEE**

**Description:** Selling the image and promise of Main Street; and effective promotion strategy forges a positive image through advertising, retail, promotional activity, and special events. Committee chaired by Board Member Jeff Frawley.

**GOAL:** To promote downtown Menomonie variety and one-of-a-kind businesses. Educate employees and customers about our uniqueness.

#### **OBJECTIVES:**

- Continue to enhance social media, Facebook, Twitter, and Main Streets web-site.
- Coordinate existing retail activities.
- Market image creating a positive attitude about downtown.
- Coordinate seasonal themes.
- Develop new promotions and events.
- Market the downtown to visitors.
- Promote downtown throughout tourism industry.
- Raise awareness of downtown diversity.
- Build a sense of community among downtown businesses.

### **BUSINESS DEVELOPMENT COMMITTEE (ECONOMIC)**

**Description:** Strengthen the community's existing economic assets while diversifying its economic base, help existing businesses expand and recruit new ones, convert underutilized space, sharpen competitiveness and profitability. Committee chaired by Board Member Barb Bauer-Chen.

**GOAL:** To strengthen, broaden, and revitalize the economic base of Downtown Menomonie through a cooperative recruitment effort with Cedar Corporation, Dunn County Economic Development, the City Administrator, and Mayor.

#### **OBJECTIVES:**

- Find workable solutions to the parking issues by working with the City's Parking Utility Commission, UW-Stout, and business owners.
- Maintain current directory of downtown businesses.
- Provide counsel to prospective and existing businesses.
- Strive to keep the downtown properties in the mix of potential future business.
- Encourage a partnership with City Administration, UW-Stout, and other community leaders to develop creative ways of filling store fronts.

### **ORGANIZATION**

**Description:** Getting everyone working toward the same goal, using volunteer driven programs with and organizational structure of a governing board and committees.

**Goal:** To build a Main Street framework that is well represented by civic groups, merchants, bankers, citizens, public officials, and the Chamber of Commerce. Everyone must work together to renew downtown. A strong organization provides the stability to build and maintain a long-term effort

#### **OBJECTIVES:**

- Build relationships with those in decision making positions.
- To work with building owners to assist and educate on the incentives available for renovation and restoration.
- Create and maintain a website for the program objective: Host an annual meeting and produce an annual report.

### **PARKING ISSUES COMMITTEE**

**GOAL:** To work with the City of Menomonie, the Menomonie Parking Utility Commission, UW-Stout, downtown businesses, and property owners to increase the number of customer parking spaces downtown.

#### **Objectives:**

- Work with the City of Menomonie on acquisition of property adjacent to downtown for parking.
- Work with the City of Menomonie to increase customer parking spaces.
- Work to educate the public on the parking that is available in the downtown.
- Work to educate downtown merchants on the parking that is available to them surrounding the downtown.
- Work with the City Administration, Dunn County Transit Authority, UW-Stout, and other partners to create and develop transportation solutions.

Exhibit 2

Downtown Menomonie		
2023 Budget		
<b>INCOME:</b>		
subsidy	25,000.00	
Special Assessment Income	45,000.00	
Interest Income	150.00	
Community Cookout	7,000.00	
Winter Daze	4,500.00	
Wine Walk	4,000.00	
Rally In The Alley	1,000.00	
Other promotional income	5,500.00	
<b>Promotional Income</b>	<b>92,150.00</b>	
Gift Certificate Income	300.00	
Misc. Income	2,000.00	
Fundraising Income	6,000.00	
<b>Other Income</b>	<b>8,300.00</b>	
<b>TOTAL REVENUE</b>	<b>100,450.00</b>	
<b>TOTAL 2023 Revenue</b>	<b>100,450.00</b>	
<b>EXPENSE:</b>		
<b>Operational Expenses</b>		
Salaries, Wages	40,090.89	2022 package
Employee Benefits	2,004.54	2022 package
FICA	3,067.00	2022 package
Electricity	1,962.45	
Phone / Internet	1,806.62	
Downtown Trash Removal	780.00	
Rent / CAM	16,362.96	
Insurance	2,704.00	
Event Insurance	1,324.00	
postage	271.32	
Travel/School/Conferences	3,500.00	
Food	250.00	
Printing	200.00	
Dues / Subscriptions	2,000.00	
Office Supplies	850.00	
Office Equipment	-	
Legal / Accounting	750.00	
Sounds System - XM Radio	359.00	
Downtown Grant	5,000.00	
Downtown Building Fund	5,000.00	
<b>Promotional / Advertising Expenses</b>		
Ladies Night out	1,000.00	
Community Cookout	7,000.00	
Winterdaze	4,500.00	
City Community Promotions	2,500.00	
Annual Meeting	1,000.00	
Wine or Beer Walk	3,000.00	
Rally In The Alley	500.00	
Sign Grant	500.00	
Gift Certificate Expenses	300.00	
Business Expenses	1,000.00	
Misc. Expenses	2,500.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>112,082.78</b>	
		12/31/2023
<b>SURPLUS / (Loss)</b>	<b>(11,632.78)</b>	

<b>Downtown Menomonie</b>	<b>Exhibit 1</b>
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<b>2024 Proposed Budget</b>	
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<b>INCOME:</b>	
Subsidy	\$ 25,000.00
Special Assessment Income	\$ 49,000.00
Interest Income	\$ 150.00
Community Cookout	\$ 3,000.00
Winter Daze	\$ 1,500.00
Wine/beer Walk	\$ 2,000.00
Rally In The Alley	\$ -
Other promo income/grants	\$ 5,500.00
<b>Promotional Income</b>	<b>\$ 86,150.00</b>
Gift Certificate Income	\$ 1,500.00
Misc. Income LPTT	\$ 12,000.00
Fundraising Income	\$ 6,000.00
<b>Other Income</b>	<b>\$ 19,500.00</b>
<b>TOTAL REVENUE</b>	<b>\$ 105,650.00</b>
<b>TOTAL 2023 Revenue</b>	<b>\$ 105,650.00</b>

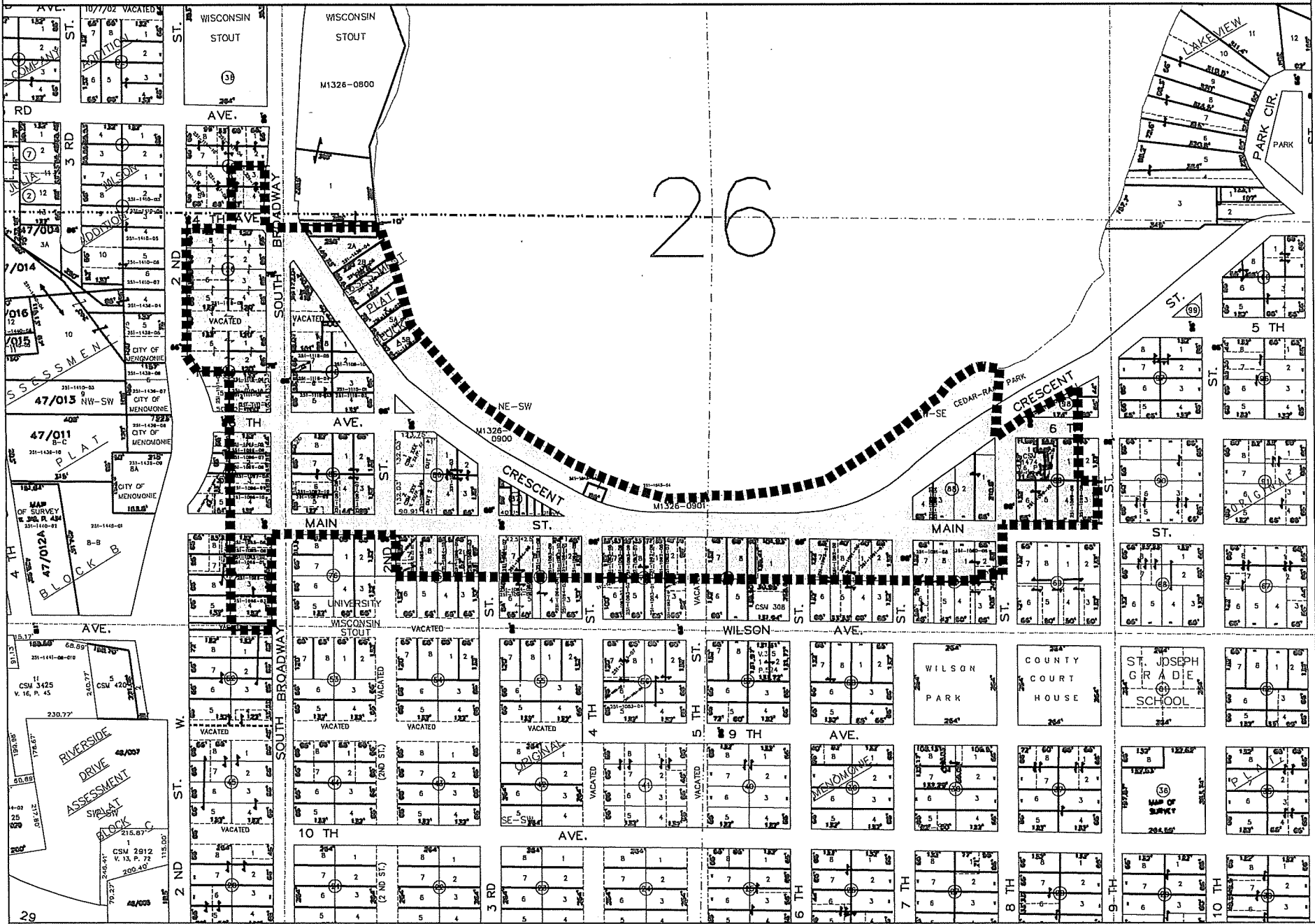
<b>EXPENSE:</b>	
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<b>Operational Expenses</b>	
Salaries, Wages	45,000.00
Employee Benefits	2,004.54
FICA	3,420.00
Electricity	1,962.45
Phone / Internet	1,806.62
Downtown Trash Removal	-
Rent / CAM	16,362.96
Insurance	2,704.00
Event Insurance - fireworks	650.00
Postage	162.32
Travel/School/Conferences	1,000.00
Food	100.00
Printing	200.00
Dues / Subscriptions	1,000.00
Office Supplies	500.00
Office Equipment	-
Legal / Accounting	750.00
Sounds System - XM Radio	-
Downtown Grant	2,500.00
Downtown Building Fund	2,500.00
<b>Promotional / Advertising Expenses</b>	
Local Night out	100.00
Community Cookout	3,000.00
Winterdaze	4,000.00
City Community Promotions (LPTT)	8,000.00
Annual Meeting	1,000.00
Wine/beer Walk	2,000.00
Rally In The Alley	-
Sign Grant	500.00
Gift Certificate Expenses	1,500.00
Business Expenses	1,000.00
Misc. Expenses	1,500.00
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 105,222.89</b>
	12/31/2023
<b>SURPLUS / (Loss)</b>	<b>\$ 427.11</b>

	\$ 38,923.20		2020 package
	\$ 1,946.16		2020 package
	\$ 2,977.68		2020 package

# CITY OF MENOMONIE BUSINESS IMPROVEMENT DISTRICT

26



MAIN STREET OF MENOMONIE INC

Balance Sheet  
December 31, 2022

ASSETS

CURRENT ASSETS

Operating Cash	\$	25,538.65
Petty Cash		800.00
Investments-MM		21,662.31
Investment-Winter Daze		8,694.21
Due From Tax Agency - S/A		51,347.88

TOTAL ASSETS

\$ 108,043.05

LIABILITIES AND CAPITAL

CURRENT LIABILITIES

Vouchers Payable	\$	1,050.10
Payable to Municipality		(1,621.80)
Federal W/H Tax Payable		165.85
Social Security-EM Tax Payable		(74.18)
Medicare Employee Tax		(25.87)
State W/H Tax Payable		(163.20)
SBA LOAN PAYABLE		(7,650.00)
IRA DEDUCTION		200.00
Deferred Revenue		51,347.88
SBA Loan Payable (PPP)		7,650.00

TOTAL LIABILITIES

50,878.78

CAPITAL

Fund Balance		66,469.91
Net Income		(9,305.64)

TOTAL CAPITAL

57,164.27

TOTAL LIAB. & CAPITAL

\$ 108,043.05

MAIN STREET OF MENOMONIE INC  
Balance Sheet  
December 31, 2021

ASSETS

CURRENT ASSETS

Operating Cash	\$ 34,002.45
Petty Cash	800.00
Investments-MM	21,606.30
Investment-Winter Daze	8,688.21
Due From Tax Agency - S/A	51,597.36

TOTAL ASSETS

\$ 116,694.32

LIABILITIES AND CAPITAL

CURRENT LIABILITIES

Vouchers Payable	\$ 333.85
Payable to Municipality	(1,621.80)
Federal W/H Tax Payable	60.27
Social Security-EM Tax Payable	41.45
Medicare Employee Tax	(23.52)
State W/H Tax Payable	(163.20)
SBA LOAN PAYABLE	(7,650.00)
Deferred Revenue	51,597.36
SBA Loan Payable (PPP)	7,650.00

TOTAL LIABILITIES

50,224.41

CAPITAL

Fund Balance	66,335.86
Net Income	134.05

TOTAL CAPITAL

66,469.91

TOTAL LIAB. & CAPITAL

\$ 116,694.32



MAIN STREET OF MENOMONIE INC  
Income Statement  
For the Twelve Months Ending December 31, 2022

	Current Month		Year to Date	
<b>INCOME</b>				
Subsidy - 2007	\$ 20,000.00	22.17	\$ 20,000.00	22.17
Donation-Misc	100.00	0.11	100.00	0.11
Special Assessment Income	51,016.56	56.55	51,016.56	56.55
Donation-Cook Out	9.00	0.01	9.00	0.01
Cookout Revenue	773.89	0.86	773.89	0.86
Interest Income	82.01	0.09	82.01	0.09
Promotion Reimbursement	2,125.00	2.36	2,125.00	2.36
Ladies Night Out - Promo. Inc.	247.00	0.27	247.00	0.27
Donation- Cookout NEW A/C 2	8,056.00	8.93	8,056.00	8.93
Donation-WinterDaze NEW 20	750.00	0.83	750.00	0.83
DONATION-WINE WALK	1,108.11	1.23	1,108.11	1.23
RALLY IN THE ALLEY	40.00	0.04	40.00	0.04
LETS PAINT THE TOWN DO	2,590.48	2.87	2,590.48	2.87
Car Show revenue	368.00	0.41	368.00	0.41
Gift Certificate Income	1,515.45	1.68	1,515.45	1.68
Miscellaneous Income	426.91	0.47	426.91	0.47
Grant Income	1,000.00	1.11	1,000.00	1.11
	<hr/>		<hr/>	
<b>TOTAL INCOME</b>	<b>90,208.41</b>	<b>100.00</b>	<b>90,208.41</b>	<b>100.00</b>
	<hr/>		<hr/>	
<b>EXPENSES</b>				
SPONSORSHIP	(11,000.00)	(12.19)	(11,000.00)	(12.19)
Salaries & Wages	35,140.02	38.95	35,140.02	38.95
CONSULTING SERVICE	6,500.00	7.21	6,500.00	7.21
Employee Benefits	1,623.67	1.80	1,623.67	1.80
FICA Match	2,699.50	2.99	2,699.50	2.99
Income Taxes	10.00	0.01	10.00	0.01
Electricity	1,418.26	1.57	1,418.26	1.57
Phone/Internet	3,311.65	3.67	3,311.65	3.67
Downtown Trash Removal	1,038.99	1.15	1,038.99	1.15
Rent	14,489.24	16.06	14,489.24	16.06
Insurance	2,257.00	2.50	2,257.00	2.50
Postage	232.11	0.26	232.11	0.26
Executive Director Exp Acct	135.57	0.15	135.57	0.15
Travel/School/Conferences	1,319.62	1.46	1,319.62	1.46
Food	161.91	0.18	161.91	0.18
Printing	159.92	0.18	159.92	0.18
Dues/Subscriptions	1,795.85	1.99	1,795.85	1.99
Office Supplies	988.36	1.10	988.36	1.10
Office Equipment	1,243.59	1.38	1,243.59	1.38
Legal & Accounting	1,837.67	2.04	1,837.67	2.04
Sound System	59.90	0.07	59.90	0.07
Cookout Expenses	2,813.61	3.12	2,813.61	3.12
Promotions/Advertising	1,032.92	1.15	1,032.92	1.15
Promotions - Podcast Exp	700.00	0.78	700.00	0.78

For Management Purposes Only

MAIN STREET OF MENOMONIE INC  
Income Statement  
For the Twelve Months Ending December 31, 2022

	Current Month		Year to Date	
Ladies Night Out Prom/Advert.	117.02	0.13	117.02	0.13
Cookout Exp- New A/C 2013	6,175.46	6.85	6,175.46	6.85
WinterDaze Exp- NEW A/C 20	7,152.50	7.93	7,152.50	7.93
City/Community Promotional E	11.79	0.01	11.79	0.01
Annual Meeting Expense	629.92	0.70	629.92	0.70
WINE WALK EXPENSE	2,130.26	2.36	2,130.26	2.36
LETS PAINT THE TOWN EX	4,347.90	4.82	4,347.90	4.82
Sign Grants	1,150.00	1.27	1,150.00	1.27
Grant Expenses	5,500.00	6.10	5,500.00	6.10
Gift Cert. Reimbursement	860.00	0.95	860.00	0.95
Business Expense	1,481.22	1.64	1,481.22	1.64
Miscellaneous Expenses	(11.38)	(0.01)	(11.38)	(0.01)
	<hr/>		<hr/>	
TOTAL EXPENSES	99,514.05	110.32	99,514.05	110.32
	<hr/>		<hr/>	
NET INCOME	\$ (9,305.64)	(10.32)	\$ (9,305.64)	(10.32)
	<hr/> <hr/>		<hr/> <hr/>	

MAIN STREET OF MENOMONIE INC  
Income Statement  
For the Twelve Months Ending December 31, 2021

	Current Month		Year to Date	
<b>INCOME</b>				
FUND BALANCE	\$ 8,407.59	9.59	\$ 8,407.59	9.59
Subsidy - 2007	20,000.00	22.81	20,000.00	22.81
Donation-Misc	100.00	0.11	100.00	0.11
Special Assessment Income	42,130.42	48.05	42,130.42	48.05
Cookout Revenue	5,473.00	6.24	5,473.00	6.24
Interest Income	33.24	0.04	33.24	0.04
Promotion Reimbursement	1,575.10	1.80	1,575.10	1.80
Ladies Night Out - Promo. Inc.	535.00	0.61	535.00	0.61
Donation- Cookout NEW A/C 2	50.00	0.06	50.00	0.06
Donation-WinterDaze NEW 20	1,750.00	2.00	1,750.00	2.00
DONATION-WINE WALK	2,536.15	2.89	2,536.15	2.89
RALLY IN THE ALLEY	560.62	0.64	560.62	0.64
LETS PAINT THE TOWN DO	3,250.00	3.71	3,250.00	3.71
Gift Certificate Income	698.60	0.80	698.60	0.80
Miscellaneous Income	334.25	0.38	334.25	0.38
Grant Income	250.00	0.29	250.00	0.29
	<hr/>		<hr/>	
<b>TOTAL INCOME</b>	<b>87,683.97</b>	<b>100.00</b>	<b>87,683.97</b>	<b>100.00</b>
<b>EXPENSES</b>				
SPONSORSHIP	(6,550.00)	(7.47)	(6,550.00)	(7.47)
Salaries & Wages	38,923.20	44.39	38,923.20	44.39
Employee Benefits	1,946.16	2.22	1,946.16	2.22
FICA Match	2,977.68	3.40	2,977.68	3.40
Electricity	1,164.76	1.33	1,164.76	1.33
Phone/Internet	2,821.50	3.22	2,821.50	3.22
Downtown Trash Removal	715.00	0.82	715.00	0.82
Rent	14,712.91	16.78	14,712.91	16.78
Insurance	1,642.00	1.87	1,642.00	1.87
Postage	116.56	0.13	116.56	0.13
Executive Director Exp Acct	349.39	0.40	349.39	0.40
Travel/School/Conferences	784.52	0.89	784.52	0.89
Food	317.24	0.36	317.24	0.36
Dues/Subscriptions	1,381.98	1.58	1,381.98	1.58
Office Supplies	684.08	0.78	684.08	0.78
Office Equipment	2,393.73	2.73	2,393.73	2.73
Legal & Accounting	1,933.47	2.21	1,933.47	2.21
Sound System	29.95	0.03	29.95	0.03
Promotions/Advertising	1,366.27	1.56	1,366.27	1.56
Promotions - Podcast Exp	500.00	0.57	500.00	0.57
Ladies Night Out Prom/Advert.	561.88	0.64	561.88	0.64
Cookout Exp- New A/C 2013	4,419.24	5.04	4,419.24	5.04
WinterDaze Exp- NEW A/C 20	5,864.49	6.69	5,864.49	6.69
City/Community Promotional E	400.00	0.46	400.00	0.46
Annual Meeting Expense	200.93	0.23	200.93	0.23

For Management Purposes Only

MAIN STREET OF MENOMONIE INC  
Income Statement  
For the Twelve Months Ending December 31, 2021

	Current Month		Year to Date	
WINE WALK EXPENSE	464.34	0.53	464.34	0.53
LETS PAINT THE TOWN EX	1,542.58	1.76	1,542.58	1.76
Sign Grants	150.00	0.17	150.00	0.17
Economic Revitalization	757.59	0.86	757.59	0.86
Gift Cert. Reimbursement	1,030.00	1.17	1,030.00	1.17
Business Expense	1,402.15	1.60	1,402.15	1.60
Miscellaneous Expenses	2,546.32	2.90	2,546.32	2.90
	<hr/>		<hr/>	
TOTAL EXPENSES	87,549.92	99.85	87,549.92	99.85
	<hr/>		<hr/>	
NET INCOME	\$ 134.05	0.15	\$ 134.05	0.15
	<hr/> <hr/>		<hr/> <hr/>	

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/14/22	8642	501000	SALARIED P/R JAN 1-15, 2022	1,621.80	
		231000	FWT		142.00
		232000	SS TAX		100.55
		233000	MC TAX		23.52
		236000	SWT		78.20
		105000	Dustyn Dubuque		1,277.53
1/18/22	8643	562001	6TH AVE CIDERY GRANT 2021	1,000.00	
		105000	TANYA HUSBY		1,000.00
1/24/22	8644	514000	RENT - FEB 2022	1,225.62	
		105000	MARCOM5, LLC		1,225.62
1/31/22	8645	501000	SALARY P/R JAN 16-31, 2022	1,621.80	
		231000	FWT		142.00
		232000	SS TAX		100.55
		233000	MC TAX		23.52
		236000	SWT		78.20
		105000	Dustyn Dubuque		1,277.53
2/1/22	8646	207000	Invoice: 1000	310.00	
		207000	Invoice: 1001	23.85	
		105000	CITY TREASURER		333.85
2/8/22	8647	560006	WINTERDAZE EXPENSES	42.09	
		535000	DUES/SUBSCRIPTI ONS	27.81	
		512000	PHONE/INTERNET	104.38	
		105000	CARDMEMBER SERVICE		174.28
2/8/22	8648	513000	GARBAGE SERVICE - INV#69649	71.50	
		105000	GFL ENVIRONMENTAL		71.50
2/8/22	8649	511000	ELECTRICITY	148.12	
		105000	XCEL ENERGY		148.12
2/8/22	8650	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
2/15/22	8651	501000	SALARIED PAYROLL FEB 1-15, 2022	1,702.89	
		231000	FWT		122.22
		231000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		68.76
		501000	JAN 2022 BACK PAY	162.18	
		231000	FWT		
		232000	SS TAX		10.05
		233000	MC TAX		2.35
		236000	SWT		
		105000	Dustyn Dubuque		1,531.42
2/22/22	8652	513000	JAN 2022 TRASH SERVICE - INV#108954	71.50	
		105000	GFL ENVIRONMENTAL		71.50

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			ENVIRONMENTAL		
2/22/22	8653	554000	MEDIA SERVICES -	29.95	
		105000	INV#2233376 PLAYNETWORK INC		29.95
2/22/22	8654	566000	GIFT CERTIFICATE	25.00	
		105000	REIMBURSEMENT Mood Boutique		25.00
2/22/22	8655	566000	GIFT CERTIFICATE	240.00	
		560009	REIMBURSEMENT PRODUCT FOR	1,551.51	
		105000	WINE WALK - INV#255/21 SILVER DOLLAR SALOON		1,791.51
2/24/22	8656	514000	MARCH 2022 -	1,263.62	
		105000	RENT MARCOM5, LLC		1,263.62
2/28/22	8658	501000	SALARIED	1,702.89	
		231000	PAYROLL FEB		122.22
		232000	16-28, 2022 *** FWT		105.58
		233000	SS TAX		24.69
		236000	MC TAX		68.76
		105000	SWT Dustyn Dubuque		1,381.64
3/3/22	8659	566000	GIFT CERTIFICATE	20.00	
		105000	REIMBURSEMENT TED'S PIZZA		20.00
3/3/22	8660	541000	CONTRACT	95.00	
		105000	CN4657-01 INV#1094856 E O JOHNSON CO.		95.00
3/3/22	8661	554000	MEDIA SERVICES	29.95	
		105000	INV#2248783 PLAYNETWORK INC		29.95
3/3/22	8662	511000	ELECTRICITY	177.23	
		105000	XCEL ENERGY		177.23
3/3/22	8663	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
3/11/22	8665	560006	48" GRABBER	300.00	
		105000	CONES - INV#43064 MEGA RENTALS INC		300.00
3/11/22	8666	540000	OFFICE SUPPLIES	5.49	
		610000	MISC.	53.59	
		525000	TRAVEL	104.23	
		535000	DUES/SUBSCRIPTI ONS	220.07	
		512000	PHONE/INTERNET	208.80	
		526000	FOOD	35.30	
		609000	BUSINESS EXPENSE	20.77	

**MAIN STREET OF MENOMONIE INC**  
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**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		523000	EXECUTIVE DIR EXP	135.57	
		105000	CARDMEMBER SERVICE		783.82
3/15/22	8664	501000	SALARY PAYROLL FEB 1-15, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		68.76
		105000	Dustyn Dubuque		1,381.64
3/15/22	8667	525000	MILEAGE REIMBURSEMENT- WEDC WORKSHOP	294.64	
		105000	Dustyn Dubuque		294.64
3/15/22	8668	566000	GIFT CERTIFICATE REIMBURSEMENT	20.00	
		105000	TOWN & COUNTRY ANTIQUES		20.00
3/15/22	8669	526000	FOOD	14.00	
		535000	DUES/SUBSCRIPTI ONS	27.81	
		610000	MISC-FEES 2019-2022	839.57	
		105000	CARDMEMBER SERVICE		881.38
3/30/22	8672	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
3/30/22	8673	511000	ELECTRICITY	152.81	
		105000	XCEL ENERGY		152.81
3/30/22	8674	541000	CONTRACT CN4657-01 -- INV#1106549	23.14	
		105000	E O JOHNSON CO.		23.14
3/30/22	8675	540000	OFFICE SUPPLIES	63.66	
		560002	LADIES NIGHT OUT	49.46	
		610000	MISC.	20.00	
		525000	TRAVEL	15.17	
		541000	OFFICE EQUIPMENT	5.40	
		535000	DUES/SUBSCRIPTI ONS	53.81	
		512000	PHONE/INTERNET	226.04	
		105000	CARDMEMBER SERVICE		433.54
3/31/22	8670	501000	SALARY PAYROLL MAR 15-31, 2022	1,702.89	
		231000	FWT TAX		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		68.76
		105000	Dustyn Dubuque		1,381.64
3/31/22	8671	508000	1ST QTR IRA CONTRIBUTION FOR 2022	510.87	

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		105000	FOR 2022 EDWARD JONES		510.87
3/31/22	8676	514000 105000	RENT - APRIL 2022 MARCOS5, LLC	834.15	834.15
4/15/22	8677	501000	SALARY PAYROLL APR 1-15, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
4/15/22	8678	501000	APRIL 2022 BONUS PAY	500.00	
		232000	SS TAX		31.00
		233000	MC TAX		7.00
		236000	SWT TAX		7.00
		105000	Dustyn Dubuque		455.00
4/19/22	8679	520000 105000	JAN-MAR 2022 EXP - POSTAGE CITY TREASURER	9.28	9.28
4/20/22	8680	513000 105000	TRASH SERVICE - MARCH 2022 - INV#148232 GFL ENVIRONMENTAL	78.00	78.00
4/20/22	8681	535000 105000	2022 ANNUAL MEMBERSHIP DUES - INV#GMDC2022 GREATER MENOMONIE DEV CORP	250.00	250.00
4/20/22	8682	514000 105000	RENT - MAY 2022 MARCOS5, LLC	1,240.65	1,240.65
4/21/22	8683	609000 105000	SCHOLARSHIP COMMUNITY FOUNDATION OF DUNN CO	500.00	500.00
4/27/22	8684	560000 540000 525000 545000 535000 560008 609000 105000	PROMOTIONS OFFICE SUPPLIES TRAVEL LEGAL DUES/SUBSCRIPTI ONS ANNUAL MEETING BUSINESS EXPENSE CARDMEMBER SERVICE	58.03 200.09 131.21 20.00 53.81 281.00 23.21	767.35
4/29/22	8685	501000	SALARY P/R APR 16-30, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69



**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
5/2/22	8686	511000	ELECTRICITY	110.08	
		105000	XCEL ENERGY		110.08
5/11/22	8688	610000	DONATION -	65.00	
		105000	FLOWER BASKET CFDC/GFWC		65.00
5/11/22	8689	560001	8 MONTH PODCAST	700.00	
		105000	HOSTING EAU CLAIRE HOMETOWN RADIO		700.00
5/11/22	8690	513000	TRASH SERVICE -	78.00	
		105000	APRIL 2022 - INV# 183545 GFL ENVIRONMENTAL		78.00
5/11/22	8691	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
5/11/22	8692	560008	LASER ENGRAVING	300.00	
		105000	- ORDER # 64732 KNAACKS ADVERTISING		300.00
5/13/22	8687	501000	SALARY PAYROLL	1,702.89	
		231000	MAY 1-15, 2022 FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
5/16/22	8693	566000	GIFT CERTIFICATE	5.00	
		105000	REIMBURSEMENT UW STOUT		5.00
5/16/22	8694	562000	PATINA VINTAGE	150.00	
		105000	SIGN GRANT BLUE/KAYLA		150.00
5/16/22	8695	560002	LNO SPONSOR- 1	50.00	
		105000	MONITOR SIWW, LLC		50.00
5/25/22	8696	514000	RENT - JUNE 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
5/31/22	8697	501000	Salaried PR May	1,702.89	
		231000	16-31, 2022 FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
6/3/22	8699	520000	POSTAGE	174.00	
		540000	OFFICE SUPPLIES	47.61	
		560002	LADIES NIGHT OUT	17.56	
		541000	OFFICE EQUIPMENT	383.76	

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		535000	EQUIPMENT DUES/SUBSCRIPTIONS	327.05	
		560008	ANNUAL MEETING	48.92	
		512000	PHONE/INTERNET	112.12	
		526000	FOOD	68.65	
		609000	BUSINESS EXPENSE	200.00	
		105000	CARDMEMBER SERVICE		1,379.67
6/3/22	8700	562001	GRANT REIMBURSEMENT FOR EXTERIOR LIGHTING	1,000.00	
		105000	ESTILO SALON		1,000.00
6/3/22	8701	609000	2 LUNCHESES FOR BANQUET	30.00	
		105000	COMMUNITY FOUNDATION OF DUNN COUNTY		30.00
6/3/22	8702	541000	CN4657-01 INV # 1140611	95.00	
		105000	E O JOHNSON CO.		95.00
6/3/22	8703	512000	PHONE/INTERNET - MAY 2022	144.91	
		105000	24-7 TELCOM		144.91
6/3/22	8704	511000	ELECTRICITY - #780095489	81.60	
		105000	XCEL ENERGY		81.60
6/3/22	8705	535000	CLUB DUES - INV# 3663	57.00	
		105000	ROTARY CLUB OF MENOMONIE		57.00
6/14/22	8706	560009	ADVERTISING AGREEMENT-7	350.00	
		105000	LOCATIONS SOCIAL INDOOR		350.00
6/14/22	8707	609000	REGISTRATION FOR GOLF OUTING (4)	140.00	
		609000	DINNER AT GOLF OUTING (4)	60.00	
		105000	CEDAR CORPORATION		200.00
6/14/22	8708	525000	MILEAGE - 3/31-6/7 2022	385.70	
		525000	FOOD DURING TRAVEL	25.00	
		525000	BEER LICENSE	10.00	
		105000	Dustyn Dubuque		420.70
6/14/22	8709	513000	TRASH SERVICE - MAY 2022 - INV#202005	88.95	
		105000	GFL ENVIRONMENTAL		88.95

**MAIN STREET OF MENOMONIE INC**  
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			ENVIRONMENTAL		
6/15/22	8698	501000	SALARY P/R JUN 1-15, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
6/21/22	8710	514000	RENT - JULY 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
6/30/22	8711	501000	SALARY P/R JUN 16-30, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
6/30/22	8712	508000	2ND QTR 2022 D DUBUQUE IRA	535.87	
		105000	CONTRIBUTION EDWARD JONES		535.87
6/30/22	8713	566000	GIFT CERTIFICATE REIMBURSEMENT	5.00	
		105000	C & J CANDY STORE		5.00
6/30/22	8714	560000	PROMOTIONS	32.97	
		610000	MISC.	184.20	
		525000	TRAVEL	152.52	
		535000	DUE/SUBSCRIPTIO NS	53.81	
		512000	PHONE/INTERNET	111.57	
		609000	BUSINESS EXPENSE	440.00	
		560010	PAINT THE TOWN DONATION	169.52	
		105000	CARDMEMBER SERVICE		1,144.59
6/30/22	8715	545000	TAX RETURN PREP FEE - 2021 TAX YEAR	750.00	
		105000	CHIPPEWA VALLEY FINANCIAL SERVICES		750.00
6/30/22	8716	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
6/30/22	8717	511000	ELECTRICITY	90.67	
		105000	XCEL ENERGY		90.67
6/30/22	8718	541000	CN4657-01 -- INV#1157478	166.24	
		105000	E O JOHNSON CO.		166.24
6/30/22	8719	535000	MEMBERSHIP DUES - #56514	184.00	
		105000	CHAMBER OF COMMERCE		184.00

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			COMMERCE		
6/30/22	8720	513000	TRASH SERVICE - JUNE 2022 - #227694	78.00	
		513000	TRASH SERVICE - FEB 2022 - #118597	71.50	
		105000	GFL ENVIRONMENTAL		149.50
7/15/22	8721	501000	SALARIED P/R JUL1-15, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
7/25/22	8723	514000	RENT - AUG 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
7/29/22	8722	501000	SALARIED P/R JUL 16-31, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
8/2/22	8724	520000	POSTAGE (APR-JUN)	3.67	
		545000	ACCT COSTS (AUDIT)	365.00	
		105000	CITY TREASURER		368.67
8/2/22	8725	566000	GIFT CERTIFICATE REIMBURSEMENT	10.00	
		105000	LA DEE DAH		10.00
8/2/22	8726	566000	GIFT CERTIFICATE REIMBURSEMENT	20.00	
		105000	C & J CANDY STORE		20.00
8/2/22	8727	566000	GIFT CERTIFICATE REIMBURSEMENT	30.00	
		105000	SILVER DOLLAR SALOON		30.00
8/2/22	8728	511000	ELECTRICITY	116.44	
		105000	XCEL ENERGY		116.44
8/2/22	8729	512000	PHONE/INTERNET	144.91	
		105000	24-7 TELCOM		144.91
8/2/22	8730	560000	PROMOTIONS	18.06	
		540000	OFFICE SUPPLIES	120.27	
		525000	TRAVEL	73.87	
		541000	OFFICE EQUIPMENT	90.65	
		535000	DUES/SUBSCRIPTI ONS	53.81	
		512000	PHONE/INTERNET	111.57	
		560009	WINE WALK EVENING	398.27	

**MAIN STREET OF MENOMONIE INC**  
**Cash Disbursements Journal**  
**For the Period From Jan 1, 2022 to Dec 31, 2022**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		105000	EXPENSE CARDMEMBER SERVICE		866.50
8/15/22	8731	501000	SALARIED P/R AUG 1-15, 2022	1,702.89	
		231000	FWT		122.22
		232000	SS TAX		105.58
		233000	MC TAX		24.69
		236000	SWT		63.23
		105000	Dustyn Dubuque		1,387.17
8/15/22	8732	501000	BONUS PAY	500.00	
		232000	SS TAX		31.00
		233000	MC TAX		7.00
		236000	SWT		7.00
		105000	Dustyn Dubuque		455.00
8/19/22	8733	566000	GIFT CERTIFICATE REIMBURSEMENT	50.00	
		105000	MENOMONIE MARKET FOOD CO-OP		50.00
8/19/22	8734	513000	TRASH SERVICE - JULY 2022 - #247736	78.00	
		105000	GFL ENVIRONMENTAL		78.00
8/19/22	8735	562001	REIMBURSE GRANT - ARTYSTA BOUTIQUE	1,000.00	
		105000	DOWNTOWN MENOMONIE INC		1,000.00
8/19/22	8736	560000	ADVERTISING - INV# 2593-R	348.75	
		105000	VOLUME ONE		348.75
8/19/22	8737	365008	MUSIC AT RALLEY IN THE ALLEY	300.00	
		105000	GREG MANNING		300.00
8/19/22	8738	560006	FIREWORKS - DEC 8, 2022 - WINTER DAZE	2,500.00	
		105000	SPIELBAUER FIREWORKS CO		2,500.00
8/25/22	8739	514000	RENT - SEPT 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
8/25/22	8740	560000	PROMOTIONS	14.94	
		525000	TRAVEL	23.96	
		541000	OFFICE EQUIPMENT	62.98	
		535000	DUES/SUBSCRIPTI ONS	53.80	
		512000	PHONE/INTERNET	111.57	
		526000	FOOD	43.96	
		609000	BUSINESS EXPENSE	67.24	
		365002	LADIES NIGHT OUT	78.00	

**MAIN STREET OF MENOMONIE INC**  
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**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		105000	CARDMEMBER SERVICE		456.45
8/25/22	8741	512000 105000	PHONE/INTERNET 24-7 TELCOM	164.86	164.86
8/25/22	8742	515000 105000	INSURANCE WEST BEND MUTUAL INSURANCE CO	1,621.00	1,621.00
8/25/22	8743	560010	BROCHURES - ALLEGRA INV#128511	189.90	
		560010	FREEZER - MENARDS	199.00	
		560010	THANK YOU CARDS - ALLEGRA INV#129922	94.95	
		560010	AT&T - 2022 (12) MONTHS @ \$32.03/MO	384.36	
		105000	SYLVIA GENGENBACH		868.21
8/25/22	8744	560010	FACE HOLE PHOTO PROP - INV#202106090	131.88	
		105000	LISA GOSS		131.88
8/25/22	8745	566000	GIFT CERTIFICATE REIMBURSEMENT	20.00	
		105000	LA DEE DAH		20.00
8/25/22	8746	566000	GIFT CERTIFICATE REIMBURSEMENT	20.00	
		105000	TED'S PIZZA		20.00
8/30/22	8748	508000	3RD QTR 2022 D DUBUQUE IRA CONTRIBUTION	376.93	
		105000	EDWARD JONES		376.93
8/30/22	8749	525000	MILEAGE REIMBURSEMENT	103.32	
		105000	Dustyn Dubuque		103.32
8/30/22	8750	505000	CONSULTING FOR MAIN STREET MENOMONIE	6,500.00	
		105000	LEADERSHIP SOLUTIONS LLC		6,500.00
8/31/22	8744V	560010	FACE HOLE PHOTO PROP - INV#202106090		131.88
		105000	LISA GOSS	131.88	
8/31/22	8747	501000	SALARY P/R AUG 16-26, PLUS 6 PTO'S DAYS	1,930.01	
		231000	FWT		158.29
		232000	SS TAX		119.66
		233000	MC TAX		27.99

**MAIN STREET OF MENOMONIE INC**  
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		236000	SWT		82.24
		105000	Dustyn Dubuque		1,541.83
8/31/22	8751	560010	FACE HOLE PHOTO PROP - INV#202106090	131.88	
		105000	LISA GOSS		131.88
9/1/22	8751V	560010	FACE HOLE PHOTO PROP - INV#202106090		131.88
		105000	LISA GOSS	131.88	
9/1/22	8752	560010	FACE HOLE PHOTO PROP - INV#202106090	131.88	
		105000	LYNN GOSS		131.88
9/1/22	8753	562001	GRANT REIMBURSEMENT	1,000.00	
		105000	ARTYSTA BOUTIQUE		1,000.00
9/7/22	8754	511000	ELECTRICITY	106.72	
		105000	XCEL ENERGY		106.72
9/7/22	8755	513000	TRASH SERVICE - AUG 2022 - INV#266689	78.00	
		105000	GFL ENVIRONMENTAL		78.00
9/7/22	8756	560005	Reimburse Amazon purchase for cookout	60.12	
		105000	JEFF FRAWLEY		60.12
9/7/22	8757	540000	Office supplies reimbursement	117.82	
		560005	Operating reimbursement-cook out	33.19	
		512000	Phone/Internet Reimbursement	15.81	
		105000	AMANDA KAHL		166.82
9/7/22	8758	540000	SUPPLY REIMBURSEMENT - OFFICE DEPOT	130.81	
		105000	MIKE STEWART		130.81
9/8/22	8759	566000	GIFT CERTIFICATE REIMBURSEMENT	20.00	
		105000	LEISSA BERENSCHOT		20.00
9/8/22	8760	560010	PORTABLE TOILET RENTAL - INV#23592	285.00	
		105000	LEWIS BJORK, LLC		285.00
9/8/22	8761	512000	PHONE - INV#9914266098	100.74	
		105000	VERIZON WIRELESS		100.74

**MAIN STREET OF MENOMONIE INC**  
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**For the Period From Jan 1, 2022 to Dec 31, 2022**

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
9/12/22	8762	560005	Petty cash for Cookout	400.00	
		105000	AMANDA KAHL		400.00
9/12/22	8763	560005	Great Community Cookout	1,000.00	
		105000	OPEN INVESTIGATION		1,000.00
9/12/22	8764	560005	Great Community Cookout	400.00	
		105000	GREG MANNING		400.00
9/12/22	8765	560005	Hair tinseling at the Great Community Cookout	50.00	
		105000	Brittany Sikora		50.00
9/19/22	8735V	562001	REIMBURSE GRANT - ARTYSTA BOUTIQUE		1,000.00
		105000	DOWNTOWN MENOMONIE INC	1,000.00	
9/20/22	8766	560005	FOOD SERVICES FOR COMMUNITY COOKOUT 2022	938.00	
		105000	THE LUNCHBOXX		938.00
9/22/22	8767	562001	2021 BEAUTIFICATION GRANT	1,000.00	
		105000	MENOMONIE THEATRE GUILD		1,000.00
9/22/22	8768	560005	COMMUNITY COOKOUT/CAR SHOW PROCEEDS	1,009.00	
		105000	MENOMONIE MARKET FOOD CO-OP		1,009.00
9/22/22	8769	560005	BEVERAGE PURCHASE - INV# 1433649	671.45	
		560005	BEVERAGE PURCHASE - INV# 1433648	268.70	
		105000	BILL'S DISTRIBUTING		940.15
9/22/22	8770	560005	COMMUNITY COOKOUT/CAR SHOW PROCEEDS	1,745.00	
		105000	CAPTAIN PJ'S BBQ LLC		1,745.00
9/22/22	8771	514000	RENT - SEPT 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
9/22/22	8772	530000	CONTRACT CN4657-01 - INV# 1202406	85.01	



**MAIN STREET OF MENOMONIE INC**  
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		105000	E O JOHNSON CO.		85.01
9/22/22	8773	511000	ELECTRICITY	110.83	
		105000	XCEL ENERGY		110.83
9/22/22	8774	512000	PHONE SYSTEM	75.00	
			LABOR -		
			INV#103931		
		512000	PHONE/INTERNET	139.46	
		105000	24-7 TELCOM		214.46
9/26/22	8775	562001	2022	1,000.00	
			BEAUTIFICATION		
			GRANT		
		105000	C & J CANDY		1,000.00
			STORE		
9/29/22	8776	555000	WALMART	31.52	
		535000	ZOOM	15.81	
		555000	4 IMPRINT	1,168.99	
		555000	DOLLAR TREE	21.10	
		535000	GOOGLE	10.83	
		105000	AMANDA KAHL		1,248.25
10/4/22	8777	512000	PHONE/INTERNET	16.39	
		105000	CARDMEMBER		16.39
			SERVICE		
10/4/22	8778	560006	WINTERDAZE LAKE	1,725.00	
			FENCE - 2022		
		105000	CHRISTMAS EVES		1,725.00
10/11/22	8779	512000	TELEPHONE -	91.54	
			INV#9916621763		
		105000	VERIZON		91.54
			WIRELESS		
10/11/22	8780	513000	SEPT 2022 TRASH	78.00	
			SERVICE -		
			INV#291824		
		105000	GFL		78.00
			ENVIRONMENTAL		
10/11/22	8781	535000	CLUB DUES -	45.00	
			INV#3717		
		535000	CLUB DUES -	45.00	
			INV#3608		
		105000	ROTARY CLUB OF		90.00
			MENOMONIE		
10/12/22	8782	541000	CN4657-01 - INV#	95.00	
			1186109		
		105000	E O JOHNSON CO.		95.00
10/18/22	8783	555000	EVENT	500.00	
			ADVERTISING -		
			INV#281-M		
		105000	VOLUME ONE		500.00
10/18/22	8784	555000	TEMP POWER FOR	629.00	
			COMMUNITY		
			COOKOUT-INV#372		
			02		
		105000	BEAR VALLEY, INC		629.00

**MAIN STREET OF MENOMONIE INC**  
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
10/25/22	8785	520000	POSTAGE -	16.66	
		105000	JUL-SEPT 2022 CITY TREASURER		16.66
10/25/22	8786	514000	RENT - NOV 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
10/28/22	8787	610000	MISC.	37.26	
		535000	(LATE/INTEREST FEES)	29.00	
		512000	DUES/SUBSCRIPTI ONS	176.80	
		105000	PHONE/INTERNET CARDMEMBER SERVICE		243.06
10/28/22	8788	535000	GOOGLE	6.00	
		530000	INKTECHNOLOGIES	74.91	
		535000	ZOOM	15.81	
		535000	DROPBOX INC	199.00	
		540000	WALMART	3.50	
		105000	AMANDA KAHL		299.22
11/3/22	8789	560010	CLOSING OUT	2,843.29	
		105000	LET'S PAINT THE TOWN ACCOUNT LET'S PAINT THE TOWN		2,843.29
11/3/22	8789V	560010	CLOSING OUT		2,843.29
		105000	LET'S PAINT THE TOWN ACCOUNT LET'S PAINT THE TOWN	2,843.29	
11/3/22	8790	540000	DEPOSIT TICKET	122.01	
		105000	BOOKS - INV#119569 CREATIVE FORMS & CONCEPTS		122.01
11/3/22	8791	511000	ELECTRICITY	91.82	
		105000	XCEL ENERGY		91.82
11/3/22	8792	512000	PHONE/INTERNET	146.20	
		105000	24-7 TELCOM		146.20
11/3/22	8793	512000	PHONE -	91.43	
		105000	INV#9918993580 VERIZON WIRELESS		91.43
11/3/22	8794	513000	TRASH REMOVAL -	78.00	
		105000	INV#312512 GFL ENVIRONMENTAL		78.00
11/3/22	8795	560010	CLOSING OUT	2,843.29	
		560010	LET'S PAINT THE TOWN ACCOUNT SPONSORSHIP	50.00	
		105000	LET'S PAINT THE TOWN		2,893.29

**MAIN STREET OF MENOMONIE INC**  
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/8/22	8796	560000	2023 DESTINATION	400.00	
		105000	GUIDE - INV#56755 CHAMBER OF COMMERCE		400.00
11/10/22	8797	560006	REIMBURSEMENT	85.41	
		105000	FOR TROPHIES (WINTERDAZE) ESTILO SALON		85.41
11/18/22	8798	514000	RENT - DEC 2022	1,240.65	
		105000	MARCOM5, LLC		1,240.65
11/22/22	8799	111000	PETTY CASH FOR	200.00	
		105000	SMALL BUSINESS SATURDAY AMANDA KAHL		200.00
11/29/22	8693V	566000	GIFT CERTIFICATE		5.00
		105000	REIMBURSEMENT UW STOUT	5.00	
11/30/22	8801	501000	SALARY PAYROLL	3,333.33	
		231000	NOV 2022 FWT		100.00
		232000	SS TAX		206.37
		233000	MC TAX		48.33
		236000	SWT		118.33
		255000	IRA		100.00
		105000	PHILIP V LYONS		2,760.30
11/30/22	8802	566000	GIFT CERTIFICATE	90.00	
		105000	REIMBURSEMENT BOOKENDS		90.00
11/30/22	8803	560000	PROMOTIONS/ADV	148.25	
		535000	ERTISING (FACEBOOK) DUES/SUBSCRIPTI ONS (ZOOM & GOOGLE SUITE)	21.81	
		560007	CITY/COMMUNITY PROMO (MARION'S CAFE)	11.79	
		105000	AMANDA KAHL		181.85
11/30/22	8804	566000	GIFT CERTIFICATE	110.00	
		105000	REIMBURSEMENT COLLECTIVE SOULS		110.00
12/2/22	8805	512000	PHONE/INTERNET -	142.98	
		105000	OCT 2022 24-7 TELCOM		142.98
12/2/22	8806	511000	ELECTRICITY	75.96	
		105000	XCEL ENERGY		75.96
12/2/22	8807	541000	CN4657-01 --	95.00	
		105000	INV#1237687 E O JOHNSON CO.		95.00
12/2/22	8808	513000	TRASH REMOVAL -	94.77	
			INV#221105		

7/27/23 at 15:33:00.68

**MAIN STREET OF MENOMONIE INC**  
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		105000	INV#331195 GFL ENVIRONMENTAL		94.77
12/2/22	8809	535000	DUES/SUBSCRIPTI ONS	29.00	
		512000 105000	PHONE/INTERNET CARDMEMBER SERVICE	139.52	168.52
12/9/22	8810	566000	GIFT CERTIFICATE REIMBURSEMENT	75.00	
		105000	C & J CANDY STORE		75.00
12/9/22	8811	512000	NOV 2022 SERVICE - INV#9921373298	91.43	
		105000	VERIZON WIRELESS		91.43
12/13/22	8812	555000	COMMUNITY COOKOUT SET UP/TEAR DOWN - INV#MSC1362	463.00	
		105000	UW STOUT		463.00
12/21/22	8813	514000 105000	RENT - JAN 2023 MARCOM5, LLC	1,240.65	1,240.65
12/21/22	8814	560006 105000	FIREWORKS FOR WINTERDAZE 2022 SPIELBAUER FIREWORKS CO	2,500.00	2,500.00
12/21/22	8815	562000	SIGN GRANT FOR 2022	1,000.00	
		562001	SIGN GRANT FOR 2022	500.00	
		105000	MABEL TAINTER THEATER		1,500.00
12/28/22	8816	509500	BUSINESS TAX REGISTRATION RENEWAL	10.00	
		105000	WISCONSIN DEPARTMENT OF REVENUE		10.00
12/28/22	8817	512000 105000	PHONE/INTERNET 24-7 TELCOM	143.96	143.96
12/28/22	8818	511000 105000	ELECTRICITY XCEL ENERGY	155.98	155.98
12/28/22	8819	541000	CONTRACT CN4657-01 INV#1252660	131.42	
		105000	E O JOHNSON CO.		131.42
12/28/22	8820	610000 105000	MISC. EXPENSE CARDMEMBER SERVICE	29.00	29.00
12/30/22	8821	501000	SALARY PAYROLL DEC 2022	3,333.33	

**MAIN STREET OF MENOMONIE INC**  
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			DEC 2022		
		231000	FWT		100.00
		232000	SS TAX		206.37
		233000	MC TAX		48.33
		236000	SWT		118.33
		255000	IRA		100.00
		105000	PHILIP V LYONS		2,760.30
12/30/22	8822	508000	4TH QTR IRA-PHIL LYONS	200.00	
		105000	C B & T		200.00
12/30/22	8823	540000	MAIN STREET A/P CHECKS INV#119826	177.10	
		105000	CREATIVE FORMS & CONCEPTS		177.10
12/30/22	8824	515000	REIMBURSE EVENT INSURANCE FOR WINTERDAZE 2022	636.00	
		105000	PHILIP V LYONS		636.00
	<b>Total</b>			<u>118,026.24</u>	<u>118,026.24</u>

MAIN STREET OF MENOMONIE, INC.

3/1/2023

TIN : 39-1688980

STATEMENT # 3  
 WISCONSIN DEPARTMENT OF FINANCIAL INSTITUTIONS  
 FORM 308  
 LSIT OF OFFICERS, MEMEBERS

2023 Board Members

<u>Name</u>	<u>Organization</u>	<u>Role</u>	<u>Term Expiration</u>	<u>Term</u>
Amanda Kahl*	Heike Wealth	Past President x2	Dec, 31, 2024	2
Mike Stewart*	Silver Dollar	President	Dec. 31, 2023	2
Becca Schoenborn	Menomonie Co-Op	Vice President	Dec. 31, 2023	2
Jenn Tack	MPD	Secretary	Dec. 31, 2023	2
John Heike*	Heike Wealth Mgt	Treasurer	Dec. 31, 2023	1
Kayla Wayne*	Patina Vintage	Member	Dec. 31, 2025	1
Jon Krupke*	Cobblestone Hotel	Member	Dec. 31, 2025	1
Barb Bauer-Chen*	C&J Candy	Member	Dec. 31, 2022	1
Ashley Prange	Cedar Corp	Member	Dec. 31, 2025	1
Stacy Erickson*	WesTconsin	Member	Dec. 31, 2024	1
Dave Beck	UW-Stout	Member	Dec. 31, 2024	2
Penny Burstad*	City Council	Ad-hoc	Dec. 31, 2022	N/A
Ryan Verdon	Nonic Brewery	Member	Dec 31, 2025	
Jeff Frawley*	Estilo Salon	Member	Dec 31, 2023	
Phil Lyons	Executive Director	Employee	N/A	

\*Denotes BID District representative

Business Improvement District for Menomonie  
Legal Description of Business Improvement District

Lots 1, 2, 3, 4 and 6, Block 119

Lots 1, 2, 3 and 4, Block 84

Lots 1, 2, 3 and 4, Block 77

North one-half (N1/2) only of Blocks 71, 72, 73, 74 and 75

Lots 1, 7, 8 and the North 82 feet of Lot 2, Block 70

Lots 3 and 4 of Block 128 except the West 52 feet thereof

Lots 1, 3, 4, 5, 6, 7 and 8 of Block 89

All of Blocks 85, 86, 87, 88, 118, 126 and 127

Block 98 except the east 66 feet thereof

Lots 2A, 2B, 3, 4, 5A and 5B of Assessment Plat Block "A" all in the  
Original Plat of the Village, now City, of Menomonie

## 2024 OPERATING PLAN CERTIFICATION

I hereby certify that the 2024 Proposed Operating Plan for the Business Improvement District for the City of Menomonie is complete and complies with Section 66.1109(1)(f) (formerly Section 66.608(1)(f)) of the Wisconsin Statutes.

Dated this 14<sup>th</sup> day of November, 2023

A handwritten signature in black ink, appearing to read "BD", followed by a period. The signature is stylized and cursive.

Benjamin D. Ludeman





*City of Menomoneie*  
Eric Atkinson

City Administrator  
800 Wilson Avenue  
Menomoneie, WI 54751  
715 232-2221

E-Mail: [atkinsone@menomoneie-wi.gov](mailto:atkinsone@menomoneie-wi.gov)

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To: Mayor & City Council  
From: Eric Atkinson, City Administrator  
Subject: Hazardous Material Contract  
Date: November 16, 2023

City administration is recommending approval of the Level B Hazardous Materials Response Agreement between the City of Menomoneie and Dunn County to provide hazardous materials response from January 1, 2023 through December 31, 2027. Chief Klass and city administration reviewed the agreement and recommend council approval. If council supports the agreement a motion to approve the agreement as presented is the appropriate action.

A copy of the agreement was included in the packet for your review.

## LEVEL B HAZARDOUS MATERIALS RESPONSE AGREEMENT

This Agreement is between Dunn County ("County"), located at 3001 US Highway 12, Menomonie, WI 54751, and the City of Menomonie ("City"), located at 800 Wilson Avenue, Menomonie, WI 54751.

WHEREAS, the City of Menomonie has developed an effective hazardous materials response capability, involving the writing of operating and response guidelines and the purchase of thousands of dollars of response equipment and supplies, as well as large investments in the training of personnel to EPA 1910.120 standard; and

WHEREAS, the Menomonie Fire Department maintains sufficient number and level of trained personnel; and

WHEREAS, the County has participated in the development of this response capability through both financial support and through assisting the Menomonie Fire Department to access the Wisconsin Emergency Management equipment matching grant program; and

WHEREAS, Wis. Stat. § 323.61(2m) provides the Local Emergency Planning Committee ("LEPC") may identify a county hazardous materials response team that is capable of responding to Level B hazardous materials releases that occur at any place in the County and whose members meet the standards for hazardous materials technicians as established in 29 CFR 1910.120 (q)(6) (iii); and

WHEREAS, the City Hazardous Materials Response Team meets the standards as described and is prepared to provide an appropriate Level B response; and

WHEREAS, the City and County have been contracting for hazardous materials response services since 1993; and

WHEREAS, in order to continue a shared relationship in the provision of Level B response capability within the County of Dunn, the City and County agree to the following level of service and support:

### **I. SERVICES TO BE PROVIDED BY THE CITY OF MENOMONIE FIRE DEPARTMENT.**

- A. When Level B hazardous materials response is requested by a County official having jurisdictional authority, the City shall provide an appropriate Level B response within the County safely and effectively, according to the terms and conditions contained herein per Fire Department guidelines. The number of trained personnel of the City responding to such request shall be dependent upon the limitations on personnel and equipment of the City at the time of the request. Operational support of the hazardous materials response team shall be the responsibility of the jurisdictional authority incident commander.
- B. In the event of a Level B response outside the City limits of the City of Menomonie and within Dunn County, under this Agreement the party responsible for the release shall be invoiced under the same criteria as applied to an incident in the City for all costs incurred, including but not limited to, staff time, apparatus time and items depleted during mitigation.

- C. The City shall provide, to the extent of its resource capability, all tools and equipment necessary to attempt to identify, confine and control the hazardous material whether it is released or has potential for release into the environment. The City makes no representation to third parties with regard to the ultimate outcome of the hazardous materials service to be provided, but the City will respond to the best of its ability and capability.
- D. The City shall keep all County Fire Chiefs informed regarding the availability and capability of the Level B team.
- E. The City shall provide hazardous materials training for County emergency responders annually upon request.
- F. The City shall provide written guidance to all Fire Departments within the County as to how to obtain the services of the hazardous materials response team and the information to provide in order to achieve an effective response.
- G. The City's on-duty hazardous materials team members shall provide hazardous materials product information on request to law enforcement agencies and fire departments within the County.
- H. Subject to call, the hazardous materials team and equipment shall be made available for County-sponsored tabletop, functional or full-scale hazardous materials response exercises.
- I. The Menomonie Fire Department shall provide to the appropriate County official formal response reports regarding any response the hazardous materials team makes outside the city limits of the City and within the County.
- J. The hazardous materials team supervisor shall participate in any post-incident review as scheduled by the authority having jurisdiction over the incident.

**II. AGREEMENT TERM.**

This agreement shall be for a period of five (5) years commencing on January 1, 2023 through December 31, 2027.

**III. COMPENSATION FOR HAZARDOUS MATERIALS SERVICE.**

For the services described above, the County shall make the following payments and reimbursements annually to the City:

- A. An annual contract fee, to be paid annually in December as follows:
  - 1. For 2023, \$2000.00
  - 2. For 2024, \$2500.00
  - 3. For 2025, \$2500.00
  - 4. For 2026, \$3000.00
  - 5. For 2027, \$3500.00
- B. In addition, the County shall apply for emergency planning grant funds under Wis. Stat. § 323.61. Once the projection for grant funds is received, the City will select items eligible for

reimbursement, which shall not exceed the amount of grant funds received by the County. All reimbursed expenditures shall meet the requirements of Wis. Stat. § 323.61.

- C. Costs associated with an actual response shall be invoiced to the responsible parties by the City for all costs incurred, including but not limited to, staff time, apparatus time and items depleted during mitigation.

**IV. INDEMNIFICATION AND HOLD HARMLESS.**

To the extent that the immunities and liability exemptions in Wis. Stat. §§ 895.4803, 895.483, 895.52 and 893.80 do not apply, each party shall indemnify the other party and its officers and employees from any claim, including claims for attorney's fees, due to the negligence or other fault of its own officers, employees, agents and representatives, arising out of or resulting from the rendering of aid or services under this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and the other party shall have the right to investigate, compromise, and defend the same.

**V. INSURANCE.**

The City shall not be covered under the County's Worker's Compensation and General Liability policies. The City and its insurers shall be solely and exclusively responsible for any and all worker's compensation, employer's liability and employment-related claims of whatever nature that may arise from the City of Menomonie Fire Department, the Team and their operations. The City shall maintain the following:

- A. Worker's compensation protection as required by Wisconsin Statutes.
- B. General liability, auto liability and property damage insurance, minimum coverage shall be \$2 Million combined single limit.

The City shall provide insurance certificate(s) indicating the foregoing coverage, countersigned by an insurer licensed to do business in the State of Wisconsin, covering the period of this Agreement.

**VI. NOTICES.**

Notices required or deemed advisable under this Agreement shall be made in writing and delivered personally or by registered or certified mail upon the County to:

**County Manager  
3001 US Highway 12, Suite 225  
Menomonie, WI 54751**

and upon the City to:

**Fire Chief  
2417 Wilson Street  
Menomonie, WI 54751**

or to such other officer or location as designated in writing.

**VII. TERMINATION.**

- A. This Agreement may be terminated by either party on thirty (30) days written notice and shall be subject to review from time to time at the request of either party.
- B. The failure of the Dunn County Board of Supervisors to appropriate sufficient funds in any year covered by this agreement shall be cause for automatic termination of this agreement.

**VIII. INDEPENDENT CONTRACTOR STATUS.**

The relationship of the City to the County shall be that of an independent contractor and the City shall be entitled to none of the rights, benefits, salaries, wages or fringe benefits to which employees of the County are eligible. Nothing in the Agreement shall be construed so as to deem the City, its employees or agents to be: (1) employees of the County, (2) carrying out the functions of the County, (3) effectively acting as or in place of the County, or (4) having the status of the County. The City has no authority to incur any obligation for or on behalf of the County. No federal, state or local taxes or social security deductions or contributions shall be made by the County on behalf of the City.

**IX. NON-ASSIGNMENT OF AGREEMENT.**

The parties agree there shall be no assignment or transfer of this Agreement, nor of any interests, rights or responsibilities herein contained, except as agreed to in writing.

**X. WAIVER OF BREACHES, CUMULATIVE REMEDIES.**

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

**XI. MODIFICATION TO AGREEMENT.**

There shall be no modifications to this Agreement, except in writing, signed by both parties.

**XII. INTEGRATION OF AGREEMENT.**

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the City and the County relating to the subject matter.

**XIII. DISCRIMINATION.**

During the term of this agreement the parties mutually agree not to discriminate against any person, whether a recipient of services (actual or potential), an employee, or an applicant for employment on the basis of race, religion, sex, handicap, national origin, age, cultural differences, sexual preference, marital status, or physical appearance. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, or any other form of compensation.

Both parties hereto having read and understood the entirety of this Agreement consisting of five (5) typewritten pages hereby affix their duly authorized signatures.

**DUNN COUNTY BY:**

\_\_\_\_\_  
Kristen Korpela  
County Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andrew Mercil  
County Clerk

\_\_\_\_\_  
Date

**CITY OF MENOMONIE BY:**

\_\_\_\_\_  
Eric Atkinson  
City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kate Martin  
City Clerk

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Nicholas P. Lange  
Dunn County Corporation Counsel

\_\_\_\_\_  
Date

\_\_\_\_\_  
Benjamin D. Ludeman  
City Attorney, City of Menomonie

\_\_\_\_\_  
Date



**City of Menomonie**  
David Schofield

Director of Public Works  
800 Wilson Avenue  
Menomonie, WI 54751  
715 232-2221 Ext.1020  
dschofield@menomonie-wi.gov

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**TO:** Mayor & City Council  
**FROM:** David Schofield, Director of Public Works  
**SUBJECT:** Wakanda Water Park Pool Improvement Rebid  
**DATE:** November 20, 2023 City Council Meeting

In November 2022, the City Council approved design and bidding of Phase I of the Wakanda Water Park Pool Improvements. Phase I included upgrades to the pool filter system. In April 2023, based upon preliminary estimates, \$1.6 million was borrowed through the General Obligation Bond Series 2023A. Bids were opened in August 2023. City Council rejected the lone \$2.673 million bid and directed City Staff work with Cedar Corporation to identify potential areas of cost savings.

Cedar Corporation provided the attached Wakanda Waterpark Re-Bid memorandum dated November 10, 2023. The memorandum identifies the building expansion as a major cost driver, recommends fitting the new filter system into the existing building and recommends a regenerative media filter system which would reduce water usage, improve filter performance and save floor space. With the recommended changes, the estimated project cost, including engineering, is \$2.0 million.

City Staff recommends directing Cedar Corporation to redesign and rebidding the project and filling the \$400,000 gap between the estimated \$2.0 million cost and the previously borrowed \$1.6 million with ARPA funds.

If the Council agrees, a motion to direct Cedar Corporation to redesign and rebid the Wakanda Water Park Pool Improvement Project would be the appropriate action.

City Staff will be presenting a proposed ARPA spending plan for City Council review in January 2024.

**Attachments:**

Cedar Corporation Wakanda Waterpark Re-Bid Memo dated November 10, 2023

<b>Date</b>	November 10, 2023
<b>To</b>	David Schofield, PE and Menomonie City Council
<b>From</b>	Kris Dressler, RA
<b>Subject</b>	Wakanda Waterpark Re-Bid

Cedar Corporation and WTI (waterpark consultant) have been working collaboratively with the City of Menomonie on the planning and design to modernize the Wakanda Waterpark Pool Equipment. The pool equipment is past its functional life expectancy and is in need of modernization and replacement.

The focus of the project is to replace the obsolete diatomaceous earth (DE) filter system, pumps, electrical panels with new equipment. Due to the extent of this project, it was determined that an addition was needed to accommodate the modern equipment and to enclose the new electrical panels and chemicals in separate rooms. Through the design process, the City requested that the design accommodate opportunities for future spray pad equipment. Through the design process, we evaluated several options and associated costs. The final cost estimate for the project was \$1,305,720 and assumed a competitive climate.

On August 29, 2023, bids for the modernization and upgrades were received. We received one bid of \$2,673,000. The bid was \$1,367,280 higher than the most recent estimate. Through evaluation, it was determined that the high bid was a result of limited subcontractors, and low project interest due to the number of projects and a saturated market.

As a result of the high bids, City staff, Cedar Corporation, and WTI met to discuss options for modifying the project and rebidding the current design with some cost saving options. Through evaluation, we determined that the project scope is very well defined and includes only the necessary improvements. There are various filter systems, however the sand filter system that was specified is generally 40% less expensive than other systems. The City staff and design team also reviewed options to remove the space for the future splash pad equipment.

The options evaluated include three different filter systems that will fit into the existing space eliminating the need for a building addition. The first option is a four-horizontal high-rate sand filter system based on the original design. The second option is a three vertical dual cell high-rate sand filter system. The third option is a single regenerative media (RM) vertical carbon steel filter system. These three options allow the filter system to be placed in the center of the building where the vaulted ceiling provides sufficient vertical space for the filter tanks.



After a thorough evaluation of the options, it was determined that a single RM filter is the most suitable solution. The RM filter system requires less discharge water, requires a smaller footprint, requires minimal maintenance and operation, and finally this system utilizes a safer media material. The cost of a RM filtration system is higher than the originally specified standard high-rate sand filtration system, but material costs have recently closed that gap. RM filtration technology offers the operator more flexibility, longer life span, and lower maintenance requirements compared to traditional filtration technologies.

We have completed an Opinion of Probable Project Cost that outlines the estimated construction costs and fees to approximately \$2.0 million, which will save the City nearly \$500,000 from the original bids. Our recommendation is that the project scope be modified to incorporate an RM filtration system and to remove the space allocated for future splash pad equipment. This modification removes the need for the building addition and reduces the overall project scope. We anticipate bidding the project in late February 2024 and commencing physical construction after close of the 2024 pool season.

Respectfully,

A handwritten signature in black ink, appearing to read "Kris Dressler". The signature is fluid and cursive, with a prominent loop at the end.

Kris Dressler, RA



# OPINION OF PROBABLE PROJECT COST

Community Infrastructure • Architecture • Environmental Services

Client	City of Menomonie
Project	Wakanda Waterpark Improvements - Option 2
Prepared By	K. Dressler

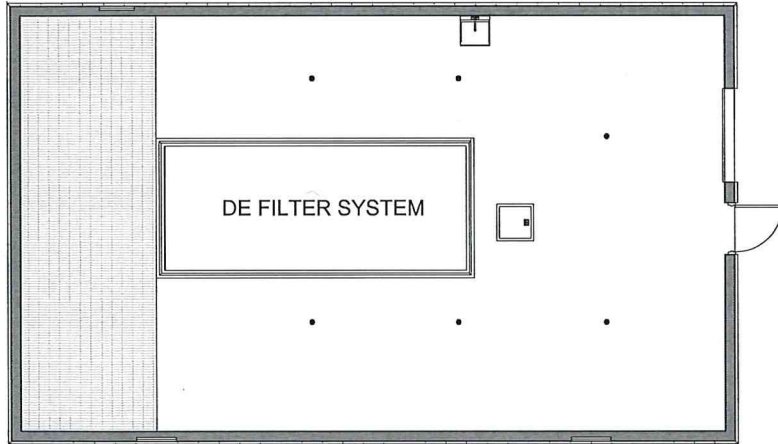
Project No.	M00055-0945
Date	10/31/2023
Revised Date	

Project includes the upgrades to the pool mechanical equipment, replacing the existing DE filter system with regenerative media filter system, replacing pumps, updating chemical system, pool heater, and piping. This requires renovation of the current Pump House.

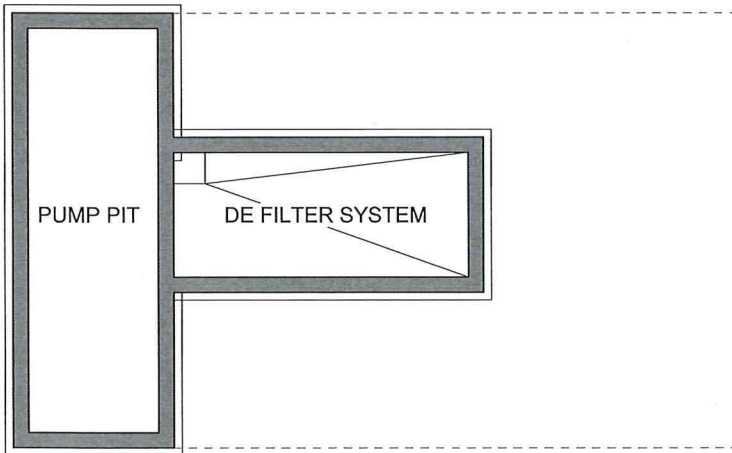
Item	Unit	Qty	Unit Price	Cost
<b>Building</b>				
Pump House Renovation	SF	1310	\$100.00	\$131,000.00
Bath House Water Heater Replacement	EA	2	\$3,000.00	\$6,000.00
<b>Pool Improvements</b>				
Pump House Mechanical Improvements	LS			\$1,030,000.00
<b>Site Development</b>				
Site Grading/Landscaping	LS			\$10,000.00
General Conditions/OH & P/Bonding	%	30%	\$1,177,000.00	\$353,100.00
<b>Subtotal Construction</b>				<b>\$1,530,100.00</b>
Contingency	%	15%	\$1,530,100.00	\$229,515.00
Design Fee	LS			\$229,036.00
Topographic Survey	AL			\$500.00
Geotechnical Investigation	AL			\$0.00
Permits and Regulatory Review	AL			\$4,000.00
<b>Subtotal</b>				<b>\$463,051.00</b>
<b>TOTAL PROJECT COST</b>				<b>\$1,993,151.00</b>

**NOTES:**

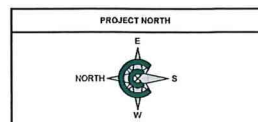
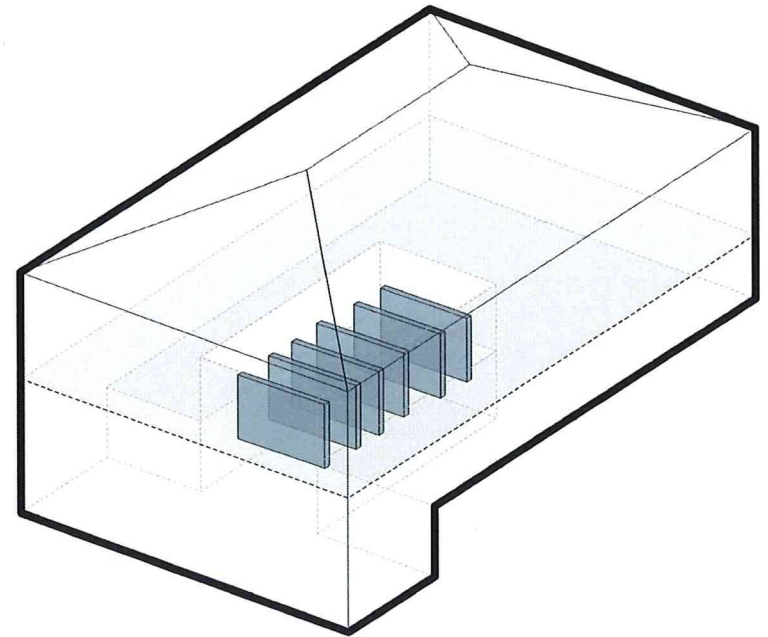
- Does not include soft costs such as attorney fees
- Assumes the site contains no hazardous waste.
- Assumes Fall 2024 construction cost. Escalation factors will range depending on market conditions.
- Assumptions of Materials, equipment, preliminary finish selections and inflation have been made to provide a preliminary cost estimate.
- Opinions of probable cost prepared by Cedar Corp. are supplied for general guidance only. Cedar Corp. has no control over competitive bidding or market conditions, thus we cannot guarantee accuracy of such opinions as compared to contract bids or actual costs to the owner.

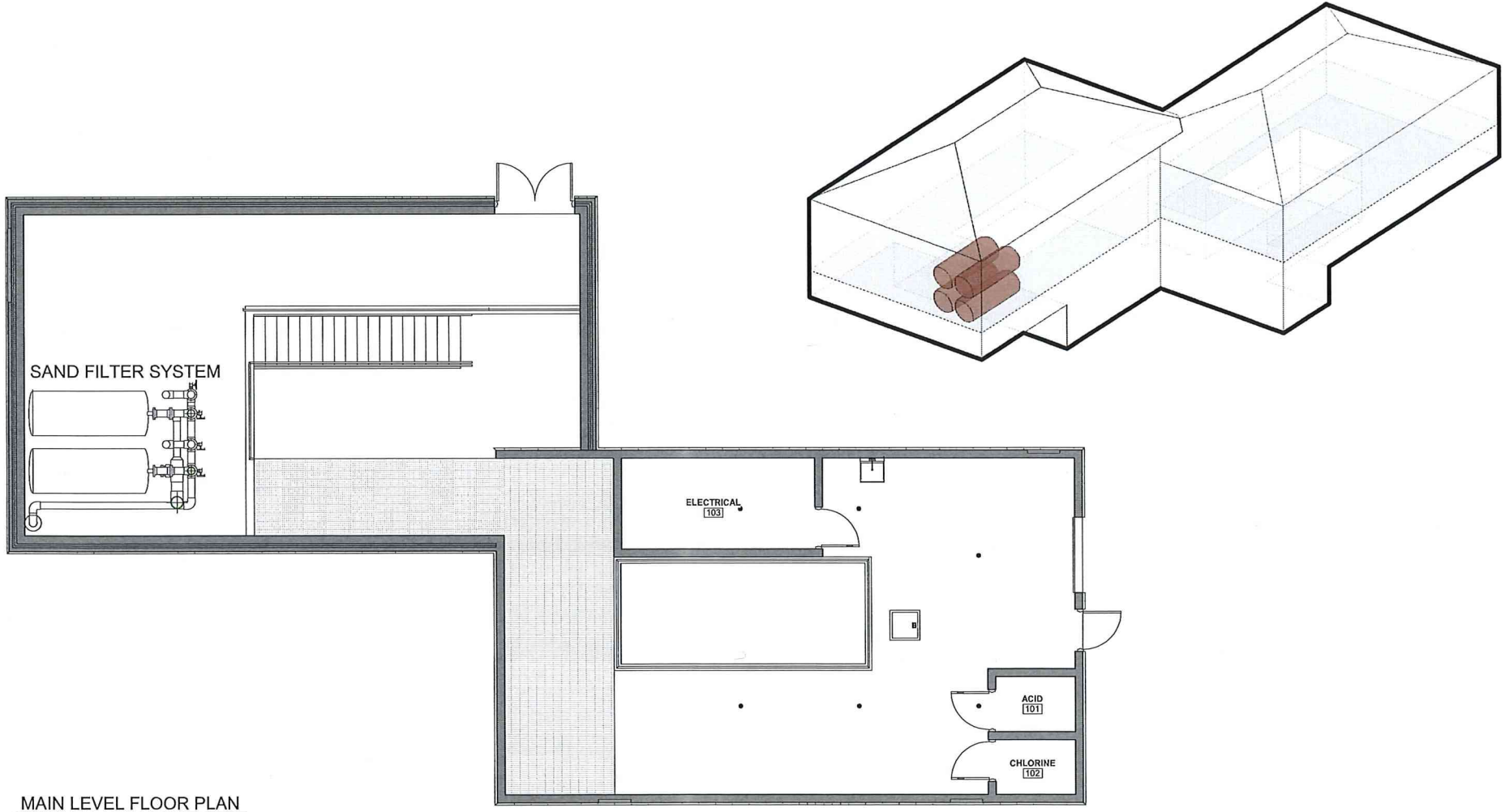


MAIN LEVEL FLOOR PLAN  
1/4" = 1'-0"

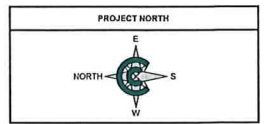


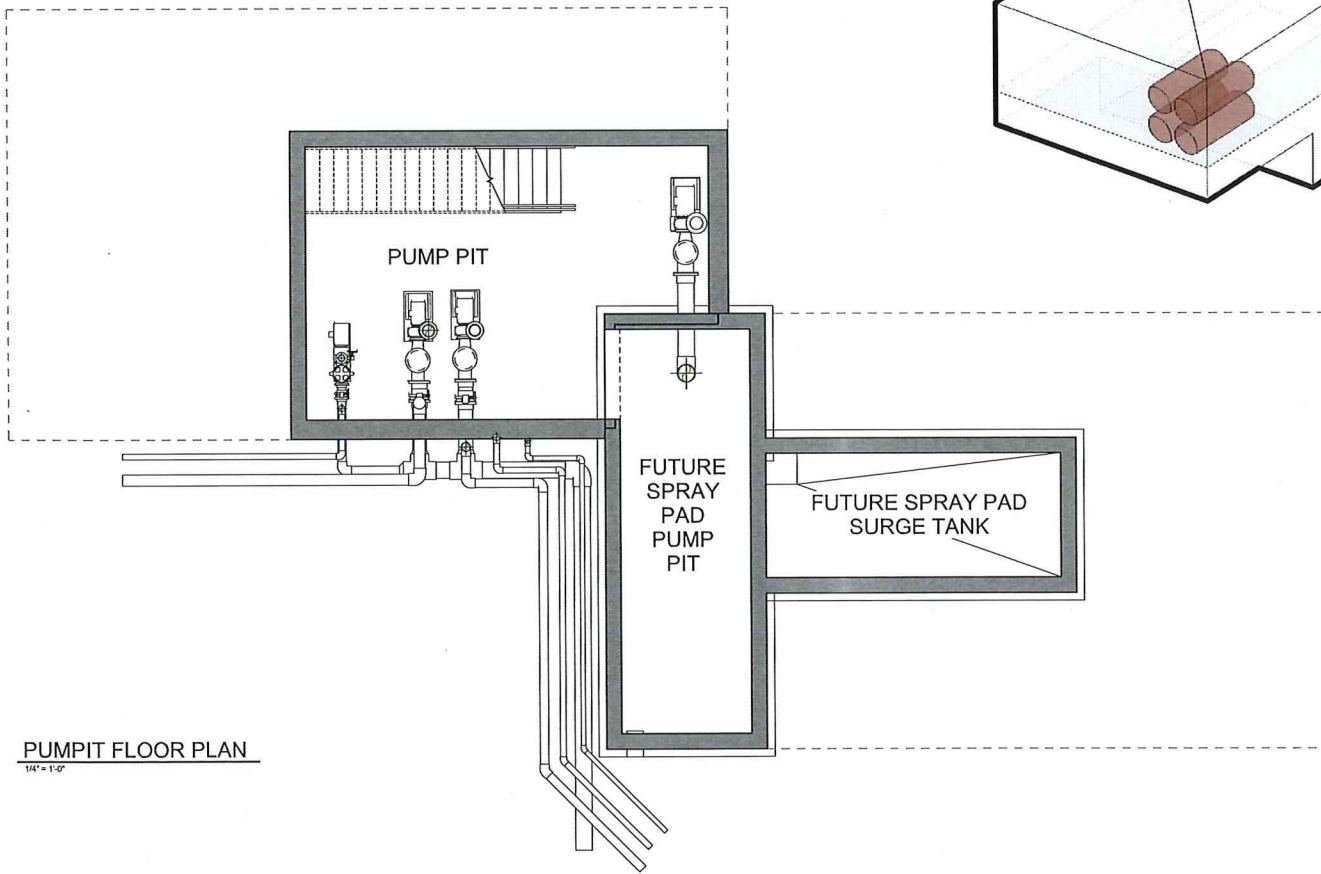
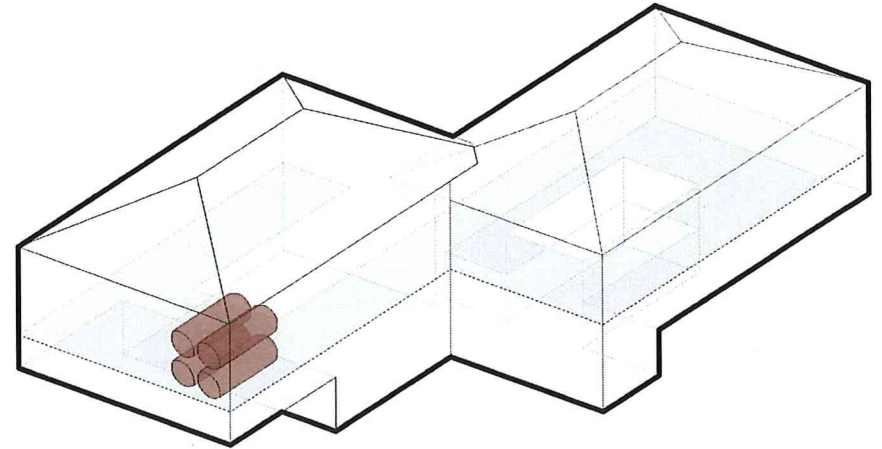
PUMP PIT FLOOR PLAN  
1/4" = 1'-0"



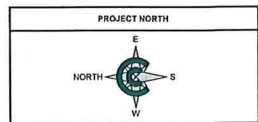


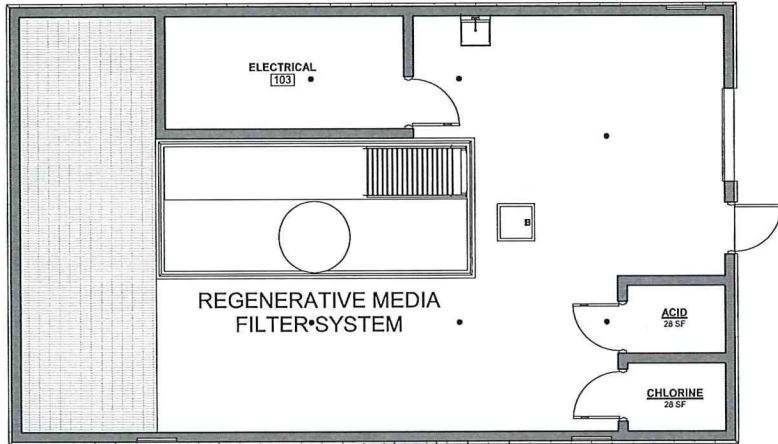
MAIN LEVEL FLOOR PLAN  
1/4" = 1'-0"



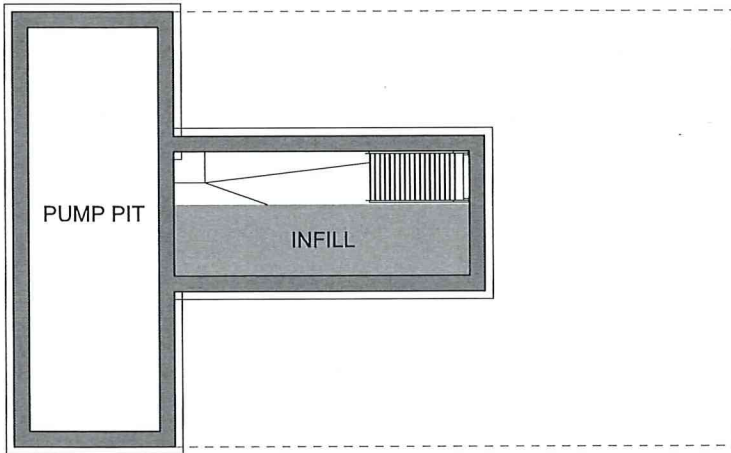


PUMPIT FLOOR PLAN  
1/4" = 1'-0"

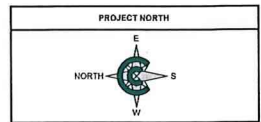
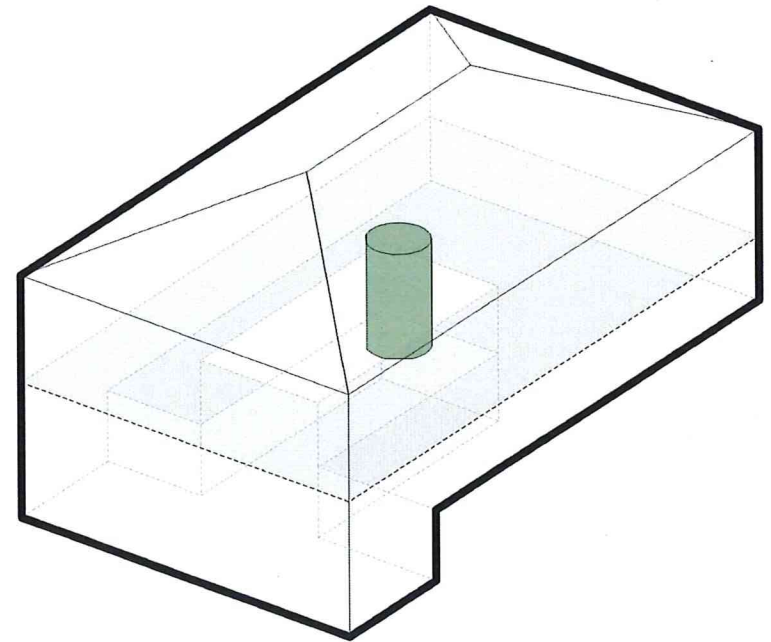


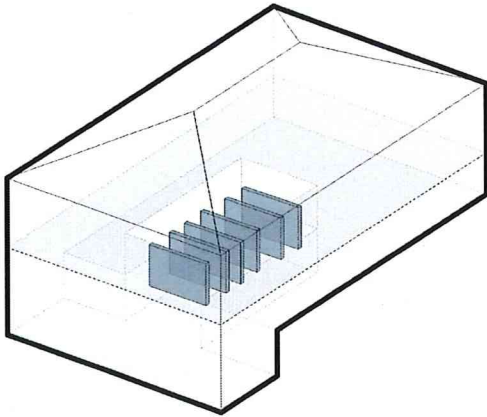


**MAIN LEVEL FLOOR PLAN**  
1/4" = 1'-0"



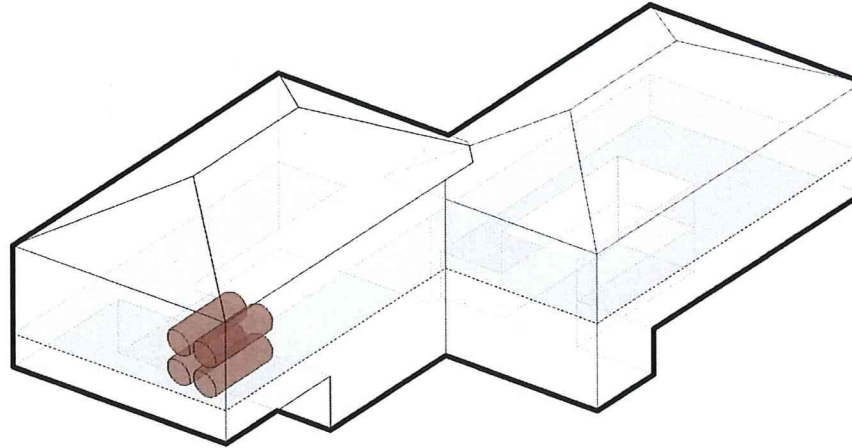
**PUMP PIT FLOOR PLAN**  
1/4" = 1'-0"





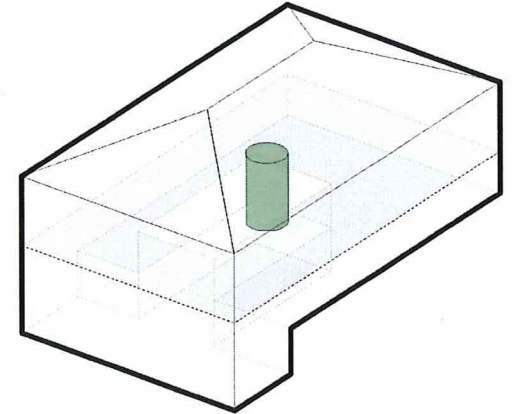
**EXISTING**

OUT OF DATE



**PREVIOUS BID**

COSTLY WITH FUTURE SPRAY PAD



**REGENERATIVE MEDIA**

SAVES MONEY



*City of Menomonie*  
Eric Atkinson

City Administrator  
800 Wilson Avenue  
Menomonie, WI 54751  
715 232 2221

E-Mail: [atkinsone@menomonie-wi.gov](mailto:atkinsone@menomonie-wi.gov)

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To: Mayor & City Council  
From: Eric Atkinson, City Administrator  
Subject: Parking Utility  
Date: November 16, 2023

City Administration is recommending Becca Schoenborn, the new Executive Director at Downtown Menomonie, Inc., for the Parking Commission. Becca will fill the position that was previously held by Phil Lyons. If the Council approves of this appointment, a motion to approve would be the required action.



# BUDGET TRANSFER REQUEST FORM

**TRANSFER TO:** AMOUNT \$ 1,000  
 ACCOUNT TITLE AND NUMBER Police Department 01.52110  
 LINE ITEM NAME AND EXTENSION Schools and Conference .439

**TRANSFER FROM:**  
 ACCOUNT TITLE AND NUMBER Police Department 01.52110  
 LINE ITEM NAME AND EXTENSION Traffic Violation Program .298

REASON: (This does not mean "budget overdrawn:" It means why the proposed budget overdraft is necessary!)

The Police Department is requesting a budget transfer for completing the second half of payment for supervisory Command School training. Over the last several years the Police Department has seen several officer retirements and officers leaving for other reasons. During this time of transition, a significant number of new officers lack necessary training in areas, such as, technical skills required for daily operations or specialization areas and most importantly, supervision-leadership training. With the tremendous and unexpected leadership transistions in 2023. the Police Department has exhausted the training budget for 2023. As we to continue to address the training needs and the calendar year ending, it only makes good business sense to maximize funds already allocated for the police department in 2023.

Rick R. HODDGE  
 Authorized Signature

11/13/2023  
 Date

BUDGET TRANSFER REQUEST FORM

TRANSFER TO:

AMOUNT \$150.00

ACCOUNT TITLE AND NUMBER Information Technology 01.51360

LINE ITEM NAME AND EXTENSION Office Equipment/Maint Contract .243

TRANSFER FROM:

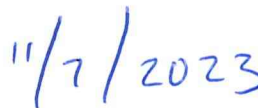
ACCOUNT TITLE AND NUMBER Information Technology 01.51360.

LINE ITEM NAME AND EXTENSION Vehicle Maintenance .452

REASON: Needed to cover cost of maintenance of wireless access point controller subscription



\_\_\_\_\_  
(Authorized Signature)



\_\_\_\_\_  
(Date)

# BUDGET TRANSFER REQUEST FORM

**TRANSFER TO:**

AMOUNT \$\_1,800.00\_\_\_\_\_

ACCOUNT TITLE AND NUMBER\_\_01.55220 - Aquatics\_\_\_\_\_

LINE-ITEM NAME AND EXTENSION\_\_.487 - Chemicals\_\_\_\_\_

LINE-ITEM NAME AND EXTENSION\_\_\_\_\_

**TRANSFER FROM:**

ACCOUNT TITLE AND NUMBER\_\_01.55220 - Aquatics\_\_\_\_\_

LINE-ITEM NAME AND EXTENSION\_\_.224 - Gas\_\_\_\_\_

REASON: (This does not mean "budget overdrawn." It means why the proposed budget overdraft is necessary!)

The Recreation Department is asking for a \$1,800.00 budget transfer from our Aquatics-Gas budget line to the Aquatics- Chemical budget line. We received an invoice from Carrico Aquatics for our chemical overage above our Summer Water Management Agreement for Chemicals. I did not realize they waited until November to send us the overage charge and did not keep us updated throughout the summer. I apologize for all the budget transfers due to chemicals this year.

Mitch Sci.  
Authorized Signature

11/08/2023  
Date

20-Nov-23

**2023 Claims**

	<b><u>Description</u></b>	<b><u>Total Invoice</u></b>	<b><u>Amt Overdrawn</u></b>
Badger State	Mechanical Services Shed/Garages	\$770.00	\$770.00
Bayside Printing	Water - Postage	\$38.17	\$38.17
Bobcat Plus	Tree & Brush Control - Forestry Expense	\$2,000.00	\$2,000.00
Cedar Corp	Engineering Services	\$80,099.75	\$62,252.00
Charter	Police Fees	\$159.29	\$159.29
Churchill Tire & Battery	Machinery & Equipment - Parts & Repair Supplies	\$1,595.78	\$1,595.78
Diggers Hot Line	Standard phone Fees	\$269.88	\$269.88
GFL Environmental	Airport Garbage Service	\$145.45	\$108.05
Haas	Curb & Gutter Materials and Supplies	\$739.18	\$739.18
Halverson Brothers	Sewer Utility Sludge Disposal Contract Services	\$573.49	\$573.49
Hawkins	Sewer Utility- Chemicals	\$1,736.44	\$1,736.44
Indianhead Truck Napa	Machinery & Equipment - Parts & Repair Supplies	\$49.88	\$49.88
Maxville Truck & Repair	Sludge Disposal Contract Repairs	\$29,466.67	\$29,466.67
Melstrom	Inspections - Contract Services	\$945.00	\$945.00
Menomonie Hardware	Parks Materials and Supplies	\$29.98	\$29.98
Northern Lake Service	Sewer Flow Equal Contract Service Repair	\$285.52	\$285.52
O Reilly Auto Parts	Machinery & Equipment - Parts & Repair Supplies	\$310.72	\$310.72
Planet Hydraulics	Machinery & Equipment - Parts & Repair Supplies	\$117.48	\$117.48
River Valley News	Council Meeting Minutes Legal Publications	\$515.97	\$515.97
Roland	Machinery & Equipment - Parts & Repair Supplies	6747.99	6747.99
Senn Black Top	Street Patch Crack filler Street Maintenance	\$3,866.31	\$3,866.31
Staples	Street Office Supplies	\$226.30	\$218.92
Sterling Water	Police - Other Misc. Exp	\$44.99	\$44.99
Streichers	Police Uniforms - New Officer Uniforms	\$385.93	\$385.93
The Uniform	Police Uniforms - New Officer Uniforms	\$5,006.00	\$5,006.00
TSI	Phone	\$1,678.00	\$277.50
US Postal Service	Postage	\$358.81	\$72.69
Verizon	Phone	\$1,949.54	\$496.76
Weld Riley	Attorney Legal Counsel	\$6,556.00	\$5,654.34
Woodley	Machinery & Equipment - Parts & Repair Supplies	\$190.80	\$190.80
Zoro	Machinery & Equipment - Parts & Repair Supplies	\$54.02	\$54.02
	<b>Total</b>	<b>\$146,913.34</b>	<b>\$124,979.75</b>

**2023 Parking Utility Claims**

	<b><u>Description</u></b>	<b><u>Total Invoice</u></b>
IPS Service	Credit Card Fees	\$2,182.03
City Treasurer	Sales Tax	\$1,048.40
	<b>Parking Total</b>	<b>\$3,230.43</b>

11/16/23

**Closed Session Comments  
November 20, 2023**

Conferring with Legal Counsel regarding Wastewater Treatment Plant Construction Issues